



~Mission Statement~

The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.

**SCHOOL BOARD AGENDA
ORGANIZATIONAL & REGULAR MEETING
Monday, January 6, 2020
6:30 PM
MEDIA CENTER**

Notes to Regular Board Meeting

- I. Approve or Amend Agenda
- II. Recognize Visitors/Public Forum
- III. Consent Agenda - The supporting documents are enclosed for review. A board member is welcome to pull an item from the consent agenda and place it on the new business portion of the agenda. Jennifer Veronen's lane change request should be pulled and voted on after the regular consent agenda to avoid any conflicts. **Recommend Approval**
 - a. Approve Minutes from the December 2, 2019 Regular Board Meeting
 - b. Approve Monthly Financial Report
 - c. Approve Payment of Monthly Claims
 - i. Board Checks 46488-46590
 - ii. Student Activity Checks 1068-1073
 - d. Approve Resolution to Accept Donation(s)
 - e. Approve the Following Personnel Items:
 - i. Resignations/Retirements
 1. Scott Loween - Part-Time Custodian
 - ii. Employee Contracts/Notices of Assignment
 1. Jeff Springer - Head Custodian
 2. Christine Conger - Education Assistant
 3. Amanda Snyder - Long-Term Substitute Education Assistant
 4. Rita Weishalla - Extracurricular/Substitute Bus Driver

- iii. Mid-Year Lane Change Requests
 - 1. Katie Bolland - MA+10 to MA+20
 - 2. Jennifer Veronen - BS to BS+10
- iv. Leave Request(s)
 - 1. Katie Tackmann - Child Care Leave

IV. Report Items

- a. Financial Report - Jordan Anderson
- b. Board Member Reports
- c. Legislative Report - Paul

V. Old Business

- a. Approve 2019-2021 Human Resources-Payroll Specialist Agreement
- b. Approve Second Reading of the Following Policies - The policy is enclosed with no changes from the first reading. **Recommend Approval**
 - i. Policy 533 - Wellness

VI. New Business

- a. Approve Revised FY 2020 Budget - The budget is being reviewed by the business office staff. A final revised budget will be presented at the meeting for approval.
- b. Approve First Reading of the Following Policies - The following policies are presented for the first reading. Policies 410 through 806 require annual review by the school board. The Post-Issuance Debt Policy and Procedures are recommended by our financial advisor for compliance. **Recommend Approval**
 - i. Policy 410 - Family and Medical Leave Policy
 - ii. Policy 413 - Harassment and Violence
 - iii. Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 - iv. Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults
 - v. Policy 616 - School District System Accountability
 - vi. Policy 806 - Crisis Management Policy
 - vii. Post-Issuance Debt Compliance Policy and Procedures
- c. Consider Teacher Early Retirement Incentive Program - The statute is enclosed for your review. The district is not required to offer this incentive program but has done so in past years.
- d. Approve Memorandum of Understanding (MOU) with VEA and IUOE - Local 70 for District Performance Stipend - The MOU is attached for review. This MOU provides an equal incentive to every employee of the school district based on the school district's financial performance. **Recommend Approval**
- e. Approve Resolution to 2019-2020 Open Enrollment in 7th Grade - Discussion has been held about the appropriate class size for different grade levels. The 7th grade class has increased in size and needs. Capacity has become an issue at this grade level. The recommendation is to approve the class size cap at 56 students. Students that are residents of the school district must always be allowed to enroll in the resident school

district. This cap would allow the district to deny any open enrollment requests once the cap of 56 students is reached. **Recommend Approval**

- f. Consider Resolution to 2020-2021 Open Enrollment K-12 - The district also has three other classes that are nearing the number of 56 students. In order to provide a quality education with our capacity limits, it is best to limit class size capacities to 56 students. Again, resident students would be allowed to enroll at any time, regardless of the class size limits. **Recommend Approval**
- g. Approve Resolution Directing the Superintendent to Make Recommendations for Adjustments in Curriculum, Programs, and Staff for the 2020-2021 School Year - This is an annual requirement to start the reduction process for programs and staff. We have been fortunate to not enter into this process in past years because of our enrollment. **Recommend Approval**
- h. Approve the Following Programs/Contracts/Memberships: Wade put requests for quotes/bids out for trash removal. His recommendation and the new contract is enclosed. **Recommend Approval**
 - i. Garbage and Recycling Agreement with Waste Management
- i. Approve Terminating Agreement for Business Management Services with Lakes Country Service Cooperative - Discussion has been held with another entity about sharing our business management services effective July 1. Our intent would be to continue with our current business manager just with another entity holding the contract. **Recommend Approval**
- j. Cast Ballots for Sourcewell Ex-Officio Chief Executive Officers Election - Two candidates are on the ballot for the Sourcewell Ex-Officio Chief Executive Officer positions. Each of you will be given a ballot to cast your votes for this election.

VII. Administrative Reports

- a. Dean of Students/Activities Director
- b. K-12 Principal/District Assessment Coordinator
- c. Superintendent