

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE: September 10, 2019
TIME: 7:30 P.M.
PLACE: Lillis Administration Building—Room 2

RECEIVED
TOWN CLERK
2019 SEP - 9 A 10:03

NEW MILFORD CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order
2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
 - B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.
3. Discussion and Possible Action
 - A. Tuition Rates for 2019-2020
 - B. New Milford High School Graduation Date 2020
 - C. Celtic Energy
 - D. Capital 5 Year Plan and Capital Reserve Withdraw for 19-20 Budget
 - E. 2018-19 Year End Balance
 - F. Hill and Plain School EXCEL need
 4. Items of Information
 - A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
 - B. Monthly Reports
 1. Budget Position dated 8/31/19
 2. Purchase Resolution D-726
 3. Request for Budget Transfers
 - C. Tuition Students
 - D. Compass Books Donation
 - E. Direct Donations and Fundraiser Report

5. Public Comment

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- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson
Bill Dahl
Brian McCauley
Eileen P. Monaghan

Alternates: J.T. Schemm
Joseph Failla



TO: Kerry Parker, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 6, 2019
RE: Tuition Rates for 2019-2020

This is to advise you that the tuition rates for various grade levels for the 2019/2020 school year for out of district students who wish to attend New Milford Schools has been calculated. The rates are as follows:

School	18/19 Tuition Rate	19/20 Tuition Rate	19/20 Projected Enrollment
New Milford High School	\$13,352.94	\$13,371.63	1354
Schaghticoke Middle School	\$11,522.28	\$11,537.26	943
K-5 Schools	\$11,477.98	\$11,491.76	1626

Tuition rates are based on the 2019/2020 regular education costs and the 2019/2020 projected enrollment levels at each school. Costs for Special Education and transportation are excluded from the calculation. Please note; if an out of district child requires special education services based on an Individual Educational Plan, the costs for those services will be billed separately to the parents/guardians.

The revenue for this type of tuition goes to the Town and gets deposited in the MUNIS account 10470100-44801. The last 5 years of activity for this account is summarized in the below chart.

	14/15	15/16	16/17	17/18	18/19
Budget	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
Received	\$31,470.42	\$43,670.89	\$11,661.99	\$47,999.52	\$45,208.26
5 year average of revenue received	\$36,002.22				

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

Memo

To: Dr. Parker
From: Greg Shugrue
Date: 8/15/2019
Re: Graduation date for the Class of 2020

Based on the current 2019-2020 school calendar, it is my recommendation that we set the date and time of graduation for the Class of 2020 as Saturday, June 20, 2020 at 2:00pm.

Once the Board of Education has approved this date, we will enter into a contract with the O'Neill Center at WCSU to hold the event there, as we have the past several years.

Reference Board Policy listed below:

*6111 Instruction
School Calendar*

The Board, in establishing a graduation date, may establish for any school year a firm graduation date which is no earlier than the one-hundred eighty-fifth day in the adopted school calendar. The graduation date may be modified, if necessary, after April first in any school year by the Board establishing a firm graduation date which, at the time of such establishment, provides for at least 180 days of school.





Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

3C

TO: Kerry Parker, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 6, 2019
RE: Celtic Energy

Earlier this year, the Mayor designated Celtic Energy as the owner representative for the Town of New Milford. The authority, giving the Mayor the right to do so was granted at the Town Council meeting on January 28, 2019 meeting. The minutes from that meeting pertaining to this topic are as follows:

16. Discussion and possible action on contract with Celtic Energy – Walter Donzilla presented a slide presentation on introduction to Celtic Energy. The proposal can save energy costs and allow improvements to infrastructure. Mr. Donzilla met with the Board of Education, Mayor Bass and Councilman Tom Esposito to discuss energy savings. Celtic provides oversight on energy projects; they serve as owner’s representative; perform energy audits, benchmarking, microgrid advisory services and various other energy consulting services. Celtic works through performance contracting allowing users to re-allocate spending. Celtic proposes to assist the Town in the procurement, management and implementation of an Energy savings performance contract (ESPC) and selection of a qualified Energy Services Company (ESCO) to achieve substantial and continuous savings in energy consumption. Typical period of performance is 12-15 years or as long as 20 years. The breakdown of spending is utilities and financing (Celtic fee of 2% is included in financing). As utilities costs are reduced, the municipality receives revenue share as the owner. The determination of which property to include in the program is a five step process with Celtic working with the Town to determine which facilities will be improved.

Ms. Francis moved to allow Mayor Bass to work on the proposed Celtic Energy agreement contract on behalf of the Town. Motion seconded by Mr. Esposito and passed unanimously.

At the full Board of Education meeting on September 17, 2019 the Board of Education will be asked to vote on the following motion, that if approved, would allow the Board of Education to join in with the Town of New Milford on this venture:

“Resolved that the New Milford Board of Education designate Celtic Energy as the owner representative for the New Milford Public Schools Board of Education to negotiate with energy service companies (ESCOs), on our behalf, and to develop energy savings performance contracts (ESPCs) that can fund future capital improvement projects.”

*Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations*



Office of Fiscal Services & Operations
 50 East Street
 New Milford, Connecticut 06776

3D

TO: Kerry Parker, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 6, 2019
RE: Capital 5 Year Plan and Reserve Withdraw for 19.20 Budget

The motion for consideration is to fund the following capital items from the Board of Education Capital Reserve Account that were removed from the 19/20 budget on 1/31/19 when the Board approved its Adopted Budget. Some of the project amounts have been revised as previously discussed at the July 2019 full Board meeting:

DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	Revised Request
TECHNOLOGY	BZZ25847	57500	DW	COMPUTER REFRESH (INCLUDES PLTW)	\$95,900
TECHNOLOGY	BZZ25847	57500	DW	SMART BOARD REFRESH	\$20,000
TECHNOLOGY	BZZ25847	57500	DW	CHROME BOOK REFRESH	\$61,000
TECHNOLOGY	BZZ25847	57500	DW	NETWORK/SERVER INFRASTRUCTURE	\$38,000
SUBTOTAL - TECHNOLOGY					\$214,900
DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	Revised Request
FACILITIES	BZZ26846	57300	DW	ALARM PANEL UPGRADE	\$29,000
FACILITIES	BZZ26846	57300	DW	SECURITY ENHANCEMENTS	\$15,000
FACILITIES	BZZ26846	57300	DW	ASBESTOS ABATEMENT	\$15,500
FACILITIES	BZZ26846	57400	DW	GROUNDS EQUIPMENT REPLACEMENT	\$15,000
FACILITIES	BZZ26846	57400	DW	CUSTODIAL EQUIPMENT REPLACEMENTS	\$16,000
FACILITIES	BZZ26846	57400	SNIS	PLAYGROUND COMPLIANCE	\$23,100
FACILITIES	BZZ26846	57300	SNIS	HVAC REPLACEMENT- RTU #3	\$0
FACILITIES	BZZ26846	57400	NMHS	TENNIS COURT REPAIR	\$24,000
SUBTOTAL - FACILITIES					\$137,600
GRAND TOTAL					\$352,500

If a motion is approved at the full Board of Education meeting on September 17, 2019 the withdraw request would then be placed on both the Town Council and Board of Finance agenda's for final approval(s).

The rear of this memo provides a revised draft of the subsequent 4 years of the Capital Plan. Ongoing meetings continue to take place between the Board of Education and Town Departments, along with the Mayor, to discuss collaborative opportunities to work together. The Facilities Director can answer any questions related to a specific project on the rear of this sheet.

Sincerely,
 Anthony J. Giovannone
 Director of Fiscal Services and Operations



CAPITAL PLAN - 20/21 through 23/24

DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	2020/21	2021/22	2022/23	2023/24
TECHNOLOGY	BZZ25847	57500	DW	COMPUTER REFRESH (INCLUDES PLTW)	\$115,000	\$120,000	\$125,000	\$130,000
TECHNOLOGY	BZZ25847	57500	DW	SMART BOARD REFRESH	\$80,000	\$82,400	\$85,000	\$87,550
TECHNOLOGY	BZZ25847	57500	DW	CHROME BOOK REFRESH	\$75,000	\$75,000	\$75,000	\$75,000
TECHNOLOGY	BZZ25847	57500	DW	NETWORK/SERVER INFRASTRUCTURE	\$45,000	\$46,350	\$50,000	\$55,000
FACILITIES	BZZ26846	57300	DW	ALARM PANEL UPGRADE	\$35,000	\$50,000		
FACILITIES	BZZ26846	57300	DW	SECURITY ENHANCEMENTS D/W	\$26,750	\$27,550	\$30,000	\$30,000
FACILITIES	BZZ26846	57300	DW	RECURRING DOOR REPLACEMENTS		\$13,500		\$14,200
FACILITIES	BZZ26846	57300	DW	ASBESTOS ABATEMENT	\$15,000	\$15,000	\$15,000	\$16,000
FACILITIES	BZZ26846	57400	DW	VEHICLE REPLACEMENT	\$49,200	\$115,000		\$95,000
FACILITIES	BZZ26846	57400	DW	GROUPS EQUIPMENT REPLACEMENT	\$18,000		\$18,500	
FACILITIES	BZZ26846	57400	DW	CUSTODIAL EQUIPMENT REPLACEMENTS	\$17,500	\$17,750	\$17,750	\$18,000
FACILITIES	BZZ26846	57300	DW	ROOF REPAIRS- CUPPOLA / CO	\$60,000	\$65,000	\$70,000	\$75,000
FACILITIES	BZZ26846	57300	NES	BUILDING AUTOMATION		\$75,000		
FACILITIES	BZZ26846	57400	DW	CIRC PUMP REPLACEMENTS		\$8,500		\$8,800
FACILITIES	BZZ26846	57400	SNIS	PLAYGROUND COMPLIANCE	\$6,200		\$6,400	\$6,600
FACILITIES	BZZ26846	57300	DW	MANDATORY 5 YEAR SPRINKLER TESTS				\$32,000
FACILITIES	BZZ26846	57300	CO	STEAM BOILER REPLACEMENT - REPORT	\$95,000			
FACILITIES	BZZ26846	57300	CO	STRUCTURAL REPAIR - FOUNDATION			\$40,000	
FACILITIES	BZZ26846	57300	HPS	SEPTIC TANK REPLACEMENT	\$35,000			
FACILITIES	BZZ26846	57300	SMS	SEPTIC TANK REPLACEMENT			\$225,000	
FACILITIES	BZZ26846	57400	NMHS	LED SIGN REPLACEMENT	\$60,000			
FACILITIES	BZZ26846	57300	SNIS	HVAC REPLACEMENT- RTU #3		\$38,850		\$38,850
FACILITIES	BZZ26846	57400	DW	PAVING PROJECTS	\$15,000	\$15,500	\$16,000	\$17,000
FACILITIES	BZZ26846	57400	NMHS	FLOORING REPLACEMENT			\$55,000	
FACILITIES	BZZ26847	57300	NMHS	GYM CEILINGS				\$45,000
FACILITIES	BZZ26846	57400	NMHS	NATURAL GAS DETECTION	TBD			
FACILITIES	BZZ26846	57400	NMHS	TENNIS COURT REPAIR				
				SUB TOTAL	\$747,650	\$765,400	\$828,650	\$744,000

BOND LEVEL PROJECTS - CAPITAL PLAN - 20/21 through 23/24

DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	2020/21	2021/22	2022/23	2023/24
FACILITIES	BZZ26846	57400	SNIS	VEHICLE STORAGE	\$275,000			
FACILITIES	BZZ26846	57400	DW	REPLACEMENT OF SIDEWALKS	\$100,000	\$100,000	\$100,000	\$100,000
FACILITIES	BZZ26846	57400	DW	ASPHALT REPLACEMENT (NES FIRST)	\$250,000	\$250,000	\$250,000	\$250,000
FACILITIES	BZZ26846	57400	DW	HVAC REPLACEMENT (HPS FIRST)	\$100,000	\$100,000	\$100,000	\$100,000
FACILITIES	BZZ26846	57400	NMHS	ROOF REPLACEMENT (SNIS, NMHS, NES)	\$4,300,000	TBD	TBD	
FACILITIES	BZZ26846	57400	SMS	ELEVATOR RETRO FIT	\$56,350			
				SUB TOTAL	\$4,806,350	\$450,000	\$450,000	\$450,000



TO: Kerry Parker, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 6, 2019
RE: 2018-2019 Year End Balance

At the full Board of Education meeting on July 16, 2019, the Budget Position dated 6/30/19 showed a projected fiscal year-end balance in the amount of \$373,957. Period 12 has since been officially closed in MUNIS so that number has now been revised. The unaudited fiscal year-end balance for 2018-2019, after the approval granted by the Town Council and Board of Finance for the use of \$200,000 to supplement the 2019-2020 Board of Education Budget now sits at \$365,213 or 0.58% of the original budget.

Any further changes to that number will be the result of the Audit which will conclude with a report provided to both the Town and the BOE during the month of January 2020. The chart below provides the 10 year historical context of the Board of Education's fiscal year-end balance including the updated (still unaudited) fiscal year-end balance for the 2018-2019 year.

10 YEAR BOE HISTORY OF FISCAL YEAR-END BALANCES				
Budget Year	Total Budget	End of Year Balance	% of Budget	10 Year Average
2018/2019	\$63,010,586	\$365,213 *	0.58% *	0.58%
2017/2018	\$62,810,586	\$327,903	0.52%	
2016/2017	\$61,686,660	\$194,315	0.32%	
2015/2016	\$61,178,808	\$264,406	0.43%	
2014/2015	\$60,961,778	\$237,262	0.39%	
2013/2014	\$59,634,148	\$680,562	1.14%	
2012/2013	\$57,557,533	\$770,807	1.34%	
2011/2012	\$57,194,266	\$181,209	0.32%	
2010/2011	\$56,945,211	\$3,092	0.01%	
2009/2010	\$56,945,211	\$456,774	0.80%	
* subject to audit				

Sincerely,
 Anthony J. Giovannone
 Director of Fiscal Services and Operations

NEW MILFORD PUBLIC SCHOOLS
Office for Student Affairs
50 EAST STREET
NEW MILFORD, CONNECTICUT 06776
(860) 354-2654 FAX (860) 210-2682



Laura M. Olson
 Director of Special Services and Pupil Personnel

To: Dr. Kerry Parker
 Re: HPS EXCEL Enrollment Increases

Date: September 4, 2019

Dr. Parker,

My office has been closely monitoring the enrollment in the HPS Excel program for our three year olds. The number of students eligible for special education services has increased significantly over the summer and now, into the fall semester. Many of these students were recent referrals by our Birth-to-Three practitioners in the community as well as new residents to our community. As you know, upon the age of three, the students need to be evaluated and if identified for special education services, require a placement and an IEP upon their third birthday.

Due to the unforeseen nature of these referrals and the high enrollment, we are requesting one additional morning EXCEL classroom to meet the needs of this population of students.

Additional Classroom Requests:

- .5 FTE Special Education Teacher
- 3 (.5 FTE) paraeducators – 4 days per week, 3.5 hours per day
- Equipment, materials, furniture

Year-to-Year Comparison of 3 year old EXCEL Population*

	HPS	NES
2018-2019	23	19
2019-2020	35 (+ 4 referrals)	23 (+ 6 referrals)

* These numbers reflect ONLY identified special education students. The total enrollment includes an additional 100% increase of typical students in order to meet the CSDE guidelines of a fully inclusive preschool program.

Thank you for considering this request in order to meet the needs of this growing population of students identified as special education.

Cc: Baldelli, Ellamae
 Morse, Linda
 Williams, Eric
 Giovannone, Anthony

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
September 17, 2019

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Mary Anne Furfaro**, Special Education Teacher, New Milford High School
Move that the Board of Education approve the resignation of **Mrs. Mary Anne Furfaro** as Special Education Teacher at New Milford High School effective August 20, 2019.

Moving

2. **Mrs. Patricia Kurkky**, Speech Language Pathologist, Hill and Plain School
Move that the Board of Education approve the resignation of **Mrs. Patricia Kurkky** as Speech Language Pathologist at Hill and Plain School effective September 21, 2019.

Took position elsewhere

3. **Mrs. Christine Skogg**, Reading Teacher, Schaghticoke Middle School
Move that the Board of Education approve the resignation of **Mrs. Christine Skogg** as Reading Teacher at Schaghticoke Middle School effective August 26, 2019.

Moving

2. CERTIFIED STAFF

b. NON-RENEWALS

1. None

3. CERTIFIED STAFF

c. APPOINTMENTS

1. **Mrs. Colleen Boland**, Art Teacher, Schaghticoke Middle School
Move that the Board of Education appoint **Mrs. Colleen Boland** as Art Teacher at Schaghticoke Middle School effective on or about September 25, 2019.
2019-2020 Salary – \$54,656 (Step 4B) pro-rated to start date

Education History:
BA: SCSU
Major: Art Education

Work Experience:
1 ½ yrs. Bridgeport
2 ½ yrs. Torrington

Replacing: S. Ceglie-Tresca

2. **Mrs. Stephanie Carlson**, TESOL Teacher, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Stephanie Carlson** as TESOL Teacher at Sarah Noble Intermediate School effective August 22, 2019.
2019-2020 Salary – \$70,000 (Step 10F)

3. **Mrs. Nicole Doyle**, Elementary Teacher, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Nicole Doyle** as Elementary Teacher at Sarah Noble Intermediate School effective August 22, 2019.
2019-2020 Salary – \$54,638 (Step 2F)

4. **Mrs. Melissa Healy**, Special Education Teacher, Northville Elementary School
Move that the Board of Education appoint **Mrs. Melissa Healy** as Special Education Teacher at Northville Elementary School effective August 22, 2019.
2019-2020 Salary – \$91,515 (Step 15F)

5. **Mr. Matthew Hirsch**, Special Education Teacher, New Milford High School
Move that the Board of Education appoint **Mr. Matthew Hirsch** as Special Education Teacher at New Milford High School effective August 22, 2019.
2019-2020 Salary – \$53,344 (Step 3B)

6. **Mrs. Jaclyn Mattison**, Special Education Teacher, Hill and Plain School
Move that the Board of Education appoint **Mrs. Jaclyn Mattison** as Special Education Teacher at Hill and Plain School effective September 23, 2019.
2019-2020 Salary – \$61,896 (Step 7F) pro-rated to start date

Education History:
BA: Elon University
Major: Foreign Languages
BA & MA: Fairfield University
Major: TESOL

Work Experience:
4 yrs. Massachusetts
5 yrs. Redding

New budgeted

Education History:
BA: UConn
Major: Communication Sciences & Human Development & Family Studies
MS: University of Bridgeport
Major: Elementary Education

Work Experience:
1 yr. Trumbull

Replacing: K. Kivela

Education History:
BS: University of Hartford
Major: Behavioral Studies
MS: University of New England
Major: Inclusion Education

Work Experience:
10 yrs. State of CT
3 yrs. CREC
1 yrs. Faith Academy

Replacing: BA. Kiernan

Education History:
BA: Purdue University
Major: Elementary & Special Education

Work Experience:
2 yrs. Indiana
½ yr. Sandy Hook
½ yr. LT Sub Hill & Plain

Replacing: M. Furfaro

Education History:
BS: UConn
Major: Special Education
BA: UConn
Major: English
MA: UConn
Major: Education

Work Experience:
4 yrs. Ashford
1 yr. New Milford
2 yrs. Faith Academy

Replacing: M. Dunkerton

7. **Mrs. Adrienne Mitchell**, Math/Literacy Interventionist, Hill and Plain School
Move that the Board of Education appoint **Mrs. Adrienne Mitchell** as Math/Literacy Interventionist at Hill and Plain School effective August 22, 2019.
2019-2020 Salary – \$56,007 (Step 3F)
- Education History:*
BS: University of Hartford
Major: Elementary Education
MS: Walden University
Major: Education
- Work Experience:*
3 yrs. Bethel
3 yrs. Tutor New Milford
- Replacing: A. Huntington
8. **Mrs. Samantha Young**, Kindergarten Teacher, Hill and Plain School
Move that the Board of Education appoint **Mrs. Samantha Young** as Kindergarten Teacher at Hill and Plain School effective August 22, 2019.
2019-2020 Salary – \$56,007 (Step 3F)
- Education History:*
BA: Fairfield University
Major: Sociology & Anthropology
MS: Sacred Heart University
Major: Elementary Education
- Work Experience:*
3 yrs. Stratford
- Replacing: O. DaRocha
4. **MISCELLANEOUS STAFF**
a. **RESIGNATIONS**
1. **None**
5. **MISCELLANEOUS STAFF**
b. **APPOINTMENTS**
1. **None**
6. **NON-CERTIFIED STAFF AND LICENSED STAFF**
a. **RESIGNATIONS**
1. **Ms. Lauren Cabrera**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education approve the resignation of **Ms. Lauren Cabrera** as Paraeducator at Schaghticoke Middle School effective August 23, 2019.
- Took position elsewhere
7. **NON-CERTIFIED AND LICENSED STAFF**
b. **APPOINTMENTS**
1. **Mrs. Kathleen Carlo**, Paraeducator, Sarah Noble Intermediate School
Move that the Board of Education approve the appointment of **Mrs. Kathleen Carlo** as Paraeducator at Sarah Noble Intermediate School effective August 27, 2019.
- \$14.63 per hour - Hire Rate
\$16.16 per hour – Job Rate
(after completion of probationary period)
- Replacing: M. Lopes
2. **Ms. Shari Duffy**, Paraeducator, New Milford High School
Move that the Board of Education approve the appointment of **Ms. Shari Duffy** as Paraeducator at New Milford High School effective August 23, 2019.
- \$14.63 per hour - Hire Rate
\$16.16 per hour – Job Rate
(after completion of probationary period)
- Replacing: K. LaPerch

- 3. **Ms. Stephanie Heaton**, Paraeducator, Northville Elementary School
Move that the Board of Education approve the appointment of **Ms. Stephanie Heaton** as Paraeducator at Northville Elementary School effective September 3, 2019.
\$14.63 per hour - Hire Rate
\$16.16 per hour – Job Rate (after completion of probationary period)
Replacing: C. DeBellis

- 4. **Mrs. Chantel Kitzke**, Tutor, Hill and Plain School
Move that the Board of Education approve the appointment of **Mrs. Chantel Kitzke** as Tutor at Hill and Plain School effective September 4, 2019.
Education History:
BS: WCSU
Major: Elementary Education
MA: Sacred Heart University
Major: Teaching
\$16.00 per hour

- 5. **Mr. Stephen MacKessy**, Tutor, Hill and Plain School
Move that the Board of Education approve the appointment of **Mr. Stephen MacKessy** as Tutor at Hill and Plain School effective August 27, 2019.
Education History:
BS: SUNY Oneonta
Major: Elementary Education
MEd: Lewis University
Major: Curriculum & Instruction
\$16.00 per hour

- 6. **Mr. Fernando Penaranda**, Custodian, Hill and Plain School
Move that the Board of Education approve the appointment of **Mr. Fernando Penaranda** as Custodian at Hill and Plain School effective August 26, 2019.
\$23.03 per hour
8 hours per day
Replacing: D. Stephens

- 8. **ADULT EDUCATION STAFF**
 - a. **RESIGNATIONS**
 - 1. None

- 9. **ADULT EDUCATION STAFF**
 - b. **APPOINTMENTS**
 - 1. **Mr. Jeff Bronn**, Adult Education Evaluator, Adult Education Program
Move that the Board of Education approve the appointment of **Mr. Jeff Bronn** as Adult Education Evaluator for the Adult Education Program effective August 26, 2019.
2019-20 Stipend: \$7000.00

- 10. **BAND STAFF**
 - a. **RESIGNATIONS**
 - 1. None

- 11. **BAND STAFF**
 - b. **APPOINTMENTS**
 - 1. None

12. COACHING STAFF

a. RESIGNATIONS

1. None

13. COACHING STAFF

b. APPOINTMENTS

- | | |
|--|--|
| <p>1. Mr. Rob Hibbard, 7th and 8th Grade Girls' and Boys' Intramural Flag Football Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as 7th and 8th Grade Girls' and Boys' Intramural Flag Football Coach at Schaghticoke Middle School effective October 1, 2019.</p> | <p>2019-2020 Stipend: \$992
Current staff member</p> |
| <p>2. Ms. Jessica Melendez, Varsity Dance Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Jessica Melendez as Varsity Dance Coach at New Milford High School effective August 29, 2019.</p> | <p>2019-20 Stipend: \$1486</p> |
| <p>3. Mrs. Nicole Nocera, Girls' Freshman Field Hockey Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Nicole Nocera as Girls' Freshman Field Hockey Coach at New Milford High School effective August 29, 2019.</p> | <p>2019-20 Stipend: \$3149</p> |
| <p>4. Mrs. Lisa Stein, Girls' Freshman Volleyball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Lisa Stein as Girls' Freshman Volleyball Coach at New Milford High School effective August 29, 2019, pending receipt of coaching permit.</p> | <p>2019-20 Stipend: \$2424</p> |
| <p>5. Mr. Matt Wall, 6th Grade Girls' and Boys' Intramural Flag Football Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as 6th Grade Girls' and Boys' Intramural Flag Football Coach at Schaghticoke Middle School effective October 1, 2019.</p> | <p>2019-2020 Stipend: \$992
Current staff member</p> |

14. LEAVES OF ABSENCE

1. None



SUMMARY BY MOC (MAJOR OBJECT CODE)

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,786,342	0	28,786,342	1,558,679	27,012,637	215,025	99.25%
100'S	SALARIES - NON CERTIFIED	9,334,085	0	9,334,085	871,738	5,952,334	2,510,013	73.11%
200'S	BENEFITS	11,327,946	0	11,327,946	2,655,269	1,426,984	7,245,693	36.04%
300'S	PROFESSIONAL SERVICES	4,087,606	0	4,087,606	546,952	2,537,640	1,003,014	75.46%
400'S	PROPERTY SERVICES	969,278	0	969,278	166,452	486,874	315,951	67.40%
500'S	OTHER SERVICES	7,628,684	0	7,628,684	491,546	5,701,605	1,435,534	81.18%
600'S	SUPPLIES	2,626,716	0	2,626,716	164,580	1,742,398	719,738	72.60%
700'S	CAPITAL	84,047	0	84,047	18,482	10,207	55,357	34.14%
800'S	DUES AND FEES	88,621	0	88,621	47,232	1,216	40,173	54.67%
900'S	REVENUE	-892,633	0	-892,633	0	0	-892,633	0.00%
GRAND TOTAL		64,040,692	0	64,040,692	6,520,930	44,871,896	12,647,866	80.25%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	565,784	0	565,784	0	0	565,784	0.00%
51201	SALARIES - NON CERT - PARA EDUCATOR	2,009,328	0	2,009,328	100,234	1,795,267	113,828	94.34%
51202	SALARIES - NON CERT - SUBSTITUTES	854,478	0	854,478	1,846	0	852,632	0.22%
51210	SALARIES - NON CERT - SECRETARY	1,888,333	0	1,888,333	268,759	1,462,926	156,648	91.70%
51225	SALARIES - NON CERT - TUTORS	300,695	0	300,695	1,856	0	298,839	0.62%
51240	SALARIES - NON CERT - CUSTODIAL	1,891,646	0	1,891,646	301,481	1,267,856	322,309	82.96%
51250	SALARIES - NON CERT - MAINTENANCE	920,746	0	920,746	133,038	637,128	150,581	83.65%
51285	SALARIES - NON CERT - TECHNOLOGY	457,410	0	457,410	39,765	392,163	25,483	94.43%
51336	SALARIES - NON CERT - NURSES	445,665	0	445,665	24,760	396,994	23,911	94.63%
TOTAL		9,334,085	0	9,334,085	871,738	5,952,334	2,510,013	73.11%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	638,931	0	638,931	59,575	0	579,356	9.32%
52201	BENEFITS - MEDICARE	534,567	0	534,567	39,488	0	495,079	7.39%
52300	BENEFITS - PENSION	840,836	0	840,836	841,196	0	-360	100.04%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	0	15,000	0	15,000	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	8,572,329	0	8,572,329	1,567,483	834,428	6,170,418	28.02%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	16,183	108,817	0	100.00%
52830	BENEFITS - LIFE INSURANCE	121,000	0	121,000	17,080	103,920	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	480,283	0	480,283	114,264	366,019	0	100.00%
TOTAL		11,327,946	0	11,327,946	2,655,269	1,428,184	7,244,493	36.05%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,786,342	0	28,786,342	1,558,679	27,012,637	215,025	99.25%
51200	NON-CERTIFIED SALARIES	9,334,085	0	9,334,085	871,738	5,952,334	2,510,013	73.11%
52000	BENEFITS	11,327,946	0	11,327,946	2,655,269	1,426,984	7,245,693	36.04%
53010	LEGAL SERVICES	213,500	0	213,500	194,109	0	19,391	90.92%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	8,162	0	66,838	10.88%
53200	PROFESSIONAL SERVICES	2,020,502	0	2,020,502	136,620	1,502,601	381,281	81.13%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	0	0	30,500	0.00%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	0	0	10,500	0.00%
53220	IN SERVICE	118,560	0	118,560	24,254	6,400	87,906	25.85%
53230	PUPIL SERVICES	931,976	0	931,976	72,901	775,148	83,928	90.99%
53300	OTHER PROF/ TECH SERVICES	65,215	0	65,215	16,914	1,198	47,103	27.77%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	0	45,000	0	100.00%
53500	TECHNICAL SERVICES	260,690	0	260,690	76,319	2,514	181,858	30.24%
53530	SECURITY SERVICES	206,163	0	206,163	1,382	204,781	0	100.00%
53540	SPORTS OFFICIALS SERVICES	110,000	0	110,000	16,292	0	93,708	14.81%
54101	CONTRACTUAL TRASH PICK UP	92,995	0	92,995	11,662	35,556	45,777	50.77%
54301	REPAIRS & MAINTENANCE	455,243	0	455,243	87,005	262,174	106,064	76.70%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	0	1,074	1,426	42.96%
54303	GROUNDS MAINTENANCE	14,028	0	14,028	3,015	3,185	7,828	44.20%
54310	GENERAL REPAIRS	48,446	0	48,446	3,557	4,961	39,928	17.58%
54320	TECHNOLOGY RELATED REPAIRS	36,430	0	36,430	2,916	6,911	26,603	26.97%
54411	WATER	68,195	0	68,195	4,537	63,658	0	100.00%
54412	SEWER	22,900	0	22,900	11,013	11,887	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	228,541	0	228,541	42,747	97,469	88,325	61.35%
55100	PUPIL TRANSPORTATION - OTHER	106,250	0	106,250	0	0	106,250	0.00%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	0	0	23,000	0.00%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,560,865	0	4,560,865	105,098	4,135,343	320,424	92.97%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	0	0	1,500	0.00%
55200	GENERAL INSURANCE	279,746	0	279,746	279,746	0	0	100.00%
55300	COMMUNICATIONS	48,668	0	48,668	4,152	44,516	0	100.00%
55301	POSTAGE	35,531	0	35,531	0	35,531	0	100.00%
55302	TELEPHONE	77,145	0	77,145	7,951	69,194	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	5,000	0	5,000	0	0	5,000	0.00%
55505	PRINTING	51,372	0	51,372	715	15,669	34,988	31.89%
55600	TUITION	35,000	0	35,000	0	0	35,000	0.00%
55610	TUITION TO IN STATE DIST	796,641	0	796,641	8,224	356,292	432,125	45.76%
55630	TUITION TO PRIVATE SOURCES	1,540,697	0	1,540,697	80,490	1,032,801	427,405	72.26%
55800	TRAVEL	51,269	0	51,269	5,169	12,259	33,841	33.99%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,242	0	168,242	15,315	39,812	113,115	32.77%
56110	INSTRUCTIONAL SUPPLIES	415,078	0	415,078	80,873	94,604	239,602	42.28%
56120	ADMIN SUPPLIES	28,397	0	28,397	1,183	2,038	25,176	11.34%
56210	NATURAL GAS	194,960	0	194,960	0	194,960	0	100.00%
56220	ELECTRICITY	964,971	0	964,971	113	926,151	38,707	95.99%
56230	PROPANE	4,500	0	4,500	67	2,733	1,700	62.22%
56240	OIL	205,437	0	205,437	0	205,437	0	100.00%
56260	GASOLINE	33,246	0	33,246	1,352	23,796	8,098	75.64%
56290	FACILITIES SUPPLIES	308,111	0	308,111	46,625	189,687	71,800	76.70%
56291	MAINTENANCE COMPONENTS	15,000	0	15,000	0	1,000	14,000	6.67%
56292	UNIFORMS/ CONTRACTUAL	14,200	0	14,200	0	3,000	11,200	21.13%
56293	GROUNDSKEEPING SUPPLIES	22,750	0	22,750	805	13,195	8,750	61.54%
56410	TEXTBOOKS	60,228	0	60,228	5,168	17,150	37,910	37.06%
56411	CONSUMABLE TEXTS	55,481	0	55,481	1,730	6,625	47,126	15.06%
56420	LIBRARY BOOKS	58,696	0	58,696	2,397	6,454	49,845	15.08%
56430	PERIODICALS	19,157	0	19,157	2,180	6,531	10,447	45.47%
56460	WORKBOOKS	13,916	0	13,916	4,300	6,105	3,511	74.77%
56500	SUPPLIES - TECH RELATED	44,346	0	44,346	2,472	3,121	38,753	12.61%
57340	COMPUTERS/TECH HARDWARE	14,100	0	14,100	1,875	6,500	5,725	59.40%
57345	INSTRUCTIONAL EQUIPMENT	8,140	0	8,140	2,788	440	4,912	39.66%
57400	GENERAL EQUIPMENT	49,683	0	49,683	12,659	2,767	34,257	31.05%
57500	FURNITURE AND FIXTURES	12,124	0	12,124	1,160	501	10,463	13.70%
58100	DUES & FEES	88,621	0	88,621	47,232	1,216	40,173	54.67%
EXPENDITURE TOTAL		64,933,325	0	64,933,325	6,520,930	44,871,896	13,540,499	79.15%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-533,633	0	-533,633	0	0	-533,633	0.00%
43105	MEDICAID REIMBURSEMENT	-51,000	0	-51,000	0	0	-51,000	0.00%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES	-55,000	0	-55,000	0	0	-55,000	0.00%
44800	REGULAR ED TUITION	-104,725	0	-104,725	0	0	-104,725	0.00%
44822	SPECIAL ED TUITION	-18,200	0	-18,200	0	0	-18,200	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	0	0	-25,400	0.00%
44861	PARKING PERMIT FEES	-64,824	0	-64,824	0	0	-64,824	0.00%
44862	SCHOOL MUSICAL TICKET SALES	-10,000	0	-10,000	0	0	-10,000	0.00%
49102	TRANSFER IN-OTHER	-27,951	0	-27,951	0	0	-27,951	0.00%
REVENUE TOTAL		-892,633	0	-892,633	0	0	-892,633	0.00%

GRAND TOTAL	64,040,692	0	64,040,692	6,520,930	44,871,896	12,647,866	80.25%
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CAPITAL RESERVE TOTAL	678,824
43020000-10101	



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	DISTRICT	ALL STAR TRANSPORTATION	19.20 YEARLY - IN DISTRICT STUDENT TRANSPORTATION	\$ 3,443,352.00	55110
GENERAL	SPED	INSTITUTE OF PROFESSIONAL PRACTICE	19.20 YEARLY - CLINICIANS FOR ABA/AUTISIM	\$ 510,000.00	53200
GENERAL	DISTRICT	EVERSOURCE	19.20 YEARLY - ELECTRICITY FOR NMHS	\$ 415,139.00	56220
GENERAL	SPED	SOLTERRA ACADEMY	19.20 YEARLY - TUITION	\$ 264,129.40	55630
GENERAL	SNIS	EVERSOURCE	19.20 YEARLY - ELECTRICITY FOR SNIS	\$ 238,750.00	56220
GENERAL	SPED	EDADVANCE	19.20 YEARLY - TRANSPORTATION	\$ 220,474.00	55110
GENERAL	SPED	EDADVANCE	19.20 YEARLY - TUITION	\$ 219,153.00	55610
GENERAL	SMS	EVERSOURCE	19.20 YEARLY - ELECTRICITY FOR SMS	\$ 132,639.00	56220
GENERAL	SPED	CONNECT KIDS CT	19.20 YEARLY - TRANSPORTATION	\$ 123,475.00	55110
GENERAL	NMHS	EVERSOURCE	19.20 YEARLY - GAS FOR NMHS	\$ 118,200.00	56210
GENERAL	SPED	WHEELER CLINIC	19.20 YEARLY - TUITION	\$ 116,530.20	55630
GENERAL	SPED	SPECIALIZED EDUCATION CONNECTICUT	19.20 YEARLY - TUITION	\$ 101,159.00	55630
GENERAL	SPED	COOPERATIVE EDUCATIONAL SERVICES	19.20 YEARLY - TUITION	\$ 92,563.00	55610
GENERAL	SMS	NOBERT E MITCHELL	19.20 YEARLY - OIL FOR SMS	\$ 91,777.00	56240
GENERAL	SNIS	EVERSOURCE	19.20 YEARLY - GAS FOR SNIS	\$ 76,760.00	56210
GENERAL	NES	EVERSOURCE	19.20 YEARLY - ELECTRICITY FOR NES	\$ 74,589.00	56220
GENERAL	HPS	EVERSOURCE	19.20 YEARLY - ELECTRICITY FOR HPS	\$ 65,034.00	56220
GENERAL	HPS	NOBERT E MITCHELL	19.20 YEARLY - OIL FOR HPS	\$ 47,440.00	56240
GENERAL	SPED	INSTITUTE OF PROFESSIONAL PRACTICE	19.20 YEARLY - K-12 BEHAVIOR CONSULTATION	\$ 45,000.00	53200
GENERAL	NES	NOBERT E MITCHELL	19.20 YEARLY - OIL FOR NES	\$ 35,599.00	56240
GENERAL	DOI	LEN TOMASELLO	19.20 YEARLY - CONSULTING SERVICES @ HPS, NES, SNIS, SMS	\$ 35,000.00	53200
GENERAL	CO	NOBERT E MITCHELL	19.20 YEARLY - OIL FOR CO	\$ 26,250.00	56240
GENERAL	DISTRICT	TELSERV	ANNUAL MAINTENANCE CONTRACT - DISTRICT PHONES	\$ 22,890.00	55302
GENERAL	FACILITIES	TOWN OF NEW MILFORD	19.20 YEARLY - FUEL FROM TOWN FOR FACILITIES	\$ 21,596.00	56260
GENERAL	CO	EVERSOURCE	19.20 YEARLY - ELECTRICITY FOR CO	\$ 20,852.00	56220
GENERAL	FACILITIES	EVERSOURCE	19.20 YEARLY - ELECTRICITY FOR FACILITIES	\$ 17,854.00	56220
GENERAL	DOI	EDADVANCE	19.20 YEARLY - SOFTWARE LICENSES FOR LIVEBOOK	\$ 12,500.00	53200
GENERAL	SMS	DELL MARKETING	DESKTOP COMPUTER WITH MONITOR (7)	\$ 11,483.01	56110
GENERAL	SPED	CITY OF WATERBURY	19.20 YEARLY - TUITION	\$ 10,000.00	55610
GENERAL	NMHS	MCGRAW HILL EDUCATION	EARTH SCIENCE BOOKS (100)	\$ 9,732.96	56410
GENERAL	HR	PROHEALTH PHYSICIANS	19.20 YEARLY - PRE-EMPLOYMENT PHYSICALS	\$ 8,500.00	53200
GENERAL	SNIS	KONE INC.	ELEVATOR SERVICE CONTRACT @ SNIS	\$ 6,600.00	54301
GENERAL	DOI	CONNECTICUT SCIENCE CENTER	UNIT STUDY SUPPORT FOR GRADES 1,3,4,5	\$ 6,500.00	53200
GENERAL	DISTRICT	SUPREME FORREST PRODUCTS	PLAYGROUND SAFETY FIBER REPLENISH @ HPS, NES, SNIS	\$ 6,000.00	54301
GRANT	NMHS	VEX ROBOTICS	PLTW SUPPLIES	\$ 5,999.86	57345



BUDGET TRANSFER REQUESTS

AGENDA ITEM 4B-3
SEPTEMBER 2019 MEETING

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Requesting Approval Across MOC		NONE AT THIS TIME							

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Informational Within Major Object Code	BUSINESS-1	BUDGET SHORTFALL IN PENSION OBLIGATION PAYMENT TO TOWN OF NEW MILFORD	\$360.00	DISTRICT	BAZ25043 BENEFITS	52200 FICA	DISTRICT	BAZ25043 BENEFITS	52300 PENSION



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent
50 East Street
New Milford, Connecticut 06776
(860) 354-3235
FAX (860) 210-2643

TO: Dr. Kerry Parker, Superintendent
FROM: Alisha DiCorpo, Assistant Superintendent (AD)
DATE: September 5, 2019
RE: 2019-2020 Tuition Students

Listed below are the tuition students for the 2019-2020 school year:

- Fourth Grade student to attend Sarah Noble Intermediate School – (partial tuition rate, student is a child of a certified staff member*)
- Seventh Grade student to attend Schaghticoke Middle School (full tuition rate)
- Eighth Grade student to attend Schaghticoke Middle School (full tuition rate)

** According to Board Policy 3240(b), a certified staff member whose child has been admitted to the New Milford Public Schools shall pay 50% of the established tuition rate. Tuition shall be made in equal payments our times per year in September, December, March and May as a condition of continued enrollment.*



Schaghticoke Middle School

Home of the Surge

Memo from the Office of:

Dr. Christopher Longo, Principal

longoc@newmilfordps.org

twitter.com/drchrislongo

Tel (860) 354-2204

TO: Dr. Kerry Parker, Superintendent of Schools
FROM: Dr. Christopher Longo, Principal
DATE: September 4, 2019
RE: Compass Books Donation for Lending Libraries

SMS received just over 2,500 books of varying genres for use in our newly installed reading lending libraries in New Milford. The donation was made by *Compass Property Inspections* led by President Thomas Allen and Business Development Director Amanda Myers. This exciting project took place through the collaboration of Schaghticoke staff, students, facilities, and the Park and Recreation department with the Town's support. These lending libraries are located at the JPS Community Center and Lynn Deming Park. This generous donation supports both our schools and community and promotes an overall enjoyment of reading.

Please place this donation on the next Board of Education agenda for approval.

Thank you.

Schaghticoke Middle School Vision Statement

Schaghticoke Middle School is made up of a community of learners: students, parents, faculty, staff, administration, and citizens of the greater New Milford area. The foundation of our vision lies upon the positive reinforcement of character: integrity, responsibility, respect, and fairness. Together we will work to create an environment in which all students can reach their potential academically, socially, and emotionally under the guidance and nurturing support of the Schaghticoke community members. We will collaborate to foster an atmosphere of trust and support in order to encourage teachers and students to explore new initiatives in curriculum and assessment to improve student achievement.



DIRECT DONATIONS AND FUNDRAISERS
FISCAL YEAR 2018-2019

AGENDA ITEM 4E
SEPTEMBER 2019 MEETING

TYPE	SCHOOL	ORGANIZATION	FUND USE	AMOUNT
DONATION	DISTRICT	PRIVATE	Goldring Foundation	\$ 22,265.60
DONATION	HPS	PTO	1st Grade Trip	\$ 1,700.00
DONATION	HPS	PTO	Cultural Arts	\$ 1,197.00
DONATION	HPS	PTO	Playground Blacktop Grant	\$ 800.00
DONATION	HPS	PTO	Library Grant	\$ 672.71
DONATION	HPS	PTO	Playground Grant	\$ 310.37
DONATION	HPS	PTO	Science Cart	\$ 165.95
DONATION	HPS	PTO	Science Fair	\$ 82.95
DONATION	HPS	PTO	Bus Driver Appreciation	\$ 75.60
DONATION	HPS	PTO	Author Visits	\$ 3,652.00
DONATION	HPS	PTO	Second Grade Field Trip	\$ 1,374.00
DONATION	HPS	PTO	Shakesperience Productions	\$ 1,300.00
DONATION	HPS	PTO	KG Field Trip-Ridgefield Playhouse	\$ 1,120.00
DONATION	HPS	PTO	Kindergarten Field Trip	\$ 1,050.00
DONATION	HPS	PTO	Health Grant	\$ 1,000.00
DONATION	HPS	PTO	Jester Jim Mauer Assembly	\$ 900.00
DONATION	HPS	PTO	No Bullying Assembly	\$ 895.00
DONATION	HPS	PTO	Animal Embassy Assembly	\$ 780.00
DONATION	HPS	PTO	Pratt Center	\$ 400.00
DONATION	HPS	PTO	Art Grant	\$ 289.99
DONATION	HPS	PTO	Medical Grant	\$ 276.40
DONATION	HPS	PTO	Medical Grant	\$ 196.93
DONATION	HPS	PTO	Staff Hospitality	\$ 113.56
DONATION	HPS	PTO	Hospitality	\$ 113.42
DONATION	HPS	PTO	Magic Show Deposit	\$ 100.00
DONATION	HPS	PTO	Staff Hospitality	\$ 64.15
DONATION	HPS	PTO	Hospitality	\$ 31.95
DONATION	NES	PTO	Cultural Arts	\$ 2,980.00
DONATION	NES	PTO	Literature Grant	\$ 2,704.00
DONATION	NES	PTO	Kindergarten Field Trip	\$ 1,690.00
DONATION	NES	PTO	1st Grade Field Trip	\$ 1,339.00
DONATION	NES	PTO	2nd Grade Field Trip	\$ 1,125.00
DONATION	NES	PTO	First Grade Field Trip	\$ 1,120.00
DONATION	NES	PTO	Science Grant-Robotics and Beyond	\$ 1,075.00
DONATION	NES	PTO	Cultural Arts Grant	\$ 1,070.00
DONATION	NES	PTO	Excel Yoga Grant	\$ 980.00
DONATION	NES	PTO	Animal Embassy LLC	\$ 900.00
DONATION	NES	PTO	2nd Grade Send Off	\$ 893.19
DONATION	NES	PTO	Pratt Center-2nd Grade	\$ 800.00
DONATION	NES	PTO	Playground Blacktop Grant	\$ 800.00
DONATION	NES	PTO	Literature Enrichment	\$ 800.00
DONATION	NES	PTO	Science Grant	\$ 587.00
DONATION	NES	PTO	Playground Equipment Grant	\$ 374.38
DONATION	NES	PTO	Student Directories	\$ 368.44
DONATION	NES	PTO	Kindergarten Grant (Pratt)	\$ 340.00
DONATION	NES	PTO	Science Enrichment	\$ 211.64
DONATION	NES	PTO	Garden Patch	\$ 211.64
DONATION	NES	PTO	Staff Appreciation	\$ 205.86
DONATION	NES	PTO	Hospitality	\$ 183.12
DONATION	NES	PTO	Hospitality	\$ 94.34
DONATION	NES	PTO	Science Fair	\$ 82.95
DONATION	NES	PTO	Bus Driver Appreciation	\$ 75.60
DONATION	NES	PTO	Health Grant	\$ 65.92



DIRECT DONATIONS AND FUNDRAISERS
FISCAL YEAR 2018-2019

AGENDA ITEM 4E
SEPTEMBER 2019 MEETING

TYPE	SCHOOL	ORGANIZATION	FUND USE	AMOUNT
DONATION	NES	PTO	PE Grant	\$ 62.63
DONATION	NES	PTO	Hospitality	\$ 48.38
DONATION	NMHS	PTO	DECA bus	\$ 600.00
DONATION	NMHS	PTO	FBLA	\$ 525.00
DONATION	NMHS	PTO	New Milford Leo's	\$ 500.00
DONATION	NMHS	PTO	Library Workshop	\$ 500.00
DONATION	NMHS	PTO	Poetry Slam	\$ 275.00
DONATION	NMHS	PTO	Staff Lunch	\$ 198.00
DONATION	NMHS	PTO	Bus Driver Appreciation	\$ 75.60
DONATION	SMS	PTO	8th Grade Field Trip	\$ 3,500.00
DONATION	SMS	PTO	7th Grade Field Trip	\$ 3,200.00
DONATION	SMS	PTO	6th Grade Field Trip	\$ 3,120.00
DONATION	SMS	PTO	Author Visit - 8th Grade	\$ 1,574.00
DONATION	SMS	PTO	Staff Hospitality	\$ 973.40
DONATION	SMS	PTO	Field Trip Hardships	\$ 870.00
DONATION	SMS	PTO	Author Visit - 6th Grade	\$ 800.00
DONATION	SMS	PTO	Summer Reading books for Students	\$ 720.00
DONATION	SMS	PTO	7th Grade Author Visit	\$ 549.72
DONATION	SMS	PTO	Field Trip Hardships	\$ 400.00
DONATION	SMS	PTO	8 Kindles and Cases	\$ 343.04
DONATION	SMS	PTO	Summer Reading Book for Students	\$ 300.00
DONATION	SMS	PTO	8th Grade Ice Cream Social 2018	\$ 154.00
DONATION	SMS	PTO	Summer Reading Prizes	\$ 143.55
DONATION	SMS	PTO	Staff Breakfast	\$ 109.82
DONATION	SMS	PTO	Bus Driver Appreciation	\$ 75.60
DONATION	SMS	PTO	Hospitality	\$ 26.28
DONATION	SNIS	PTO	4th Grade Bronx Zoo Field Trip	\$ 6,072.00
DONATION	SNIS	PTO	Third Grade Field Trip	\$ 2,600.00
DONATION	SNIS	PTO	Author Visits	\$ 2,400.00
DONATION	SNIS	PTO	4th & 5th Grade Field Trip Buses	\$ 1,430.99
DONATION	SNIS	PTO	3rd Grade Cultural Arts	\$ 1,095.00
DONATION	SNIS	PTO	Cultural Arts	\$ 995.00
DONATION	SNIS	PTO	Field Trip Hardships	\$ 936.00
DONATION	SNIS	PTO	Literature Enrichment-Author Visits	\$ 900.00
DONATION	SNIS	PTO	Cultural Arts Grant	\$ 895.00
DONATION	SNIS	PTO	3rd Grade Mad Science	\$ 815.00
DONATION	SNIS	PTO	Science Grant	\$ 700.00
DONATION	SNIS	PTO	Books for Bingo	\$ 538.72
DONATION	SNIS	PTO	3rd Grade Cultural Arts Grant	\$ 442.83
DONATION	SNIS	PTO	Science Fair	\$ 165.90
DONATION	SNIS	PTO	Hospitality	\$ 150.00
DONATION	SNIS	PTO	Hospitality	\$ 130.00
DONATION	SNIS	PTO	Staff Appreciation	\$ 119.12
DONATION	SNIS	PTO	5th Grade Legacy Project	\$ 114.08
DONATION	SNIS	PTO	Bus Driver Appreciation	\$ 75.60
DONATION	SNIS	PTO	Hospitality	\$ 55.22
DONATION	SNIS	PTO	Hospitality	\$ 12.89
TOTAL DONATIONS				\$ 102,292.03



DIRECT DONATIONS AND FUNDRAISERS
FISCAL YEAR 2018-2019

AGENDA ITEM 4E
SEPTEMBER 2019 MEETING

TYPE	SCHOOL	ORGANIZATION	EVENT DETAILS	FUND USE	AMOUNT
FUNDRAISER	NMHS	Art Department	Art Department Sale	Buy materials plus donation	\$ 596.45
FUNDRAISER	NMHS	Asian Students Assoc.	Asia Nitro ball tournament	Raise money to start new club	\$ 127.00
FUNDRAISER	NMHS	Athletic Council	Tsunami Fan Shirt Sales	Purchase Tsunami shirts	\$ 1,098.25
FUNDRAISER	NMHS	Athletic Council	Family Fun Night	Purchase Tsunami shirts	\$ 70.00
FUNDRAISER	NMHS	Band and Orchestra	Annual Flower Sale	Raise funds for Music Banquet	\$ 4,342.25
FUNDRAISER	NMHS	Baseball	Pasta Dinner	Equipment, materials, apparel	\$ 1,794.00
FUNDRAISER	NMHS	Boy's Girls Basketball	Officials vs. Cancer	Donating to charities	\$ 165.00
FUNDRAISER	NMHS	Boy's/Girls outdoor track	Snap Raise	New Pole Vault Mats	\$ 3,460.00
FUNDRAISER	NMHS	Chorus	NMHS Chorus dinner & movie	Trip to NYC and a show	\$ 1,200.00
FUNDRAISER	NMHS	Chorus	Bake Sale	Help with expenses for field trip	\$ 216.00
FUNDRAISER	NMHS	Chorus	Panera Bread Fundraiser	Help with expenses for field trip	\$ 69.22
FUNDRAISER	NMHS	Class of 2022	Class of 2022 shirts	Class activities	\$ 1,220.00
FUNDRAISER	NMHS	Dance Team	Youth Dance Clinic	Team jackets & 2018/19 costumes	\$ 330.00
FUNDRAISER	NMHS	Dance Team	Panera Bread Fundraiser	Team Apparel	\$ 149.88
FUNDRAISER	NMHS	DECA club	DECA national sponsor	Nationals in Orlando	\$ 4,726.00
FUNDRAISER	NMHS	DECA club	Snap Raise	For state and national comps	\$ 3,262.00
FUNDRAISER	NMHS	English Department	Poetry Outloud	Workshop attendance	\$ 475.00
FUNDRAISER	NMHS	Executive club 2019	Class of 2019 tee shirt sale	Money used for senior activities	\$ 1,860.00
FUNDRAISER	NMHS	Executive Club 2020	Junior apparel sale	Funding senior events	\$ 1,055.00
FUNDRAISER	NMHS	Executive club 2020	Homecoming Bake sale	Prom and other senior costs	\$ 373.00
FUNDRAISER	NMHS	Executive club 2020	Grad Party Haunted Trail	Prom and other senior costs	\$ 300.00
FUNDRAISER	NMHS	Executive club 2020	Plastic Water bottle drive	Senior events in 2020	\$ 133.00
FUNDRAISER	NMHS	Executive Club 2020	St. Pat's green carnation sale	Fund Class of 2020 events	\$ 86.00
FUNDRAISER	NMHS	Executive club 2020	Nitro ball Bake Sale	Funds used for senior events	\$ 24.00
FUNDRAISER	NMHS	Executive Club 2021	Class of 2021 Tee shirt sale	Defray costs of prom	\$ 1,300.00
FUNDRAISER	NMHS	FBLA	Basketball Exhibition Game	National/state conference costs	\$ 1,250.00
FUNDRAISER	NMHS	Field Hockey/Volleyball	Cookie Dough	Buy clothes	\$ 4,879.00
FUNDRAISER	NMHS	French Honor Society	Cornhole Tournament	Future FHS scholarships	\$ 156.00
FUNDRAISER	NMHS	GAPP	T-Shirt ads	Germany Trip	\$ 2,270.00
FUNDRAISER	NMHS	GAPP	Bake Sale #2	Germany Trip	\$ 1,351.85
FUNDRAISER	NMHS	GAPP	Bake Sale #1	Germany Trip	\$ 1,141.58
FUNDRAISER	NMHS	GAPP	GAPP Car Wash	Germany Trip	\$ 678.00
FUNDRAISER	NMHS	Gay Straight Alliance	Valentine Rose Sale	Defray cost to Uconn conference	\$ 1,178.00
FUNDRAISER	NMHS	German Honor Society	Badminton Tournament	Scholarship for students	\$ 163.00
FUNDRAISER	NMHS	German Honor Society	Flower Sale	Star Project and Scholarships	\$ 72.00
FUNDRAISER	NMHS	Girls Boys Tennis	Snap Raise	Tennis Program Apparel	\$ 1,117.44
FUNDRAISER	NMHS	Math Honor Society	Water Bottle Sales	Scholarship Math Honor Society	\$ 584.00
FUNDRAISER	NMHS	Math Honor Society	Pumpkin Sales	Scholarship fund	\$ 225.00
FUNDRAISER	NMHS	Math Honor Society	Tape a Teacher	Scholarship fund	\$ 200.00
FUNDRAISER	NMHS	Math Honor Society	Pi-Day Carnival	Scholarship Math Honor Society	\$ 184.00
FUNDRAISER	NMHS	National Honor Society	Flower sale	Scholarship, grad stoles and tassels	\$ 610.00
FUNDRAISER	NMHS	NM Band parents	Wreath Sale Fundraiser	Workshop Expenses	\$ 13,872.00
FUNDRAISER	NMHS	NMHS Band/Chorus	Lyman Orchards Pie	Band expenses	\$ 14,005.00
FUNDRAISER	NMHS	NMHS Cheerleading	Sponsor Tee	Fees for music, choreograph, etc.	\$ 3,545.00
FUNDRAISER	NMHS	NMHS Cheerleading	Double Good Popcorn	Fees, music, choreograph, etc.	\$ 2,005.00
FUNDRAISER	NMHS	NMHS Cheerleading	Yankee candle fundraiser	Uniforms, music, competition fees	\$ 76.25
FUNDRAISER	NMHS	NMHS Chorus	Bake sale at Tractor Supply	Offset cost of NYC trip	\$ 433.00
FUNDRAISER	NMHS	NMHS Football	Discount Card	Apparel	\$ 7,268.00
FUNDRAISER	NMHS	NMHS Gymnastic Team	All Aboard Pizzeria Day	Leotards and warmups	\$ 102.50
FUNDRAISER	NMHS	NMHS stock and RE club	3 on 3 basketball	Field trip to Wall Street	\$ 165.00
FUNDRAISER	NMHS	NMHS Student Council	NMHS Homecoming Dance	Cost of dance and future events	\$ 5,760.00
FUNDRAISER	NMHS	NMHS Student Council	Mr. & Mrs. Green Wave	Student council events	\$ 840.00
FUNDRAISER	NMHS	Piper Literary Magazine	Piper Publicity Sale	Raise funds for printing costs	\$ 40.00
FUNDRAISER	NMHS	Plant Science	Plant Science Plant Sale	Supplies and seeds	\$ 241.82
FUNDRAISER	NMHS	Spanish Honor Society	Talent Show	Induction ceremony and charity	\$ 892.00
FUNDRAISER	NMHS	Spanish trip to Panama	Panama trip Bake Sale	Offset cost of Panama trip	\$ 632.65
FUNDRAISER	NMHS	The Piper	Piper 2019 sale	Raise funds for next year's edition	\$ 133.00
FUNDRAISER	NMHS	Unified Buddies	Light up Blue awareness walk	Awareness of special needs	\$ 1,203.00
FUNDRAISER	SMS	Student Council	Save the Turtles Awareness	Awareness of plastics & ocean	\$ 100.00



DIRECT DONATIONS AND FUNDRAISERS
FISCAL YEAR 2018-2019

AGENDA ITEM 4E
SEPTEMBER 2019 MEETING

TYPE	SCHOOL	ORGANIZATION	EVENT DETAILS	FUND USE	AMOUNT
FUNDRAISER	SMS	SURGE Theatre Company	Schoolhouse Rock Jr.	Future shows	\$ 3,000.00
FUNDRAISER	SMS	PTO	Fall Scholastic Book Fair	School related activities	\$ 2,000.00
FUNDRAISER	SMS	PTO	Box Top Contest	School related activities	\$ 250.00
FUNDRAISER	SMS	PTO	Krispy Kreme Fundraiser	School related activities	\$ 600.00
FUNDRAISER	SMS	PTO	Picture Day and Retakes	School related activities	\$ 4,250.00
FUNDRAISER	SMS	PTO	Fall Catalog Fundraiser	School related activities	\$ 9,000.00
FUNDRAISER	SMS	PTO	Merchandise	School related activities	\$ 450.00
FUNDRAISER	SMS	PTO	Box Top Contest	School related activities	\$ 250.00
FUNDRAISER	SMS	PTO	8th Grade Halloween Dance	School related activities	\$ 550.00
FUNDRAISER	SMS	PTO	7th Grade Snowflake Dance	School related activities	\$ 550.00
FUNDRAISER	SMS	PTO	6th Grade Glow Dance	School related activities	\$ 550.00
FUNDRAISER	SMS	PTO	Spring Scholastic Book Fair	School related activities	\$ 1,600.00
FUNDRAISER	SMS	PTO	Little Caesars Pizza Kits	School related activities	\$ 1,000.00
FUNDRAISER	SMS	PTO	Flower Grams	School related activities	\$ 200.00
FUNDRAISER	SMS	PTO	Penny Wars	School related activities	\$ 200.00
FUNDRAISER	SMS	PTO	Yearbook Sales	School related activities	\$ 4,500.00
FUNDRAISER	SNIS	PTO	Cards for a cause	School related activities	\$ 1,500.00
FUNDRAISER	SNIS	PTO	Fundraising Through Kindness	School related activities	\$ 15,000.00
FUNDRAISER	SNIS	PTO	Little Caesar's Pizza Kit	School related activities	\$ 1,500.00
FUNDRAISER	NES	PTO	Welcome back party	School related activities	\$ 250.00
FUNDRAISER	NES	PTO	Picture Day	School related activities	\$ 2,500.00
FUNDRAISER	NES	PTO	Giggles and Gowns	School related activities	\$ 300.00
FUNDRAISER	NES	PTO	Apex fun run	School related activities	\$ 7,500.00
FUNDRAISER	NES	PTO	Spooktacular Dance	School related activities	\$ 1,000.00
FUNDRAISER	NES	PTO	Box Tops	School related activities	\$ 1,000.00
FUNDRAISER	NES	PTO	Panoramic Photo	School related activities	\$ 150.00
FUNDRAISER	NES	PTO	Family Fun Night	School related activities	\$ 350.00
FUNDRAISER	NES	PTO	Fall Book Fair	School related activities	\$ 900.00
FUNDRAISER	NES	PTO	Winter Movie Night	School related activities	\$ 150.00
FUNDRAISER	NES	PTO	Kids Kreations	School related activities	\$ 1,000.00
FUNDRAISER	NES	PTO	Edible Arrangements	School related activities	\$ 300.00
FUNDRAISER	NES	PTO	Spring Fling Dance	School related activities	\$ 1,000.00
FUNDRAISER	NES	PTO	Tasty Waves	School related activities	\$ 150.00
FUNDRAISER	NES	PTO	Parents Night	School related activities	\$ 200.00
FUNDRAISER	NES	PTO	Family Fitness Night	School related activities	\$ 250.00
FUNDRAISER	NES	PTO	Summer Kick off party	School related activities	\$ 500.00
FUNDRAISER	NES	PTO	Spring Book Fair	School related activities	\$ 750.00
FUNDRAISER	NES	PTO	Spirit Wear	School related activities	\$ 250.00
TOTAL FUNDRAISERS					\$ 161,256.14

New Milford Public Schools
FUNDRAISING ACTIVITY REQUEST FORM

Name of Fundraising Activity: _____

School: _____ Date of Request: _____

Club/Team/Organization: _____

This activity is being organized by:

_____ School Activity Advisor: _____

_____ Contact Name and Number

_____ District Affiliated Group: _____

_____ Contact Name and Number

Proposed date of fundraiser: _____

Fundraising activity: (please check one)

Gift/donation: _____

Solicitation: _____

Sale of goods: _____

Sale of services: _____

Raffle/Bazaar* _____ (Please see reverse side regarding Raffles and Bazaars)

What is the purpose of the fundraiser, what will the funds be used for?

How will the fund be raised? If selling items, please specify what will be sold, the cost of the items and how they will be sold. Attach additional information if necessary. (*Note* the maximum allowable re-sale price is \$20.00 per unit.*)

Estimated Total Gross Revenue from fundraiser \$ _____

Signature School Activity Advisor: _____ Date: _____

Athletic Director (for sports related events) _____ Date: _____

Building Principal authorization: _____ Date: _____

Business Office authorization: _____ Date: _____

Superintendent authorization: _____ Date: _____

Fundraiser ID# (assigned by Business Office) _____

New Milford Public Schools
FUNDRAISING ACTIVITY REPORTING FORM

Name of Fundraising Activity _____

Fundraiser ID # (From Fundraising Activity Request Form) _____

School: _____ Date: _____

Club/Team/Organization: _____

School Advisor: _____

District Affiliated Group Contact: _____

Did the event take place on the proposed date?: YES _____ NO _____

If "NO," on what date did it occur: _____

A) Actual GROSS receipts from event: \$ _____

Note this value must equal the total of deposits to the relevant activity account (please indicate fundraiser ID# on deposit vouchers)*

Expenses (if any) incurred to run event:

Note any & all expenses related to the fundraiser must be paid directly from the relevant activity account by check. (please indicate fundraiser ID# on all disbursement requests) if any preparation expenses were incurred prior to the actual event please include below with corresponding activity check#.*

- (please describe & itemize)
- 1) _____
 - 2) _____
 - 3) _____
 - 4) _____
 - 5) _____
 - 6) _____

B) Total Expenses from event: \$ _____

(A) – (B) = Net proceeds to organization \$ _____

Signature of Advisor: _____

Received by Building Principal: _____ Date: _____

Received by Business Office: _____ Date: _____