

ISAAC Meeting Minutes - APPROVED

| Date: | Time: | Roles & Attendees |
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| 4.12.17 | 5:30pm | <ul style="list-style-type: none"> • <u>Facilitator</u> - Chris • <u>Minutes</u> - Heather • <u>Norms</u> - Kyle • <u>Timekeeper</u> - Steve |
| Attendance: D. Howes, C. Jones, R. Learned, S. Smith, H. Doughty, S. Castagnaro, K. Gregoire, E. Calkins Guests: Lee Mueller, Richard Muckle, Christine Pemberton | | |
| ISAAC Mission Statement: We inspire our students through the arts, communication, and exploration in a collaborative, multicultural community to be courageous citizens who are difference makers. | | |

| Norm | Description |
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| Find joy in the work. | We will find joy in the work by communicating positively and using humor as appropriate to help us work better together. - 6th grade |
| Be productive and present (phones, technology). | We will be productive and present by becoming familiar with materials before we arrive and by being attentive to behaviors which affect physical and mental engagement. |
| Maintain a growth mindset even in disagreement. | We will maintain a growth mindset by pushing ourselves to be learners, probing for deeper understanding, and taking risks and time for reflection. |
| Actively and respectfully listen to all perspectives | We will invite and welcome the contributions of every member and listen to each other by attending to the "7 P's of Collaboration:" promoting a spirit of inquiry, pausing, paraphrasing, probing, putting ideas on the table, paying attention to self and others, and presuming positive intentions. |
| Give kind, specific, and helpful feedback. | We will communicate in a collegial and honest atmosphere by pushing each other's practice, being pro-active, and grounding our thoughts, feelings, and opinions in evidence in order to find solutions. |

| Agenda: | Time (min) | Notes |
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| Welcome: Agenda review, norms, roles, Mission statement, approve minutes for March meeting | 5 | Action: Vote to approve the March minutes. Yea - 7, Nay - 0 Action: Vote to go into Executive Session. Yea - 7, Nay - 0. Executive Session occurred for 5 minutes. Action: Vote to come out of Executive Session. Yea - 7, Nay - 0. |
| Public Comment | 5 | None |
| Student Report | 5 | None |
| Executive Director Report | 15 | Report: Lottery for 2017-2018 Student enrollment performed. Numbers per grade and locations were shared. Appreciation to Debra Sargent, Gloria Lora, Lernin Santos, and Mandy Bonano for organizing the Multicultural Celebration Night that included student performances, information sharing, and fundraising. Thanks to Mike Kuczenski for running Student Government and specifically the Olympic-themed party. Celebration of Bror Okerblom for bringing the percussion ensemble to the St. Patrick's Day Parade and bringing ISAAC out into the community. Recognition of all CREW teachers for the SLCs that were held in April. ISAAC/Writer's Block original |

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| | | production of “Displaced” will take place April 27 and April 28. The Founders Reception will take place on April 28 from 4:30 - 6:00pm. The 20th Anniversary Celebration of Learning Block Party will take place on Meridian Street from 12:00pm - 3:00pm on April 29. BOARD training will take place May 1 from 6:00pm - 8:00pm. |
| Academic Excellence | 10 | Report: High Quality Work Student Protocol was discussed and examples were shown to demonstrate complexity, craftsmanship, authenticity. Numbers examined were not real time data, but gives a good indication of where we need to go and establishes clear goals. |
| Development | 10 | Report: Discussion was centered around the 20th Anniversary Celebration. A Board Table will be at the block party and needs to be staffed by Board members. There is a Lego Robotics grant outstanding. More discussion was had about the part-time Development position. Community Outreach was discussed - Board members physically visiting different local foundations. A 2017-2018 campaign will begin to raise \$220,000, and the Board should kickstart with a \$2200 donation. The Day has been invited to ISAAC to learn more about the anniversary. Students will be doing a radio spot on Q105 next week. |
| Finance | 10 | Report: We are currently in good shape as things have not changed. A few questions about numbers were answered by Sharon. |
| Governance | 10 | Report: Update was given on Board member recruitment. Update was given about the process of Teacher voting for Teacher Director. The Committee has been working on changes to the Bylaws Articles III, IV, and V. The changes will be presented to Executive Committee, then the Board in May. Action: Nominations for the 2017-2018 Executive Committee were taken via paper. |
| Executive Committee | 10 | Report: David’s mid-year eval was completed by the Executive Committee. Discussion was started about ISAAC’s role in the New London Public School Magnet pathway. |
| New Business | 10 | Discussion: Last week, there was a threat made against ISAAC via a group chat on social media. This was reported to the police who identified the person who made the threat. An ISAAC student who invited the perpetrator into the group chat was identified. It’s ISAAC’s policy to partner with the police in all matters like this, as nothing is too small. -David made a recommendation to reduce force by not renewing 2 FTE special education positions (Brian Macy, Amy Tobin), a .5 FTE Health/.5 FTE Phys Ed (Laura Holt) and 1 FTE Social Worker (Tera Juszczuk. Action: Motion made that the contract employment of the above mentioned not be renewed for the 2017-2018 school year upon its expiration at the end of the 2016-2017 school year, and that the Executive Director of ISAAC is directed to advise such people in writing of this action. Yea - 7, Nay - 0 |

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| Next Step | Responsible Party |
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| RSVP to Founders Reception on April 28, suggested contribution of \$20 each | ALL Board Members |
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| Next Meeting Date: | 5.10.17 | Next Meeting Time: | 5:30pm |
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