**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF MARCH 6, 2018**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on March 6, 2018, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman; Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of February 6, 2018 Regular Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of February 26, 2018 Called Board Minutes. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones presented the Principal’s Report. He presented each Board member with a Calendar of Events. He introduced the Quitman County Ambassadors, each member stood and gave their name and grade. The Ambassadors were in attendance to see how Board Meetings are conducted. Mr. Jones thanked the parents and students for attending for Board Meeting. Principal Jones shared that we have about 70 (4th -12th grade) students that have been selected for the BETA Club and have paid their state and local dues. There will be an Induction Ceremony for those students at the end of the month.

Superintendent Harris recognized the February Students and Employees of the Month.

The Superintendent recognized the 4-H students for their 1st and 3rd place winnings from the District Project Achievement (DPA). She also recognized Ms. Kayla Walls for spending time and exposing our students to the various opportunities through 4-H.

Mrs. Yvette Jones, SIG Coordinator, was in attendance and presented the SIG required Mid-Year Report. A handout was given to each Board Member with the significant informational items. The SIG funding ends September 28, 2018.

The Superintendent shared featured newspaper articles (Spelling Bee Winners, 4-H Winners, and a Night to Shine) with the Board.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to hire Ms. Waulene Eleby as a Special Education long term substitute. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted (4, 1), to accept the Superintendent’s recommendation. (Anderson, Green, Shirah, and Wilborn voted yes, Eleby abstained.) The motion passed.

The Superintendent recommended approval to hire Mr. Leon Walton as a part-time food service worker. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to hire Ms. Myra Buck as a substitute teacher. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to accept the resignation of Mrs. Wanda Cotton, Elementary Teacher, effective June 29, 2018. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended to accept the retirement of Mrs. Delores Chambers, Reading Teacher, effective June 29, 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to extend the Family Medical Leave for Mrs. Twanda Banks, February 13, 2018 until further notice. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously, (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of a Family Medical Leave for Mrs. Twana Purifoy February 15, 2018 through March 30, 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of a Family Medical Leave for Mr. Walter Fuller beginning date of February 20, 2017. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the 2018-2019 Central Office Positions as outlined. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to post the Literacy Instructional Coach position. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to post the Math Instructional Coach position. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval to post the RTI/Data Coordinator position. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**FINANCIAL REPORT FOR FEBRUARY 2018 AND TAX COLLECTIONS FOR JANUARY 2018**

The Superintendent recommended approval of the Financial Report for February 2018 and the Tax Collections for January 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent gave an update on the Sick Leave Bank. She stated that the Committee met on February 28th. A first reading should be ready for the April Board Meeting.

The Board received their 2018-2019 Budget Notebooks.

The Superintendent gave the Board a handout that updated them on the status of the Lighting Project by Schneider.

**NEW & UNFINISHED BUSINESS**

The Superintendent recommended the approval of the Spring Fling sponsored by the Junior Class. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Cloverleaf Links Senior Trip. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of Ice Cream Sales by the School Nutrition Department. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the PBIS Eggs-tra Ordinary Student Grams. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the PBIS Kickback Dance. On a motion by Mr. Shirah and a second by Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval for the Senior Class to sell Krispy Crème Doughnuts. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval for the Dance Department to have a Dance Competition (“Sting Dance”). Principal Jones will make sure that all goes well with this dance. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the PBIS Intermural Games. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent shared upcoming field trips with the Board.

The Board unanimously agreed that Mr. Shirah would serve as the Delegate for the GSBA Summer Conference and Mr. Eleby would serve as the Alternate. Both Board Member accepted the appointments. Mr. Shirah will be attending a meeting in Macon on April 23rd.

The Board briefly discussed the GSBA Legislative Position Suggestion procedures. They will continue the discussion at the next regular meeting.

**ANNOUNCEMENTS**

The Superintendent reviewed the announcements from the Agenda which included upcoming meetings and events.

The Superintendent shared that School Board Appreciation Week will be observed March 12th – 16th. She presented each Board Member with a Quitman County car tag with their name and “Board Member” displayed on it.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

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Chairman Secretary