Vidalia City Schools

VACANCY ANNOUNCEMENT

Job Title:	ART TEACHER	**Department/School:**	REGULAR EDUCATION
Location:	J. D. Dickerson Primary School and Sally D. Meadows Elementary School	**Job Group/Type:**	FLSA Exempt
Issue Date:	February 17, 2021	**Advertisement Period:**	Until filled
Terms of Employment:	2021/22 School Year	**Salary Range:**	Per salary scale & verifiable experience

Job Duties / Qualifications

Role and Responsibilities

- Plan, prepare and deliver lesson plans and instructional materials that facilitate active learning
- Develops schemes of work, lesson plans and tests that are in accordance with established procedures
- Instruct and monitor students in the use of learning materials and equipment
- Use relevant technology to support and differentiate instruction
- Manage student behavior in the classroom by establishing and enforcing rules and procedures
- Maintain discipline in accordance with the rules and disciplinary systems of the school
- Provide appropriate feedback on work
- Encourage and monitor the progress of individual students and use information to adjust teaching strategies.
- Maintain accurate and complete records of students' progress and development
- Update all necessary records accurately and completely as required by laws, district policies and school regulations
- Prepare required reports on students and activities
- Participate in department, school, district and parent meetings
- Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs
- Establish and communicate clear objectives for all learning activities
- Observe and evaluate student's performance and development
- Assign and grade class work, homework, tests and assignments

Other functions of the job include but are not limited to the following

- Demonstrate preparation and skill in working with students from diverse cultural, economic and ability backgrounds
- Encourage parent and community involvement, obtain information for parents when requested, promptly return phone calls and answer emails
- Maintain integrity of confidential information relating to students, staff, or district patrons;
- Participate in appropriate professional activities
- Participate in extracurricular activities such as social activities, sporting activities, clubs and student organizations as directed
- Perform all other duties as assigned

Qualifications and Education Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Eligible for certification in the appropriate subject area as issued by the Georgia Professional Standards Commission; Meet professional teacher education requirements of school, district and state
- Ability to establish and maintain cooperative and effective working relationships with others
- Ability to use formal language both orally and in writing to effectively communicate with all stakeholders
- Must have the ability and proven ability to report to work on a regular and punctual basis
- Perform all other related work delegated or required to accomplish the objectives of the total school program
- Knowledge and implementation of relevant technology
- Acceptable background check as per O.C.G.A. 20-2-211.1

Vidalia City Schools

VACANCY ANNOUNCEMENT

Procedure for Applying

All interested individuals must submit a certified employment application to:

Vidalia City Schools
ATTN: Personnel
1001 North Street West
Vidalia, Georgia 30474

No faxed applications will be accepted. In-system employees need only submit a letter of interest and resume. Include a copy of college transcripts and credentials.

Applications can be obtained at the system website on the human resources page: www.vidaliacityschools.org

The Vidalia City Board of Education is an equal opportunity employer and does not discriminate against any person on the basis of sex, race, color, religion, national origin, age or handicap in any of its education or employment programs or activities.

The Vidalia City School system operates a Drug-Free, Public Workplace.