

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

September 17, 2019

REGULAR MEETING:

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, Kathy Cox, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:00 p.m., on September 17, 2019.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: Kathy Cox, President
Lisa Roman, Vice President
Nichole Cohen, Member
John Masden, Member
Archana Aliyar, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
Jaime Festa-Daigle, Director of Personnel
Brad Gardner, Director of Educational Services
Michael Murray, Director of Business Services
Aggie Wolter, Director of Special Services
Connie Hogard, Principal, Smoketree Elementary
Corey Triassi, Principal, Starline Elementary
Roger Burger, Principal, Nautilus Elementary
Brett Bitterman, Principal, Oro Grande Classical Academy
Andrea Helart, Principal, Jamaica Elementary
Mari Jo Mulligan, Principal, Thunderbolt Middle School
Lindsay Bitterman, Assistant Principal, Thunderbolt
Scott Becker, Principal, Lake Havasu High School
Brady Krueger, Assistant Principal, High School
Shannon Williams, Assistant Principal, High School
Dustin Zampogna, Assistant Principal, High School
Robert Keirns, Transportation Manager
Terry Fleming, Secretary

Others: 20

1.3 Pledge of Allegiance

1.4 Call for an Executive Session – none

2. Call to the Public - none

3. Recognition of Visitors

- Mr. Gardner gave an AZ MERIT Update with a power point presentation. Discussions on constant State testing changes, and Singapore Math as consistent curriculum K-6, ELA K-12 essential Standards to help alignment. Only consequence of AzMerit testing is third grade Move on When Reading, and help it gives with gifted students and interventions. There are several self helps given at the High School and Middle School; the Armed Services Vocational Aptitude Battery (ASVAB) test, the Education and Career Action Plan (ECAP) and the True Colors personality test. Mrs. Cohen suggested we look at understandmyself.com.

4. Consent Agenda

4.1 Approval of Consent Agenda

- 4.1.1 Approval of Minutes:
Regular Session of August 20, 2019
Special Session of August 13, 2019; August 22, 2019; August 28, 2019
Executive Session of August 13, 2019; August 22, 2019; August 28, 2019
Work Session of August 14, 2019
- 4.1.2 Approval or Modification of Agenda
- 4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.
- 4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$26,303.63, and to Student Activities Organizations in the amount of \$1,050.00.
A detailed list of donations can be viewed as background material by contacting the District.
- 4.1.5 Approval of Travel Asseier
Mrs. Cohen provided that the total Carbon Emissions for the travel request equals 0.29 metric tons of CO₂e.

Mr. Masden moved, seconded by Mrs. Roman, to approve the Consent Calendar as presented.
ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

5. Old Business - none

6. New Business

6.1 Approval of Resolution Authorizing the Issuance and Sale of School Improvement Bonds – Series B

Mr. Murray recommended the Governing Board consider and, if deemed advisable, adopt a resolution authorizing the issuance and sale of school improvement bonds of the district at an amount not to exceed \$18 million, and adopt certain post-issuance continuing disclosure procedures.

In order to proceed with the sale of bonds, approved by the voters in November, 2016, the district's governing board must approve a resolution as listed above.

This item has been reviewed by Bond Counsel. Backup information was emailed to Governing Board prior to this meeting.

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 6.1 as presented.

Mr. Giel and Mr. LaVallee from Gust Rosenfeld P.L.C. were present to answer questions from the Governing Board.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.2 First Presentation/Review of Revised Policies

Mrs. Asseier recommended that the Board approve the first presentation of the revised policies listed below, per Arizona School Boards Association (ASBA) Policy Services Advisory for August 2019.

		Page
Policy Advisory No. 651 BEDH Public Participation at Board Meetings	Asseier	1
Policy Advisory No. 652 DJE Bidding/Purchasing Procedures	Murray	2
Policy Advisory No. 653 GBEA Staff Ethics	Festa-Daigle	6
Policy Advisory No. 654 GBEB, GBEB-R Staff Conduct	Festa-Daigle	8
Policy Advisory No. 655 GBEFA Staff Use of Digital Wireless Communications or Electronic Devices While Operating a Motor Vehicle	Festa-Daigle	13
Policy Advisory No. 656 GBI Staff Participation in Political Activities	Festa-Daigle	15
Policy Advisory No. 657 GCF Professional Staff Hiring	Festa-Daigle	17
Policy Advisory No. 658 GCFC, GCFC-E Professional Staff Certification and Credentialing Requirements	Festa-Daigle	20
Policy Advisory No. 659 GCO Evaluation of Professional Staff Members	Festa-Daigle	24
Policy Advisory No. 660 GDF Support Staff Hiring	Festa-Daigle	30
Policy Advisory No. 661 GDFEA, GDFEA-E Support Staff	Festa-Daigle	33

Qualifications and Requirements		
Policy Advisory No. 662 IHA, IHA-E Basic Instructional Program	Gardner/Wolter	38
Policy Advisory No. 663 IHAMD Instruction and Training in Suicide Prevention	Gardner/Wolter	41
Policy Advisory No. 664 IKF Graduation Requirements	Gardner/Wolter	42
Policy Advisory No. 665 JICA, JICA-R Student Dress	Asseier	45
Policy Advisory No. 666 JIH Student Interrogations, Searches and Arrests	Asseier	51
Policy Advisory No. 667 JLCD Medicines/Administering Medicines to Students - <i>This Policy has been forwarded to our District Liability Trust for review</i>	Wolter	54
Policy Advisory No. 668 JLDAC Screening/Testing of Students	Wolter	57
Policy Advisory No. 669 JLF Reporting Child Abuse/Child Protection	Asseier	59

A copy of the ASBA Policy Services Advisory, with rationale, was emailed to the Governing Board prior to the September 17, 2019, meeting for their review.

Mr. Masden moved, seconded by Mrs. Roman, to approve item 6.2 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.3 Approval of Amendment to Agreement between Western Arizona Vocational Education District #50 and Lake Havasu Unified School District #1

Mr. Murray recommended the Governing Board approve the third amendment to the intergovernmental agreement between Lake Havasu Unified School District #1 (LHUSD#1) and the Western Arizona Vocational Education District #50 (WAVE). The purpose of the agreement is to establish term and conditions under which WAVE will provide career technological educational courses at satellite locations in Mohave County, including LHUSD#1.

On September 20, 2016, the Lake Havasu Unified School District #1 governing board gave its approval to an intergovernmental agreement between LHUSD#1 and WAVE. The agreement is governed and interpreted by the laws of the State of Arizona and will be effective for a period not to exceed five years, with annual review. The agreement may be terminated by either party upon written notice to the other parties given no later than 90 days before the end of the semester.

An amendment is attached for the board's approval, which will cover the 2019-20 school year. Verbiage was previously added to cover the lease purchase and use of an activity bus, with payments made from CTED funds, which was approved by the LHUSD#1 governing board in May of 2015.

The amendment was forwarded to legal counsel and approved as to form.

Mr. Masden moved, seconded by Mrs. Roman, to approve item 6.3 as presented.

Mr. Becker stated that there are approximately 80 students involved with the WAVE culinary arts classes.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.4 Approval to Purchase Fleet Vehicles from Capital Funds

Mr. Murray recommended the Governing Board approve the purchase of four vehicles (3 travel vehicles and 1 utility van for the technology department) from Sanderson Ford, at a cost not to exceed \$135,000.00.

In order to maximize the operation and efficiency of an aging and/or high mileage fleet, the rotation of fleet vehicles is necessary. Upon delivery of the new vehicles, fleet rotations will occur and approximately two vehicles will be sent to auction.

Quotes were solicited from local Ford dealers as well as through State Contract ADSPO17-166123. Local dealers did not respond, so State Contract pricing was utilized through Sanderson Ford. Quotes are included with this action item for review by the Governing Board, but summarized below.

Sanderson Ford

- Qty. (2) 2020 Ford Edge SE FWD @ \$29,394.40 ea. \$58,788.80
- Qty. (1) 2020 Ford Expedition XLT 2WD \$47,357.66
- Qty. (1) 2020 Ford Transit Connect XL LWB \$24,902.50
- add on shelving unit with bins and driver's wire partition \$832.32

This pricing includes all requested options, preparations, service, and parts, plus tax and delivery. Although the quotes total \$131,881.28, a NTE approval amount of \$135,000.00 is being requested to cover

incidentals. Capital funds will be used to make this purchase. This item has been reviewed by Purchasing.

Mr. Murray moved, seconded by Mrs. Roman, to approve item 6.4 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.5 Approval of Administrator Performance Pay Plan and Criteria for the 2019-2020 School Year

Mrs. Festa-Daigle recommended the Governing Board approve the attached Administrator Performance Pay Plan and Exhibit A- Administrator Performance Pay Plan Criteria for the 2019-2020 school year.

On September 11, 2012, the Governing Board approved an alternative procedure to meet the requirements of Senate Bill ("SB") 1263, Arizona Revised Statutes ("A.R.S.") § 15-341(A) (40).

With the alternative procedure, the Principals, Assistant Principals, Directors, and Superintendent will receive an equal portion of a designated sum if they meet all requirements. The breakdown of the requirements will be as follows: 25% for Academic Gain, 25% for Parent Satisfaction, 25% for Professional Development, and 25% Teacher Satisfaction.

The alternative procedure chosen by LHUSD has previously been approved by legal.

Mr. Masden moved, seconded by Mrs. Cohen, to approve item 6.5 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.6 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended the approval of:

Approval of Vouchers – Vouchers for June 2019 / \$7,681,050.92 REVISED

August 2019 / \$3,552,594.77

Student Activities Funds and Auxiliary Funds are unavailable until October 22, 2019, board meeting due to roll over of end of year balances into iVision.

Student Activity Funds for K-8 for July 2019

Student Activity Funds for 9-12 for July 2019

Auxiliary Funds for July 2019

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 6.6 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.7 Approval to Develop and Submit a School Safety Grant

Mrs. Asseier explained that the Arizona Department of Education is opening the School Safety Grant application process. The application became available on September 16, 2019, and closes on September 27, 2019.

Due to the compressed timeline, administration is requesting board approval to develop and submit a School Safety Grant application for elementary school counselors.

Elementary schools are reporting increasing behaviors that indicate student trauma and possible mental health issues. Elementary principals and staff have no assistance in dealing with the high numbers of incidences that often result in behavior interventions and referrals. Additionally, suicide is the number one cause of death in Arizona among 10 - 14 year olds. These data indicate the need for additional counseling and support for the elementary schools. Information was shared with Board via email prior to this meeting.

Mr. Masden moved, seconded by Mrs. Roman, to approve item 6.7 as presented.

Mrs. Asseier handed out and reviewed an informational sheet; School Safety Program - Site Program Narrative Questions. The three year grant, if received, can be Board reviewed before renewal.

Mr. Masden amended his motion, seconded by Mrs. Roman, to approve item 6.7 and if received, the Board shall review the grant every time it is renewed.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

7. Informational

* Superintendent

- Mrs. Asseier thanked our community for the generous Gifts and Donations made to the District.
- Mrs. Asseier reported that Rachel's Challenge Chain Reaction is taking place for 10 grade High School students this week. The Middle School had Rachel's Challenge on September 10, and Elementary schools will have their assemblies on September 30.

- ALICE Training: Active Shooter Response Training will be taking place on October 3 and 4.
- * Directors reports from Personnel/Technology.
- * Governing Board Members
 - Mr. Masden reported on the ASBA Law Conference. He feels the Law Conference is valuable for the Board, but that that Delegate Conference afterwards was not worth a Board member attending.
 - Mrs. Cohen shared the title of two books she is currently reading: Teen2.0 by Robert Epstein and The Neuroscience of Intelligence by Richard Haier

8. Call to the Public

Marcia Cox shared comments from community participants in our Rachel's Challenge Chain Reaction. She shared that on Saturday, October 5 at 8:00 a.m., Calvary church will be having their 'Serve Our Schools' day. They will be working at 10 schools. See serve@calvarylhc.com for more information. The Board thanked Mrs. Cox for her work on Rachel's Challenge.

9. Communications

- The next regular board meeting will October 22, 2019, due to Fall Break.

10. Adjournment

Mr. Masden moved, seconded by Mrs. Roman to adjourn at 7:22 p.m.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

Video of the entire meeting may be seen on the District website [\[www.lhusd.org\]](http://www.lhusd.org) under Governing Board.

Minutes of the Regular Governing Board meeting of September 17, 2019, are approved as submitted.

Kathy Cox, Board President

Lisa Roman, Board Vice President