

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**FACILITIES SUB-COMMITTEE**  
**MEETING NOTICE**

<b>DATE:</b>	<b>February 1, 2011 (SNOW DATE – February 3, 2011 – 6:30 PM)</b>
<b>TIME:</b>	<b>6:30 P.M.</b>
<b>PLACE:</b>	<b>Lillis Administration Building—Room 2</b>

**REVISED AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. Call to Order**

**2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

**3. Discussion and Possible Action**

- A. Energy Update
- B. East Street Move Proposal
- C. Snow Removal Update
- D. Annual Use of Buildings Fee Schedule Review

**4. Adjourn**

**Sub-Committee Members:** Mr. Daniel W. Nichols, Chairman  
Mr. Tom McSherry  
Mr. Bill Wellman  
Mr. Rod Weinberg

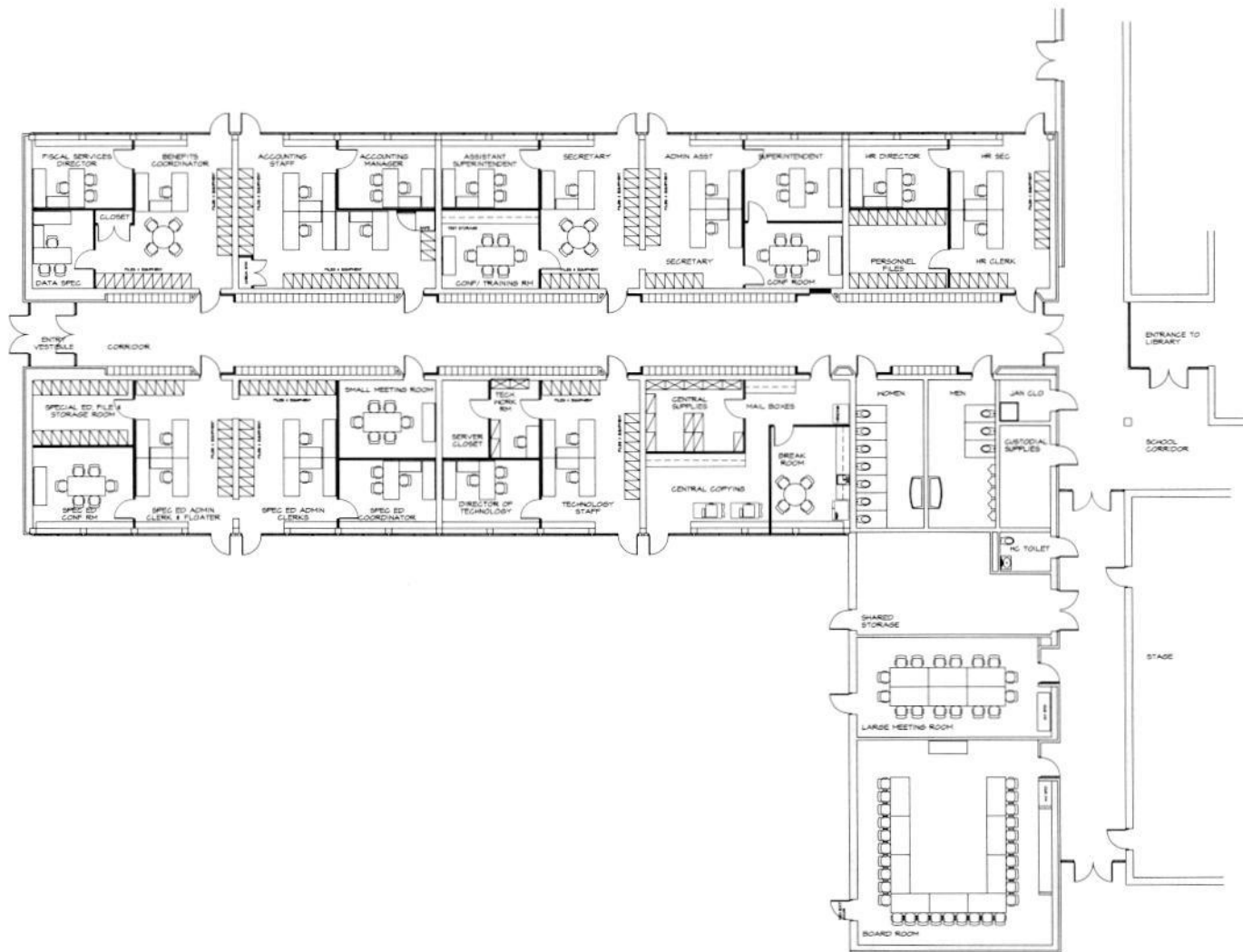
**Alternates:** Mrs. Alexandra Thomas  
Mr. David A. Lawson

GEORGE C. BUCKBEE  
TOWN CLERK

2011 JAN 31 P 4: 09

NEW MILFORD, CT

**Please Note:** If the meeting takes place on the snow day, it will be deemed to be a special meeting, and, therefore, no additional items beyond those listed on the agenda may be considered by the sub committee.



**New Milford  
Public Schools**

# OFFICE OF THE SUPERINTENDENT

JOHN PETTIBONE SCHOOL  
2 PICKETT DISTRICT ROAD  
NEW MILFORD, CT



## PRELIMINARY ESTIMATED BUDGET OF CONSTRUCTION COST

Job Name: New Milford School Offices  
 Job Address: 2 Pickett District Road, N. Milfd  
 Budget #: 10-169

SF: 12,342  
 Estimator:  
 Date: 12/7/2010

BASE ESTIMATE				TOTAL	S/SF
Site					<< No Work >>
Sitework				\$0	\$0.00 / SFSITE
Site Improvements				\$0	\$0.00 / SFSITE
Site				\$0	\$0.00 / SFSITE
Building					
Demolition				\$44,000	\$3.57 / SF
Concrete				\$0	\$0.00 / SF
Masonry				\$10,000	\$0.81 / SF
Steel / Misc. Metals				\$15,000	\$1.22 / SF
Rough Carpentry / Framing				\$6,000	\$0.49 / SF
Millwork				\$38,000	\$3.08 / SF
Spray-on Fire Proofing				\$0	\$0.00 / SF
Waterproofing / Roofing				\$8,000	\$0.65 / SF
Doors / Frames / Hardware				\$35,000	\$2.84 / SF
Glazing / Canopies				\$9,000	\$0.73 / SF
Drywall				\$51,000	\$4.13 / SF
Acoustic Ceilings				\$53,000	\$4.29 / SF
Flooring and Base				\$42,000	\$3.40 / SF
Tile and Stone				\$10,000	\$0.81 / SF
Painting and Wall Covering				\$27,000	\$2.19 / SF
Specialties				\$12,000	\$0.97 / SF
Equipment				\$0	\$0.00 / SF
Vertical Transportation				\$0	\$0.00 / SF
Fire Protection				\$0	\$0.00 / SF
Plumbing				\$9,000	\$0.73 / SF
HVAC				\$293,000	\$23.74 / SF
Electrical				\$156,000	\$12.64 / SF
Building				\$818,000	\$66.28 / SF
Site & Building				\$818,000	
Escalation	0.00%	%	\$818,000	\$0	
Design Contingency	15.00%	%	\$818,000	\$122,700	
CM / GC Compensation	10.00%	%	\$818,000	\$81,800	
General Liability Insurance				<< w/ above >>	
Building Permit				<< w/ above >>	
A & E Fees / Soft Costs				<< By Owner >>	
Builder's Risk Insurance				<< By Owner >>	
BASE ESTIMATE TOTAL				\$1,023,000	\$82.89 / SF

### NOTE THE FOLLOWING QUALIFICATIONS AND INCLUSIONS:

Projected time to complete from receipt of permit: **4** **Months**

1. This budget is based on Drawings titled, 'Office of the Superintendent', dated 10/18/2010, as prepared by EDA.
2. This estimate assumes that all hazardous material and/ or environmental work shall be carried out by others,
3. This estimate assumes the existing MEP Central Plant is existing to remain, sprinklers are not required, and the RTU shall be provisioned for cooling only.
4. This estimate does not include Furniture / Fixtures / Equipment, or Tel/Data, Security or Audio / Vis. Wiring.

New Milford School Offices  
2 Pickett District Road  
New Milford, CT

DATE: 12/7/2010  
TOTAL G.S.F.: 12,342 rsf

DRAFT

LINE	DIV	ITEM	QUANTITY	UNIT	UNIT COST	TOTAL COST	SUBTOTAL	\$/SQ.FT.
0010	-01-	GENERAL CONDITIONS				<< w/ Summary >>		
0020	-02-	SITEWORK				0		
0030		Subtotal -02-SITEWORK					0	0.00
0040	-02-	SITE IMPROVEMENTS / LANDSCAPING				0		
0050		Subtotal -02-SITE IMPROVEMENTS / LANDSCAPING					0	0.00
0060	-02-	DEMOLITION/GEN. CONST.						
0070		Structural Demolition				<< assume not required >>		
0080		Selective Demolition				<< below >>		
0090		Selective Demolition Crew Study						
0100		Foreman	8	HRS	60.00		480	
0110		Laborer	40	HRS	55.00		2,200	
0120		Operator			<< none >>		0	
0130		Tools / Equipment	1	DAY	1,200		1,200	
0140		Disposals			<< separate cost >>		0	
0150		Subtotal Selective Demolition Crew Study	1	CRDAY	3,880		3,880	
0160		Selective Partition Removals	3.0	CRDAY	3,880		11,640	
0170		Remove Interior Flooring	3.0	CRDAY	3,880		11,640	
0180		Remove Doors	2.0	CRDAY	3,880		7,760	
0190		Disposals	10	CANS	550		5,500	
0200		Subtotal Selective Demolition	12,342	SF	2.02		24,900	
0210		MEP Demolition	2.0	CRDAY	3,880		7,760	
0220		Remove Bathroom Fixtures			<< assume existing to remain >>			
0230		Subtotal MEP Demolition	12,342	SF	0.63		7,760	
0240		Subtotal -02-DEMOLITION/GEN. CONST.					44,000	3.57
0250	-03-	CONCRETE				<< assume not required, RE: Not in Scope >>		
0260		Subtotal -03-CONCRETE					0	0.00
0270	-04-	MASONRY						
0280		Selective Masonry Patching at Doors	11	LOC	900.00		9,900	
0290		Subtotal -04-MASONRY					10,000	0.81
0300	-05-	STEEL						
0310		Misc. Steel / Dunnage for RTU's	2	TONS	7,500		15,000	
0320		Subtotal -05-STEEL					15,000	1.22
0330	-06-	ROUGH CARPENTRY						
0340		Misc. Wood Blocking	12,342	SF	0.50		6,171	
0350		Subtotal -06-ROUGH CARPENTRY					6,000	0.49
0360	-06-	MILLWORK						
0370		Conference Room Base / Uppers / C-Top	16	LF	500.00		8,000	
0380		Board Room Base / AV Storage	17	LF	375.00		6,375	
0390		Board Room Trim Package	133	LF	35.00		4,655	
0400		Breakroom Base / Uppers / C-Top	12	LF	500.00		6,000	
0410		Copy Room Base / Uppers / C-Top	16	LF	500.00		8,000	
0420		Mailroom Base / Slots	8	LF	600.00		4,800	
0430		Subtotal -06-MILLWORK					38,000	3.08
0440	-07-	SPRAY-ON FIRE PROOFING				<< assume not required >>		
0450		Subtotal -07-SPRAY-ON FIRE PROOFING					0	0.00
0460	-07-	WATERPROOFING / ROOFING						
0470		Roofing / Penetrations for Ductwork / HVAC Equip	1	ALLOW	7,500		7,500	
0480		Subtotal -07-WATERPROOFING / ROOFING					8,000	0.65
0490	-08-	DOORS, FRAMES, HARDWARE						
0500		Doors - Assm. Stain Grade Wd. w/ HM Frames / HW	25	LVS	1,400		35,000	
0510		Installation Labor				<< w/ above >>		
0520		Subtotal -08-DOORS, FRAMES, HARDWARE					35,000	2.84
0530	-08-	GLAZING						
0540		New Interior Glazing	80	SF	45.00		3,600	
0550		Aluminum Doors / Hardware	2	LVS	2,500		5,000	
0560		Subtotal -08-GLAZING					9,000	0.73
0570	-09-	DRYWALL						
0580		New Drywall Partitions	4,190	SF	6.50		27,235	
0590		Furring / ADA Door Reframing	11	LOC	1,200		13,200	

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LINE	DIV	ITEM	QUANTITY	UNIT	UNIT COST	TOTAL COST	SUBTOTAL	\$/SQ.FT.
0600		Clerestory Soffit	218	LF	50.00	10,900		
0610		<b>Subtotal -09-DRYWALL</b>					51,000	4.13
0620		<b>-09-ACOUSTIC CEILINGS</b>						
0630		2x2 Acoustical Ceilings	11,688	SF	4.50	52,596		
0640		<b>Subtotal -09-ACOUSTIC CEILINGS</b>					53,000	4.29
0650		<b>-09-FLOORING</b>						
0660		VCT - Corridors	1,600	SF	2.00	3,200		
0670		Carpet / Carpet Tile	1,194	SY	30.00	35,807		
0680		Base	2,161	LF	1.50	3,242		
0690		<b>Subtotal -09-FLOORING</b>					42,000	3.40
0700		<b>-09 - TILE</b>						
0710		Bathroom Flooring Tile	528	SF	15.00	7,920		
0720		Base	162	LF	15.00	2,430		
0730		Bathroom Wall Tile						
0740		<b>Subtotal -09 - TILE</b>					10,000	0.81
0750		<b>-09-PAINT &amp; WALLCOVERING</b>						
0760		Paint New / Existing Partitions	26,810	SFW	1.00	26,810		
0770		<b>Subtotal -09-PAINT &amp; WALLCOVERING</b>					27,000	2.19
0780		<b>-10-SPECIALTIES</b>						
0790		Bathroom Accessories						
0800		Office Misc. Specialties	1	ALLOW	2,500	2,500		
0810		Markerboards / Tackboards	24	EA	400.00	9,600		
0820		<b>Subtotal -10-SPECIALTIES</b>					12,000	0.97
0830		<b>-12-EQUIPMENT</b>						
0840		<b>Subtotal -12-EQUIPMENT</b>					0	0.00
0850		<b>-14-ELEVATORS</b>						
0860		<b>Subtotal -14-ELEVATORS</b>					0	0.00
0870		<b>-15-FIRE PROTECTION</b>						
0880		<b>Subtotal -15-FIRE PROTECTION</b>					0	0.00
0890		<b>-15-PLUMBING</b>						
0900		Central Plant						
0910		Fixtures						
0920		Breakroom Sink	1	EA	9,000	9,000		
0930		HC / Womens / Mens Fixtures						
0940		Domestic Water						
0950		Sanitary						
0960		Storm						
0970		Special Systems						
0980		<b>Subtotal -15-PLUMBING</b>					9,000	0.73
0990		<b>-15-HVAC</b>						
1000		Central Plant						
1010		Terminal Units						
1020		Cabinet Unit Heater at Entry	1	EA	2,500	2,500		
1030		Server Room Sup. Cooling	2	TON	5,000	10,000		
1040		Board Room Sup. Cooling	4	TON	5,000	20,000		
1050		Hydronic Distribution						
1060		Air Distribution						
1070		Exhaust Air Distribution						
1080		Air Distribution						
1090		Air Distribution Equipment						
1100		Zone 1 - South	5,874	SF				
1110		Cooling GSF / Ton	325	SF / TON				
1120		Air Handling Unit 1 - South	18	TONS	1,200	21,600		
1130		Zone 2 - North	6,467	SF				
1140		Cooling GSF / Ton	400	SF / TON				
1150		Air Handling Unit 1 - South	16	TONS	1,200	19,200		
1160		Installation	80	HRS	80.00	6,400		
xx		<b>Subtotal Air Distribution Equipment</b>	34	Ton	1,388		47,200	
1170			363	SF / TON				
1180		Ductwork						

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LINE	DIV	ITEM	QUANTITY	UNIT	UNIT COST	TOTAL COST	SUBTOTAL	\$/SQ.FT.
1190		Supply Air Ductwork	11,108	LBS	7.00	77,755		
1200		Insulation	4,999	SF	8.00	39,988		
1210		VAV Boxes				<< assume none >>		
1220		Return Air Ductwork	4,937	LBS	7.00	34,558		
1230		Exhaust Air Ductwork				<< assume existing to remain >>		
1240		Ductwork Accessories / Hangers / Curbs, Etc.	152,300	\$\$	0.20	30,460		
xx		Subtotal Ductwork	16,045	LBS	11.39		182,760	
			12,342	SF	14.81			
1250			1.30	LBS / SF		<< info only >>		
xx		Subtotal Air Distribution	12,342	SF	18.63		229,960	
1260	Controls		12,342	SF	2.25	27,770		
1270	Testing / Balancing		12,342	SF	0.25	3,086		
1280								
1290		<u>HVAC Comparison Study</u>						
				<u>MCC</u>	<u>Sub #1</u>	<u>Sub #2</u>		
1300	Central Plant	<< existing to remain >>		0		0		
1310	Terminal Units		32,500	32,000		40,000		
1320	Hydronic Distribution	<< existing to remain >>		0		0		
1330	Air Distribution		229,960	185,000		375,000		
1340	Controls		27,770	30,000		30,000		
1350	Testing / Balancing		3,086	3,000		3,000		
1360	Total		293,000	250,000		448,000		
1370	Total / SF		23.74	20.26		36.30		
1380								
1390		Subtotal -15-HVAC					293,000	23.74
1400	-16-ELECTRICAL							
1410	Central Plant	<< existing to remain >>						
1420	Power / Distribution		12,342	SF	1.00	12,342		
1430	Equipment Connection		12,342	SF	0.75	9,257		
1440	Lighting							
1450	Offices / Conf. / Bathrooms		10,742	SF	9.00	96,678		
1460	Corridors		1,600	SF	7.00	11,200		
1470	Fire Alarm		12,342	SF	1.50	18,513		
1480	Tel / Data - Rough in Only		12,342	SF	0.25	3,086		
1490	AV - Rough in Only		12,342	SF	0.25	3,086		
1500	Security - Rough in Only		12,342	SF	0.15	1,851		
1510		Subtotal -16-ELECTRICAL					156,000	12.64

Gross Area Takeoff

New Milford School Offices

DRAFT

Date: 12/7/10

	Area of Interest	Interior	Site
1st Floor	12,342	12,342	0
Basement	0	0	0

<i>rangename</i>	<i>gsf</i>	<i>sect 1</i>	<i>sect 3</i>
Total	12,342	12,342	0

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut  
USE OF FACILITIES FEE SCHEDULE  
Effective, July, 2011

1330  
Appendix 2

**Elementary and Intermediate Schools**

Org. Type	Classroom	Cafetoreum	Library	Fields	Kitchen	Gym, MPR
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00
3	\$15.00	\$50.00	\$25.00	\$25.00	\$50.00	\$50.00
4	\$25.00	\$75.00	\$50.00	\$50.00	\$75.00	\$75.00
5	\$50.00	\$150.00	\$100.00	\$100.00	\$150.00	\$150.00

**Middle and High School**

Org. Type	Classroom	Cafeteria	Library	Fields	Kitchen	Gym	Arena	MPR	Theatre
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$15.00	\$50.00	\$25.00	\$25.00	\$50.00	\$50.00	\$100.00	\$50.00	\$200.00
4	\$25.00	\$75.00	\$50.00	\$50.00	\$75.00	\$75.00	\$200.00	\$75.00	\$300.00
5	\$50.00	\$150.00	\$100.00	\$100.00	\$250.00	\$250.00	\$350.00	\$150.00	\$1000.00

**Utility Fees:**

(per event)

	<u>Classroom</u>	<u>Gym</u>	<u>Cafeteria</u>	<u>Kitchen</u>	<u>Library</u>	<u>Theatre</u>
Org. Type 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Org. Type 2,3,4,5,6	\$5.00	\$15.00	\$15.00	\$8.00	\$5.00	\$25.00
A/C Charges where applicable	\$25.00	\$60.00	\$60.00	\$25.00	\$55.00	\$125.00

- Custodial overtime fees will be billed at \$33.00 per hour Monday-Saturday, \$43.00 per hour on Sundays.
- A.V. or Computer Tech. fees will be billed at \$36.00 per hour Monday-Saturday, \$46.00 per hour on Sundays.
- Cafeteria employee's services will be billed separately and in addition to any fees incurred by this permit.
- There will be a one time application fee of \$10.00 for groups in category 2.
- There will be a one time application fee of \$20.00 for groups in category 3.
- There will be a one time application fee of \$30.00 for groups in categories 4,5,6.
- There will be a flat rate fee of \$75.00 per use for the school piano or sound system.
- There will be a flat rate fee of \$50.00 per use for the school copier or for any audio visual equipment.
- There will be a flat rate fee of \$10.00 per use for school computer.



**New Milford Board of Education  
Facilities Sub-Committee  
February 3, 2011  
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE  
TOWN CLERK

2011 FEB - 7 P 2:25

NEW MILFORD

<b>Present:</b>	Mr. Daniel Nichols, Chairman
	Mr. Thomas Mc Sherry
	Mr. William Wellman
	Mr. Rodney Weinberg

GEORGE C. BUCKBEE  
TOWN CLERK

2011 FEB - 7 P 2:25

NEW MILFORD, CT

<b>Also Present:</b>	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Calhoun, Facilities Manager
	Dr. Maureen McLaughlin, Assistant Superintendent
	Mr. William Knipple, Energy Education Manager
	Mr. Gregg Miller, Director of Fiscal Services
	Mr. Daniel DiVito, Director of Information Technology

<b>1.</b>	<b>Call to Order</b> The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. Nichols.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b> None	<b>No Public Comment</b>
<b>3.</b> <b>3.A.</b>	<b>Discussion and Possible Action</b> <b>Energy Update</b> Presentation by Mr. Knipple. <ul style="list-style-type: none"> <li>The New Milford Public Schools Energy Education Program is in its fifth year of operation with goals to maintain comfort and safety in occupied areas while eliminating energy waste and save dollars. Mr. Knipple's update included measurement and verification methods with the use of software supplied by an independent company. Comparison between consumption in the base year and consumption in a savings year uses certain criteria i.e., changes in weather, building square footage, length of billing periods and other adjustments.</li> <li>Cost avoidance by year showed a total cost avoidance from 10/06 to 9/10 of almost one and a half million dollars. Mr. Knipple included cost avoidance by percentage by year and by building.</li> <li>Mr. Knipple acknowledged the district staff and John Calhoun and staff for support of the</li> </ul>	<b>Discussion and Possible Action</b> <b>Energy Update</b>

	<p>program.</p> <ul style="list-style-type: none"> <li>• Mr. Weinberg suggested this information be brought forward to the public in some format.</li> <li>• Mr. Mc Sherry noted that energy savings were actually instituted a few years before the inception of the current program. Also, Mr. Mc Sherry asked for updated KWH numbers.</li> </ul>	
<b>3.B.</b>	<p><b>East Street Move Proposal</b></p> <ul style="list-style-type: none"> <li>• Mr. John Calhoun presented a preliminary estimated budget for construction costs to move the central office to a wing at John Pettibone School. The cost estimate is between \$82-\$83 per square foot or just over a million dollars not including the costs associated with moving the technology fiber optics, and other technology hardware.</li> <li>• Mr. Wellman asked why the extensive renovation.</li> <li>• Mr. Calhoun replied the proposal includes what needs to be done to meet the needs of the central office and building codes for Americans with Disabilities Act (ADA) compliance.</li> <li>• When asked by Mr. Weinberg for an estimate of the cost of the technology move, Mr. Daniel DiVito, Director of Information Technology, replied with a rough ballpark estimate of \$20,000 to get the system operational and set up properly.</li> <li>• Mr. Wellman noted the extreme cost for plumbing and asked if it was related to air conditioning.</li> <li>• Mr. Calhoun explained John Pettibone School has no air conditioning which is needed with the central office open year round. Also, Mr. Calhoun noted the building has no hot water that goes throughout the building. When asked by Mr. Wellman if other schools were air conditioned, Mr. Calhoun answered that certain areas of Schaghticoke and Northville are air</li> </ul>	<b>East Street Move Proposal</b>

	<p>conditioned; Sarah Noble and the high school are fully air conditioned.</p> <ul style="list-style-type: none"> <li>• A further discussion ensued on the use of window or wall air conditioning units to which Mr. Calhoun commented the need for the upgrading of the electrical system with any upgrades.</li> <li>• Mr. Wellman asked what happened to a bare bones move for the central office to save money.</li> <li>• Mr. Mc Sherry commented no matter the price, there is a need to know the cost of staying in this location. Mr. Mc Sherry further commented he would not want to see a bare bones renovation. The Board needs to look at the big picture; this building is a Town building; what can be done to make this building more efficient; are there other uses that would make this building more valuable. If John Pettibone is renovated it should be for the rest of the building not just the wing.</li> <li>• Mr. Calhoun noted the cost to run East Street is \$100,000 annually with no repairs, no renovation. Replacing windows has been discussed. Over a five year period the boiler could be replaced which was installed in the 90s. Also, there are many things in the capital plan that can be done throughout the district that would be cost savings.</li> <li>• Mr. Calhoun commented on consideration of the use of natural gas at this building that could run air conditioning and heating.</li> </ul>	
<b>3.C.</b>	<p><b>Snow Removal Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Calhoun reported the staff has put in time and effort to keep buildings open and make them safe; parking lots are not designed for this snow load and the necessary equipment for snow removal is not available. Mr. Calhoun thanked the staff for their effort; this winter will have an impact on the equipment account and salary account. Mr. Zarba, NM Director of Public Works, applied to the Federal Emergency</li> </ul>	<b>Snow Removal Update</b>

252	<p>Management Agency (FEMA) for reimbursement for snow removal for both the Town and the District.</p> <ul style="list-style-type: none"> <li>Mr. Calhoun explained the staff has concentrated on the roofs of the buildings, particularly the flat roofs to keep drains open. This is a continuing process to remove weight from roofs.</li> </ul>	
3.D.	<p><b>Annual Use of Buildings Fee Schedule Review</b></p> <ul style="list-style-type: none"> <li>Mr. Calhoun explained the proposed fee schedule commencing July 1, 2011. No increase in rental fees is recommended. Utility fees will be increased based on usage for outside groups paying for use of facilities. This is a one time fee trying to recapture heating and electricity costs. School piano, sound system, copiers and computers have flat rate fees.</li> </ul> <p>Mr. Mc Sherry moved to send the Annual Use of Buildings Fee Schedule to the full Board for approval. Mr. Weinberg seconded the motion which passed unanimously.</p> <p>In favor: Mr. Mc Sherry, Mr. Nichols, Mr. Wellman        Mr. Weinberg</p>	<p><b>Annual Use of Buildings Fee Schedule review</b></p> <p><b>Motion made and passed unanimously to bring Annual Use of Buildings Fee Schedule to the full Board for approval.</b></p>
4.	<p><b>Adjourn</b></p> <p>Mr. Mc Sherry moved to adjourn the meeting at 7:26 p.m., seconded by Mr. Weinberg. Motion passed unanimously.</p> <p>In favor: Mr. Mc Sherry, Mr. Nichols, Mr. Wellman        Mr. Weinberg</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:26 p.m.</b></p>

Respectfully submitted,



**Daniel W. Nichols, Chairman**  
**Facilities Sub-Committee**