

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE: September 19, 2017
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School - Library Media Center

RECEIVED
TOWN CLERK

2017 SEP 15 P 2:51

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. Teacher of the Year for 2018 – Mrs. Denise Duggan

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting Minutes August 15, 2017

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE AND LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. McCauley
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mr. Schemm
- D. Committee on Learning – Mrs. McNerney
- E. EdAdvance – Mr. McCauley
- F. Connecticut Boards of Education (CABE) – Mr. Coppola
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mr. Schemm

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 19, 2017
- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution: D-702
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Girls' Soccer
- D. Policy for Approval
 - 1. 5113 Truancy
- E. Approval of the Following Curricula
 - 1. Kindergarten Art
 - 2. Art Grade 1
 - 3. Art Grade 2
 - 4. Art Grade 3
- F. Tuition Rates for 2017-2018
- G. New Milford High School Graduation Date 2018
- H. Use of Facilities Fee Schedule

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Lillis Building ADA Report
- C. Regulation 1325 Advertising and Promotion

12. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Meeting Minutes – September 5, 2017
Committee on Learning Meeting Minutes – September 5, 2017
Facilities Sub-Committee Meeting Minutes – September 12, 2017
Operations Sub-Committee Meeting Motions – September 12, 2017

Policy Sub-Committee Meeting October 3, 2017 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting October 10, 2017 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting October 3, 2017 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Workshop October 17, 2017 – 6:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting October 10, 2017 – 6:45 p.m. Lillis Administration Building, Room 2	Board of Education Regular Meeting October 17, 2017 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education
Regular Meeting Minutes
August 15, 2017
Sarah Noble Intermediate School Library Media Center**

RECEIVED
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2017 AUG 17 P 11:15

NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mrs. Wendy Faulenbach Mr. Dave Littlefield Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mr. Robert Coppola Mr. Bill Dahl

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director
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1. A.	Call to Order Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment • There was none.	Public Comment
3.	PTO Report • No report given.	PTO Report
4.	Student Representative's Report • No report given.	Student Representative's Report
5. A.	Approval of Minutes Approval of the following Board of Education	Approval of Minutes A. Approval of the following Board

	<p>Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Special Meeting Minutes July 18, 2017 2. Regular Meeting Minutes July 18, 2017 3. Special Meeting Minutes July 19, 2017 <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Special Meeting Minutes July 18, 2017 2. Regular Meeting Minutes July 18, 2017 3. Special Meeting Minutes July 19, 2017 <p>Seconded by Mrs. Faulenbach.</p> <p>The motion passed 6-0-1.</p> <p>Aye: Mr. Lawson, Mrs. Chastain, Mrs. Faulenbach, Mr. McCauley, Mrs. McInerney, Mr. Schemm Abstain: Mr. Littlefield</p>	<p>of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Special Meeting Minutes July 18, 2017 2. Regular Meeting Minutes July 18, 2017 3. Special Meeting Minutes July 19, 2017 <p>Motion made and passed to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Special Meeting Minutes July 18, 2017 2. Regular Meeting Minutes July 18, 2017 3. Special Meeting Minutes July 19, 2017
6.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Mr. Smith said New Teacher Orientation will take place next week. The district is almost done hiring for open certified positions. A two-day Administrator Retreat starts tomorrow. Administration is carefully watching enrollment to see if any adjustments are needed. Student schedules will begin to go out next week. • Mr. Smith said he attended the Commissioner's Back to School meeting for superintendents this morning and it was followed by a press conference regarding the effect the lack of a state budget was having on education planning. 	<p>Superintendent's Report</p>
7.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson said he attended the Town Council meeting last night with Mrs. Faulenbach and Mr. Coppola where they answered questions regarding the Board's request to place the 2015-16 end of year balance into capital reserve. The 	<p>Board Chairman's Report</p>

	<p>request was approved and can now be included in planning for future capital projects.</p> <ul style="list-style-type: none"> • He said he is looking forward to the start of a new school year. 	
8.	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said there was no meeting in August and he had no report. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said a special meeting took place in August at which they discussed monthly reports and a transfer request. She also noted that there is a revised Exhibit A for consideration this evening. <p>C. Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm said there was no meeting in August and he had no report. <p>D. Committee on Learning – Mrs. McInerney</p> <ul style="list-style-type: none"> • Mrs. McInerney said there is curriculum coming next month for consideration. At the August meeting, the committee heard a presentation about TAG and Enrichment services. Mrs. Brofford, K-5 Science Enrichment teacher, explained the resources for students in the areas of science enrichment including Project Lead the Way, Hour of Code, computer science and Robotics. She said she also works with teachers to coordinate curriculum to be used the classrooms for general instruction. • Mrs. de St. Croix explained her role in TAG is to identify students with high potential then develop or modify enrichments and curriculum in response to their needs. She said general TAG students are pulled out during the day for programming in the areas of social studies, math and literacy. Fine Arts TAG is done after school by grade level. Community partnerships for TAG 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>

	<p>students have also been arranged. Mrs. de St. Croix also outlined new state legislation regarding TAG that went into effect in July.</p> <ul style="list-style-type: none"> • The Theories of Action discussed and modified at the July retreat were presented and approved by COL without further modification to move to the full Board for approval. If approved, they will be used as a guide for strategic planning and will help to ensure that all work is connected and has the same focus. 	
E. EdAdvance – Mr. McCauley	<ul style="list-style-type: none"> • Mr. McCauley said EdAdvance has leased the UConn Campus in Torrington and will consolidate some services and expand special education offerings. 	E. EdAdvance
F. Connecticut Boards of Education (CABE) – Mr. Coppola	<ul style="list-style-type: none"> • There was no report. 	F. Connecticut Boards of Education (CABE)
G. Negotiations Committee – Mrs. Faulenbach	<ul style="list-style-type: none"> • Mrs. Faulenbach said the team has met throughout the summer regarding teacher negotiations and will continue to meet over the next month or so. 	G. Negotiations Committee
H. Magnet School – Mr. Schemm	<ul style="list-style-type: none"> • Mr. Schemm said there was no meeting and he had no report. 	H. Magnet School
9. Discussion and Possible Action		Discussion and Possible Action
A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated August 15, 2017		A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated August 15, 2017
Mrs. McInerney moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of August 15,		Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified

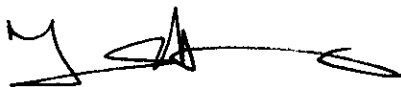
<p>2017, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Littlefield asked if a math teacher had been hired to replace Mr. Fitzsimmons. Ms. Baldelli said that position had been listed on the July Exhibit A. Mr. Smith said the other math opening hire was in the pipeline for next week and would appear on the September exhibit. • Mrs. McInerney said it was unfortunate that the newly hired BCBA hire resigned and asked about the status of that position. Mr. Smith said a recommendation for hire was on his desk now. • Mrs. McInerney asked how many position were still open. Mr. Smith said three full-time and two part-time. • Ms. Baldelli said interviews are lined up for all open positions. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolutions: D-701 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mrs. Chastain asked that the reports be considered for approval separately. <p>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated July 31, 2017, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mr. Schemm asked for an update on turnover savings. Mr. Smith said that would be more definite in September once all open positions had been filled, but he was confident they would be within amount budgeted. • Mrs. Faulenbach requested that this topic be placed on the September Operations agenda. <p>The motion passed unanimously.</p> <p>Mrs. Chastain moved to approve monthly reports: Purchase Resolution D-701, seconded by Mr. Littlefield.</p>	<p>Appointments, Resignations and Leaves of Absence as of August 15, 2017.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolutions: D-701 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated July 31, 2017.</p> <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-701.</p>
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	<p>The motion passed unanimously.</p> <p>Mr. McCauley moved to approve monthly reports: Request for Budget Transfers, seconded by Mr. Littlefield.</p> <ul style="list-style-type: none">• Mrs. Chastain said she does not support the requested administrative transfer. She feels it was not spelled out clearly at the beginning of the budget cycle. She feels there have been numerous additions made to address social and emotional needs in the last few years and we do not need more resources in this area.• Mrs. McInerney asked to confirm that the middle school presently has a full-time principal, 2.4 assistant principals and a .45 transition administrator and that if the transfer was approved, the .45 transition administrator would be eliminated. Mr. Smith said that is correct.• Mrs. McInerney said she feels that more social and emotional support is needed and that the person under consideration would be a good fit for this area. She requested that, moving forward, the Board receive regular reports on how the middle school is handling the administrative change to make sure it is working out with the loss of the .45 position.• Mr. Littlefield asked for some background on the requested transfer.• Mr. Smith said the conversation started in January with the intent to evolve the transition coordinator position, which was a temporary position. The district looked at school data and needs from January through July to further hone focus. The transfer from the salary account to purchased services gives additional flexibility going forward. He said the Theories of Action under consideration tonight deal with student belonging and connectedness. School climate will be a focus of the upcoming administrative retreat. The district is trying to leverage its resources to best meet student needs.• Mrs. Faulenbach said there was a lengthy discussion at the last Board meeting and at Operations and that committee moved to bring the topic forward to the full Board.	<p>Motion made and passed to approve monthly reports: Request for Budget Transfers.</p>
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	<p>The motion passed 6-1-0.</p> <p>Aye: Mr. Lawson, Mrs. Faulenbach, Mr. Littlefield, Mr. McCauley, Mrs. McInerney, Mr. Schemm No: Mrs. Chastain</p> <p>C. Theories of Action</p> <p>Mrs. McInerney moved to approve the proposed Theories of Action, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she was appreciative of the Board workshop and the time and opinions given by Board members. She asked if these theories would be fluid once approved. • Mr. Smith said these would be considered guiding principles and would be presented as such to the administrative team and then to the teaching staff for focus and connection. Mr. Smith said they are theories and as such it is expected there will be some evolution over time. He will bring information to the Board during the year for review. • Mr. Schemm said he would like to see time carved out of Board agendas for periodic updates. • Mrs. Faulenbach suggested that perhaps every other Board meeting have an update so that the Board has a chance to respond and there is public recognition. • Mr. Lawson suggested Friday Notes be used to update the Board as well. <p>The motion passed unanimously.</p>	<p>C. Theories of Action</p> <p>Motion made and passed unanimously to approve the proposed Theories of Action.</p>
10.	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> • Mrs. Chastain asked for detail on the Camp Awosting trips. Ms. DiCorpo said this 6th grade trip took place at the end of the year last year. However, since it is a team building exercise, it was decided it would be more helpful to have it at the beginning of the school year to build unity and connections among students. 	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p>

	<ul style="list-style-type: none">• Mrs. Chastain suggested clarification be added to the Senior Trip to Six Flags description since class dues are no longer collected.• Mr. Schemm asked if the Board would see the spring trips again closer to their date or if this is the only time they will appear. Mr. Smith said this is the only time the Board reviews. He said they are encouraging early planning and booking of trips so that all will have plenty of advance notice and so that transportation can be confirmed.• Mrs. McInerney said she was glad to see some trips in the fall in addition to the spring, which is traditionally very full.	
11.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 8:00 p.m., seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:00 p.m.

Respectfully submitted:



Tammy McInerney

Secretary

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
September 19, 2017
**As of September 15, 2017

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

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|--|-------------------------|
| 1. Dr. Jody Altenhof , School Psychologist, New Milford High School
<u>Move</u> that the Board of Education approve the resignation, due to retirement, of Dr. Jody Altenhof as School Psychologist at New Milford High School effective November 30, 2017. | Retirement |
| 2. Mrs. Laura Broder , School Psychologist, New Milford High School and Hill & Plain School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Laura Broder as School Psychologist at New Milford High School and Hill & Plain School effective August 18, 2017. | Took position elsewhere |
| 3. Mr. Michael Crotta , German Teacher, New Milford High School
<u>Move</u> that the Board of Education approve the resignation of Mr. Michael Crotta as German Teacher at New Milford High School effective August 22, 2017. | Took position elsewhere |
| 4. Mrs. Kelly Harris , Special Education Teacher, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Kelly Harris as Special Education Teacher at Sarah Noble Intermediate School effective September 22, 2017. | Took position elsewhere |
| 5. Ms. Ann Mueller , Reading Consultant, Hill and Plain School
<u>Move</u> that the Board of Education approve the resignation of Ms. Ann Mueller as Reading Consultant at Hill & Plain School effective September 15, 2017. | Took position elsewhere |
| 6. Mrs. Ashley O'Grady , Special Education Teacher, New Milford High School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Ashley O'Grady as Special Education Teacher at New Milford High School effective August 18, 2017. | Took position elsewhere |

<p>7. Ms. Amy Rice, Kindergarten Teacher, Hill and Plain School <u>Move</u> that the Board of Education approve the resignation of Ms. Amy Rice as Kindergarten Teacher at Hill & Plain School effective August 24, 2017.</p>	<p>Took position elsewhere</p>
<p>8. **Ms. Julia Silvestri, Special Education Teacher, Schaghticoke Middle School <u>Move</u> that the Board of Education approve the resignation of Ms. Julia Silvestri as Special Education Teacher at Schaghticoke Middle School effective September 22, 2017.</p>	<p>Took position elsewhere</p>
<p>9. Mrs. Jillian Slater, Part-time (.49) PK-2 Special Education Department Chair, Hill & Plain School and Northville Elementary School <u>Move</u> that the Board of Education approve the resignation of Mrs. Jillian Slater as Part-time (.49) PK-2 Special Education Department Chair at Hill & Plain School and Northville Elementary School effective August 31, 2017.</p>	<p>Took position elsewhere</p>
<p>2. CERTIFIED STAFF b. NON-RENEWALS 1. None</p>	
<p>3. CERTIFIED STAFF c. APPOINTMENTS 1. Mrs. Cara Abraham, Social Studies Teacher, New Milford High School <u>Move</u> that the Board of Education appoint Mrs. Cara Abraham as Social Studies Teacher at New Milford High School effective August 25, 2017. 2017-2018 Salary – \$76,365 (Step 12G) 2. Mrs. Lisa Crowley, Math Teacher, New Milford High School <u>Move</u> that the Board of Education appoint Mrs. Lisa Crowley as Math Teacher at New Milford High School effective August 25, 2017. 2017-2018 Salary – \$88,664 (Step 15F)</p>	<p><i>Education History:</i> BS: WCSU Major: Secondary Education/History MA: WCSU Major: History <i>Work Experience:</i> 1 yr. Bethel, 10 yrs. Brookfield Replacing: B. Holderbach <i>Education History:</i> BS: CCSU Major: Mathematics MS: WCSU Major: Mathematics <i>Work Experience:</i> 9 yrs. New Milford, 17 yrs. Litchfield Replacing: A. Desis</p>

3. **Mr. Pierre de St. Croix**, Technology Education Teacher, Schaghticoke Middle School
Move that the Board of Education appoint **Mr. Pierre de St. Croix** as Technology Education Teacher at Schaghticoke Middle School effective August 25, 2017.
2017-2018 Salary – \$75,741 (Step 12F)

Education History:
BA: University of California
Major: Geology
MED: University of California
Major: Geoscience Education

Work Experience:
3 yrs. California, 1 yr. Virginia,
4 ½ yrs. North Carolina
½ yr. West Haven, 1 yr. Hamden

Replacing: K. Skinner

4. **Mr. Dennis Johnson**, Technology Education Teacher, New Milford High School
Move that the Board of Education appoint **Mr. Dennis Johnson** as Technology Education Teacher at New Milford High School effective August 25, 2017.
2017-2018 Salary – \$88,664 (Step 15F)

Education History:
BS: CCSU
Major: Technology Education
MS: CCSU
Major: Technology Education

Work Experience:
2 yrs. Granby, 1 yr. Academy of
Aerospace, 1 yr. East Hampton,
5 ½ yrs. Stonington, 1 yr. Massachusetts,
10 yrs. Windham Reg. Tech Sch.,
3 yrs. Goodwin Reg. Tech Sch.

Replacing: J. Teravainen

5. **Mrs. Holly Mackey**, Part-time (.50) EXCEL Special Education Teacher, Northville Elementary School
Move that the Board of Education appoint **Mrs. Holly Mackey** as Part-time (.50) EXCEL Special Education Teacher at Northville Elementary School effective August 25, 2017.
2017-2018 Salary – \$65,526 (Step 9F), pro-rate to .50

Education History:
BS: University of Hartford
Major: Early Childhood Education
MS: WCSU
Major: Education

Work Experience:
8 yr. Ridgefield

Replacing: L. Rushlow

6. **Ms. Shayna Sexton**, Kindergarten Teacher, Northville Elementary School
Move that the Board of Education appoint **Ms. Shayna Sexton** as Kindergarten Teacher at Northville Elementary School effective August 25, 2017.
2017-2018 Salary – \$52,147 (Step 1F)

Education History:
BS: UConn
Major: Elementary Education
MA: UConn
Major: Curriculum & Instruction

Work Experience:
Recent Graduate

Replacing: E. Ferraiolo

7. **Ms. Christine Sinisi**, Special Education Teacher, New Milford High School
Move that the Board of Education appoint **Ms. Christine Sinisi** as Special Education Teacher at New Milford High School effective August 25, 2017.
2017-2018 Salary – \$52,147 (Step 1F)

Education History:
BA: Georgian Court University
Major: Spanish
MA: University of St. Joseph
Major: Special Education

Work Experience:
LT Sub Region #15 & W. Hartford

Replacing: A. O'Grady

<p>8. Mrs. Jillian Slater, Part-time (.49) PK-2 Special Education Department Chair, Hill & Plain School and Northville Elementary School <u>Move</u> that the Board of Education appoint Mrs. Jillian Slater as Part-time (.49) PK-2 Special Education Department Chair at Hill & Plain School and Northville Elementary School effective August 25, 2017. 2017-2018 Salary – \$79,451 (Step 13F), pro-rate to .49</p>	<p><i>Education History:</i> BS: SCSU Major: Political Science MA: Mercy College Major: Elementary & Special Education</p> <p><i>Work Experience:</i> 1 yr. Waterbury, 9 yrs. New Milford, 1 yr. Wheeler Clinic, 1 yr. Torrington</p> <p>New budgeted position</p>
<p>4. MISCELLANEOUS STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. None</p>	
<p>5. MISCELLANEOUS STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. None</p>	
<p>6. NON-CERTIFIED STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. Mrs. Barbara Cyr, General Worker for Food Services, Schaghticoke Middle School <u>Move</u> that the Board of Education approve the resignation of Mrs. Barbara Cyr as General Worker for Food Services at Schaghticoke Middle School effective September 15, 2017.</p>	<p>Took position elsewhere</p>
<p>2. **Ms. Erinn Goldey, Paraeducator, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Ms. Erinn Goldey as Paraeducator at New Milford High School effective September 28, 2017.</p>	<p>Took position elsewhere</p>
<p>3. Mr. Jason Helliwell, Custodian, Northville Elementary School <u>Move</u> that the Board of Education approve the resignation of Mr. Jason Helliwell as Custodian at Northville Elementary School effective August 28, 2017.</p>	<p>Took position elsewhere</p>
<p>4. Mrs. Marie Pomeroy, Paraeducator, Sarah Noble Intermediate School <u>Move</u> that the Board of Education approve the resignation, due to retirement, of Mrs. Marie Pomeroy as Paraeducator at Sarah Noble Intermediate School effective September 15, 2017.</p>	<p>Retirement</p>

<p>5. Mrs. Donna Ross, Assistant Cook for Food Services, New Milford High School <u>Move</u> that the Board of Education approve the resignation of Mrs. Donna Ross as Assistant Cook for Food Services at New Milford High School effective August 24, 2017.</p>	<p>Took position elsewhere</p>
<p>7. NON-CERTIFIED AND LICENSED STAFF b. APPOINTMENTS</p>	
<p>1. Mrs. Daniela Brabec, General Worker for Food Services, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mrs. Daniela Brabec as General Worker for Food Services at Schaghticoke Middle School effective September 1, 2017.</p>	<p>\$11.93 per hour Replacing: J. Donaldson</p>
<p>2. Mrs. Christine Costable, Tutor, Northville Elementary School <u>Move</u> that the Board of Education appoint Mrs. Christine Costable as Tutor at Northville Elementary School effective August 30, 2017.</p>	<p><i>Education History:</i> BS: College of Mt. St. Vincent Major: Special Education MS: College of New Rochelle Major: Special Education \$14.00 per hour</p>
<p>3. Mrs. Donna DiFabbio, Tutor, Northville Elementary School <u>Move</u> that the Board of Education appoint Mrs. Donna DiFabbio as Tutor at Northville Elementary School effective August 30, 2017.</p>	<p><i>Education History:</i> BA: ECSU Major: Psychology \$15.00 per hour</p>
<p>4. Mr. Marc DiNicola, Paraeducator, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Marc DiNicola as Paraeducator at Schaghticoke Middle School effective August 28, 2017.</p>	<p>\$13.80 per hour - Hire Rate \$15.25 per hour – Job Rate (after completion of probationary period) Replacing: K. Alvarez</p>
<p>5. Ms. Carly Doherty, Tutor, Sarah Noble Intermediate School <u>Move</u> that the Board of Education appoint Ms. Carly Doherty as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p>	<p><i>Education History:</i> BA: CCSU Major: Communication MA: University of Bridgeport Major: Elementary Education \$14.00 per hour</p>
<p>6. Mrs. Paula Durr, Tutor, Sarah Noble Intermediate School <u>Move</u> that the Board of Education appoint Mrs. Paula Durr as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p>	<p><i>Education History:</i> BA: Geneva College Major: English \$15.00 per hour</p>

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| <p>7. Mrs. Lori Giannini, Tutor, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education appoint Mrs. Lori Giannini as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p> | <p><i>Education History:</i>
 BA: Douglass College
 Major: Psychology

 \$15.00 per hour</p> |
| <p>8. Mrs. Carolyn Hibbard, Tutor, Northville Elementary School
 <u>Move</u> that the Board of Education appoint Mrs. Carolyn Hibbard as Tutor at Northville Elementary School effective August 30, 2017.</p> | <p><i>Education History:</i>
 BS: WCSU
 Major: Elementary Education
 MS: WCSU
 Major: Elementary Education

 \$15.00 per hour</p> |
| <p>9. Mrs. Susan Klimowich, Tutor, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education appoint Mrs. Susan Klimowich as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p> | <p><i>Education History:</i>
 BS: City University of NY
 Major: Education
 MS: City University of NY
 Major: Education

 \$14.00 per hour</p> |
| <p>10. Ms. Elizabeth Magner, Tutor for STEP Program, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Elizabeth Magner as Tutor for STEP Program at Schaghticoke Middle School effective August 30, 2017.</p> | <p><i>Education History:</i>
 BA: University of Houston
 Major: History/Political Science
 MA: Sacred Heart University
 Major: Education

 \$35.63 per hour</p> |
| <p>11. Ms. Elizabeth Magner, Tutor, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Elizabeth Magner as Tutor at Schaghticoke Middle School effective August 30, 2017.</p> | <p><i>Education History:</i>
 BA: University of Houston
 Major: History/Political Science
 MA: Sacred Heart University
 Major: Education

 \$14.00 per hour</p> |
| <p>12. Mrs. Adrienne Mitchell, Tutor, Hill and Plain School
 <u>Move</u> that the Board of Education appoint Mrs. Adrienne Mitchell as Tutor at Hill and Plain School effective August 30, 2017.</p> | <p><i>Education History:</i>
 BS: University of Hartford
 Major: Elementary Education
 MED: Walden University
 Major: Elementary Education

 \$14.00 per hour</p> |
| <p>13. Mrs. Jillian Murphy, Paraeducator, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mrs. Jillian Murphy as Paraeducator at Schaghticoke Middle School effective August 28, 2017.</p> | <p>\$13.80 per hour - Hire Rate
 \$15.25 per hour – Job Rate
 (after completion of probationary period)

 Replacing: T. Tuz</p> |

14. **Ms. Amanda Peixoto**, Tutor, Hill and Plain School
Move that the Board of Education appoint **Ms. Amanda Peixoto** as Tutor at Hill and Plain School effective August 30, 2017.

Education History:
BA: Roger Williams University
Major: Elementary Education

\$14.00 per hour

15. **Mrs. Lisa Prontelli**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education appoint **Mrs. Lisa Prontelli** as Paraeducator at Schaghticoke Middle School effective August 28, 2017.

\$13.80 per hour - Hire Rate
\$15.25 per hour – Job Rate
(after completion of probationary period)

Replacing: T. Torre

16. **Ms. Shannon Rausch**, Tutor, Northville Elementary School and Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Shannon Rausch** as Tutor at Northville Elementary School and Schaghticoke Middle School effective August 30, 2017.

Education History:
BS: WCSU
Major: Elementary Education

\$15.00 per hour

17. **Ms. Tiffany Romaniello**, Tutor, Sarah Noble Intermediate School
Move that the Board of Education appoint **Ms. Tiffany Romaniello** as Tutor at Sarah Noble Intermediate School effective August 30, 2017.

Education History:
BS: University of Vermont
Major: Early Childhood Education
MA: Sacred Heart University
Major: Elementary Education

\$14.00 per hour

18. **Mrs. Colleen Romano**, Tutor, New Milford High School
Move that the Board of Education appoint **Mrs. Colleen Romano** as Tutor at New Milford High School effective August 30, 2017.

Education History:
BS: Edinboro University
Major: Elementary Education
MED Antioch New England
Major: Education

\$14.00 per hour

19. **Mrs. Amanda Silva**, Tutor, Hill and Plain School
Move that the Board of Education appoint **Mrs. Amanda Silva** as Tutor at Hill and Plain School effective August 30, 2017.

BS: Russell Sage College
Major: Elementary Education
MS: Framingham State College
Major: Special Education

\$14.00 per hour

20. **Mrs. Christine Sprindis**, Tutor, Hill and Plain School
Move that the Board of Education appoint **Mrs. Christine Sprindis** as Tutor at Hill and Plain School effective August 30, 2017.

Education History:
BS: SCSU
Major: Early Childhood Education
MS: WSCU
Major: Education

\$14.00 per hour

21. **Mrs. Cynthia Steele-Pucci**, Board Certified Behavioral Analyst, District-wide
Move that the Board of Education appoint **Mrs. Cynthia Steele-Pucci** as District-wide Board Certified Behavioral Analyst effective August 25, 2017.
2017-2018 Salary – \$76,125
22. **Ms. Jessica Varley**, Paraeducator, Hill and Plain School
Move that the Board of Education appoint **Ms. Jessica Varley** as Paraeducator at Hill and Plain School effective August 28, 2017.
23. ****Mrs. Laura Zambenardi**, Paraeducator, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Laura Zambenardi** as Paraeducator at Sarah Noble Intermediate School effective September 20, 2017.
8. **ADULT EDUCATION STAFF**
a. **RESIGNATIONS**
1. None
9. **ADULT EDUCATION STAFF**
b. **APPOINTMENTS**
1. **Mr. Kevin Best**, Adult Education Evaluator, New Milford High School
Move that the Board of Education appoint **Mr. Kevin Best** as Adult Education Evaluator at New Milford High School effective September 11, 2017.
2017-2018 Salary – \$7,000
10. **BAND STAFF**
a. **RESIGNATIONS**
1. None
11. **BAND STAFF**
b. **APPOINTMENTS**
1. None
12. **COACHING STAFF**
a. **RESIGNATIONS**

Education History:

BA: UConn
Major: Psychology
MS: University of Bridgeport
Major: Counseling
Manhattanville College - BCBA Cert.

Work Experience:

Stamford Seed Center and Easter Seals

New budgeted position

\$13.80 per hour - Hire Rate
\$15.25 per hour – Job Rate
(after completion of probationary period)

Replacing: G. Marchionne

\$13.80 per hour - Hire Rate
\$15.25 per hour – Job Rate
(after completion of probationary period)

Replacing: M. Pomeroy

Education History:

BS: UConn
Major: Applied Mathematics
MA: University of Bridgeport
Major: Secondary Mathematics
6th Yr.: University of Bridgeport
Major: Educational Leadership

Staff member since 2016

1. **Mr. Chris Rigdon**, Boys' Assistant Football Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Chris Rigdon** as Boys' Assistant Football Coach at New Milford High School effective August 28, 2017.

13. COACHING STAFF
b. APPOINTMENTS

- | | |
|--|---|
| 1. Ms. Sofia Amaral , Volunteer Girls' Cross Country Coach, New Milford High School
Move that the Board of Education appoint Ms. Sofia Amaral as Volunteer Girls' Cross Country Coach at New Milford High School effective September 1, 2017. | Volunteer |
| 2. Mr. Jason Arnauckas , Freshman Girls' Volleyball Coach, New Milford High School
Move that the Board of Education appoint Mr. Jason Arnauckas as Freshman Girls' Volleyball Coach at New Milford High School effective August 30, 2017. | 2017-2018 Stipend: \$2372
Current staff member |
| 3. Ms. Tricia Blood , Girls' Interscholastic Field Hockey Coach, Schaghticoke Middle School
Move that the Board of Education appoint Ms. Tricia Blood as Girls' Interscholastic Field Hockey Coach at Schaghticoke Middle School effective September 11, 2017. | 2017-2018 Stipend: \$1942
Current staff member |
| 4. Ms. Tricia Blood , Girls' Intramural Field Hockey Coach, Schaghticoke Middle School
Move that the Board of Education appoint Ms. Tricia Blood as Girls' Intramural Field Hockey Coach at Schaghticoke Middle School effective September 11, 2017. | 2017-2018 Stipend: \$971
Current staff member |
| 5. Mr. Evan Cassells , Boys' Assistant Football Coach, New Milford High School
Move that the Board of Education appoint Mr. Evan Cassells as Boys' Assistant Football Coach at New Milford High School effective September 20, 2017. | 2017-2018 Stipend: \$3880
Current staff member |

- | | |
|--|--|
| <p>6. Mr. Pierre de St. Croix, Boys' Interscholastic Soccer Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Pierre de St. Croix as Boys' Interscholastic Soccer Coach at Schaghticoke Middle School effective September 11, 2017.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |
| <p>7. **Ms. Victoria Giudice, Fall Weight Room Supervisor, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Victoria Giudice as Fall Weight Room Supervisor at New Milford High School effective September 20, 2017.</p> | <p>2017-2018 Stipend: \$4933
 Current staff member</p> |
| <p>8. Mr. Rob Hibbard, Sports Coordinator for Interscholastic Sports, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Sports Coordinator for Interscholastic Sports at Schaghticoke Middle School effective September 5, 2017.</p> | <p>2017-2018 Stipend: \$4372
 Current staff member</p> |
| <p>9. Mr. Rob Hibbard, Sports Coordinator for Intramural Sports, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Sports Coordinator for Intramural Sports at Schaghticoke Middle School effective September 5, 2017.</p> | <p>2017-2018 Stipend: \$971
 Current staff member</p> |
| <p>10. Mr. Rob Hibbard, Grade 6 Boys' & Girls' Intramural Flag Football Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Grade 6 Boys' & Girls' Intramural Flag Football Coach at Schaghticoke Middle School effective October 1, 2017.</p> | <p>2017-2018 Stipend: \$971
 Current staff member</p> |
| <p>11. Mr. Rob Hibbard, Boys' & Girls' Intramural Soccer Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' & Girls' Intramural Soccer Coach at Schaghticoke Middle School effective September 11, 2017.</p> | <p>2017-2018 Stipend: \$971
 Current staff member</p> |
| <p>12. Mr. Scott Hoffman, Girls' Interscholastic Cross Country Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Scott Hoffman as Girls' Interscholastic Cross Country Coach at Schaghticoke Middle School effective September 11, 2017.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |

<p>13. Mr. Charles Lynch, Boys' Assistant Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Charles Lynch as Boys' Assistant Football Coach at New Milford High School effective September 20, 2017.</p>	<p>2017-2018 Stipend: \$3880 Current staff member</p>
<p>14. Mr. Louis Pereira, Volunteer Boys' Soccer Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Louis Pereira as Volunteer Boys' Soccer Coach at New Milford High School effective September 1, 2017.</p>	<p>Volunteer</p>
<p>15. Ms. Sarah Swann, Girls' Assistant Soccer Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Sarah Swann as Girls' Assistant Soccer Coach at New Milford High School effective September 20, 2017.</p>	<p>2017-2018 Stipend: \$3081 Current staff member</p>
<p>16. Mr. Matt Wall, Boys' Interscholastic Cross Country Coach, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Interscholastic Cross Country Coach at Schaghticoke Middle School effective September 11, 2017.</p>	<p>2017-2018 Stipend: \$1942 Current staff member</p>
<p>17. Mr. Matt Wall, Grades 7 & 8 Boys' & Girls' Intramural Flag Football Coach, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Matt Wall as Grades 7 & 8 Boys' & Girls' Intramural Flag Football Coach at Schaghticoke Middle School effective October 15, 2017.</p>	<p>2017-2018 Stipend: \$971 Current staff member</p>
<p>14. LEAVES OF ABSENCE</p>	
<p>1. None</p>	

10. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER SEPTEMBER 12, 2017**

- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution: D-702
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Girls' Soccer
- F. Tuition Rates for 2017-2018
- G. New Milford High School Graduation Date 2018

10. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING COMMITTEE ON LEARNING ITEMS
CAN BE PREVIEWED IN THE OFFICE OF THE ASSISTANT
SUPERINTENDENT**

- E. Approval of the Following Curricula
 - 1. Kindergarten Art
 - 2. Art Grade 1
 - 3. Art Grade 2
 - 4. Art Grade 3

11. ITEMS FOR INFORMATION AND DISCUSSION

**THE FOLLOWING ITEM CAN BE FOUND ON THE FACILITIES
WEB PAGE UNDER SEPTEMBER 12, 2017**

- B Lillis Building ADA Report

**RECOMMENDED FOR APPROVAL
AT INITIAL BOARD PRESENTATION
(in accordance with Board Bylaw 9311)**

5113(a)

Students

Truancy

Attendance

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The attendance policy is intended to promote student success.

The New Milford Board of Education requires parents to ensure that their children attend school regularly during the hours and terms the public schools are in session.

Regular attendance at school is not only required by state law, but is an integral component in student success and a matter of self-discipline which will prove important later in life. Class time is an invaluable opportunity for students and teachers to interact with each other and exchange ideas. It is also the forum for a wide range of learning opportunities which cannot be duplicated outside of the classroom. Therefore, in order to avail themselves of the maximum opportunity for learning, students need to be present in each and every class.

The success of a student is determined by the cooperative effort of the student, parents, school, and the community. Failure of these groups to live up to their responsibilities can result in failure for the student. For this reason, responsibilities must be clearly defined and followed.

The procedures and regulations shall be in accordance with Board policy and Connecticut State law. The Superintendent shall insure that administrative procedures and disciplinary actions for student attendance will be contained in each student/parent handbook.

Procedures and regulations shall be maintained and implemented for the schools to provide age-appropriate measures which promote regular and punctual attendance. Schools that share the same grade levels shall have the same procedures and regulations. The procedures and regulations shall clearly define the responsibilities of parents and students regarding attendance in class and school, tardiness, early dismissal, completion of missed work, and other areas which affect the classroom learning experience.

The Principal will give annual written notice to parents/guardian of their obligations according to Connecticut General Statute 10-184. At the beginning of each academic year -- or, in the case of students who enroll during the school year, at the time of enrollment -- the school district will require from the parents/guardians a telephone number where they can be contacted during the school day (i.e. from first bell to dismissal).

The official school day, during which all students are the responsibility of the high school, begins when the student either boards a school bus to come to school or otherwise when the student arrives on campus for the day. Students may neither get off the bus prior to arrival at school nor may they leave campus once they have arrived, without prior approval of the Principal or the Principal's designee.

Students**Truancy****Standards****A. Student Responsibilities**

1. To attend all classes except for reasons stated under "Excused Absence" and to be punctual.
2. To report directly to the Attendance Office or School Office when tardy to school, in accordance with school procedures.
3. To notify teachers of anticipated absence and to make arrangements to make up work promptly upon return from an excused absence. In the case of an extended absence, to seek faculty assistance if needed and to make up work in a reasonable time frame.
4. To communicate with parents, teachers, and/or school administrators any problems related to lack of attendance and/or tardiness to school or any class.
5. To report one's own absences from school or class in accordance with school procedures if one is legally emancipated.

B. Parent Responsibilities:

1. To communicate and work cooperatively with the school for the benefit of the student.
2. To emphasize the importance of regular attendance and punctuality. To authorize only those absences that are included under "Excused Absence." Also, to make every effort to schedule appointments and vacations outside of school hours.
3. To contact the school regarding an absence or tardy the morning of that absence or tardy.
4. To assist students with arrangements to seek faculty assistance and make up missed work resulting from an absence.

C. School Responsibilities:

1. To take all actions necessary to ensure the success of the student, including parent conferences, counseling, and interaction with the community in making use of community services.
2. To keep accurate attendance records.

Students**Truancy****Standards (continued)**

3. To notify parents promptly (when parents have not called the school) of all absences whether, for one class or the entire school day.
4. To arrange opportunities for the students to make up missed tests, quizzes and assignments resulting from absences, upon their return to school. In the case of extended absence, to prepare with the student a plan for faculty assistance and an opportunity to make up work in a reasonable time frame.

D. Community Responsibilities:

1. To realize that the success of students contributes to the success of the community.
2. To encourage regular school attendance as a prerequisite for student employment.
3. To encourage area businesses to refrain from allowing students to congregate during school hours.
4. To encourage medical and dental offices to arrange student appointments outside of school hours.
5. To do all that is possible under current state law to ensure that all students attend school regularly.

Definitions

1. Truant - Shall mean a student age 5 — 18 inclusive who has four unexcused absences in any one month or ten unexcused absences in one school year.
2. Tardy - A student shall be considered tardy if he/she arrives at class after classes have begun.
3. Absence - any non-attendance of an enrolled student. A student is considered to be in attendance if present at his/her assigned school, or an activity sponsored by the school (e.g. field trip), for at least half of the regular school day.
4. Disciplinary Absence - an absence that is the result of school or district disciplinary action such as an out-of-school suspension or expulsion. Disciplinary absences are neither excused nor unexcused.

Students**Truancy****Definitions (continued)**

5. Documentation of absence — a written explanation of the nature of and the reason for the absence as well as the length of the absence. This includes a signed note from the student's parent/guardian, a signed note from a school official that spoke in person with the parent/guardian regarding the absence, or a note confirming the absence by the school nurse or by a licensed medical professional, as appropriate. Separate documentation must be submitted for each incidence of absenteeism. Non-English speaking parents/guardians may submit documentation in their native language.
6. Excused Absence - A student's non-attendance from school shall be considered excused if written documentation of the reason for the absence has been submitted within ten school days of the student's return to school or in accordance with Section 10-210 of the Connecticut General Statutes (when the school medical advisor provides notice to a parent or guardian that a student has symptoms of a communicable disease) and meets the following criteria:
 - A. For absences one through nine, a student's absences from school are considered excused when the student's parent/guardian approves such absence and submits appropriate documentation; and
 - B. For the tenth absence and all absences thereafter, a student's absences from school are considered excused for the following reasons:
 1. student illness (all student illness absences must be verified by an appropriately licensed medical professional to be deemed excused, regardless of the length of absence);
 2. student's observance of a religious holiday;
 3. death in the student's family or other emergency beyond the control of the student's family;
 4. mandated court appearances (additional documentation required); the lack of transportation that is normally provided by a district other than the one the student attends (no parental documentation is required for this reason); or
 5. extraordinary educational opportunities pre-approved by district administrators and in accordance with Connecticut State Department of Education guidance.

Students

Truancy

Definitions (continued)

- C. Up to ten absences will be considered excused for students to visit with parents or legal guardians who are active members of the armed forces and have been called to duty for, are on leave from or have immediately returned from deployment to a combat zone or combat support posting. The Board of Education may grant additional excused absences for such purposes.
- 7. Unexcused absence — Any absence that does not meet the criteria for an excused absence (including proper documentation) or a disciplinary absence.
- 8. Dismissal - No school, grade, or class may be dismissed before the regularly scheduled dismissal time without the approval of the Superintendent or his/her designee. No teacher may permit any individual student to leave school prior to the regular hour of dismissal without the permission of the Principal. No student may be permitted to leave school at any time other than at regular dismissal without the approval of the student's parent/guardian. If a court official with legal permission to take custody of a child, or if a police officer arrests a student, the parent/guardian should be notified of these situations by the administration.
- 9. Chronically Absent Child - a child who is enrolled in a school under the jurisdiction of the Board and whose total number of absences at any time during a school year is equal to or greater than ten per cent of the total number of days that such student has been enrolled at such school during such school year.

Attendance

Connecticut state law requires parents to cause their children, ages five through eighteen inclusive, to attend school regularly during the hours and terms the public school is in session. Parents or persons having control of a child five years of age have the option of not sending the child to school until age six or seven. The parent or person having control of a child of age five or six shall exercise such option by personally appearing at the school district office and signing an option form. At such time, school personnel shall provide the parent or person with information on the educational opportunities available in the school system. Mandatory attendance terminates upon graduation or withdrawal with written parent/guardian consent at age seventeen.

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The Board of Education requires that accurate records be kept of the attendance of each child, and students should not be absent from school without parental knowledge and consent.

Students

Truancy

Attendance (continued)

Parents and guardians shall be notified when a student has reached nine (9) absences and reminded of the stricter rules that apply to further absences for the remainder of the school year.

The Superintendent of Schools or designee shall periodically audit a small percentage of the documentation provided for student absences in order to ensure general compliance with this policy.

Excessive Absences/Truancy

It is the policy of the Board of Education to monitor school attendance so as to identify students who are truant, and to enlist the cooperation of parents and, when necessary, the juvenile justice system, in order to address the problem when it arises. The following truancy procedures are hereby adopted:

For purpose of these procedures, "Parent" means the parent, guardian or other person having control of a child.

1. Whenever a student in grade K-8 is absent from school on a regularly scheduled school day and no indication has been received by school personnel that the parent or other person having control of the child is aware of the student's absence, school personnel or volunteers under the direction of the building principal shall make a reasonable effort to notify the parent of the student's absence by telephone.
2. When a student is identified as a truant, the Superintendent or his/her designee will conduct a meeting with the parent, the student, if appropriate, and with such school personnel where involvement is determined appropriate. The meeting will occur not later than ten (10) school days after the child's fourth (4th) unexcused absence in a month or the tenth (10th) unexcused absences in a school year and will be for the purpose of reviewing and evaluating the reasons for truancy. In reviewing and evaluating the reasons for the student's truancy, the participants of the meeting should consider the appropriateness of referring the student to the school's [Student Assistance Team] or planning and placement team. At the meeting, school personnel shall be designated to coordinate services with and referrals of children to community agencies providing child and family services if appropriate.

Students

Truancy

Attendance (continued)

Chronic Absenteeism

The Board will report data to the state regarding the number of students who are truant and chronically absent as required by law. In the event that a school experiences high rates of chronic absenteeism, the Superintendent will form an attendance review team to address the problem. Such attendance review teams may utilize resources developed by the State Department of Education for chronic absenteeism prevention and intervention.

Legal References: Connecticut General Statutes
 10-184 Duties of parents
 10-185 Penalty
 10-198a through 10-202 Attendance, truancy - in general
 10-220 Duties of boards of Education
 10-221 Boards of education to prescribe rules, policies and procedures
 46b-149 Child from family with service needs

Connecticut State Board of Education Definitions of Excused and Unexcused Absences Adopted June 27, 2012

Connecticut State Board of Education Statewide Definition of Attendance for Public School Districts in Connecticut, Adopted January 2, 2008.

Connecticut State Department of Education's "Guidelines for Implementation of the Definitions of Excused and Unexcused Absences and Best Practices for Absence Prevention and Intervention," April 2013

Policy adopted: June 12, 2001
 Policy revised: June 24, 2004
 Policy revised: June 12, 2007
 Policy revised: June 8, 2010
 Policy revised: October 11, 2011
 Policy revised: October 9, 2012
 Policy revised: October 8, 2013
 Policy revised: October 14, 2014
 Policy revised: October 13, 2015

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

Appendix A**NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut****ANNUAL NOTIFICATION OF PARENTAL OBLIGATIONS
UNDER C.G.S. 10-184**

Dear (Parent Name),

Connecticut law requires that annually the school district provide you a written notice of your obligations under Connecticut General Statute 10-184. This law requires each parent or guardian of a child five years of age and older and under eighteen years of age to ensure that the child attends school regularly when school is in session — unless such parent or other person shows that the child is receiving equivalent instruction elsewhere, or that the child has graduated from high school. Parents or persons having control of a child five or six years of age have the option of not sending the child to school until age six or seven by personally appearing at the school district office and signing an option form. The parent or person having control of a child seventeen years of age may consent to such child's withdrawal from school by signing a withdrawal form at the school district office.

Regular student attendance is essential to the educational process. So that we can inform you if your child is absent without a previous explanation, Connecticut laws also require that we obtain from you a telephone number or other means of contacting you during the school day. Please complete and return the form attached.

Thanks for your cooperation.

Sincerely,

Principal



New Milford Public Schools
Facilities Department
386 Danbury Road
New Milford, CT 06776
860) 354-6265
FAX (860) 210-2233

MEMORANDUM

To: Joshua Smith, Superintendent of Schools
From: Kevin Munrett, Facilities Director
Date: September 15, 2017
Re: Use of Facilities Fee Schedule - **REVISED**

As we have discussed in recent weeks, there is a need to clarify and streamline the billing rate for overtime costs incurred as a result of turf field usage.

I am therefore recommending the following changes be made and the changes be reflected in the appropriate documents.

It is my recommendation that we switch to a flat overtime rate for any rental groups wishing to utilize the turf fields at New Milford High School. Previously, we were billing direct pass-through costs to each group. This created some conflicts, which in turn generated conversations as to how to improve our operation in the future. I believe the flat rate will help to alleviate some of the financial burden to our customers while also reducing confusion as experienced by the groups last spring. I am recommending any outside group who wishes to use the fields from 1-3 hours be charged \$50.00 per event. Any event 3 or more hours in length would pay \$100.00 per event. Switching to a flat rate model eliminates the need to delineate Saturday vs Sunday overtime as per union work rules.

Furthermore, I am recommending we revise the Fee Schedule to clarify the issue of the Turf Field Sound Booth and Booster Barn. Currently, we charge \$150.00 per event to use a "school computer, copier or audio/visual equipment."

Based on discussion at the September 12, 2017 Operations Sub-committee meeting, I recommend we amend this wording to include "Turf Field Sound Booth at \$25.00 per use for Organization Types 2-5 and the Turf Field Booster Barn at \$150.00 per use for Organization Types 2-5. Usage of these amenities (Booster Barn and/ or the Sound Booth) would also require a written authorization form, regardless of organization type, indicating an operational overview and outlining the liability should damage occur to the facilities. I am recommending a training session with a representative from each group wishing to use these amenities as a way to ensure the rental group is informed on how to operate the sound equipment and or cooking facilities within the respective areas.

This recommendation is contingent on New Milford Health Department consultation and usage may require additional permits.

**NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut**

PRIORITY LIST FOR USE OF PUBLIC FACILITIES

1. ALL ACTIVITIES UNDER THE JURISDICTION OF THE BOARD OF EDUCATION:

Educational activities for public school children and school employees.

LOCAL TOWN GOVERNMENT AND CONTINUING EDUCATION:

This category includes: All official Town Meetings and regular meetings which are open to the general public such as Evening School, elections, Civil Defense Organizations, Red Cross and Emergency Preparedness Organizations.

PARENT-TEACHER AND OTHER SCHOOL ASSOCIATED GROUPS:

This category includes: PTO, Graduation Party Committee and other school associated groups.

2. RECREATION FOR CHILDREN:

(Non-Profit Organization) e.g. Girl & Boy Scouts Organizations, Parks & Recreation, Youth Agency, and other non-profit youth activities.

RECREATION FOR ADULTS:

(Non-Profit Organization) e.g. Adult recreational or cultural activities, Senior Citizen Organizations, etc.

3. OTHER NON-PROFIT GROUPS:

(Non-Profit Organization) e.g. Church Youth Groups, Service Organizations, Church meetings etc.

COMMERCIAL VENTURE:

This category includes commercial ventures of definite cultural value, for the specific benefit of the youth of New Milford.

4. POLITICAL PARTY MEETINGS:

To be used for conducting party business and not for rallies with the exception of caucuses.

PRIVATE PARTY MEETINGS:

Civic and Fraternal programs: e.g. Women's Club, Condo Associations, alumni groups, Masons, Elks, etc.

5. COMMERCIAL VENTURE:

This category includes commercial venture for organizational promotion.

USE OF FACILITIES FEE SCHEDULE
(Effective September 19, 2017)

Elementary and Intermediate Schools

Org. Type	Classroom	Cafetoreum	Library	Kitchen	Gym, MPR	Fields/Parking
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
3	\$50.00	\$150.00	\$150.00	\$100.00	\$150.00	\$125.00
4	\$75.00	\$200.00	\$200.00	\$150.00	\$250.00	\$175.00
5	\$125.00	\$350.00	\$250.00	\$200.00	\$350.00	\$225.00

Middle and High Schools

Org. Type	Classroom	Cafeteria	Library	Kitchen	Gym	Arena	MPR	Theater	Turf Fields
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00*
3	\$50.00	\$150.00	\$150.00	\$150.00	\$150.00	\$250.00	\$150.00	\$600.00	\$5.00*
4	\$75.00	\$200.00	\$200.00	\$200.00	\$250.00	\$450.00	\$250.00	\$800.00	\$150.00/hour
5	\$125.00	\$350.00	\$250.00	\$300.00	\$350.00	\$750.00	\$350.00	\$1,200.00	\$150.00/hour

Utility Fees (per event)

Org. Type	Classroom	Cafeteria	Library	Kitchen	Gym	Theater	Turf Field Lights
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
3	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
4	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
5	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
A/C Charges Where Applicable	\$35.00	\$70.00	\$65.00	\$35.00	\$70.00	\$250.00	n/a

- Custodial & Maintenance overtime fees will be billed at \$34.00 per hour Monday-Saturday, \$44.00 per hour on Sundays.

- Turf Field Overtime flat rate will be \$50.00 for 1-3 hours of use and \$100.00 for 3+ hours per event

- A.V. or Computer Tech. fees will be billed at \$37.00 per hour Monday-Saturday, \$47.00 per hour on Sundays.

(Required for NMHS Theatre Sound Booth and any other on-site support)

- Cafeteria employees' services will be billed separately and in addition to any fees incurred by this permit.
- There will be a one time application fee of \$20.00 for groups in Org. Type 2 & 3.
- There will be a one time application fee of \$30.00 for groups in Org. Type 4 & 5.
- There will be a flat rate fee of \$175.00 per use for the school piano or sound system.

- There will be a flat rate fee of \$150.00 each per use for a school computer, copier, and/or audio/visual equipment.

- Fee of \$25.00 per use of Turf Field Sound Booth (organization types 2-5). Usage of this also requires pre-use authorization form.

- Fee of \$150.00 per use of Turf Field Booster Barn (organization types 2-5). Usage of this also requires pre-use authorization form.

* There will be a \$5.00 per person roster fee for use of turf fields as explained in the Field Use Manual for Org. Types 2&3.

APPROVED FIELD TRIPS

September 2017

	A	B	C	D	E	F	G	H	I
1	School	Grade/Dept.	Trip Date	Week	# of Students	# of Adults	Destination	Subs	Student Cost
2	NMHS	9-12	10/02/2017	Monday	25-30	2	Math Team Competition	0	\$0.00
3	SMS	7	10/10/2017	Tuesday	113	8	Silver Lake Conf. Center -Mountain Workshop	1	\$38.21
4	SMS	7	10/11/2017	Wednesday	113	8	Silver Lake Conf. Center -Mountain Workshop	1	\$38.21
5	SMS	7	10/12/17	Thursday	113	8	Silver Lake Conf. Center -Mountain Workshop	1	\$38.21
6	NMHS	11-12	10/14/2017	Saturday	8-Apr	2	Yale University- Physics Competition	0	\$0.00
7	NMHS	11-12	11/17/2017	Friday	31	3	Metropolitan Opera: Lincoln Center: Madame Butterfly	0	\$99.00
8	NMHS	9-12	12/04/2017	Monday	25-30	2	Math Team Competition	0	\$0.00
9	NMHS	9-12	2/5/2018	Monday	25-30	2	Math Team Competition	0	\$0.00

<p style="text-align: center;">ITEM OF INFORMATION REGULATION FOR ADOPTION</p>

1325(a)

Community Relations

Advertising and Promotion

The resources of the New Milford Public Schools may not be used to advertise or promote goods or services to students if the primary purpose of such activity is to create commercial benefit for a non-school entity.

The Superintendent or designee shall:

1. Cooperate through announcements and distribution of program material, with a town agency or recognized non-profit organizations that benefit students and their families when such cooperation will not interfere, restrict or impair the educational program of the schools.
2. The Superintendent may announce or authorize to be announced, any lecture, play, film, or other community activity with educational value and consistent with the curriculum.

The appropriate Principal or designee shall:

1. Permit participation, which participation shall be at the option of the individual schools, in essay, art, science and similar contests sponsored by outside interests when such activities parallel the curriculum and contribute to the educational program.
2. Accept limited advertising on extra-curricular activity schedules and programs at the discretion of the Principal of the school involved.
3. Allow advertising for services in connection with class pictures, class rings and similar student activities approved by the appropriate administrator.

The Board recognizes that it is consistent with the intent of this regulation to allow the recognition of non-school entities in the following limited circumstances.

1. The Board may accept donations of goods or services which incorporate a recognition of the donating organization. The donating organization will obtain approval of the Superintendent with respect to the nature of the recognition prior to initiating the donation.
2. At extra-curricular or athletic events, the Superintendent may allow the use of vendor provided signage or paraphernalia directly related to the provisioning of goods and services, appropriate sponsor-provided signage or paraphernalia, or the inclusion of appropriate advertisements in programs related to the event.

Community Relations

Advertising and Promotion

3. The Board allows recognized PTO organizations to advertise and promote the activities sponsored by the PTO organizations. Any such communication shall clearly indicate that the activity is sponsored by the PTO.
4. Hours of operations and items to be sold in school stores are subject to approval of the Principal.

Legal Reference: Connecticut General Statutes

7-194 Powers.

10-9 Bequests for educational purposes.

10-21a Accredited courses offered by employers.

10-21b Programs offered jointly by boards of education and business firms; neighborhood assistance.

Title IX of the Educational Amendments of 1972.

**New Milford Board of Education
Policy Sub-Committee Minutes
September 5, 2017
Lillis Administration Building, Room 2**

Present: Mr. J.T. Schemm, Chairperson
Mrs. Wendy Faulenbach
Mrs. Tammy McInerney

Absent: Mr. Dave Littlefield

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent

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NEW MILFORD, CT

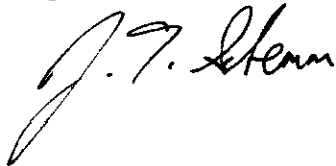
1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 5113 Truancy <ul style="list-style-type: none"> Mr. Smith said the revisions are due to a change in the statute. Notification is now by telephone, through an auto call by the district. He said the timeline for filing has been removed from the statute as well. Mrs. Faulenbach asked if "by telephone" needed to be further defined so that it was clear that leaving a message electronically is okay. Mr. Smith said the policy talks about notification by telephone and leaving a message is common practice. Mr. Schemm also noted that the policy talks about reasonable effort and leaving a message would be considered reasonable. 	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 5113 Truancy

	<ul style="list-style-type: none"> Mrs. Faulenbach asked how parents would be made aware of this change since the handbooks have already been published. Mr. Smith said the revision would be placed on the website and a School Messenger sent out. He said he anticipates other policy changes could come once the state budget is adopted. Mrs. McInerney said she was aware of circumstances where a parent had notified the school ahead of time of a pending student absence but still received the auto call and asked why that was so. Mr. Smith said they err on the side of caution and make the call to reconfirm in case plans have changed. The call should state that parents may disregard if they have already notified the school. <p>Mrs. McInerney moved to bring Policy 5113 Truancy to the full Board for approval.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Policy 5113 Truancy to the full Board for approval.</p>
<p>4.</p> <p>A. Regulation for adoption:</p> <p>1. 1325 Advertising and Promotion</p> <ul style="list-style-type: none"> Mr. Schemm said this regulation regarding advertising continues conversation begun at previous meetings and is presented for discussion and ideas. Mrs. Faulenbach asked if there was a policy on advertising as well and Mr. Smith said there was and it was discussed at a previous Policy meeting where it was determined no changes were needed but that regulations would be helpful, especially in regards to turf field advertising. Mrs. Faulenbach said she thought it was a good idea to keep to the regulation as it is easier to give feedback and make changes if needed. 	<p>Discussion</p> <p>A. Regulation for adoption:</p> <p>1. 1325 Advertising and Promotion</p>	

	<ul style="list-style-type: none"> • Mrs. McInerney asked if this regulation was new and noted the adopted date of September 19, 2017. Mr. Smith said it was and that date is the next Board meeting where it would be presented as an Item of Information provided there were no changes needed. • Mrs. Faulenbach said she was happy to see the tight timeframe as there is a lot of enthusiasm to begin fundraising efforts for the fields. She said there are many ideas and it would be important to have some consistency and structure. • Mr. Smith said that is why he provided a sample field fundraising program for the committee to review. He said he would like to see fundraising efforts coordinated as a complete program under the direction of the Athletic Director and Facilities Director, in conjunction with the Turf Fields Committee. The program would operate under guidelines from the regulation and policy. • Mrs. McInerney said she would like any general plan that is developed to be brought to the superintendent and Board for review. • Mrs. Faulenbach said other policies may need to be adjusted based on the program that is developed. She mentioned Policy 3280 as an example, which requires the Board to approve any donation of \$1,000 or more. • Mr. Schemm said it could be put on a future agenda. He said they could look at other policies that may be impacted as well. • Mrs. Faulenbach asked what account funds raised would be deposited to. Mr. Smith said there was a separate line item already set up for the turf fields' revenue on both the BOE and Town sides. 	
5.	Item of Information	Item of Information
A.	2017 Education Law Summaries – CABE, July 2017	A. 2017 Education Law Summaries – CABE, July 2017

	<ul style="list-style-type: none">• Mr. Schemm noted this is a summary without a state budget. Mr. Smith noted that as such many of the items relate to postponement of past deadlines and provide more options. Changes may come once a budget is adopted.• Mr. Schemm asked about the timing of ECS funding. Mr. Smith said there are usually three payments to towns: in October, January/February and May. In New Milford, all ECS funding goes directly to the town as does all Sherman tuition and transportation funding. The impact to the BOE budget would be in special education funding and adjustments have already been made to that line so no action is needed at this time.	
6.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
7.	Adjourn <p>Mrs. Faulenbach moved to adjourn the meeting at 7:27 p.m. seconded by Mrs. McInerney and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 7:27 p.m.</p>

Respectfully submitted:



J.T. Schemm, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
September 5, 2017
Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Chairperson
Mr. J.T. Schemm
Mr. Brian McCauley, alternate

Absent: Mr. Bill Dahl
Mr. Dave Littlefield

Also Present: Mr. Joshua Smith, Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools
Mrs. Jennifer Amodeo, Art teacher
Mrs. Susan Waldman, Art teacher

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NEW MILFORD, CT


1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:32 p.m. by Mrs. McInerney. Mr. McCauley was seated in the absence of Mr. Dahl.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Review of Curriculum Writing Process/Training <ul style="list-style-type: none"> Ms. DiCorpo reviewed the curriculum writing process and training that took place last June. She said the new template utilizes three stages of development. Stage 1 focuses on desired results and key understandings. To "understand" has two general connotations: applying understanding, knowledge, and skill effectively in new situations, which results in successful transfer; and making inferences and grasping connections, to culminate in understanding. Stage 2 focuses on evidence, both evaluative criteria and assessment evidence, as well as performance tasks, formative and summative assessments. Stage 3 is the actual learning plan, the summary of key learning events and instruction. The training plan included a full day of 	Review of Curriculum Writing Process/Training

	<p>professional development on June 15 where facilitators were trained with help from SERC consultants to guide the work of the standards by subject area, and ensure integration of CT core standards cross content. The writers also had three half days of training on June 26-28.</p> <ul style="list-style-type: none"> • Ms. DiCorpo said there were approximately 33 curricula written this summer in the areas of PE, Health, Art, History, Science and English. • Mrs. McInerney thanked Ms. DiCorpo and all others involved for their wonderful work on the new template and on the curriculum. 	
4.	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Kindergarten Art 2. Art Grade 1 3. Art Grade 2 4. Art Grade 3 <ul style="list-style-type: none"> • Mrs. Amodeo presented, saying she wrote the K-3 Art curriculum in conjunction with Mrs. DuVerger and Mrs. Beddows. They were thankful to have attended professional development at CCSU regarding the CT Arts Standards. The newly written curriculum is aligned with the National Visual Arts Standards and common core. They are based on four artistic processes: create, present, respond, and connect. The curriculum is grade specific and content based and includes work in two and three-dimensional art. They are designed to allow for great individual choice within the standards. Mrs. Amodeo said the instruction design is a shift in focus from “what” you want students to be when they grow up to “how” you want them to be. • Mrs. Waldman said the specificity of the new curriculum is very helpful. She said it aligns with instruction that has been ongoing but is more detailed in description. • Ms. DiCorpo said she wanted to commend the 	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Kindergarten Art 2. Art Grade 1 3. Art Grade 2 4. Art Grade 3

	<p>writers who took on the task of pioneering the connection with alignment to standards.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked if there was a set timeframe as to when curriculum must be tied to standards. Ms. DiCorpo said only in tested areas primarily. • Mrs. McInerney said she finds the multitude of artwork displayed in our schools to be visually impactful and very impressive. • Mr. Schemm said he appreciated the four domains and thought the same terminology would echo in other subjects such as his area of Science. <p>Mr. Schemm moved to bring the following curricula:</p> <ol style="list-style-type: none"> 1. Kindergarten Art 2. Art Grade 1 3. Art Grade 2 4. Art Grade 3 <p>to the full Board for approval, seconded by Mr. McCauley and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval:</p> <ol style="list-style-type: none"> 1. Kindergarten Art 2. Art Grade 1 3. Art Grade 2 4. Art Grade 3
5.	<p>New Teacher Induction</p> <ul style="list-style-type: none"> • Ms. DiCorpo said this year's new teacher induction format was tweaked as a result of feedback from last year's participants. The orientation was a three-day process. Day one included a general welcome by administration; presentation of Theories of Action by Mr. Smith; overview of curriculum writing and how to read it and find it in the district; special education overview from Mrs. Olson; technology instruction from Ms. Pratt; and TEAM information and/or Best Practices discussion as pertinent. The Best Practices segment was led by Mr. Jeffrey Bronn, a participant in the district's new Aspiring Leadership Program. Ms. DiCorpo said day two included a review of district policies by Ms. Baldelli; a visit by the Director of the New Milford Public Library who discussed access and linked staff to databases; a presentation on Ed Reflect, the teacher evaluation system; Facilities green cleaning protocol and ID photos; a self-inventory 	<p>New Teacher Induction</p>

	<p>regarding the teacher evaluation rubric; and Gradebook training. Day three included how to access student data and create reports; NMEA membership presentation; expectations regarding parent communication; and school visits.</p> <ul style="list-style-type: none">• Ms. DiCorpo said, going forward, there are already dates set for school-level new teacher meetings.• Mr. Schemm asked how many new teachers were at orientation. Ms. DiCorpo said there were 27.• Mrs. McInerney asked if the district had filled all openings and Mr. Smith said yes except for two certified staff who had resigned and were currently under a "30-day hold" until new staff could be hired.	
6.	<p>Public Comment</p> <ul style="list-style-type: none">• There was none.	<p>Public Comment</p>
7.	<p>Adjourn</p> <p>Mr. McCauley moved to adjourn the meeting at 8:15 p.m., seconded by Mr. Schemm and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:15 p.m.</p>

Respectfully submitted:



Tammy McInerney, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
September 12, 2017
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mr. Bill Dahl

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Mr. Kevin Munrett, Facilities Director
Mr. Nestor Aparicio, Assistant Facilities Director
Ms. Roberta Pratt, Director of Technology

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:47 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Use of Facilities Fee Schedule • Mr. Munrett said the intent of this fee was to pass some of the costs of the maintenance people onto groups using the facilities. They decided to go with a flat rate fee recommendation. • Mr. Dahl asked if the flat rate fee really covered all the costs and Mr. Munrett said not hour for hour but it does if two groups are on the field area at the same time. • Mr. Dahl felt the fee should cover the costs and if a group did not want to pay the fee they could go elsewhere. • Mr. Munrett said they are trying to find the sweet spot to offset costs and still keep it affordable. Mr. Dahl noted it could be revisited next year. Mr. Munrett said it could be	Discussion and Possible Action A. Use of Facilities Fee Schedule

	<p>revisited at any time really.</p> <ul style="list-style-type: none">• Mr. Smith said they will do a P&L at the end of the fall season to see how this worked out. He said the fee structure took into account that the use of the Booster Barn could be an extra charge but that users of the field really needed to use the scoreboard so they had to get use of the announcer's box. He said they will be using some type of checklist agreement before and after use so that any damage or missing items would be known right away.• Mrs. Chastain asked if the groups did not use the Booster Barn would there be access to the bathrooms and Mr. Smith said the bathrooms would be available regardless of the Booster Barn use.• Mrs. Chastain asked what the maintenance workers would specifically be doing during this overtime period and Mr. Munrett said this would only be charged when there is no staff in the building. He said when the maintenance workers were there for this time they would go over the checklist, lock and unlock the gates, removing garbage, and keeping the bathrooms clean.• Mrs. Chastain noted at a recent football game that the restroom had no toilet paper and Mr. Munrett said they are supposed to be staffing the games.• Mrs. Chastain asked about the charge for the theatre and Mr. Smith said there are a tech fee as well as a usage fee because the equipment in the theatre is far more complex and expensive.• Mrs. Chastain asked why the same would not be charged for the announcer's box. Mr. Smith said there are differences as the announcer's equipment is far less sophisticated and when teams use the fields they want to use the scoreboards.• Mrs. Chastain said she would rather charge more now and rollback the fee then have to charge more later on. Mr. Smith said that's where they are now in that no fee is currently being charged.• Mr. Dahl said he agreed with Mrs. Chastain	
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	<p>and suggested perhaps a security deposit could be required.</p> <ul style="list-style-type: none"> • Mr. McCauley asked if these charges were compared to other districts and Mr. Munrett said he had done a price comparison last year and they were in line. Mr. Smith noted some high schools only allow use by the high school students themselves but this is more of a community asset. • Mr. Dahl asked where this money will go and Mr. Smith said the five dollar per head fee goes into the fund that once per year will be transferred to the Town's turf field replacement fund. The advertising money will also be passed through. This fee will pay for the overtime and if there is extra it will be forwarded to the Town for the replacement fund. He said they will set up a separate fund so they can keep track. • Mrs. Chastain said she would like to add the security deposit to the fee list. <p>Mr. Coppola moved to bring the Use of Facilities Fee Schedule with the addition of the security deposit to the full Board for approval, seconded by Mrs. Chastain and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Use of Facilities Fee Schedule with the addition of the security deposit to the full Board for approval.</p>
4.	<p>Item of Information</p> <p>A. Summer Update</p> <ul style="list-style-type: none"> • Mr. Munrett said this was a short summer, only seven weeks, which made it challenging to get the school maintenance done but the crew did it and did good work. They cleaned, painted and did routine maintenance on all schools. They removed dangerous trees at Hill & Plain and put in seven new security cameras. After doing some at Northville they determined the detectors were beyond their life expectancy so a bid is going out for replacement. Eight new cameras were placed at the turf field for security purposes. The ADA compliance study was done at East Street. 	<p>Item of Information</p> <p>A. Summer Update</p>

<p>B.</p>	<p>Lillis Building ADA Report</p> <ul style="list-style-type: none"> • Mr. Munrett said the ADA report was completed by K G & D Architects. He pointed out the key line was the no life safety issues which was a good thing. • Mr. Dahl asked if they addressed railings, for instance at the front door with no railings. Mr. Munrett said they did address that and noted that the building was built in 1934 to code at that time. • Mr. Coppola said he was only concerned about getting access to the second floor as they were not sure what they would do with the third floor. • Mr. Munrett said they had recommended two locations for an elevator including the IT office and the front location by the copier room. • Mr. Coppola asked how much work would need to be done to make it handicap accessible especially the bathrooms which at one point were designed for elementary school students. Mr. Munrett said if the occupancy changes the ADA compliance would kick in. • Mrs. Chastain asked about putting the elevator in the back on the outside of the building and Mr. Munrett said he did not ask that question but could at the next post report meeting. • Mr. Coppola asked how many times Mr. Smith was requested to meet someone that had to be accommodated in some way because of this building and Mr. Smith said once as Superintendent and twice as Assistant. 	<p>B. Lillis Building ADA Report</p>
<p>C.</p>	<p>Regulation 1325 Advertising and Promotion</p> <ul style="list-style-type: none"> • Mr. Munrett said this could help generate revenue for the turf field. Mr. Smith noted this is not directly a Facilities issue right now but if they decide to do bricks for sponsorship or signage on the field he wanted to keep Facilities in the loop. He said the athletic department would probably be responsible for creating a fundraising program. 	<p>C. Regulation 1325 Advertising and Promotion</p>

	<ul style="list-style-type: none"> • Mr. Coppola asked who does advertising now and Mr. Smith answered that Brookfield, Ridgefield and New Fairfield did. • Mr. Coppola asked if the expectation was that the Board would raise funds and Mr. Smith said he felt the conversation was how the community could work together to minimize costs. • Mr. Coppola said he would be cautious of raising dollars through advertising because he didn't want to cheapen the fields. • Mr. Smith said the athletic department would have to choose the vendor and set the parameters. 	
5.	Public Comment <ul style="list-style-type: none"> • Wendy Faulenbach, a New Milford resident, said the Turf Field Committee will meet in October and she suggested there be better communications with them. She also was cautious of the security deposit idea as it might be difficult to administer per each group. She suggested instead a waiver form. She also suggested that the Board reach out to representatives of sports groups to keep them informed. 	Public Comment
6.	Adjourn Mr. Coppola moved to adjourn the meeting at 7:29 p.m., seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:29 p.m.

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Motions
September 12, 2017
Lillis Administration Building—Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mr. Brian McCauley

Also Present: Mr. Joshua Smith, Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Ms. Roberta Pratt, Director of Technology
Mrs. Laura Olson, Director of Pupil Personnel and Special Services

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2017 SEP 15 A 9 18

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment <ul style="list-style-type: none">There was none.	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence Mr. McCauley moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval. Motion seconded by Mrs. Chastain. Motion passed unanimously. B. Monthly Reports 1. Budget Position dated 8/31/17 2. Purchase Resolution D-702 3. Request for Budget Transfers	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval. B. Monthly Reports 1. Budget Position dated 8/31/17 2. Purchase Resolution D-702 3. Request for Budget Transfers

	<p>Mr. Coppola moved to bring the monthly reports: Budget Position 8/31/17, Purchase Resolution D-702 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 8/31/17, Purchase Resolution D-702, and Request for Budget Transfers to the full Board for approval.</p>
C. Gifts & Donations	<p>1. Girls' Soccer</p> <p>Mr. McCauley moved to bring Gifts & Donations: Girls' Soccer to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>	<p>C. Gifts & Donations</p> <p>1. Girls' Soccer</p> <p>Motion made and passed unanimously to bring Gifts & Donations: Girls' Soccer to the full Board for approval.</p>
D. Tuition Rates for 2017-2018	<p>Mr. McCauley moved to bring the Tuition Rates for 2017-2018 to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p>	<p>D. Tuition Rates for 2017-2018</p> <p>Motion made and passed unanimously to bring the Tuition Rates for 2017-2018 to the full Board for approval.</p>
E. New Milford High School Graduation Date 2018	<p>Mr. McCauley moved to bring the New Milford High School Graduation Date 2018 of June 23, 2018 at 2:00 p.m. to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p>	<p>E. New Milford High School Graduation Date 2018</p> <p>Motion made and passed unanimously to bring the New Milford High School Graduation Date 2018 of June 23, 2018 at 2:00 p.m. to the full Board for approval.</p>
4.	Items of Information	Items of Information

	A. Tuition Students B. Update on Certified Salaries C. School Resource Officers D. Staffing and Enrollment Update	A. Tuition Students B. Update on Certified Salaries C. School Resource Officers D. Staffing and Enrollment Update
5.	Public Comment • There was none.	Public Comment
6.	Adjourn Mr. Coppola moved to adjourn the meeting at 8:36 p.m. seconded by Mr. McCauley and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:36 p.m.

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee