

**IND. SCHOOL DISTRICT #36
KELLIHER PUBLIC SCHOOL
RE-ORGANIZATIONAL AND REGULAR SCHOOL BOARD MEETING
JANUARY 8, 2018**

The School Board of ISD #36, Kelliher, MN met January 8, 2018 in the school Media Center. The meeting was called to order by Chair Frank Duresky at 7:00 p.m. Members present: Tessa Latterell, Barb Woltjer, Dawn Jensen, Frank Duresky, Kevin Waldo, Rachel Jorgensen and Tim Lutz, Superintendent, Ex-Officio. Members absent: None.

Visitors: Mary Lundin.

The Pledge of Allegiance was said.

Motion by Barb Woltjer, second by Dawn Jensen to approve the reorganizational agenda. Motion passed unanimously.

Motion by Kevin Waldo, second by Tessa Latterell to approve the following:

1. Re-appoint Frank Duresky as Board Chair, Barb Woltjer as Board Clerk, Dawn Jensen as Board Treasurer and Kevin Waldo as Board Vice-Chair.
2. Set board member salaries at \$75/meeting, annual salaries of \$600 for Chair, \$500 for Clerk and \$500 for Treasurer.
3. Set director's pay for attending workshops related to school business at \$75 for half day or \$150 for full day.
4. Set the regular board meeting dates for the 2nd Thursday of every month at 7:00 p.m. in the school Media Center.
5. Select the Minnesota School District Liquid Asset Fund and First State Bank of Bigfork, Kelliher as official depositories of the Kelliher School District.
6. Designate The Keeper Chronicles as the official school district publication.
7. Appoint the firm of Knutson, Flynn and Deans as the official school district attorney.
8. Set the salary for board members serving on the Negotiations Committee at \$75/meeting.
9. Designate board officers as signatories for school district accounts.
10. Adopt the resolution to grant authority to the board officers, the Business Manager and Superintendent to conduct financial transactions at the official depositories on behalf of the Kelliher School District.
11. Committee appointments:
 - Systems Accountability – Dawn Jensen
 - Technology – Rachel Jorgensen
 - North Country Vocational Coop. Representative – Frank Duresky
 - Athletic Advisory/Sports Coop – Kevin Waldo
 - BRIC Representative – Dawn Jensen

- EdMN-KSS Negotiations – Barb Woltjer, Dawn Jensen and Tessa Latterell
 - Legislative Liaison – Frank Duresky
 - Staff Development – Frank Duresky
 - MN State High School League – Kevin Waldo
 - Old School Advisory – Barb Woltjer and Tessa Latterell
 - Insurance – Barbara Woltjer
 - School Forest – Frank Duresky
 - Teacher Evaluation Committee – Dawn Jensen
 - World’s Best Workforce Advisory Committee – Dawn Jensen
12. Set mileage rates for 2018 per the IRS rate at \$.545/mile or \$.445/mile when using a personal vehicle when a school vehicle is available.
 13. Adopt the “Resolution to Allow the District to Contract with Barb Woltjer, Kevin Waldo and Frank Duresky for Commodities or Services at the Usual or Customary Price During 2018.”
 14. Designate the Superintendent as authorized L.E.A. representative for Title I, II, IV, VI, VII, Impact Aid and all other federal and state programs and grants.
 15. Authorize the Business Manager and Superintendent to initiate electronic transfers between official depository accounts, electronic payroll deposits and other electronic payments as required.
 16. Add Tim Lutz and Mary Lundin as additional signatories for the Student Activity and Petty Cash accounts.

Motion passed unanimously.

REGULAR BUSINESS:

Motion by Barb Woltjer, second by Tessa Latterell to approve the minutes of the December 13, 2017 regular meeting. Motion passed unanimously.

Motion by Kevin Waldo, second by Dawn Jensen to approve the agenda of the regular meeting. Motion passed unanimously.

Motion by Kevin Waldo second by Dawn Jensen to approve the Treasurer’s reports and January bills in the amount of \$412,038.87. Motion passed unanimously.

Comments from Visitors: None.

Positive Feedback: None.

Director’s Forum: None.

Principal’s Report: None.

Committee Reports: None.

Superintendent's Report:

1. Superintendent Lutz presented copies of the 2018 Pay Equity Report to be approved later in the meeting.
2. Discussion was held on the succession plan for the retirement of transportation director Dave Hanson, who is planning on retiring in 2019.
3. Discussion was held on future staffing needs in the Science, Spanish and paraprofessional departments. The board authorized advertising for a Science Teacher.
4. Discussion was held on the quote for new football lighting for \$50,000. The administration will look at better options and prices.
5. Congratulations to Superintendent Lutz for being elected to the MN Rural Education Association board of directors.

Consent Agenda: None.

Action Items:

Motion by Barb Woltjer, second by Rachel Jorgensen to approve the 2018 Pay Equity Report as presented. Motion passed unanimously.

Motion by Kevin Waldo, second by Dawn Jensen to direct the administration to make recommendations for reductions in programs and discontinuance of positions to effectuate economics and reduce expenditures in the school district necessitated by financial limitations imposed on the district. Motion passed unanimously.

Motion by Kevin Waldo, second by Tessa Latterell to adjourn the board meeting at 7:42 p.m. Motion passed unanimously.

The next regular school board meeting is scheduled for Thursday, February 8th at 7:00 p.m. in the school Media Center.