

Stewartstown School Board							
Meeting Minutes							
Date	May 3, 2021						
Time	5:00 p.m.						
Location	Stewartstown Community School						
Chairperson	Philip Pariseau						
Attendance							
Attendance Legend: P – Present at SCS A – Absent Z – Via Zoom C – Cell Phone							
School Board Members			Principals			SAU Members	
	Vacant	P	Philip Pariseau	P	Jennifer Mathieu	P	Debra Taylor
P	Betsy Gray					P	Cheryl Covill
Public in Attendance: None							

Adjustments to the Agenda: Nonpublic session to discuss personnel issues.

Hearing of the Public: No public was present.

Reading of the Minutes: School Board Meeting of April 5, 2021

B. Gray/P. Pariseau: To accept the minutes of April 5, 2021 as presented.

VOTE: AFFIRMATIVE

School Administrator’s Report – Jennifer Mathieu

- Jenn presented Benchmark numbers and STAR assessment data.
- Stephanie Humphrey spent a day at school with Jenn prior to April vacation. She was able to introduce her to staff and students. Then they spent some time answering questions, sharing schedules, and going over other pertinent information.

Superintendent’s Report – Dr. Debra Taylor:

1. Dr. Taylor included a written report in the packet.
2. She asked for feedback on the new website.
3. She reviewed her written report.

Business Administrator’s Report – Cheryl Covill:

1. Colebrook Academy has five cafeteria tables and chairs that she would like to sell to Stewartstown to replace the long cafeteria tables with seats attached. These are the octagon tables. If Stewartstown is interested, then I will get permission from the Colebrook Board to sell them. This will be revisited at the June meeting.
2. ESSER II grants are available for grant writing and submission. I would like to investigate updating the HVAC system. This would mean hiring an engineer to assess our system and design/develop a Request for Proposal for replacing or updating. If ESSER II and III are significantly funded, I would like to explore hiring a Project Manager as part of these grants. By consensus, the Board approved.
3. Health Insurance Rates: Rates have been set for FY 21-22 at 2.3%.
4. Food Service programs and Cost: Early indicators from USDA will continue free meals to students during the 21-22 school year under the Summer Seamless Option waiver. I am waiting for confirmation from the NHDOE.
5. Transportation: I received notification this week that Pittsburg will be down a bus driver for the month of May. Mark is doing three days per week: Monday – Wednesday; Dennis is doing Mark’s run in Stewartstown in the afternoon; Yvonne is bringing two Pittsburg students south on her way.

6. Budget Analysis: We are down approximately \$40,000 from the projected end of year balance. Philip asked if we could pull from Trust Funds. If the State comes through, we won't need to.
7. Technology Bids: We need to spend some CARES money. Bid specs have gone out for quotes to purchase more updated technology equipment.
8. Electricity: The three-year contract is up in October. Requested permission to approve the new contract if the rate comes in between \$7.30 to \$8.00. This would be under this year.

B. Gray/P. Pariseau: If quote comes in lower than this year, then go with it.

VOTE: UNANIMOUS

Unfinished Business:

Board discussed possible people who might be interested in filling the vacant board position. Dr. Taylor will contact them to see if there is any interest.

New Business:

Program Assurances: Philip and Betsy reviewed them.

B. Gray/P. Pariseau: To accept the Program Assurances as presented.

VOTE: UNANIMOUS

CONNECTICUT RIVER COLLABORATIVE COMMITTEE

There will be a meeting on Thursday, May 6. During the April meeting, they considered locations for building one school. Unfortunately, funds are not available for as much as would be needed to build. We are now back to the drawing board.

Meetings:

Next meeting for Stewartstown School Board will be June 7, 2021 at 5:00 pm.

B. Gray/P. Pariseau: To go into nonpublic session at 5:40 pm per RSA 91-A:3, II(X).

ROLL CALL VOTE: B. GRAY – YES; P. PARISEAU - YES

Respectfully submitted,

Patricia E. Grover
Minutes Taker

Debra Taylor, Cheryl Covill, and Jenn Mathieu were invited into the nonpublic session.

B. Gray/P. Pariseau: Motion to leave nonpublic session at 6:20 pm.

ROLL CALL VOTE: B. GRAY – YES; P. PARISEAU – YES

B. Gray/P. Pariseau: Motion to adjourn the meeting at 6:20 pm.

VOTE: UNANIMOUS

Respectfully submitted,
Debra Taylor
Superintendent

Adopted 06/07/2021

