Shippensburg Senior High School's
Online Credit Recovery Program

What is a credit recovery course?

A credit recovery course is an individualized course designed to allow a student to gain credit for a specified course, which the student has previously failed. A credit recovery course covers only the portions of a course in which the student has not yet demonstrated proficiency.

What courses can be taken through credit recovery?

The list of all available courses can be found on the registration form on page 3 of this handbook.

Who is eligible?

Any student who has failed a required course, listed in this handbook, may be eligible for credit recovery, in that course. The student will be required to complete an online diagnostic test encompassing the material covered by the course, in which credit recovery is being requested. If the results of the diagnostic test will allow the student to complete the credit recovery course in the time allotted then the student may be enrolled in the program.

How is the course graded?

The course is graded by an online instructor and the student must complete the course with a passing grade. Once the course is completed the credit for the course will be granted to the student on their transcript. The course does not replace the failing letter grade earned in the classroom. The course does not effect the student's GPA. The course will be identified on the transcript as a credit recovery course.

Can the course be completed at home?

Yes and No, the course is web based and the student may access the course from any computer which has internet access. There will be times through out the course where the student will have to take a proctored exam. At these times, the student will have to take the test at school, so that we may verify that the student is the person completing the test.

Is there a fee?

There will not be a fee for the pilot year of the credit recovery program.

How will progress be monitored?

All students enrolled in the credit recovery program will have access to their course content and grades online. Parents will also have the ability to monitor their student's progress through the parent portal, accessible online.

What equipment is needed?

The course may be completed at school or at home. If the course is being completed at school, then the student will be required to use the school computer labs, during posted hours. If the course is being completed at home, then the student will need to be provided access to a computer with DSL or other comparable internet connection. If the student does not have equipment at home, equipment will not be provided by the school district, but the student is encouraged to utilize the local libraries' free internet access.

Why do I have to have an e-mail account?

Due to the online nature of the program, an e-mail is essential for communication between the student, instructor and the school. Many free e-mail services are available. G-mail and Yahoo are two very common e-mail services that are free.

If I complete English 11 through credit recovery do I still have to complete the research paper?

Yes, the Junior Research is a graduation requirement, independent of the English 11 course. There is a separate credit recovery course for writing the Junior Research paper. If you have not completed the research paper during your regular coursework, then you will also have to sign up for the Research component. There is no additional fee for the Research component, if completed in conjunction with English 11.

I passed English 11, but did not complete the Junior Research paper, what do I sign up for?

You will need to sign up for the Junior Research credit recovery course. You will not have to complete a diagnostic for this course. This course utilizes our Turnitin.com system. All students will be required to have an account to turnitin.com, if they are taking this course.

Can credit recovery be taken only in the summer months?

No, credit recovery courses can be taken at any time that a student identifies that they will be unable to pass a course through traditional methods. The student will still earn a failing grade for the course, regardless of when they choose to enter the credit recovery program.

CREDIT RECOVERY APPLICATION FORM

Student Name:_____ Student Number:_____

Grade: _____E-mail address:_____ (required)

Phone #: _____
The following courses are currently available for credit recovery. Please check the box beside the course(s) you are interested in taking.

English Department:
☐ English 9
☐ English 10
☐ English 11
☐ English 12
☐ Junior Research Project

Mathematics Department:
☐ Pre-Algebra
☐ Algebra
☐ Algebra II
☐ Geometry

Social Studies Department:
☐ American Government
☐ American History
☐ World Cultures (Geography)
☐ US History 9
☐ Civics
☐ Economics

Science Department:
☐ Biology
☐ Earth Science
☐ Chemistry
☐ Physics

Student Agreement:

 I am aware that successful completion of the credit recovery course will not alter my GPA. I am aware that the failing grade that I earned in the original course will remain in my GPA calculation and will remain on my transcript. I am aware that my transcript will reflect that I have earned my credits through this program.

By signing this agreement, I am agreeing to complete the course to the best of my ability and I am certifying that all work submitted through this program will be my own original work.

_____
Name   date

Parent Agreement:

By signing this agreement, I acknowledge that I have read and understand the guidelines for credit recovery.

_____
Name   date