

## **Instruction**

### **Adult Education**

The Board of Education recognizes that education is a lifelong process. Therefore, the Board shall establish and maintain a program of adult education classes for its adult residents of the school district. The Board may choose to provide its adult education program through cooperative arrangements with one or more other Boards of Education, eligible entities, or regional educational service centers.

#### **I. Eligible participants**

The adult education program is available to the following:

1. Any person seventeen (17) years of age or older who is not enrolled in a public elementary or secondary school;
2. Students age seventeen (17) or older who have been assigned to an adult education class as an alternative educational opportunity pursuant to an expulsion proceeding;
3. A public school student who is both under seventeen (17) years of age and a mother may request permission from the Board of Education to attend adult education classes. The Board of Education, by motion duly made and majority vote, may assign such student to adult education classes;
4. Students enrolled in full-time program in any local or regional school district may enroll in an adult education activity with the approval of the principal of the school in which the student is enrolled.

#### **II. Instruction**

- A. The adult education program must provide classes to adult residents of the school district in the following subjects:
  1. Americanization and U.S. citizenship
  2. English for adults with limited English proficiency
  3. Elementary and secondary school completion
- B. The adult education program may also make classes available to adults (residents and non-residents of the school district) in any of the following subjects:
  1. Any subject provided by the elementary and secondary schools including vocational education
  2. Adult literacy
  3. Parenting skills
  4. College preparatory classes for adults who have obtained a high school diploma or its equivalent and require further education to enable them to enroll directly in a program at an institution of higher education.
  5. Any other subject or activity

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#### **III. Fees**

No fees may be charged to adult residents enrolled in any of the classes listed in Section II(A) above. The Board of Education may fix tuition and/or registration fees and collect fees for books and materials provided to students in any class or activity of the adult program listed in Section II(B). Students who are assigned to adult education classes as part of a mandated program may not be assessed fees. The Board may also lend books or materials and require students to pay a deposit which will be refunded upon the return, in good condition, of the books or materials which were loaned to the student. Such deposit may not exceed the actual cost of such books or materials. The Board may waive fees of any kind to an adult with a disability, or to a person sixty-two (62) years of age or older enrolled in any subjects identified in Section II(B) above, or as may otherwise be required by law.

#### **IV. Adult Education Diploma**

The adult education program provided by the school district shall grant an adult education diploma to a participant who satisfactorily completes a minimum of twenty-four (24) adult credits, of which not fewer than four (4) shall be in English, three-and-a-half (3.5) in mathematics, three (3) in social studies (including one in United States history and at least a 0.5 credit course in civics), three-and-a-half (3.5) in science, one (1) in the vocational arts and nine (9) in electives including 0.25 credit in Orientation to Adult Education and 0.25 credit for Portfolio.

#### **V. Alternative methods for earning adult education credits**

The adult education program provided by the school district shall award credit for the following:

1. Experiential learning, including (a) not more than two non-required credits for military experience, including training; (b) not more than one vocational educational non-required credit and one required or not more than two non-required credits for occupational experience, including training; and (c) not more than one non-required credit for community service or a vocational skills;
2. Successful completion of courses taken for credit at state-accredited institutions, including public and private community colleges, technical colleges, community-technical colleges, four-year colleges and universities, and approved public and private high schools and vocational-technical schools;
3. Satisfactory performance on subject matter tests that demonstrate prior learning competencies, but not more than six such credits;
4. Independent study projects, but not more than three such credits, provided that not more than one of such credit shall be applied for a required subject.

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The adult education program shall determine the number of weeks per semester that the program shall operate and shall provide certified counseling staff to provide adult education participants with educational and career counseling.

Legal Reference: Connecticut General Statutes  
10-67 Definitions  
10-69 Adult Education  
10-70 Rooms and personnel  
10-73a Adult Education Fees and Charges  
10-73d Request of certain students to attend adult education classes.  
Assignment  
10-233d Expulsion of pupils

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NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut