

EDUCATIONAL SERVICE UNIT 4
Regular Meeting
October 9, 2017
5:25 PM
ESU 4
Auburn, Nebraska

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Lana Willman moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Allison Hayes. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Cheri Wirthele, Les Stevens, Linda Engel, Mary Stewart, Allison Hayes, and Lana Willman. Absent was Board Member Amy Clark. Also present were Administrator Gregg Robke, Treasurer Kathy Taylor, and one guest, Catrina Zentner.

Gary Schaffer moved to approve the amended agenda for October. Linda Engel seconded the motion. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Les Stevens moved to accept the minutes of the previous special meeting to approve the 2017-2018 budget as printed. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Les Stevens moved to accept the minutes of the previous special meeting to set the 2017-2018 tax levy as printed. The motion was seconded by Jeff Bacon. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Les Stevens moved to accept the minutes of the previous regular meeting as printed. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve ESU 4 claims of \$47,652.38, ESU 4 payroll of \$431,122.15, and NCECBVI claims of \$34,109.16 for October. The motion was seconded by Linda Engel. Check #23249 to AESA is payment for conference registrations. The payment this month to DAS State Accounting check #23268 was much higher than usual. This increase includes payment for the DVLG Zoom licenses. Check #23331 to Solution Tree covers presenter fees for the summer Principals' Retreat. This cost will be included in registration fees charged to those attending the retreat. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve Federal Program claims of \$79,031.14 for October. Linda Engel seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for October. Information regarding the new on-line banking system at Auburn State Bank was discussed. It was also shared that a new billing schedule for special education services was being used this year which would explain the lower than usual amount for receipts in September. Mary Stewart moved to accept the Treasurer's Report as presented. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Allison Hayes, Yes and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Catrina Zentner shared that she has been with ESU 4 since 2006 and a lot has changed since then. The health van is out and running very smoothly with Ivon Johnson and Mary Jo Huettner. She shared a handout with the Board discussing *The Whole School, Whole Community, Whole Child* Model for wellness in schools. She informed the Board that we currently have five districts that participate in the wellness meetings held twice a year at ESU 4. This year she is working with an intern from Peru State College and they will be working with the Life Skills students this week on cooking healthy meals and measuring portion sizes. She discussed the ESU

4/NCECBVI Wellness Committee and some of the things they will be working on this year. Catrina is planning to send out a weekly Wellness Wednesday note to all ESU 4 and NCECBVI staff members. The committee is also looking in to holding a 5K promotional event in the spring.

Several Board Members gave reports regarding the sessions that they had recently attended. Cheri Wirthele reported to the Board on the NRCSA meeting she attended with Dr. Jon Habben. They were informed regarding the various services that are provided by NRCSA. Jeff Bacon reported on the Electronic Board Meetings session he attended at the recent NASB conference held in Nebraska City. The price to use this service has greatly decreased over the years. It is now around \$1,500.00 per year. Mary Stewart reported on the session for New Board Members. She said it was very enlightening.

Gregg Robke shared information with the group. A discussion regarding electronic communication and text messaging with the Board was held. The NASB State Conference will be held in LaVista on November 15, 16 and 17. Wednesday is the pre-conference, Thursday is all day and Friday goes until noon. Please let Gregg know if you are interested in attending and registrations will be completed. Mary Stewart would like to attend and Cheri will be attending with Sterling. Gary Riggs has been here and completed a portion of the audit. He will return later to complete testing. ESU 4 is in the process of revising their policies and rewriting the handbook. This process will take most of the year to complete. The Board will need to evaluate Administrator Gregg Robke. This will need to be completed twice this year as stated in his contract. The first evaluation should be completed by December 2017. The evaluation document, a copy of the job description and contract were shared. A copy of the 2016-2017 Annual Report was shared. This must be published in the local papers and submitted to NDE prior to November 1st. Gregg is also working on a promotional flyer to be shared at the same time. Information regarding an *I Love Public Schools* documentary on refugees in Nebraska was discussed. According to the documentary Nebraska has seen a 113% increase in ELL students. This is a 35-minute documentary that is well worth watching.

Les Stevens moved to declare the following item as surplus:

#401 – ELL LogiTech Headset

Linda Engel seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to hire Tony Culbertson, Maintenance Worker at NCECBVI for the remainder of the 2017-2018 year. The motion was seconded by Linda Engel. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to adjourn the meeting at 6:31 p.m. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary