

**HATCH VALLEY PUBLIC SCHOOL**  
**BOARD OF EDUCATION**  
**MINUTES**  
**REGULAR BOARD MEETING (via Zoom)**  
**April 15, 2020**

**Board Members Present:**

Greg Mitchell, Elva Garay, and Lupe Castillo  
Chris Montez and Merlinda Hinojos via Zoom

**Board Members Absent**

n/a

**School Personnel Present:**

Superintendent Chavez and Elsa Ramirez

Via Zoom participants: Daniel Montoya, Sheila Offuitt, Shelly Ortega, Andrew Campbell, Audra Bluehouse, Shara Montoya, Tony Bastine, Rey Gonzalez, Brandy Holguin,

**Visitors**

Vicki Chavez

**Call to Order at 6:15 pm by Board President Mitchell**

**Pledge of Allegiance**

1. **A. Approval of Agenda**

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.  
Voice Vote: Mitchell: YES, Garay: YES, Montez YES, Castillo: YES, Hinojos: YES  
Motion Carried.

**B. Approval of Minutes from the Regular Board Meeting of March 18, 2020**

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES  
Motion Carried

2. **Reports**

**A. Superintendent Report**

- Thank you SWREC for assisting with the Board Meeting through Zoom
- Facilities update by Mr. Daniel Montoya (report enclosed)
- Budget update - the unit value was increased around 3% for the 2020-21 SY, based on that information and other requirements the District will continue to work on the budget which is due at NMPED May 5, 2020.
- Continuous Learning Plan update - the District plan was approved by NMPED, the full document is on the website to view. Around 1,000 chromebooks were distributed to students.

3. Limited Public Forum - None

4. Approval of Financials

A. Approval of March 2020 Bills

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES.  
Motion Carried

B. Approval of Budget Adjustments Requests/Transfers/Cash Requests

*Fund 27109 – Instructional Material \$10,471.02*

**Action:** Member Castillo made a motion to approve, seconded by Vice President Garay.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES  
Motion Carried

*Fund 24103 - Migrant - increase \$3,097.01*

**Action:** Member Castillo made a motion to approve, seconded by Vice President Garay.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES  
Motion Carried

*Clean up BARS: Fund 11000; 24106; 24119; 27502; 2100; 4100*

**Action:** Secretary Montez made a motion to approve, seconded by Vice President Garay.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES  
Motion Carried

5. Unfinished Business - N/A

6. New Business

A. Approval of the 2020-21 School Year Calendar

Superintendent Chavez presented two calendars to the Board. Calendar A includes the K-5 and Extended learning start dates and calendar B is the regular school year with 183 contract days for teachers.

**Action:** Member Castillo made a motion to table this item, seconded by Vice President Garay.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES  
Motion to Table Carried

B. Approval of New Copier/Printer company - Document Solutions

President Mitchell requested a motion to approve Document Solutions Company (DSI) the lowest bidder.

**Action:** Vice President Garay made a motion to approve, seconded by Member Castillo.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES  
Motion Carried

C. Approval of E-Rate Category 2 proposal for UPS replacements (only vendor to respond)

**Action:** Member Castillo made a motion to approve, seconded by Vice President Garay.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES Hinojos: YES.  
Motion Carried

D. Approval of NMSBA Scholarship Nomination (deadline to submit is May 1st)

Board requested from the High School a list of well deserved candidates to choose from for the NMSBA scholarship. The nomination will be made at the Special Board Meeting on April 29, 2020

**Action:** Member Castillo made a motion to table, seconded by Vice President Garay.  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES, Hinojos: YES  
Motion to Table carried.

7. Items for Future Meetings

Budget

NMSBA Scholarship Nomination

Special Board Meeting April 29, 2020

8. NEXT REGULAR BOARD MEETING – Wednesday, May 13, 2020 at 6:00 P.M. at HVPS Central Office.

9. Adjournment

With no further business to be conducted, President Mitchell called for a motion to adjourn the meeting. Vice President Garay motion to adjourn, seconded by Member Castillo.

Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES, Hinojos: YES.

Motion Carried

The meeting was adjourned at 7:04 pm.

The above minutes are a true and correct reflection of the Board of Education's regular meeting on April 15, 2020

AFFIRMATION:

  
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Greg Mitchell, Board President

ATTEST  
  
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Chris Montez, Board Secretary