

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: July 15, 2020

MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Vice Chairperson by phone
Brian Angelone
Tamra Ham
Joe Bossie
Vance Pickering

ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Deb O'Connor, Financial Manager
Mark Pribbernow, Principal
Rebecca Steeves, Teacher Representative

SCHOOL BOARD ABSENT:

Matt Manning
Jasmine Weeden

PUBLIC PRESENT:

Tracey Brumlik and Child	Megan Woods
Jennifer Whitman	Denise Drapeau
Tony Drapeau	Annie Anderson
Ellie Harvey	Karen Blake
Danielle McAfee	Slyvia Posca
Jamie Berube	Diana Pamplin

The meeting was held in the Middle/High School Gymnasium

Call to Order: Jay Duguay called the school board meeting to order at 6:01 pm.

On behalf of the Board Jay Duguay welcomed and introduced Sharon Holt, the new Administrative Assistant for the SAU office.

Minutes:

Approval of the Minutes of June 24, 2020. **Tamra Ham made a motion to approve the minutes of June 24, 2020. Joe Bossie seconded the motion.** Discussion was had regarding a small typo in the Superintendent's Report section. **The board voted to accept the minutes with amendment. Brian Angelone, Tamra Ham, Joe Bossie and Vance Pickering voted affirmative; Jay Duguay abstained. The motion was approved.**

Approval of the Non-Public Minutes of June 24, 2020. **Tamra Ham made a motion to approve the minutes. Joe Bossie seconded the motion.** Discussion followed regarding a clarification. **The board voted to accept the minutes Brian Angelone, Tamra Ham, Joe Bossie and Vance Pickering voted affirmative, Jay Duguay abstained. The motion was approved.**

Correspondence:

Superintendent McGann mentioned that a note was sent to Mark Pribbernow from the NHIAA stating the district received an award of excellence. Mark thanked and congratulated the Athletic Director, coaches, and students for the work they put in and good sportsmanship. Jay Duguay offered congratulations from the Board.

Reports:

Business Administrator's Report:

Deb O'Connor reported that it is a busy time of year with the end of one fiscal year and the beginning of the next. Deb is working on getting the necessary information together for the auditors to arrive at the end of the summer and all the ordering is being done for the supplies to start the school year. She also mentioned that there are manifests that need Board signatures.

Superintendent's Report:

Superintendent McGann informed the School Board that the oil tank piping project is still in progress. The State has now responded that they have received the information and we are now waiting for approval from the State. Once approval received, the project will be sent out for bids.

Superintendent McGann stated that the Postgraduate Survey for the Class of 2018 was received from LifeTrack Services and is in the Board packets for review. The Board should reach out to the SAU office with any questions.

Superintendent McGann mentioned that the Handbook needs to be approved. Tamra Ham stated that the Handbook had not been received electronically by the Board. Superintendent McGann will investigate this as she believes the Handbook should have been emailed out prior to the last Board meeting. As the Handbook needs to be to the printers by the end of July, this is a time sensitive matter. Superintendent McGann will get the Handbooks out to the board as soon as possible and a board meeting will be scheduled to approve the Handbook.

Superintendent McGann spoke about the re-opening plan. The re-opening committee has been meeting regularly. The most recent meeting was held on Monday, 7/13. Now that the school opening guidance is available from the Governor, the committee will review the Governor's report and compare it with district plans. The committee plans to provide re-opening information to the Board by the end of July or beginning of August. There will then be a special meeting scheduled for the public. Brian Angelone questioned if there would be something to present to the board in two weeks as he was concerned with the timeline if changes were suggested/recommended by the Board before approval. Mark Pribbernow was unsure if a plan would be ready in two weeks with all the contingency plan information that will be required. Tamra Ham asked if some portion of the plan could be released now such as mask protocols, etc. so that parents could begin practicing with their children. Mark Pribbernow noted that plans need to be flexible and are still in progress. Bussing is a concern and a survey was sent to parents regarding bussing services needed. Superintendent McGann will work on what information can be distributed sooner rather than later.

Superintendent McGann mentioned that the School Calendar is still in progress therefore the update provided in the Board Packet does not require a vote at this time.

Principal's Report:

Mark Pribbernow reported that it has been a busy summer.

Students participated in baseball and indoor basketball practices are happening.

Mark welcomed Jackie Wilson to the Middle School team.

Work on the weight room is still in progress as the cost of equipped has increased and a trust fund meeting may be needed to address the increased budget needs.

A team/committee has been meeting to discuss re-opening with the safety of staff, students, and the community as the priority. Multiple scenarios are being explored including full school days, distance learning or hybrid learning. Several items need to be addressed including the time between classes, common areas and individual class type needs for instance, gym will be held outside but the space for band/chorus is still being considered because of the size needs. Signage is being looked at and PPE ordered. Touchless faucets have been added to the buildings. Considerations are being made regarding bussing, scheduling, cleaning, and technology. Meetings have been happening with food service teams and the bussing company. Policies will need to be written up and presented to the School Board.

The summer meals program is going well thanks to Chris Clermont from Wayne's Market, the Rotary, Deb O'Connor, and community volunteers.

The school buildings have been open to staff midweek.

Nominations, Recommendations, and Resignations:

Tamara Ham made a motion to accept the resignation of Carol Smith as of June 30, 2020 with regret. Joe Bossie seconded the motion. The motion was passed unanimously.

On behalf of the Board, Jay Duguay expressed his appreciation for Carol's 18 years of service and noted that she will be missed by the staff and students at LinWood. He wished her well going forward.

New Business:

- A. 2020-2021 School Calendar – Discussed in the Superintendent's Report.

Continuing Business:

- A. Strategic Plan – Superintendent McGann stated that the strategic plan sessions will start gearing up in September. Community members are still needed/wanted for the Strategic Plan committee.
- B. Re-opening Plan – This item was discussed in the Superintendent and Principle's reports.
- C. Handbook – This item was discussed during the Superintendent's Report.

Recognition of Visitors/Public Participation:

- A. Student – None
- B. Staff – The teacher representative, Rebecca Steeves, mentioned that the Girls of Summer and Boys of Summer programs are going well and that it is great to get outside.

C. Community - Megan Woods - Asked if there were parent representatives on the re-opening committee? Mark Pribbernow stated there were members of the committee that were both board members/teachers as well as parents. She also had concerns about the bus survey as she did not feel she had enough information to complete the survey. Mark Pribbernow noted that any answers to the survey would be helpful.

Annie Anderson – Had similar concerns with the bus survey relating to afterschool sports and programs. Mark Pribbernow noted that sports would be played if school is in session. Tamra Ham indicated that the recreation department would mirror the school with sports programs. The recreation department regular afterschool program is undetermined at this time because it is held in the senior center and the seniors would like to be able to get back into the building. More discussion was had on re-opening and getting information out to parents as soon as possible so parents can start to plan. Mark Pribbernow asked that parents and community members limit posting on social media and instead reach out to the school directly with questions or concerns. The questions will be answered honestly and to the best of ability.

Jamie Berube – Asked if there be a follow-up re-opening survey to parents and if there would be a homework club? Mark Pribbernow said that the homework club will be put on hold for a while because of bussing concerns and the need to determine teacher comfort levels.

Karen Blake – Inquired about the re-opening plan for students with disabilities and if there is a special education representative on the reopening committee? Superintendent McGann said the special education director as well as special education teachers are on the committee, and that IEPs will be running as planned and based on student needs. Karen expressed appreciation for the staff and teacher support particularly from Mr. Cass while working with her son this spring.

Jen Whitman – Inquired about mandated mask use? Discussion was had; mask use as it is a difficult subject with differing opinions. Mark Pribbernow said masks may be required in LinWood common areas and during activities that require students to be closer than 3-6 feet apart. Additionally, masks will be required on the bus. Mask use may also be determined by parent or teacher comfort. Social distancing will be strict and plans to limit movement of students are in progress such as Middle School teachers moving between classes instead of the students moving.

Tamra Ham- Asked if parents would have the option to keep their students home? Superintendent McGann said yes, re-opening plans will need to be flexible and there will be options for distance learning.

Annie Anderson – Inquired if masks would be required during drop off time? Mark Pribbernow indicated that drop-off would be considered a common area. Annie also asked about recess, and if the equipment was going to be cleaned? Mark Pribbernow

indicated that recess would happen, and equipment would be cleaned regularly. Additional staff may be hired to help with cleaning.

Karen Blake– Asked what the public could do to help and if a town vote may be necessary to appropriate additional funds? Federal and state grant funds were applied for and received and additional funds may still be available. Joe Bossie mentioned there was pressure to cut the school budget this year, but the full budget was kept due to unknown COVID expenses.

Tony Drapeau – Asked for confirmation that the teacher in service date was 8/25 and students return was scheduled for 8/31. He expressed his concerns that the next scheduled School Board meeting is not scheduled until 8/19 and was also concerned with the release of information to parents as parents need to make plans and may have some big choices to make.

Tammy proposed a board meeting on July 29 to follow-up with the handbook, calendar and continue re-opening discussion. All agreed.

Non-Public Session Per RSA 91-A:3:

It was stated that no non-public session was necessary.

Adjournment:

Tamra Ham motioned to adjourn; Brian Angelone seconded the motion. The motion was approved unanimously. The meeting adjourned at 7:09 pm.

Respectfully submitted,

Sharon Holt