



**~Mission Statement~**

*The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.*

To: Verndale School Board  
From: Paul Brownlow, Superintendent  
Date: March 21, 2018  
Re: Summer Theater

I recommend the Verndale School District hire Michelle Stanley to fill the vacant summer theater coordinator position. She will be paid \$500 for this position. This position requires event coordination, supervision, and video production of the summer theater program. The programs lasts one week during the summer.

Michelle has experience in the school, as well as experience supervising children. Her experience will make her a great candidate for the summer theater coordinator position.

Sincerely,

Paul Brownlow  
Superintendent