

MEETING MINUTES SUMMARY

JANUARY 15, 2020

BOARD: SOUTHWEST GEORGIA STEM CHARTER, INC.

SCHOOL: SOUTHWEST GEORGIA STEM CHARTER (SGSC)

Meeting Location Board Office at 185 Pecan Street Shellman, GA. 39886

Attended by board members: Courtney Ferguson-Chair, Tim Thompson- Vice Chair, Michelle Brown-Secretary/Treasurer- Chris Weathersby, Tony Lee, Amy Sammons-Superintendent, Ginger Almon-Principal

Visitors: Jeff Homan GCSA, Cindy Carlson, Kim Moore

The minutes of Sunshine Law Meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

CALL TO ORDER:

Pursuant to public notice, meeting commenced at 5:32 P.M.

I. ADMINISTRATIVE FUNCTIONS

Approval of Minutes- Action Item

Michelle Brown made a motion to approve the December 18, 2019 board minutes as presented. Tim Thompson Seconded. All approved; Motion carried.

Approval of Agenda-Action Item

Courtney Ferguson made a recommendation to Amend the Agenda to include Forensic Audit, Bus Driver field trip rate and Personnel
Tim Thompson made a motion to amend the agenda. Michelle Brown seconded, Motion Carried

PUBLIC COMMENT- Action Item

None

II. SUPERINTENDENT'S REPORT-Information Item

None

III. PRINCIPAL'S REPORT- Information Item

Ginger Almon went over current student enrollment which includes a total number of 352 students. Six teachers will begin a 3 day Growing Writers exercise beginning Friday, January, 17 2020. Six Teachers are signed up to attend a 2 day Georgia Numeracy Project at Chatt Flint RESA that will begin January 22, 2020. There are 2 teams participating in the Georgia Movie Academy. A Basketball and cheerleading banquet will be held January 25, 2020 in Parrott. Coach Rumble accepted the position as Head Coach of the Baseball team with Couch Bubba Redding assisting. Soccer inventories were passed out. Tryouts will be held before the end of January for grades 5-9.

IV. ACADEMIC REPORT- Information Item

Mid year assessments with STAR Early Literacy, STAR Reading, STAR Math, DIBELS, and USATest Prep are being administered January 13-31, 2020. Focus will be GROWTH- positive incentives.

Girls Who Code Club is being offered on Mondays for 3rd through 5th grades and Tuesdays 6th through 9th grade. 9th grade students are helping with getting the Aquaponics completely finished by the end of February with the first batch of fish. There will be a donut sale for the 9th grade to help with some of the cost for generators and some of the small things needed. There will be a need for volunteers to feed the fish over the summer. Southwest Georgia STEM Charter is on the 2019-2020 Comprehensive Support and Improvement list. This is determined by the last 3 years CCRPI score. We are in the lowest 5% of Title I schools in the state when ranked based on the 3 year average. Teachers attending the writing and math trainings are related to the CSI requirements. Bari Geeslin has been in to discuss what needs to happen and an MOA will be sent to the Superintendent to sign soon.

V: FINANCE-

a)Financial Report- Information Item-

Jan has been going back reconciling bank statements in order to give an accurate account of where we stand financially.

b)Tony Lee made a motion to approve Jan Chandler as the contracted Interim CFO (49%) until the end of the school year pending references. Michelle Brown Seconded, Motion Carried.

c)Approval to change Borrowing Resolution to include Tony Lee as the Board Chair and remove Courtney Ferguson.

d) Approval for changes to signature cards at One South Bank to include Tony Lee as Board Chair and Remove Courtney Ferguson.

e)Changes to the Articles of Incorporation were approved to include Tony Lee as Board Chair and Remove Courtney Ferguson as Board Chair.

f)Approval of Deficit Elimination Plan- Action Item

Deficit Elimination Plan will include June 30, 2019, \$83,000 June 30, 2020 \$60,000, June 30, 2021 \$0. Increase donation solicitation and fundraising activities to a level of \$100,000 per year. Use 49% Personnel in appropriate positions to reduce employee benefit costs. This will include special education director and some teaching positions. Realign staff to fill vacated positions to eliminate hiring replacement personnel. Verify FTE and CPI reporting is accurate to ensure maximum funding. Monitor maintenance and operations expenditures more closely. Tim Thompson made Motion, Chris Weathersby Seconded, Motion Carried.

g)Forensic Audit- Action Item

Tony Lee made a motion to move forward with a Forensic Audit by the GBI. Tim Thompson Seconded, Motion Carried.

g)Bus Driver Field Trip Rate- Action Item

Tony Lee made a motion to approve a bus driver field trip rate policy with 2 options: **Option 1:** \$15.00 per hour with a \$50.00 minimum per trip or **Option 2:** .50 (fifty cents) per mile. Thompson seconded, Motion Carried.

VI: GOVERNANCE REPORT- Action Items

a)Resignation of Board Member-Michelle Brown made a motion to accept the resignation of Board Chair Courtney Ferguson. Chris Weathersby Seconded, Motion Carried.

b)Courtney Ferguson brought Forward Tony Lee to become Board Chair. Michelle Brown made a motion for Tony Lee as Board Chair, Chris Weathersby Seconded, Motion Carried.

VII. OTHER- Action Item

a)Special Education - Action Item

Chris Weathersby made a motion to hire Kimberly Wilbourn as a special education teacher (49%). Tim Thompson Seconded, Motion Carried.

b)Mid Year Enrollment Policy- Tabled

c)Chris Weathersby made a motion to approve Katie McCook for the Kindergarten Paraprofessional position. Tony Lee Seconded, Motion Carried.

VIII. EXECUTIVE SESSION- Action Items

Tim Thompson made a motion to enter executive session at 6:29p.m. to discuss personnel. Michelle Brown seconded, Motion Carried

Tim Thompson made a motion to exit executive session at 7:15 p.m. Tony Lee seconded, Motion Carried.

VIII. ADJOURNMENT- Action Item

Tony Lee made a motion to adjourn at 7:16 p..m. Tim Thompson Seconded. Motion Carried.

