

**Westside Elementary School
Parent Engagement Plan
2016-2017 School Year**

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<http://www.hcbe.net/schools/westside-elementary-school.aspx>

Plan Revised August 23, 2016

What is Title I?

Westside Elementary is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and Local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental involvement. All Title I schools must jointly develop with all parents a written Parental Involvement Policy.

School Plan for Shared Student Achievement

What is it? This is a plan that describes how Westside Elementary will provide opportunities to improve parent engagement to support student learning. Westside Elementary values the contributions and involvement of parents in order to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Westside Elementary will support parent engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised? Westside Elementary School welcomes parent input and comments at any time regarding the plan. All parent feedback will be used to revise the plan for next year. The plan is posted on our school's website for parents to view. Parents will have the opportunity to complete the annual parent satisfaction survey. Parents can also give feedback during our Parent Action Committee (PAC) meetings at any time, and review the plan which is located in our PIC office and parent resource center, in Westside's Title I Notebook. PAC meetings are held at least twice during the school year. Parents will also be given the opportunity to give feedback during our spring Shared Decision-Making Parent Meeting, comment cards, and in person with the Parent Involvement Coordinator or Administration.

Who is it for? All students at Westside and their families are encouraged and invited to fully participate in the opportunities described in this plan. Westside Elementary will provide opportunity for the participation of parents with limited English, parents with disabilities, and parents of migratory children. Copies of all Title I documents will be available in Spanish.

Where is it available? This plan is included in the Title I handbook that is given to all students. The Title I Handbook will be sent home to parents during the month of September. Parents can also request a copy of the plan in the Parent Resource Center (which is located in the front lobby). The Plan will be available in the Title I notebook located in the PIC office, and on our school's website.



2016-2017 District Goals

Goal 1: Increase the value of the district College and Career Readiness Performance Index (CCRPI) score by ensuring that each Houston County School provides high quality instruction, aligned with state standards, with a focus on literacy, standards-based instruction and Response to Intervention (RTI).

Goal 2: Increase the percentage of parents who feel their child's school provides various opportunities for engagement.



2015 – 2016 School Goals

- By the end of the 2016-2017, Westside Elementary will have at least 75% of students reading on grade level.
- All Third, Fourth, and Fifth grade students will increase academically in Math by 3% on the 2017 GMAS

Let's Get Together!

Westside Elementary will host the following events to build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement.

Meet and Greet

- ✓ Meet your child's teacher and our friendly and helpful school staff for the year

Annual Title I Meeting

- ✓ Parents will learn about our Title I program including our Parent Involvement Policy, School-wide Plan, School-Parent Compact, and other documents and requirements

International Night

- ✓ Parents and students will celebrate and learn about the diverse cultures that make up our school as well as the world

Open House (Grade Level Curriculum Night)

- ✓ Parents will be made aware about what their student(s) will learn this upcoming year and receive an overview of the grade level standards

Reading/Writing/Math Workshops

- ✓ Parents will be invited to observe and participate in Reading/Writing/Math workshops

Grandparent's Day

- ✓ Grandparents will be invited to share in a special time with their Westside student

Family STEM Night

- ✓ Parents will be invited to learn about the STEM initiative at WES and the Westside Garden

Parent-Teacher and Student Conferences

- ✓ Parents will receive updates on student academic, behavior, and social progress as well as tips and strategies to help their child succeed

Math & Milkshakes

- ✓ Learn more about Common Core Math, learn skills to help your child with math homework, and how to make math fun at home

Thanksgiving and Christmas Lunch & Learn

- ✓ Parents will be invited to attend Thanksgiving or Christmas lunch and invited to read with their child in the classroom

Technology & Tacos

- ✓ Catch up with the latest resources to help support your child's learning

Parent Action Committee

- ✓ Parents will be invited to attend our Parent Action Committee Meetings (held at least twice per school year).

Career Day

- ✓ Professionals from various fields come to Westside to share a little bit about what they do with our Wildcats

Milestone Talk

- ✓ Parents will be presented with a basic introduction and given resources to help their student achieve success on the assessment

Behavior/Discipline, Positive Parenting, & Literacy Workshops

- ✓ Parents come together to share ideas on helping student's to be successful at school and at home

Parent Appreciation

- ✓ A celebration of parent engagement and the recognition of parental involvement's impact on school and student success

Transition Events

- ✓ Students and/or parents will be invited to attend events to help ease the transition from grade to grade

Field Day

- ✓ A fun day of activities and fellowship as we come together as a school family

ADVANCE Graduation

- ✓ Come and support your graduates from the HCPD ADVANCE program

3rd, 4th and 5th grade Awards

- ✓ Students will be honored and receive year end awards

Parental Involvement

Parent involvement means the participation of parents in regular two-way, and meaningful communication which involves student academic learning and other school activities.

Parent Involvement ensures:

- That parents play an integral role in assisting their child's learning;
- Parents are encouraged to be actively involved in their child's education at school;
- Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- The carrying out of other activities as described in this plan

School-Parent Compact

As part of this plan, Westside Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop together that explains how parents and teachers will work together to make sure all of our students reach grade-level standards. The compact will be reviewed and updated annually based on feedback from parents, students and teachers. The school-parent compact will be reviewed during parent/teacher conferences. Parents will be provided a copy to keep at home.

Westside Elementary is WILD about involving you!

Westside Elementary will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- ✓ Conduct staff development on a continuing basis that focuses on parent involvement practices and effective strategies for staff to communicate and build partnerships with parents. The PIC will also share best practices during regularly scheduled faculty or professional learning meetings.
- ✓ Partner with Head Start and local childcare centers, to conduct transitions and orientations, for students and parents as they enter our school for the first time. Partner with local middle schools, to conduct transitions and orientations, for students and parents, as they prepare to leave Westside for Sixth grade.
- ✓ Share information in English and Spanish on the school website and in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators. We will also have a translator available as needed for school curriculum based events.
- ✓ Communicate with all families and the community on a regular basis regarding school-wide events and activities by phone messages, website, school newsletter and/or flyers.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parental involvement. Parents will be given the opportunity to give input during PAC and Shared Decision-Making meetings. They will also be given surveys to return with questions geared toward increasing involvement.
- ✓ Provide necessary materials for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement. We will address all areas of Westside's population; including but not limited to SpEd, ESOL, Gifted and EIP.
- ✓ Collaborate with community leaders and business groups to increase participation and awareness of the school parental involvement plan and activities. Clubs, Mentors, and community members will be invited to participate.
- ✓ Provide information regarding literacy, technology, and computer classes for parents, as offered by the District and by the local community, to help further enhance their various educational levels.
- ✓ Offer parent classes that are geared toward parent involvement, but not limited to: strengthening the parental role as a disciplinarian, a role model, educator, and leader within their own households.
- ✓ Always be willing to listen and respond to parent's requests for additional help or support, newsletters, workshops, conferences and/or flyers on an as needed basis.

PARENT RESOURCE CENTER : Come and visit! We have benches and an information bookshelf located in the front lobby. WES also has books, study materials and parenting videos to use at home with your child. Computers are also available for parents to explore the Parent Portal and educational online resources. Contact your Parent Involvement Coordinator at 478-929-7820 (Monday-Friday, 9am-3pm)

*Our Goals for Student Achievement
2016-2017*

Houston County District Goals

- Goal 1: Increase the value of the district College and Career Readiness Performance Index (CCRPI) score by ensuring that each Houston County School provides high quality instruction, aligned with state standards, with a focus on literacy, standards-based instruction and Response to Intervention (RTI).
- Goal 2: Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

Westside Elementary School Goals

By the end of the 2016-2017 school year, WES will have at least 75% of students reading on grade level. In addition, all Third, Fourth, and Fifth Grade students will increase academically in Math by 3% on the 2017 GMAS.

**WES Third Grade
Focus Areas**

- Reading Fluency & Comprehension
- Place Value (PV)
- Multiplication/Division
- Addition/Subtraction

**Teachers, Parents, and Students –
Together for Success**

Teachers will...

- Provide parents with a "Bag of Books" for their student to read at home, along with monthly reading log and summary sheets.
- Provide communication with parents regularly via informational newsletters, invitations, school notices, ClassDojo, student Agenda and parent-teacher conferences.
- Provide parent workshop(s) or open classroom time(s) to teach parents Reading and Math strategies that will assist student with homework
- Provide parents with additional resources (websites, Apps, video library, and links) that will support student learning

Parents will...

- Encourage student to read from the "Bag of Books" nightly, for at least 20 minutes. Ensure reading logs and summary are completed, signed and returned to school
- Check child's progress daily via ClassDojo and student Agenda. Read informational newsletters, invitations, and school notices Attend parent-teacher conferences.
- Attend parent workshop(s), and utilize Reading and Math strategies learned, to assist your student with homework.
- Utilize additional resources (websites, Apps, video library, and links) provided, that will support your student's learning

Students will...

- Read books from your "Bag of Books" for 30 minutes every night and complete the reading log/summary.
- Bring your student Agenda to and from home daily. Bring home and share with your parents informational newsletters, invitations, and other school notices
- Use all Reading strategies you learn, and work with parents on weekly assignments. Use Math strategies to complete homework problems and check your work.
- Work with parents on Apps, websites, video, and other links that will support your learning

What is a School-Parent Compact?

A school-parent compact is an agreement that explains how parents, teachers and students will work together to make sure all students reach grade-level standards. This agreement was jointly developed by stakeholders and is reviewed/ revised annually based on feedback from all stakeholders. Compacts will be discussed during parent-teacher conferences.

Opportunities to Volunteer

We welcome and encourage parental involvement. All volunteers are required to have a background check in order to participate in some areas.

There are several ways for parents to give of their time and talents. Opportunities such as chaperoning events, tutoring small groups of students, assisting to make copies, and proctoring for tests are just a few.

Building Partnerships

- STEM (Parents and students exploring Science, Technology, Engineering & Math) Nights
- Hotdog! We're Reading Night
- Computer Literacy and Informational Workshop

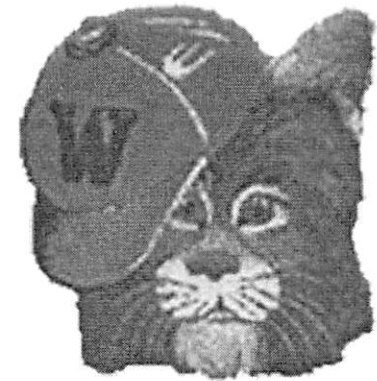
Access to Staff

- Our school has an open door policy.
 - Email, call, or stop in the office to schedule an appointment with your child's teacher.
 - Our Title I School Parent Involvement Coordinator, Mrs. Mary T. Matthews, is available Monday through Friday from 9:00am-3:00pm.
 - Contact info:
Email: mary.matthews@hcbe.net
Phone: 478.929.7820 x 47114
-

Communication about Student Learning

- Report Cards are sent home every 9 weeks.
- Progress Reports every 4-1/2 weeks.
- Student Agendas
- Weekly folder Updates
- Parent-Teacher Conferences (Fall and Winter)-discuss child's achievement
- Conferences can be scheduled throughout the year if the need arises.

School-Parent Compact



Third Grade

Westside Elementary School 2016-2017

Revised 08/30/2016

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**WES Fourth Grade
Focus Areas**

- Reading Fluency & Comprehension
- Multiplication
- Division

**Teachers, Parents, and Students –
Together for Success**

Teachers will...

- Provide parents with weekly comprehension/fluency activities for their student; using books and passages questions to promote discussion, comprehension, and critical thinking.
- Provide communication with parents regularly (ClassDojo, student Agendas, parent-teacher conferences) regarding student progress
- Provide parent workshop(s) or open classroom time(s) to teach strategies related to Reading Fluency and Comprehension, Multiplication and Division student skills.
- Provide parents additional resources (websites, Apps, videos, links) to assist and enrich their student's learning

Parents will...

- Ensure weekly student comprehension/fluency activities are completed; using books and passages questions to promote discussion, comprehension, and critical thinking.
- Review student Agenda daily and check ClassDojo to monitor student's progress. Attend parent-teacher conferences.
- Attend parent workshop(s), and utilize strategies learned, to assist student with Reading Fluency and Comprehension, Multiplication and Division homework.
- Utilize additional resources (websites, Apps, videos, links) to assist and enrich your student's learning

Students will...

- Complete weekly reading comprehension/fluency activities, using books and passages questions for discussion, comprehension and to develop your critical thinking skills.
- Bring parent all information, letters and communication sent home from teacher. Bring your student Agenda to and from school daily.
- Share with parent the WES Calendar of Events, newsletters, invitations, and other school notices regarding parent workshops
- Work with parents on Apps, websites, videos, and other links that will support and enrich your learning.

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Opportunities to Volunteer

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There are several ways for parents to give of their time and talents. Opportunities such as chaperoning events, tutoring small groups of students, assisting to make copies, and proctoring for tests are just a few.

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Fourth Grade

Westside Elementary School 2016-2017

Revised 08/30/2016

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**WES Fifth Grade
Focus Areas**

- Reading Comprehension and Vocabulary
- Short Answer (Composing Paragraphs)
- Writing Process

***Teachers, Parents, and Students –
Together for Success***

Teachers will...

- Provide parents with weekly comprehension/fluency and writing activities for their student, reading book(s) and the Frayer Model vocabulary
- Provide communication with parents regularly via parent letters, ClassDojo, student Agenda, and Parent-Teacher Conferences, making sure it pertains to student progress.
- Provide parent workshop(s) or open classroom time(s) to teach strategies related to student Reading Comprehension, and Writing skills.
- Provide parents with additional math resources (websites, Apps, video library, and newsletters) to assist and support student learning

Parents will...

- Ensure the student is completing the weekly comprehension/fluency and writing activities, reading their book(s) at least 30 minutes nightly, and that the student is using the Frayer Model vocabulary
- Read and sign parent letters, review ClassDojo and student Agenda daily to check child's progress. Attend parent-teacher conferences
- Attend parent workshop(s) and utilize strategies learned to assist student in Reading Comprehension and Writing
- Utilize math resources (websites, videos, newsletters, Apps) to assist and enrich your student's learning

Students will...

- Complete weekly comprehension/fluency and writing activities. Read for at least 30 minutes nightly, and use Frayer Model to ensure understanding of new vocabulary words
- Bring parent information, letters, and student Agenda to and from school daily
- Share with parent the WES Calendar of Events, newsletters, invitations, and other school notices regarding parent Reading and Writing Strategy workshops
- Work with parents on Apps, websites, video, and other links that will support your learning

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Fifth Grade

***Westside Elementary
School
2016-2017***

Revised 08/30/2016

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Second Grade

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Revised 08/30/2016