

## OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Monday, July 17, 2000, in the Nehaunsey Middle School Spanish Classroom.

The meeting was called to order by President David Salvatore at 7:05 p.m.

Roll Call:

David Salvatore  
Carmel Morina  
Fred Weber (arrived 7:06 p.m.)  
Larry Hall  
Marie Downes

Also present were Stephen C. Combs, Superintendent, and Scott A. Campbell, Business Administrator/Board Secretary.

Absent:

Joseph Marcucci  
Robyn Glocker Hammond

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Gloucester County Times, Courier Post, and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

### 1. DISCUSSION

Regan Young of Regan Young England Butera was present to address questions from the Board. He will be returning to the Board with information on the following items with relation to the Consolidation Study.

1. ADA compliance costs.
2. Roof replacement for both buildings.
3. Elevator cost for Broad Street School.
4. Required playground space for each location.
5. Bathroom costs for Kindergarten rooms at Broad Street.
6. Air conditioning costs for both schools.
7. Electric to gas conversion costs for Nehaunsey.

**2. PRESENTATION**

George Schreyer, Guidance Counselor, gave a presentation of the GEPA Test Scores from March, 2000.

**3. MINUTES**

Motion: (Weber/Morina) to approve the following minutes:

June 12, 2000	Regular Minutes
June 12, 2000	Caucus
June 19, 2000	Regular Minutes
June 19, 2000	Caucus

Motion carried by unanimous voice vote.

**4. FINANCE**

Motion: (Weber/Hall) to approve the following:

- A. The ratification of transfers for May, 2000, authorized by the Superintendent, to give balances to new accounts and to balance existing accounts. (Attachment – EXHIBIT A)

Motion carried by unanimous roll call vote.

Motion: (Weber/Hall) to approve the following:

- B. The bills as presented by the Board Secretary in the total amounts of \$48,107.85, \$99,368.62, \$27,208.67, \$600.00, \$10,304.34, \$199,711.34, \$201,577.50, \$12,923.36, \$975.13 and \$57,916.67, be ordered paid. (Attachment – EXHIBIT B)

Motion carried by unanimous roll call vote.

Motion: (Downes/Weber) to approve the following:

- C. The Treasurer of School Monies Report for the month of April, 2000. (Attachment – EXHIBIT C)

Motion carried by unanimous roll call vote.

Motion: (Hall/Morina) to accept the following:

- D. The Cafeteria Report for the month of May, 2000. (Attachment – EXHIBIT

D)

Motion carried by unanimous roll call vote.

Motion: (Weber/Hall) to accept the following:

- E. The Student Activities Report for the month of May, 2000.  
(Attachment - EXHIBIT E)

Motion carried by unanimous roll call vote.

Motion: (Downes/Weber) to accept the following:

- F. The Board Secretary's Report for the month of May, 2000.  
(Attachment – EXHIBIT I)

Motion carried by unanimous roll call vote.

Motion: (Hall/Downes) to approve the following:

- G. Pursuant to N.J.A.C. 6:20-2.13(e)\*, that the Greenwich Township Board of Education certifies by a roll call vote that as of *May 31, 2000*, after review of the Secretary's Monthly Financial Report for the month of *May* (Appropriations Section) and upon consultation with the district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

## **5. 2000-2001 APPOINTMENTS**

Motion: (Weber/Morina) to approve the following appointment:

- A. The continuation of professional services of the law firm of Capehart & Scatchard, P.A., specifically Armando V. Riccio. The recommendation is for the 2000-2001 school year.

Motion carried by unanimous roll call vote.

## **6. CONTRACTS**

Motion: (Weber/Morina) to approve the following:

- A. The contract for MS to attend Durand Academy, Inc. for the extended school year 2000. The per diem rate is \$150.91 beginning on July 6, 2000.

Motion carried by unanimous roll call vote.

Motion: (Weber/Morina) to approve the following:

- B. The contract for MW to attend Kingsway Learning Center for the extended school year 2000. The per diem rate is \$146.50 beginning on July 6, 2000.

Motion carried by unanimous roll call vote.

Motion: (Downes/Hall) to approve the following:

- C. The amended Delta Dental Contract for the time period covering July 1, 2000, to June 30, 2002. The contract represents a 4% increase over the 1999-2000 rates. (Attachment – EXHIBIT F)

Motion carried by unanimous roll call vote.

Motion: (Downes/Hall) to approve the following:

- D. The ratification of the contract between the Greenwich Township Board of Education and the Bus Drivers. The contract covers the time period of July 1, 1998 through June 30, 2001. (Attachment – EXHIBIT J)

Motion carried by majority vote.

## **7. NEW BUSINESS**

### **Superintendent's Recommendations**

#### **A. PERSONNEL**

Motion: (Weber/Downes) to approve the following as a group, 1-7:

1. The reappointment of the following individuals as Cafeteria/Playground Aides for the 2000-2001 school year:

Atkinson, Joyce  
Hresko, Charlene  
McBride, Elizabeth

Polimeni, Marie  
Viereck, Charline  
Wojcik, Christine

2. The reappointment of the following individuals as Substitute Secretaries for the 2000-2001 school year:

Bisceglia, Carolyn  
Broussard, Diana  
Davis, Tina  
Dick, Annamarie  
D'Italia, Virginia  
Entrekin, Rita  
Payne, Ramona  
Sorbello, Celia

3. The reappointment of the following individuals as Substitute Cafeteria/Playground Aides for the school year 2000-2001:

Bisceglia, Carolyn  
Broussard, Diana  
Feldman, Jodi  
Kalnas, Betty  
Kauffman, Terri  
Lorraine, Verna  
Muller, Linda  
Payne, Ramona  
Schmutz, Catherine  
Webber, Diane

4. The reappointment of the following individuals as Substitute Kitchen Workers for the school year 2000-2001:

Damminger, June  
DiSilvestro, Lena  
Hoglen, Rae  
Juchniewicz, Joanne  
Peck, Susan  
Webber, Diane

5. The reappointment of the following individuals as Substitute Custodians for the school year 2000-2001:

Markegene, Meghann  
Mooney, Dolores

Viereck, Charline  
Zubec, Sharon

6. The reappointment of the following individuals as Substitute Bus Drivers for the school year 2000-2001:

Hoglen, Rae  
Morrison, Ethel  
Polimeni, Marie  
Ramer, Henry

7. The reappointment of the following individuals as Substitute Bus Aides for the school year 2000-2001:

Bisceglia, Carolyn  
Lind, Margaret  
Minniti, Regina  
Morrison, Ethel  
Wojcik, Christine  
Zubec, Sharon

Motion carried by unanimous roll call vote.

Motion: (Weber/Hall) to approve the following:

8. The appointment of the following individual as our fourth grade teacher. This move would create a vacancy in our Kindergarten area.

Brown, Kathleen

Motion carried by unanimous roll call vote.

Motion: (Morina/Weber) to approve the following:

9. The following individual as Substitute Cafeteria/Playground Aide for the 2000-2001 school year (pending completion of required documentation).

Misuraco, Giloa A.

Motion carried by unanimous roll call vote.

Motion: (Weber/Morina) to approve the following:

10. The retroactive salary increases for the following listed Confidential Secretaries for the 1999-2000 school year:

Ferretti, Judith	\$26,525
Minniti, Regina	\$26,228

Motion carried by unanimous roll call vote.

Motion: (Weber/Morina) to approve the following:

11. The salary increase for our Food Service Coordinator for the 2000-2001 school year:

Tranquillo, Jerilyn	\$21,540
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Motion carried by unanimous roll call vote.

Motion: (Weber/Morina) to approve the following:

- 12a. The hourly rate increase for the following listed Part-Time Employees for the 2000-2001 school year:

Roper, Dorothy	\$12.73
Young, Donna	\$12.46

Motion carried by unanimous roll call vote.

Motion: (Weber/Morina) to approve the following:

- 12b. The hourly rate increase for the following listed Part-Time Employee serving as the Superintendent's Replacement Secretary until September 1, 2000, effective July 1, 2000.

D'Italia, Virginia	\$12.46
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Motion carried by unanimous roll call vote.

Motion: (Hall/Weber) to approve the following:

13. The hourly rate increase for the Cafeteria/Playground Aides and Bus Aides for the 2000-2001 school year. The new rate is \$7.75 per hour (no retro).

Motion carried by unanimous roll call vote.

Motion: (Downes/Weber) to approve the following:

14. The hourly rate increase for the following listed Part-Time Library Aide for the 2000-2001 school year.

Dick, Annamarie     \$10.40

Motion carried by unanimous roll call vote.

Motion: (Weber/Hall) to approve the following:

15. Mrs. Kate Brown and Ms. Jeanne Donovan to receive compensatory time as payment for conducting conferences with parents on June 23, 2000. The time period of the conferences was from 8:30 a.m. until 3:30 p.m. Also, they are seeking compensatory time payment for additional testing on six students during the month of August, with an expected time of 3 hours. The compensatory time would be used during the 2000-2001 school year. (Attachment – EXHIBIT K)

Motion carried by unanimous roll call vote.

Motion: (Weber/Downes) to approve the following:

16. The placement of Bonnie Viereck-Berchtold on Step Q1, BA + 15, of the salary guide for the 2000-2001 school year. This would give her twenty-four completed years of service in the district as of June 30, 2000, and bring her base salary to \$57,985.00 plus longevity of \$1,300.00, for a grand total of \$59,285.00.

Motion carried by unanimous roll call vote.

Motion: (Hall/Downes) to approve the following:

17. The acceptance of letter of resignation from Margaret Cooper and Amy J. Ross. It is noted that we accept these letters with regret. Both staff members are exceptional teachers and we will miss their presence in our district.

## B. SUBSTITUTES' SALARIES

Motion: (Weber/Hall) to approve the following:

1. The increase in substitute teacher salary rates for the 2000-2001 school year as follows:



<u>Present Rate</u>	<u>Increase</u>
\$60	\$65
\$65*	\$75*

\*Rate after working ten (10) days. The long-term rate would also be \$75.00.

Motion carried by unanimous roll call vote.

**8. CURRICULUM REVIEW CYCLE**

Motion: (Weber/Morina) to approve the following:

1. The Greenwich Township School District Curriculum Review and Revision Schedule. (Attachment – EXHIBIT H)

Motion carried by unanimous roll call vote.

**9. GRANTS**

Motion: (Weber/Morina) to approve the following:

1. The recommendation to submit the 2000-2001 IASA Application in the amount of \$46,232.00.

Motion carried by unanimous roll call vote.

**10. CORRESPONDENCE**

Motion: (Weber/Hall) to accept the following:

1. Thank you cards from Loretta English and Judy Hopman for their retirement plaques and baskets of flowers.
2. Thank you letter from Erica Leeds for receiving the Outstanding Scholarship Award at the 8<sup>th</sup> grade graduation in June.

Motion carried by unanimous roll call vote.

**11. PUBLIC - AGENDA/NON-AGENDA ITEMS**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the

Board does take.

Mrs. Regina Hutchison, teacher at the Broad Street School, asked why some of the cafeteria aides at Nehaunsey Middle School did not appear on the list of re-appointed aides?

Mr. Combs responded that he is re-configuring personnel to see what the Districts' needs are.

She then asked that since the attorney was in attendance tonight, would it be assumed that we will be paying for him to be here?

Mr. Scott Campbell replied that Mr. Riccio was here tonight on his own and that the district was not being charged.

Mrs. Hutchinson then asked if the district has figured into the lease costs to Gloucester County Special Services School District any additional costs?

Mr. Campbell answered that additional costs such as billing for electric usage and the use of the building nurse have been discussed with the Business Administrator and Superintendent with GCSSSD.

Mrs. Hutchison then asked why the ongoing problem with Social Security will be resolved?

Mr. Campbell answered that a copy of the correspondence we received from Social Security indicated it would take three to four months for the problem to be rectified and a copy of that letter was supplied to the GTEA.

Mrs. Hutchison then asked if the problem with unemployment had been taken care of?

Mr. Campbell answered that unemployment is paid up to date and that they require reporting via diskette which will expedite the process.

Cathy Tortella, nurse at the Nehaunsey School, wanted to know why there were inequities between confidential secretaries and union represented secretaries?

Mr. Combs answered that a salary guide for confidential secretaries was set up by Michael Nemitz and that a salary guide for other non-represented employees is being reviewed.

Mrs. Hutchison asked when the three policies would be approved?

Mr. Combs answered at the August meeting.

**12. ADJOURNMENT**

Motion: (Weber/Morina) to adjourn the meeting at 8:17 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

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Scott A. Campbell, Board Secretary