

Colebrook School Board Meeting Minutes

Date	9/18/18
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members			
P	John Falconer	P	David Thatcher		Mark Fiorentino	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene		Dan Gorham	P	Cheryl Covill
P	Brian LaPerle	P	David Gales				
E	Michael Pearson						

Public in Attendance: Greg Placey, Robert Mills, Stacey Campbell, Ron Patterson, Tami Frechette, Kristin Brooks (left the meeting at 7:35 p.m.)

Media: Robin Maxwell (left the meeting at 7:35 p.m.)

Colebrook Academy Student Council Representatives: Skyler Warhem, Brianna Davis (left the meeting at 7:38 p.m.)

New Colebrook Staff Introductions: Jessica Dagesse, Administrative Assistant; Tyler Snyder, STEM teacher; Georgia Jarrell, Foreign Language teacher; Jennifer Brault, Consumer Science.

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 p.m.	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Window Film bids • Student Council report 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • R. Mills, member of the Colebrook Academy Building Committee presented a list of 9 options for future use of the Colebrook Academy along with pros and cons of each option (written report attached) <ul style="list-style-type: none"> ○ Government Offices ○ Elderly Housing 	

	<ul style="list-style-type: none"> ○ Community Housing ○ Tear it down ○ Leave it empty ○ Request ideas from outside agencies and people ○ Multi-Use (offices, housing, retail) ○ Continue use as the high school ○ Continue use as a high school with enough space to accommodate current enrollment but close unused sections of the building <ul style="list-style-type: none"> ▪ R. Maxwell asked the Committee how many times they have met; Greg Placey stated the Committee has met 4 times. ▪ R. Maxwell inquired as to whether the Committee had contacted other agencies to look for grants. ▪ Ron Patterson spoke of curriculum challengers being in two buildings. ▪ Other discussions included: the model as presented at the March, 2018 Annual District Meeting; concerns about space; the original Phase II proposal. ○ The Board is waiting for the architectural specification for quotes on the modification of the Elementary School. ○ The Board will consider proposals from the CA Building Committee, look at potential savings if the Academy is closed and estimated cost of renovations to the Elementary School. 	
<p>4.</p>	<p>Reading of the Minutes:</p> <ul style="list-style-type: none"> ● Corrections on September 4, 2018 minutes: <ul style="list-style-type: none"> ○ Agenda item #4, third bullet: change “English” to “IT” ○ Agenda item #7, seventh bullet: change “20 minutes shorter” to “split into quarters” ○ Agenda item #8, fifth bullet: change wording of motion to more accurately reflect the intent <p><u>J. Falconer/D. Thatcher:</u> motion to approve the September 4, 2018 minutes with the corrections listed above.</p>	
<p>5.</p>	<p>Special Reports:</p> <p>Student Council:</p> <ul style="list-style-type: none"> ● Homecoming events <ul style="list-style-type: none"> ○ Considered a great success ● Discussed whether to have a Winter Carnival or Spring Fling event <ul style="list-style-type: none"> ● New staff from Colebrook Academy attended the meeting for introduction purposes 	

<p>6.</p>	<p>School Administrator (s) Reports: <u>Colebrook Elementary – D. Gorman:</u></p> <ul style="list-style-type: none"> • D. Gorham distributed the CES Newsletter • Open House had a good turnout; many events <p><u>Colebrook Academy: M. Fiorentino</u></p> <ul style="list-style-type: none"> • Homecoming 9/15 <ul style="list-style-type: none"> ○ The Academy and the historical society worked in conjunction to unveil the time capsule, buried on the Academy lawn ○ The winners of spirit week will be announced by student council • Student Council will be attending • Ryan Call request for approval to ask Tillotson North Country Foundation for funds as has been done in years past. <p><u>C. Hamelin / D. Gales:</u> To approve R. Call’s request to submit a grant to the North Country Tillotson Foundation for Elective Physical Educational Activities</p> <ul style="list-style-type: none"> • NHIAA Meeting September 17, 2018 Colebrook Academy continues its streak of good sportsmanship • New Staff will be in attendance for introductions • Assistant Key Club Advisor position is still vacant <p>Important Dates</p> <ul style="list-style-type: none"> • September 14- NHIAA Annual Meeting • September 25- CA picture Day, Building inspections by state, Building walkthrough in PM • October 4- half day teacher professional development • October 5- Administration Day 	<p>Vote: Unanimous</p>
<p>7.</p>	<p>Superintendent’s Report: B. Beasley</p> <ul style="list-style-type: none"> • Please be reminded that Homecoming is scheduled for this Friday and Saturday. The events will begin with the opening of the time capsule that was buried by members of Bill Schomburg’s English class twenty five years ago. There will also be a parade and bonfire on Friday evening. On Saturday there will be a series of soccer games starting with the JH teams taking the field at 9:00 a.m. • The collaborative effort of the schools is going well again this year. We have between 30 and 35 students participating in the collaborative courses. Each time I see the students in the schools I check in with them to see how it is going and they all report that things are well. 	

	<ul style="list-style-type: none"> • The building and transportation sub-committee of the larger Collaborative Committee has completed tours of Canaan, Stewartstown, and Pittsburg. This team will be touring both of the Colebrook schools on September 25. Everyone is welcome to join in on these tours. • The two open houses at Colebrook Elementary School were well attended. A shout out to Dan Gorham and the CES staff for taking the time to open the school to parents and families. Opportunities similar to this one help to push back the walls of our schools and help to build trust with families. • The fall seasons are now underway. Both teams have opened the season in competitive fashion. If you have a chance to get out and support the teams I am sure they would love to see a large group cheering them on from the sidelines. 	
8.	Business Administrator’s Report: Cheryl Covill <ul style="list-style-type: none"> • Asbestos audit from the Department of Environmental Services at the Colebrook Elementary School. • Stewartstown bus assistance with Collaborative transportation needs has been very helpful. 	
9.	NH School Board Association Business: John Falconer <ul style="list-style-type: none"> • None 	
10.	Co-Curricular Committee Report: Brian LaPerle <ul style="list-style-type: none"> • None 	
11.	Building Committee: Craig Hamelin <ul style="list-style-type: none"> • The RFP is being reviewed by the engineer for the mechanical, plumbing and electrical guidelines 	
12.	Policy Committee Report: Deb Greene <ul style="list-style-type: none"> • Next meeting of the SAU Policy Committee is 9/27/18 	
13.	Support Staff Committee Report: Michael Pearson <ul style="list-style-type: none"> • None 	
14.	Negotiations Committee Report: John Falconer <ul style="list-style-type: none"> • Discussed the Memorandum of Understanding proposed by the Colebrook Education Association. 	
15.	Curriculum Committee Report: David Gales <ul style="list-style-type: none"> • None 	
16.	Technology Committee Report: David Gales <ul style="list-style-type: none"> • Two technology meetings were recently held for vendors to present their products and service <ul style="list-style-type: none"> ○ Telephone system ○ Keyless access/surveillance cameras 	

17.	<p>Connecticut River Collaborative Exploratory Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • The committee met on September 6th <ul style="list-style-type: none"> ○ Subcommittees reported on their findings ○ Curriculum subcommittee is looking at course offerings <ul style="list-style-type: none"> ▪ Soliciting feedback from students and staff ○ Facility and Transportation subcommittee has toured Canaan, Pittsburg and Stewartstown and are in the process of gathering transportation information 	
18.	<p>Colebrook Academy Committee: John Falconer</p> <ul style="list-style-type: none"> • None 	
19.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Second Reading and Adoption of G Policies: <ul style="list-style-type: none"> ○ GBJ Personnel Records ○ GBJ-R Personnel Records ○ GBJA Health Insurance Portability Accountability Act ○ GBJA-R Notice of Privacy Practices ○ GBK Employee Concerns, Complaints ○ GBK-R Employee Complaints and Grievances ○ GCA Professional Staff Positions ○ GCB Professional Staff Contracts ○ GCCBC Family and Medical Leave Act ○ GCCBC-R FMLA Documents ○ GCEB Administrative Staff Recruiting ○ GCF Professional Staff Hiring ○ GCH Professional Staff Orientation ○ GCI Professional Staff Development Opportunities ○ GCK Professional Staff Assignments and Transfers ○ GCNA Supervision of Instructional Staff ○ GCO Teacher Performance and Evaluation System ○ GCO-R SAU #7 Evaluation System ○ GCP Professional Staff Promotion/Reclassification ○ GCQ Non-Renewal, Termination and Dismissal of Certified Staff ○ GCR Non-School Employment by Professional Staff Members ○ GCRC Professional Personnel Consulting ○ GDF Hiring of Non-Certified Personnel ○ GDO Evaluation of Support Staff ○ GDQ Termination of Non-Certified Personnel ○ GEA Athletic Team Coaches • GCG Part-Time and Substitute Professional Staff Employment (Substitute Teachers) (local policy) 	

	<p><u>D. Greene / J. Falconer:</u> Motion to approve all Section G policies except GCI and have the SAU Policy Committee re-review GCI.</p> <p>Policy GCI does not have rates or equipment ownership.</p> <p>Policy GCG will be presented at the Fall SAU #7 meeting for consideration of establishing an SAU rate.</p>	<p>Vote: Unanimous</p>
20.	<p>New Business:</p> <ul style="list-style-type: none"> • 2018 NHSBA Legislative Summary was reviewed <ul style="list-style-type: none"> ○ Part I included a Summary of Bills that have recently become law and their impact on Legal/Practice and Policy for School Boards ○ Part II – Bills referred to interim study ○ Part III – State Board of Education Rulemaking & Decisions ○ Part IV – Anticipated legislation for 2019 ○ Part V – Calendar and Planning • Window Film bid analysis <p><u>J. Falconer / D. Greene:</u> To approve the bid from Window Film Depot.</p>	<p>Vote: Unanimous</p>
21.	<p>Other Business:</p> <p><u>D. Thatcher / D. Gales:</u> Motion to enter into a non-public session at 9:26 p.m.</p> <p>Roll Call Vote: J. Falconer – yes; C. Hamelin – yes; B. LaPerle – yes; D. Thatcher – yes; D. Greene – yes; D. Gales – yes</p> <p>D. Gorham and C. Covill left the meeting at 9:26 p.m. M. Fiorentino was invited to attend.</p>	<p>Vote: Noted under motion</p>
	<p>Respectfully submitted by: Cheryl Covill, Business Administrator</p>	
	<p>Returned to public session at 9:45 p.m.</p> <p><u>J. Falconer / B. LaPerle:</u> Motion to adjourn the regular meeting at 9:46 p.m.</p>	<p>Vote: Unanimous</p>
	<p>Respectfully submitted by: Bruce Beasley, Superintendent</p>	