

1 **OFFICIAL MINUTES**

2  
3 of the **WORKSHOP MEETING** of the Greenwich Township Board of Education held  
4 **Thursday, June 23, 2011** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Jason Murschell at 7:00 p.m.

7  
8 **Roll Call:**

9  
10 Jason Murschell  
11 James Worrell  
12 Louis Fabiani  
13 Lisa Morina  
14 Alan Boultinghouse  
15 Susan Vernacchio

16  
17 Also present were Mr. Vincent Tarantino, Interim Superintendent and Mr. Scott A.  
18 Campbell, School Business Administrator/Board Secretary.

19  
20 **Absent:**

21  
22 Roseanne Lombardo

23  
24 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
25 was sent to the **Gloucester County Times**, **Courier Post** and the **Township Clerk**. It  
26 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
27 Regulations – “The proceedings of this meeting are being videotaped and anyone  
28 wishing to discuss an individual child should so note.”)

29  
30 **OPENING PROCEDURES**

31  
32 **1. REPORT OF THE SUPERINTENDENT OF SCHOOLS**

33  
34 Motion: (Worrell/Vernacchio) to approve the following as one, A1-A13:

35  
36 **A. PERSONNEL**

- 37  
38 1. The approval for the non-reappointment of Andrea Sammons, Non-  
39 Instructional Aide at Broad Street School, for the 2011-2012 school  
40 year.  
41  
42 2. The resolution herein seeking permission of the Commissioner to  
43 employ the below recommended support staff applicant on an  
44 emergent hire basis for a period not to exceed three (3) months

1 pending a positive Criminal History check and/or completion of  
2 required paperwork:  
3

4 a. The approval for the appointment of William Houghton as the  
5 Buildings and Grounds Supervisor for the 2011-2012 school  
6 year effective July 1, 2011 at an annual salary of  
7 \$60,000.00, with benefits.  
8

9 3. The approval for the appointment of Tara Timms as a substitute  
10 Speech Therapist for the Extended School Year Program effective  
11 June 27, 2011 through July 28, 2011, one day per week, four hours  
12 per day, at a hourly rate of \$75.00 per hour.  
13

14 4. The approval to increase the hours of Christine Wojcik, Cafeteria  
15 Lunchroom Aide from two hours per day to three hours per day for  
16 the 2011-2012 school year effective September 1, 2011.  
17

18 5. The approval to *reappoint* Christine Franklin as a Part-Time  
19 Instructional Aide at Broad Street School for the 2011-2012 school  
20 year effective September 1, 2011, five days per week, four hours  
21 per day, at an hourly rate of \$20.83 per hour, no benefits.  
22

23 6. The approval to appoint Willard Zane as a Special Education  
24 One-on-One Instructional Aide at Broad Street School for the 2011-  
25 2012 school year effective September 1, 2011, five days per week,  
26 six and one-half hours per day on full session days, four hours per  
27 day on half-session days, at an hourly rate of \$15.00 per hour, no  
28 benefits.  
29

30 7. The approval to appoint Christina Evangelista as a Non-  
31 Instructional Aide at Broad Street School for the 2011-2012 school  
32 year effective September 1, 2011, five days per week, five hours  
33 per day on full session days, and three hours per day on half-  
34 session days, at an hourly rate of \$9.00 per hour, no benefits.  
35

36 8. The approval for the *reappointment* of the following individuals as  
37 Substitute Teachers for the 2011-2012 school year. Substitute rate  
38 will be \$70.00 a day, up to and including ten (10) days. After ten  
39 (10) days the rate increases to \$75.00 per day.  
40

41 Samantha Egbert  
42

43 9. The approval for the *reappointment* of the following individuals as  
44 Substitute Instructional Aides for the 2011-2012 school year.

1 Substitute rate will be \$70.00 a day, up to and including ten (10)  
2 days. After ten (10) days, the rate increases to \$75.00 a day.

3  
4 Rose Borelli Nancy Butler Stacy Ann Parker  
5

- 6 10. The approval for the *reappointment* of the following individuals as  
7 Substitute Cafeteria/Lunchroom Aides for the 2011-2012 school  
8 year. Substitute rate of pay will be \$8.25 per hour.

9  
10 Kimberly Morgan

- 11  
12 11. The approval for the *reappointment* of the following individuals as  
13 Substitute Custodians for the 2011-2012 school year. Substitute  
14 rate of pay will be \$8.50 per hour.

15  
16 Kimberly Morgan

- 17  
18 12. The approval for the *reappointment* of the following individuals as  
19 Substitute Non-Instructional Aides for the 2011-2012 school year.  
20 Substitute rate will be \$8.25 per hour.

21  
22 Kimberly Morgan

- 23  
24 13. The approval for the *reappointment* of the following individuals as  
25 Substitute Secretaries for the 2011-2012 school year. Substitute  
26 rate of pay will be \$8.50 per hour.

27  
28 Kimberly Morgan Kerri Sullivan  
29

30 Motion carried by unanimous roll call vote.

31  
32 **2. COMMITTEE REPORTS**  
33

34 Motion: (Fabiani/Worrell) to approve the following as one, A-D

35  
36 **CURRICULUM & INSTRUCTION**

37 Lisa Morina, Chairperson  
38 Alan Boultinghouse  
39 Roseanne Lombardo  
40  
41  
42  
43  
44

1           A.    IDEA Grant

2  
3           The approval of an amendent to the IDEA ARRA grant as follows:  
4           \$5,782.00 from instructional supplies to \$3,536.00 for tuition and  
5           \$2,246.00 for purchased professional services.  
6

7           B.    Out-of-District Placements

- 8  
9           1.     The *retroactive* approval of the following special education private  
10           school placement for the 2010-2011 school year; May 31, 2011 –  
11           June 30, 2011.  
12

Student #ODP	Program	Tuition	ESY	Other
2011-12	LARC School	\$3,048.36 (\$217.74 per day)		

- 13  
14           2.     The approval of the following *amended* special education private  
15           school placements for the 2011-2012 school year:  
16

Student #ODP	Program	Tuition	ESY	Other
2011-07	Bankbridge Regional	\$16,650.00	\$3,825.00	Bus
2011-07	Abilities Center	\$15,000.00		

17  
18           C.    Student Teacher Placement

- 19  
20           1.     The approval for the following Rowan University students for full  
21           time student teaching placements from September 1, 2011 through  
22           December 20, 2011 at the Broad Street School.  
23

24                    Students

25                    Melissa Bechtold  
26                    (Combined Special Education)

27  
28  
29  
30                    Sarah Beerley

24                    Cooperating Teacher

25                    Megan Sizemore-Kindergarten  
26                    9/1/11 – 11/9/11  
27                    Kathy Seacrist-Special Education  
28                    11/10/11 – 12/20/11

29  
30                    Paula Carrozzino-Grade 3  
31

32           D.    Workshops

- 33  
34           1.     The approval for the following individuals to attend an out-of-district  
35           workshop during the 2011-2012 school year:  
36

Name	Workshop Title/Location/Date	Cost
Vincent Tarantino Alisa Whitcraft	<b>The 5<sup>th</sup> Annual School Safety &amp; Security Conference on Cyberbullying</b> Washington Township High School Sewell, NJ 8/17/11 8:00 a.m. – 12:00 p.m.	\$-0- Plus Mileage
Janet Jachimowicz- Geary	<b>Preparing for Common Core State Standards &amp; Assessments</b> Crown Point Plaza Somerset, NJ 12/6/11 8:15 a.m. – 3:00 p.m.	\$119.99 Plus Annual Membership Fee \$30.00 Plus Mileage

1  
2 Motion carried by unanimous roll call vote.

3  
4 **BUDGET & FINANCE**

5 Susan Vernacchio, Chairperson  
6 Alan Boutinghouse  
7 James Worrell  
8

9 **REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

10  
11 Motion: (Murschell/Worrell) to approve the following as one, A1 & A2:

12  
13 A. **Contracts**

- 14  
15 1. The approval of Scott A. Campbell, School Business  
16 Administrator/Board Secretary's 2011-2012 contract which has  
17 been approved and determined to be in compliance with  
18 regulations by Ann Volk, Interim Executive County Business  
19 Administrator.  
20  
21 2. The approval to submit Vincent Tarantino, Interim  
22 Superintendent/Principal's 2011-2012 contract to the Gloucester  
23 County Executive County Superintendent for review. (Attachment –  
24 EXHIBIT A)  
25

26 **Lisa Morina** asked how we accept a contract prior to a public hearing? **Vincent**  
27 **Tarantino** responded that the board is accepting the approval to submit it. **Mrs.**  
28 **Morina** asked again how would we be able to accept something without the  
29 public comment? **Mr. Tarantino** said that it is the boards prerogative to hold the  
30 contract until after the public comment. **Mrs. Morina** said that she is concerned  
31 with the fact that we need to give 30 days' notice and we need to give  
32 publication. We gave publication on Tuesday and today is Thursday. She is  
33 concerned that we are not allowing the public the opportunity to comment.  
34 **Jason Murschell** asked Scott Campbell how that would work in this situation?

1 **James Worrell** said that he took it to mean that we are voting only to submit it to  
2 the Gloucester County Executive County Superintendent for his approval. The  
3 30 days to me would mean after we receive it back from the County  
4 Superintendent, he is giving us the ok to go forward. We don't need a 30 day  
5 notice to send it to the County Superintendent. **Mr. Campbell** responded by  
6 saying that on the resolution, it states, Whereas, Section 5 of the Act requires the  
7 Boards of Education to provide a public notice prior to the renegotiation,  
8 extension, amendment or alteration of an employment contract with the  
9 Superintendent of Schools and Business Administrator. Also, it says, for the  
10 same act that you have to provide public notice of a public hearing 10 days prior.  
11 **Mr. Tarantino** said if the board has a problem that, they can pull that item and  
12 vote on it at a different time. **Mr. Worrell** said that there is nothing in the law that  
13 says we have to wait 30 days before sending it to the County Superintendent.  
14 **Mrs. Morina** then asked if we would be able to amend that contract after we get  
15 approval from the County Superintendent and after the public comment? Would  
16 we be able to amend the contract at that point? **Jason Murschell** interrupted by  
17 saying that he understands Mrs. Morina's question in that we are not approving  
18 the contract; we are approving what we are sending to the County  
19 Superintendent but once he approves it, are we able go back and make  
20 amendments to it once he approves it based on what public comment might  
21 come in? **Mr. Worrell** stated that his answer to that would be yes because we  
22 are not voting on the contract; we are voting on sending it to the County  
23 Superintendent. **Mr. Murschell** then said we would have to re-send it to him if  
24 we should amend it. **Mrs. Morina** asked in what point of the process does the  
25 Board approve the contract? **Mr. Campbell** replied that after it comes back from  
26 the County Superintendent and you have had public comment. **Mrs. Morina**  
27 then stated that by approving the recommendation to submit it, we are still  
28 allowing the public to have ample opportunity to comment on it but we didn't give  
29 them proper notice. **Mr. Tarantino** stated that you have to notify the County  
30 Superintendent whether or not you are going to hire 30 to 60 days before the  
31 termination dates. **Mrs. Morina** stated that she doesn't want to hold up the  
32 contract; she just wants to make sure that what we are doing is done properly.  
33 **Mr. Murschell** stated that since we advertised on June 21, we will have to wait  
34 until July 21 in order to approve and execute the contract but we can still send it  
35 for approval and if there is any public comment that would prompt any changes,  
36 we would have to re-submit to the County Superintendent. **Mr. Campbell** stated  
37 that you have to advertise 10 days before the actual public hearing. **Mrs. Morina**  
38 then said that we would have to revise the actual date of the board meeting. **Mr.**  
39 **Murschell** then said on July 11, we will put out the notice for the hearing date,  
40 July 21, we will have the public hearing and approve it that night. Mrs. Morina  
41 asked when there would be an opportunity to discuss the contract because she  
42 does have questions on it? Mr. Murschell responded by saying it will be  
43 discussed in executive session.  
44

1 Motion carried by unanimous roll call vote.  
2

3 **3. BOARD PRESIDENT'S REPORT** – Mr. Jason Murschell, Board President  
4

5 **Jason Murschell** stated that graduation went very well and he gave his  
6 congratulations to Susan Vernacchio and Lisa Morina on the graduation of their  
7 children from the 8<sup>th</sup> grade.  
8

9 **4. OLD BUSINESS**

10 **Scott Campbell** said the county approved the bus bids today. They are due  
11 back into the Business Office no later than 2:00 p.m. on July 6, 2011.

12 **Mr. Campbell** also stated that the work on the garage roof at Broad Street  
13 School was started this week and the trees will be tapered starting next  
14 Thursday, June 30, 2011.

15 **Lisa Morina** wanted to know if there were any changes or updates on the  
16 Paulsboro Superintendent; has his contract been settled? **Louis Fabiani**  
17 responded by saying that he was not able to attend the last meeting so he  
18 doesn't have information on that.  
19  
20

21 **5. NEW BUSINESS**

22 None at this time.  
23  
24

25 **6. CORRESPONDENCE**

26 None at this time.  
27  
28

29 **7. PUBLIC – AGENDA/NON-AGENDA ITEMS**

30 This is the time when anyone from the public who wishes to speak to the Board  
31 may do so. Please state your name, address and phone number. The Board will  
32 hear you concerns. The Board may or may not take action this evening. You will  
33 be notified either at this meeting, by letter, or telephone of any action the Board  
34 does take.  
35

36 No public comment at this time.  
37  
38

39 **8. EXECUTIVE SESSION**

40 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
41 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
42 be held for certain specified purposes when authorized by Resolution.  
43  
44

1 The Board of Education for Greenwich Township, assembled in public session on  
2 **June 23, 2011** hereby resolves than an Executive Session closed to the public  
3 shall be held on **June 23, 2011**, at **7:31 p.m.** in the Nehaunsey Middle School  
4 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for  
5 discussion of certain matters which relate to items authorized by *Open Public*  
6 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.  
7

- 8 • Matters Involving Individual Privacy
- 9 • Matters Relating to the Employment Relationship

10  
11 It is anticipated that such matter may be disclosed to the public upon the  
12 determination of the Board that applicable exception no longer applies and the  
13 public interest will no longer be served by such confidentiality.  
14

15 Motion: (Vernacchio/Worrell) to enter into Executive Session at 7:31 p.m. to  
16 discuss the following:

- 17 • Legal
- 18 • Personnel

19  
20  
21 Motion carried by unanimous voice vote.  
22

23 Motion: (Vernacchio/Worrell) to return to the Workshop Meeting at 8:05  
24 p.m.  
25

## 26 **9. LEGAL**

27  
28 Motion: (Murschell/Worrell) to approve the following:  
29

- 30 A. The approval to close the contract with the special council after receipt of  
31 the transcription of items previously required of him.  
32

33 Motion carried by unanimous roll call vote.  
34

35 \*Louis Fabiani departed the workshop meeting at 8:10 p.m.  
36

## 37 **10. PRESENTATION**

38  
39 **Terri Lewis**, Field Representative to the NJSBA, gave a brief presentation to the  
40 board members' requirements and deadlines for meeting these requirements. A  
41 meeting has been set for August 2, 2011 to go over goals and board of education  
42 evaluations.  
43

## 44 **11. ADJOURNMENT**



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9  
10  
11  
12  
13  
14

Motion: (Murschell/Worrell) to adjourn the meeting at 8:52 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary