

Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Monday, December 19, 2011, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Approval of Minutes: Regular Meeting of November 22, 2011  
Reorganization Meeting of December 8, 2011

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business  
Appointments

New Business  
Finance Report  
Education Report  
Activities Report  
Building Report

Bids Report

Open Discussion

Adjournment



**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Monday, December 19, 2011, 7:00 p.m.  
Communications Report**

- 1. Luzerne Intermediate Unit's meeting minutes of October 26, 2011.**
- 2. Janet Whipple, Cafeteria Manager, submitting her letter of intent to retire.**
- 3. Leonard Przywara, Secretary/Business Administrator of Wilkes-Barre Area School District, notification of a resolution adopted by the Wilkes-Barre Area School District concerning the assessment of a fee for the placement of student teachers by colleges/universities who utilize the Wilkes-Barre Area School District for the placement of student teachers.**
- 4. Tina Smith of Rice's Food Equipment & Consulting, Inc., thanking Don Butz, Music Teacher, for the wonderful guitar ensemble concert recently held.**
- 5. Attorney William F. Anzalone, on behalf of UNICO, thanking the Board, Mr. Parra, Mr. Amico and staff for the tremendous support in hosting the Annual All-Star Charity Game at the stadium.**
- 6. Ryan Murray, Northeastern Pennsylvania Council, Boy Scouts of America, requesting permission to hold "District Derby Day" in the Secondary Center gym.**
- 7. Barbershop Harmony Chorus requesting permission to use the Secondary Center auditorium for a concert.**
- 8. Georgia Bone, Co-Chair of the Wyoming Area Senior Parents Association, requesting permission to use the Secondary Center gym for "Donkey Basketball."**
- 9. Rebecca Jones notification of her family medical leave effective December 19, 2011.**

**Summary of Applications Received**

**Guidance Counselors – 7**

**Elementary – 5**

**Special Education - 2**

**Science – 1**

**Chemistry – 1**



**COMBINED WORK SESSION AND BOARD MEETING**  
**MONDAY, DECEMBER 19, 2011**  
**SUPERINTENDENT'S REPORT**

- **FINANCIAL AID NIGHT:** *On December 1<sup>st</sup>, a Financial Aid Program was presented by the Guidance Department in the Secondary Center Library with a Question and Answer period included. Ninth and tenth grade students along with their parents were encouraged to attend. Thanks to Mrs. Fedor and the Guidance Department.*
- **SCHOLARSHIP INFORMATION NIGHT:** *The Guidance Department held their third annual Scholarship Information Night on December 8<sup>th</sup> in the Secondary Center Library for the 2012 graduating class. The purpose of the meeting was to introduce parents and students to the general scholarship application process. Scholarships are funded by local friends and families of the Wyoming Area School District, civic and school organizations. Thanks again to Mrs. Fedor and the Guidance Department.*
- **CHRISTMAS CARD CONTEST WINNERS:** *Miranda Smith, 6<sup>th</sup> Grade student @Tenth Street and Rachel Campbell, 12<sup>th</sup> Grade student @Secondary Center.*
- ✓ *I am pleased to announce that a new County-Wide Task Force was formed called "The **Luzerne County Safe School Committee**". The goals of this Task Force are to ensure the safety and security of students and employees in Districts throughout Luzerne County. The committee will meet regularly and share safety plans, procedures and best practices and assist and support each other as emergency situations arise.*
- **SUPERINTENDENT'S NOTES.....**
- *Keystone Awards*
- *High School Feedback Reports*

*Best Wishes to everyone for a Happy Holiday Season.*



**Wyoming Area School District**  
**Combined Work Session/Regular Meeting**  
**Monday, December 19, 2011, 7:00 p.m.**  
**Treasurer's Report**

<b><u>Bank</u></b>	<b><u>Account</u></b>	<b><u>Checking Account</u></b>
<b>First National Community Bank</b>	<b>General Fund</b>	<b>8,712,684.87</b>
<b>First National Community Bank</b>	<b>Payroll Account</b>	<b>4,507.92</b>
<b>First National Community Bank</b>	<b>Cafeteria Account</b>	<b>144,628.04</b>
<b>First National Community Bank</b>	<b>Student Activities Account</b>	<b>116,353.61</b>
<b>First National Community Bank</b>	<b>Athletic Fund Account</b>	<b>18,976.30</b>
<b>Landmark Bank</b>	<b>Athletic Fund Account</b>	<b>1,935.84</b>
<b>PNC Bank</b>	<b>Energy Performance Proceeds Fund</b>	<b>30,698.71</b>
<b>PNC Bank</b>	<b>Capital Projects Fund Bank Construction Account</b>	<b>29,925.28</b>
<b>PNC Bank</b>	<b>Capital Projects Fund Bank Investment Account</b>	<b>577,424.75</b>

**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Monday, December 19, 2011, 7:00 p.m.  
Appointments**

1. Approve the appointment of \_\_\_\_\_ as school solicitor.
2. Approve the appointment of \_\_\_\_\_ as finance chairperson.
3. Approve the appointment of \_\_\_\_\_ as activities chairperson.
4. Approve the appointment of \_\_\_\_\_ as transportation chairperson.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the appointments.

Roll Call:

**Wyoming Area School District**  
**Combined Work Session/Regular Meeting**  
**Monday, December 19, 2011, 7:00 p.m.**  
**Finance Report**

1. Received the following checks:

<b><u>Don Wilkinson Agency (Oct.)</u></b>	
Earned Income Tax	52,069.28
Local State Tax	818.41
Current Per Capita	12,542.66
Delinquent Per Capita	<u>6,747.00</u>
	72,178.35
<b><u>Local Realty Transfer Tax</u></b>	
James Red O'Brien – Luzerne County	12,723.83
<b><u>Tuition for 2010-2011</u></b>	
Pittston Area School District	2,466.36
<b><u>Energy Refund</u></b>	
Comverge Enerwise Global Technologies	1,981.50
<b><u>State &amp; Federal Subsidy Taxes</u></b>	
Social Security	48,657.00
Title I – Improving Basic Programs	30,286.27
Title II – Improving Teacher Quality	7,220.27
Rental Subsidy	175,428.22
School District Special Education	<u>204,248.00</u>
Total:	465,839.76
<b><u>Refund</u></b>	
Joseph J. Joyce Associates	898.00
<b><u>Miscellaneous</u></b>	
Barbara Anzalone – Use of Auditorium	500.00
District Court 11-2-01	<u>64.65</u>
	564.65

**Wyoming Area School District  
 Combined Work Session/Regular Meeting  
 Monday, December 19, 2011, 7:00 p.m.  
 Finance Report**

**2011 Real Estate Taxes**

Carol Bardzel- (Oct.) Exeter Twp., Wyoming County	27,578.82
Thomas Polacheck – (Nov.) Exeter Borough	140,031.84
Robert Connors – (Oct.)	49,387.51
Robert Connors – (Nov.) West Wyoming Borough	123,628.22
George Miller (Nov.)	359,932.09
George Miller (July to Dec. Supplemental) West Pittston Borough	2,367.50
Wayman Smith (Nov.) Exeter Twp., Luzerne County	175,001.11
Paul Konopka (Nov.) Wyoming Borough	81,253.18

2. Approve the December payment of \$87,488.87 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2011-2012 school year.
3. Approve the December payment of \$36,505.00 to the West Side Career and Technology Center for the 2011-2012 school year.
4. Approve the payment of \$1,366.75 to Dave Amico, Facilities Manager, for hours worked beyond his shift due to the flood.
5. Approve to authorize the Secretary of the Board to advertise for the following bids for the 2012-2013 school year: football supplies/reconditioning bids/medical bids, general supplies, band supplies/equipment, music supplies, marching band, art supplies, physical education, athletic medical, nursing, janitorial supplies, science supplies, electrical/maintenance supplies, award jackets, fuel oil.

**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Monday, December 19, 2011, 7:00 p.m.  
Finance Report**

6. Approve the payment to the Luzerne Intermediate Unit for payment for ESL instructional hours for August 2011 through October 2011 in the following amounts:

Aug/Sept 2011 (total of 208.5 hours @ \$46.94) = 9,786.99

Oct 2011 (total of 193.5 hours @ \$46.94)= 9,082.89

7. Approve bid award to T.G.W. Corporation for alternate three gymnasium roof in the amount of \$288,430.00 at Secondary Center.
8. Approve recommendation by Quad Three Group to award construction contract to Panzitta Enterprises at \$600,000.00 for interior flood damage repair at Montgomery Avenue School.
9. Approve the letter of endorsement from Wyoming Area School District to the Luzerne Intermediate Unit (LIU) stating on behalf of its member school districts, Wyoming Area School District will actively work with local municipalities to submit an application for the Pennsylvania Gaming Local Share Account for Luzerne County for the Project entitled "Plains Veterans Memorial Educational Opportunity Center."

10. Approve the General Ledger Sheet:

Bill Listing:	12-16-11	440,203.17	
Prepays:	11-30-11	<u>118,847.44</u>	559,050.61
Cafeteria Account:		83,489.02	
Athletic Account:		<u>8,556.50</u>	<u>92,045.52</u>

Total: 651,096.13

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.

Roll Call:



**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Monday, December 19, 2011, 7:00 p.m.  
Education Report**

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) has been planned for the 2011-2012 school year. Anyone desiring information regarding these programs, contact Janet Serino, District Principal of Curriculum, at the District's Business Office.
  
2. Approve to ratify the appointment of the following instructors for the SAT Verbal and SAT Math classes:  
  

Kim Marchesini	SAT Verbal
Christine Rutledge	SAT Verbal
Leo Lulewicz	SAT Math
  
3. Approve the following calendar revision: due to Monday, January 2, 2012 being observed as a legal holiday, school will reopen on Tuesday, January 3, 2012.
  
4. Approve to ratify the appointment of Caroline Kudasik as Title I Computer Technician at Wyoming Area Catholic School.
  
5. Approve the appointment of \_\_\_\_\_ as Secondary Guidance Counselor.
  
6. Approve the appointment of \_\_\_\_\_ as a long term substitute teacher for Kory Lyn Angeli effective January 2, 2012 to end of the 2011-2012 school year.
  
7. Approve the revised substitute list for professional employees.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

Roll Call:

**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Monday, December 19, 2011, 7:00 p.m.  
Activities Report**

- 1. Approve the following appointments for the 2011-2012 winter season as per the collective bargaining agreement:**

<b>Joe Rovelli- Assistant Varsity Wrestling Coach</b>	<b>2,912.00</b>
<b>Stephen Mytych, Sr. – Junior High Wrestling Coach</b>	<b>2,912.00</b>
<b>Paul Johnson – Assistant Junior High Wrestling Coach</b>	<b>2,163.00</b>
<b>Bob Esposito – Volunteer for Wrestling</b>	
<b>Nate Bowden – Volunteer for Boys Basketball</b>	

- 2. Approve the following request of Georgia Bone, Co-Chair of the Wyoming Area Senior Parents Association, to hold “Donkey Basketball” in the Secondary Center gym, on April 17, 2012 from 7:00 p.m. to 9:00 p.m. Also requested is the use of the scoreboard and announcement equipment, pending approval by the building principal and athletic director.**
- 3. Approve the request of Ryan Murray, Northeastern Pennsylvania Council, Boys Scouts of America, to hold their “District Derby Day” in the Secondary Center gym, on Saturday, April 21, 2012, from 8:00 a.m. to 4:00 p.m., Set up is requested for Friday night, April 20<sup>th</sup>, pending approval by the building principal and athletic director.**

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.  
Roll Call:**

**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Monday, December 19, 2011, 7:00 p.m.  
Building Report**

- 1. Approve to ratify the request of West Pittston Borough to hold a post flood meeting in the Secondary Center cafeteria, tonight, December 19, 2011 at 6:00 p.m.**
  
- 2. Approve the request of the Barbershop Harmony Chorus to use the Secondary Center auditorium for a concert on Saturday, April 21, 2012, from 6:00 p.m. to 10:00 p.m. with a dress rehearsal on Friday, April 20<sup>th</sup>, pending approval by the building principal.**
  
- 3. Accept, with regret, Janet Boyer's letter of intent to retire effective June 30, 2012.**

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.**

**Roll Call:**

**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Monday, December 19, 2011, 7:00 p.m.  
Bids Report**

The bids for refuse/sanitation were advertised in the newspapers on the following dates listed:

Citizens Voice/Times Leader  
Monday, November 7, 2011  
Monday, November 14, 2011  
Monday, November 21, 2011

The bids were received and opened on Tuesday, November 29, 2011.

Successful Bidder

Ellsworth Disposal                      18,900.00

Unsuccessful Bidder

J.P. Mascaro & Sons  
Waste Management

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the bids report.

Roll Call: