

HARNEY COUNTY SCHOOL DISTRICT NO. 3  
BURNS, OREGON

**REGULAR SCHOOL BOARD MEETING**

**BOARD APPROVED 8/11/2020**

**TUESDAY, June 9th, 2020, 7:00 pm**

***Due to social distancing, the meeting will also be available online to the public:***

***Join Zoom Meeting: <https://zoom.us/j/92615581641>***

In Attendance			
	OPEN, Chair	x	Rob Frank, Board Member
x	Nanci Norris, Vice Chair	x	Dan Winn, Board Member
x	Doug Gunderson, Board Member	x	Steven Quick, Superintendent
x	OPG Business Manager		

**CALL TO ORDER**

**ROLL CALL**

1. Determine a Quorum
2. Pledge of Allegiance
3. Public comments - Written Comments Received

**No public comments.**

**APPOINTMENT OF NEW BOARD MEMBER**

- Interview Board Members
- Appoint Board Member
- Swear in New Board Member

**Rob Frank made a motion to appoint Chad Boyd as a new board member, Dan Winn seconded; the motion failed with a 2-2 vote.**

**Doug Gunderson made a new motion to appoint Randy Fulton as a new board member, Nanci Norris seconded; the motion failed with a 2-2 vote.**

**The board decided to repost the opening and appoint a new board member at the August board meeting.**

**CONSENT AGENDA**

4. Meeting Agenda Approval
5. Minutes from the following meeting(s):
  - May 12, 2020 Regular Board Meeting
  - May 12, 2020 Budget Committee Meeting #1
  - May 13, 2020 Budget Committee Meeting #2
  - May 26, 2020 Budget Committee Meeting #3
  - May 28, 2020 Special Board Meeting
  - June 2, 2020 Budget Committee Meeting #4
6. Review May 2020 Financial Reports and Bills
7. Non-Represented Contracts
  - Burns, Son - HMS Principal
  - Hunter, Megan - Monroe Principal/Student Services Director
8. Extra Duty Contracts
  - BHS

➤ HMS/Slater

Doug Gunderson made a motion to approve the Consent Agenda as presented, Dan Winn seconded; with 3 votes in favor and Rob Frank voting against, the motion passed.

## REPORTS & PRESENTATIONS

9. School/Student Services/Tech Reports – Included in Board Packet

➤ Joe Hallums - High Desert ESD, Emergency Operation Plan

Joe Hallums from High Desert ESD, introduced himself as assisting the district with the emergency plan that should be in place by fall.

➤ Debi Lorence - Slater Principal

Debi Lorence, Brandi Fulton, and Stephanie Lardy updated the board on Slater's end of the year visits with families, focusing on next school year, and how they helped create closure for the end of the year. Debi presented a video to the board and said she plans on working hard with staff, students, parents, and others to make the school the best it can be.

10. Superintendent's Report

- ➔ Kudos to the staff that went outside of their job description and ended the "non-traditional" school year well.
- ➔ Stephanie Lardy & Brandi Fulton are updating the safety/emergency operating plans for each building.
- ➔ The budget committee approved the budget and the budget hearing will be Tuesday, June 16th, 2020 at 6pm for the board to approve.
- ➔ ODE issued COVID-10 guidelines that the admin team will be reviewing in order to submit a plan on how to open for the 20-21 school year.
- ➔ There are a few more teacher openings in the district: BHS Math and HMS Science or Math.

## ACTION ITEMS

11. Donations

Jazmyn Elliott	BHS Music Program - Flute	\$100.00
Dick & Shirley Carter	CFRC	185.00
Dave & Debbie Mues	CFRC	185.00
Harney Electric Cooperative, Inc.	CFRC	10,000.00
CoBank, ACB	CFRC	10,000.00

Rob Frank made a motion to approve the Donations as presented, Dan Winn seconded; the motion passed unanimously.

12. Cyber Liability Insurance

Doug Gunderson made a motion to approve the Cyber Liability Insurance as presented, Rob Frank seconded; the motion passed unanimously.

13. Personnel

➤ New Hire(s):

- Son Burns - HMS Principal
- Kraelyn Christman - Slater Teacher

Rob Frank made a motion to approve the New Hires as presented, Doug Gunderson seconded; the motion passed unanimously.

➤ Resignation(s):

- Tyler Waggoner - BHS Ag/FFA Teacher

**Rob Frank made a motion to approve the Resignation as presented, Dan Winn seconded; the motion passed unanimously.**

14. District School Board Organizational Business
  - Appointment of Steve Quick as the District Clerk, Chief Administrative Officer and Budget Officer;
  - Appoint Steve Quick as School District Agent dealing with federal and state government;
  - Appoint Cara Wilber, with Oster's Professional Group (OPG) as Business Manager;
  - Authorize facsimile signatures for Steve Quick and Cara Wilber for District checks (ORS 328.445);
  - Establish Fidelity Bonds on Steve Quick, \$100,000;
  - Designate Steve Quick and Cara Wilber as custodians of all School District Funds for Harney County School District #3 (ORS 328.441);
  - Appoint the Harney County School District #3 Board of Directors as the Contract Review Board;
  - Designate the Burns Times-Herald as the Official Newspaper for the District;
  - Appoint PACE (Property and Casualty Coverage for Education) as the District Insurance Company and Field-Waldo Insurance Agencies, Inc., as the agent of record;
  - Appoint Solutions CPAs, PC as District auditors;
  - Designate U.S. Bank, the Local Government Investment Pool, Bank of Eastern Oregon, Umpqua Bank and Wells Fargo Bank as depositories.

**Dan Winn made a motion to approve the District School Board Organizational Business as presented, Rob Frank seconded; the motion passed unanimously.**

#### **DISCUSSIONS &/OR NEW BUSINESS**

15. Board Meeting dates for next year
  - **The board agreed to keep the 20-21 meeting dates the 2nd Tuesday of each month, but changed all meetings to 6:00 pm.**
  - **The board agreed to a work session on Tuesday, June 30th at 6:00 pm to work on next year's superintendent evaluation with OSBA's Renee Sessler, as well as a new resolution for the November bond.**
16. November Bond
  - **Steve Quick has all the notes from each building's admin.**
  - **42% approved the May bond without advertising it, so after adding a few adjustments, to make sure it is exactly what the board wants to present to voters, we should stand a good chance of passing the bond.**
17. Board Policies – First Read
  - Policy GBL - Personnel Records
  - Policy GBLA - Disclosure of Information
  - Policy GBN/JBA - Sexual Harassment (replace old with new version)
  - Policy JBA/GBN - Sexual Harassment Version 2 (replace old with new version)
  - Policy JHH - Student Suicide Prevention

→ **Will move to a second read at the regular board meeting in August.**
18. Board Policies – Administrative Regulations Updated - Review Only
  - Policy GBN/JBA-AR - Sexual Harassment Complaint Procedure
  - Policy IGBAH-AR - Special Education-Evaluation and Eligibility Procedures

- Policy JBA/GBN-AR - Sexual Harassment Complaint Procedure Version 2 (will be implemented upon passage of the updated policy)

→ Will move to a second read at the regular board meeting in August.

#### **BOARD REQUESTS & REPORTS**

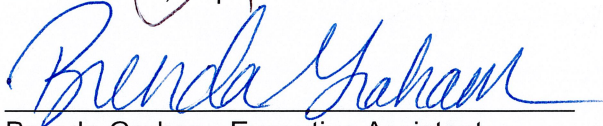
- Nanci Norris asked Rob Frank if he found the ORS he talked about at the last executive session regarding personnel.

#### **ADJOURNMENT**

The meeting adjourned at 8:36 pm.

Attest:

  
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Steve Quick, Superintendent

  
\_\_\_\_\_  
Brenda Graham, Executive Assistant