

**COMMITTEE FOR SHARED SERVICES**

**November 16, 2020**

**Held Remotely Via Google Meet**

**5:00 P.M.**

**MINUTES**

- PRESENT:** Barkhamsted Donna Farr  
Colebrook Amy Gardner, Treasurer/Secretary  
Hartland Michelle Ferrari, Vice-Chairperson/Secretary  
Regional #7 Theresa Kenneson, Chairperson  
Shared Services Quentin H. Rueckert, Executive Director
- ABSENT:** Norfolk Gordon Anderson  
Superintendents' Council Judith Palmer, Sup't-Regional #7

**1. MEETING CALL TO ORDER:**

Chairperson Kenneson called the meeting to order at 5:01 p.m. The meeting was held via teleconference due to the coronavirus.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF October 19, 2020, meeting:**

**MOTION** by Amy Gardner, seconded by Donna Farr, to accept the minutes as presented.

In favor: Theresa Kenneson, Donna Farr, Amy Gardner and Michelle Ferrari  
Opposed: None  
Abstained: None

#### **4. DIRECTOR'S REPORT:**

Quentin Rueckert reported that Shared Services continues to support all of our member districts through the constantly changing landscape of the pandemic. So far, we have been fortunate not to have any outbreaks of COVID-19. We have navigated several isolated incidents and the protocols we have in place in each district are working.

There has been the resignation of educational assistant, Bruce Miller, after many years of service to Regional #7. Bruce retired/resigned from the LINKS room.

Shared Services staff in all our buildings are preparing for whatever happens depending on what learning model we may have to work from. Hopefully we will all stay in school.

Details in the negotiations with the Shared Services Teachers Association are still being worked out with regard to salary and steps.

Quentin reported that Shared has hired a speech and language pathologist for Barkhamsted School.

He also reported that the Shared Services' COVID-19 office protocols with rotation of staff was going well.

#### **5. SUPERINTENDENTS' COUNCIL REPORT:**

Judy Palmer could not attend so she shared through Quentin that the area superintendents continue to meet every Tuesday and the main topic continues to be COVID-19. There have been six cases in the high school community and the district has done extensive contact tracing for each case. There has been no connection between cases. Judy will continue to monitor and maintain diligence. New Hartford has had one case as well as Hartland. No other cases have been reported so far.

The Litchfield County Superintendents Association met with the Commissioner on Friday. There is no support for the government to shut down schools as they seem the safest place to be. Shutting down will remain a local decision at this point.

Each case of COVID-19 at Regional #7 has been contracted outside of school. The school system is going more than the extra mile to protect others with each case. Parents can choose distance learning if they are uncomfortable sending their children to school.

6. **CORRESPONDENCE:**

None

7. **OLD BUSINESS:**

None

8. **NEW BUSINESS:**

- a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Amy Gardner.
- b. Quentin presented his Proposed Focused Goals for the year.

**MOTION** by Michelle Ferrari, seconded by Amy Gardner, to approve the Proposed Focused Goals.

In favor: Theresa Kenneson, Donna Farr, Amy Gardner and Michelle Ferrari  
Opposed: None  
Abstained: None

9. **OTHER:**

Amy Gardner asked about the coronavirus relief funds and if Shared Services receives any. Quentin explained Shared Services' role in the grant application process for different grants and that Shared Services itself is not eligible for coronavirus relief funds like the schools are.

10. **PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

**MOTION** at 5:29 p.m. by Donna Farr, seconded by Amy Gardner, to adjourn the meeting.

In favor: Theresa Kenneson, Donna Farr, Amy Gardner and Michelle Ferrari  
Opposed: None  
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 1-25-2021