

**Colebrook School Board
Meeting Minutes**

Date	11/5/19
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principal		SAU Members			
P	John Falconer	P	Nathan Lebel	P	Kim Wheelock	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene			P	Cheryl Covill
E	Brian LaPerle	P	David Gales				
P	Michael Pearson						

Public in Attendance: Ron Patterson, Alex Stewart

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm by John Falconer	
2.	<p>Agenda Adjustments:</p> <ul style="list-style-type: none"> Public Infrastructure Grant – Ron Patterson to notarize for all school board members B. Beasley seeking permission to purchase a Charter Academy seat addition for a 9th grader. 	
3.	<p>Hearing of the Public:</p> <ul style="list-style-type: none"> To withdraw and expend up to \$12,682 from the Building Expendable Trust Fund to purchase and install additional surveillance cameras. <p><u>J. Falconer / D. Gales</u> motion to withdraw and expend up to \$12,682 from the Building Expendable Trust Fund to purchase and install additional surveillance cameras.</p> <ul style="list-style-type: none"> Ron Patterson notarized the Public Infrastructure Grant Alex Stewart spoke asked the board to review the Social Media Policy because he would like to place school chorus and to post video online by signing into Tik-Tock. 	Vote: Motion Carried
4.	<p>Reading of the Minutes:</p> <p><u>D. Greene / C. Hamelin</u> motion to accept Colebrook Board</p>	Vote: Motion

	<p>Mtg. for 10/15/19 with the following corrections:</p> <ul style="list-style-type: none"> ❖ Item 6 – K. Wheelock <ul style="list-style-type: none"> ➤ Chgd 52 days to 33 days ➤ Removed and having problems with ➤ Re-worded to say 52 teachers subs ❖ Item 19 New Business <ul style="list-style-type: none"> ➤ C. Hamelin / D. Greene motion – chgd nomination from to nomination of 	Carried
5.	<p>Special Reports:</p> <ul style="list-style-type: none"> • None 	
6.	<p>Principal’s Report: Kim Wheelock</p> <ul style="list-style-type: none"> • Principal Activities 10/14 – 11/2 <ul style="list-style-type: none"> ❖ Grant Mtg. at WMHS ❖ Collaborative Mtg. ❖ Staff chart ❖ IEP Mtgs. ❖ Middle school team Mtg. ❖ SAU 7 Grant Mtg. ❖ Safety Mtg. ❖ Admin. Mtg. ❖ MTSS Mtg. ❖ Analyze Study Island Data ❖ Title 1 para interviews ❖ Classroom walkthroughs ❖ Teacher absences data ❖ Mtg. with Glen Lucas and Jessica Falconer ❖ Budget work • Upcoming <ul style="list-style-type: none"> ❖ Colebrook School Board Mtg. 11/5 ❖ Faculty Mtg. ❖ Columbia School Board Mtg. 11/6 ❖ Veteran’s Day Assembly ❖ Special education IEP Mtg. ❖ Collaborative Mtg. ❖ Budget work • Building & Grounds <ul style="list-style-type: none"> ❖ Glen Lucas suggested option #5 with parking modification for snow machines ❖ Fire drill 10/22 ❖ Water leaking in gym foyer ❖ Fog machine at dance caused fire alarm • Student Activities <ul style="list-style-type: none"> ❖ Soccer playoff games ❖ 9 – 12 pictures ❖ Spirit week ❖ Painted Pumpkin Project ❖ College presenter 	

	<ul style="list-style-type: none"> ❖ Red Ribbon week • Student Enrollment <ul style="list-style-type: none"> ❖ K. Wheelock updated the board with enrollment numbers at the 11/5/19 Mtg. • Curriculum, Instruction, and Assessment <ul style="list-style-type: none"> ❖ Study Island analysis of use ❖ Star Assessment data teams Mtg. this month • Discipline Data <ul style="list-style-type: none"> ❖ K. Wheelock updated the board with the discipline data at the 11/5/19 Mtg. • End of Quarter 1 Data <ul style="list-style-type: none"> ❖ K – 8 high honors (11) ❖ K – 8 honors (20) ❖ K – 8 failures (36) <ul style="list-style-type: none"> ➤ failing one subject (26) ➤ failing two or more subjects (10) ❖ 9 – 12 high honors (25) ❖ 9 – 12 honors (21) ❖ 9 – 12 failures (30) <ul style="list-style-type: none"> ➤ failures one subject (13) ➤ failures two or more subjects (17) • Discussed a student proposal for snow machines to/from school. The Business Administrator asked the Board to wait on this until she had an opportunity to walk the field with Carl <ul style="list-style-type: none"> ❖ This was placed on hold until the next Mtg. <p><u>Student Council Report:</u></p> <ul style="list-style-type: none"> • None 	
7.	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> • Soccer teams wrapped up the season with the Boys losing to Woodsville in overtime in the quarterfinals and the Girls losing to Portsmouth Christian Academy. • Devon Phillips has started her position as the School Nurse. • Paula Doylan – Special Para – Title 1 position and working with Tina for the necessary documents. • K. Wheelock spoke on the Collaborative Mtg. held in Pittsburg and the focus was working on a master schedule for A day and B day. This would be 4 courses and A day and 4 different courses on B day. The courses would alternate from each week. Work with the teachers schedule with times on each course. 	
8.	<p>Business Administrator's: Cheryl Covill</p> <ul style="list-style-type: none"> • Safety School Committee met last week and talked on the Alice Training and how D. Gorman and M. Fiorantino were the previous organizers so need to look at some grants to elect new ones. • Professional Development Day will set a day in January 2020. <ul style="list-style-type: none"> ❖ Sometime in December having the 45th Parallel, Fire 	

	<p>Dept. and finding staff that are interested in the training</p> <ul style="list-style-type: none"> ❖ Implement a program for students so they are aware of what happens in an emergency situation. • C. Covill mentioned if the school stays with Health Trust Insurance there will be an increase of 15.2%. ❖ C. Covill will be putting this out to bid. 	
9.	<p>NH School Board Association Business: John Falconer</p> <ul style="list-style-type: none"> • Keep checking emails • Delegate Assembly is 3rd Saturday in January 	
10.	<p>Co-Curricular Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • None 	
11.	<p>Building Committee: Craig Hamelin</p> <ul style="list-style-type: none"> • None 	
12.	<p>Policy Committee Report: Deb Greene</p> <ul style="list-style-type: none"> • Review of the following policies: <ul style="list-style-type: none"> ❖ KD – School District Social Media Websites ❖ KD – R – School District Social Media Websites – Regulations & Administrative Procedures ❖ GBEBD – Employee Use of Social Networking Websites 	
13.	<p>Support Staff Committee Report: Michael Pearson</p> <ul style="list-style-type: none"> • Need to set a date for a Mtg. • B. Beasley mentioned they need to establish per conference election on Support Staff Union. 	
14.	<p>Negotiations Committee Report: John Falconer</p> <ul style="list-style-type: none"> • None – Teacher Contract Review at the end of this Mtg. 	
15.	<p>Curriculum Committee Report: David Gales</p> <ul style="list-style-type: none"> • None 	
16.	<p>Technology Committee Report: David Gales</p> <ul style="list-style-type: none"> • None 	
17.	<p>Regional Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • B. LaPerle group has not met and B. Beasley; group will meet on 11/7/19 @ 6:00 p.m. in Stewartstown. • B. Beasley mentioned the NH Dept. of Justice is making some adjustments on the Interstate Committee Compact Agreement on how the voting structure was adopted. 	
18.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Drainage Ditch <ul style="list-style-type: none"> ❖ B. LaPerle, C. Covill along with other community members met with the Colebrook Board of Selectmen on 10/21/19. The school brought maps in documentation to show and the result was the Town 	

	<p>was going to get this done.</p> <ul style="list-style-type: none"> • Back lawn at SAU 7 building <ul style="list-style-type: none"> ❖ B. Beasley mentioned during the recent heavy wind storm a tree has come down and is laying on the house by the SAU 7 office. ❖ David Lawton will be contacted to remove the tree. 	
<p>19.</p>	<p>New Business:</p> <ul style="list-style-type: none"> • Bussing request <ul style="list-style-type: none"> ❖ C. Covill received 2 request on walking distance <ul style="list-style-type: none"> ➤ Parent around Northern Tire – Vet area on picking up students ➤ Apt. building on 145 – picking up students ➤ Bus driver Kathy Samson said this would add 5 to 10 minutes more to her schedule. ➤ Board asked if started to pick up students from different areas then they need to do this for everyone and what the cost would be and how many students are they talking about. ❖ Board decided to table the 2 request and to place on next Mtg. agenda under Unfinished Business. • CA Building – Next steps <ul style="list-style-type: none"> ❖ What would the cost be on moving the SAU 7 office into the CA building? <ul style="list-style-type: none"> ➤ Place on next Mtg. agenda under Unfinished Business. ❖ D. Gales talked about turning the building into Low income or Elderly Housing. <ul style="list-style-type: none"> ➤ Lite discussion on this topic ❖ Have Daniel Hebert do a walk through the CA building to get a rough estimate of what the cost would be for whatever the CA building future is. • More book shelves in the Library - do they need more, where does this stand? • Review of Area Agreement <ul style="list-style-type: none"> ❖ B. Beasley read the changes that were made within the agreement. <p><u>J. Falconer / D. Greene</u> motion to accept The Colebrook – Columbia Authorized Regional Enrollment Area Plan Between The School Districts of Colebrook and Columbia with the changes B. Beasley mentioned.</p> <ul style="list-style-type: none"> • Policies: <ul style="list-style-type: none"> ❖ KD – School District Social Media Websites ❖ KD – R – School District Social Media Websites – Regulations & Administrative Procedures ❖ GBEED – Employee Use of Social Networking Website <ul style="list-style-type: none"> ➤ B. Beasley read the above policies aloud to 	<p>Vote: Motion Carried</p>

	<p>everyone.</p> <ul style="list-style-type: none"> ➤ A lot of discussion on the policies and B. Beasley spoke on how each policy and how this would affect the school. ➤ Justin Falconer would create the webpage and K. Wheelock will be able to monitor it. <p><u>C. Hamelin / D. Gales motion to accept KD, KD-R, & GBEBD policies as 1st and 2nd reading.</u></p> <p><u>C. Hamelin / N. Lebel motion to adopt and accept the KD, KD-R & GBEBD policies.</u></p> <ul style="list-style-type: none"> • 20 – 21 Budget Discussion <ul style="list-style-type: none"> ❖ C. Covill spoke on the budget and reviews the key points. ❖ The cost of everyone with Health Insurance is roughly \$84,000. ❖ C. Covill will get quotes on purchasing a small bus which will be handicap assessable. • Charter Academy – 9th grader <ul style="list-style-type: none"> ❖ The 4 seats in the budget are filled, will purchase from Woodsville. <p><u>J. Falconer / D. Gales motion to purchase the Charter Academy seat for the 9th grader.</u></p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
20.	<p>Other Business:</p> <ul style="list-style-type: none"> • None 	
21	<p>Information:</p> <ul style="list-style-type: none"> • None 	
22.	<p>Meetings:</p> <ul style="list-style-type: none"> • SAU #7 Fall Board Mtg. – Thursday, 11/14/19 @ 6:00 p.m. in Pittsburg. • Colebrook School Board Mtg. – Tuesday, 11/19/19 @ 7:00 p.m. 	
23.	<p>Adjournment:</p> <ul style="list-style-type: none"> • J. Falconer / C. Hamelin motion to adjourn the mtg. at 8:55 p.m. 	<p>Vote: Motion Carried</p>
24.	<p>Teacher Contract Review – following the Mtg.</p>	

Respectfully Submitted,
Dorothy Uran
Recording Clerk