



Board of Trustees
July Regular Meeting Minutes
July 21, 2014

Dr. Lillian Hamer, REACS Board Chairperson called the meeting to order and welcomed everyone to the July Regular Meeting at 6: 45 PM on July 21, 2014.

Chairperson Hamer requested verification from the members present of "The Notice of Meeting" sent to the members of the board via email. Each member noted the proper notification was received.

Pursuant to the NY State Public Meetings Law, the public notice of meeting was provided in the following manner thus the law's requirement of media and public notice:

Public Posting at REACS Office
REACS Website

Chairperson Hamer called upon Sylvia Fairclough-Leslie, Secretary of the Board of Trustees to call the roll of gage board.

Members present: Dr. Lillian Hamer, Marcia Anglin, Sylvia Fairclough-Leslie, Damian Benons, Ron Wilson, Alicia Doctor, Chene Williams, Kamla Sandiford

Members absent: Lorraine Stephens

Also present: Mike Estep. He was given the rights of the floor to speak during the meeting by common consent.

The Board reviewed and approved the minutes from the June 18, 2014 Regular meeting with necessary corrections by common consent.

Chairperson Hamer offered an opportunity for any questions from the public.

Parent present questioned the additional space for 2014-15 school year. Dr. Hamer shared the potential new location in response.

Chairperson Hamer called for the approval of the agenda for the meeting. The agenda was approved by common consent.

Chairperson Hamer introduced Dorian Brown to the Board as a candidate for Office Assistant.

Chairperson Hamer called for reports from the following:

1. PTO Report

Election results - Alicia Doctor, President
Clarita Thomas, 1st Vice President
Erika Cooper, 2nd Vice President
Stephanie Poole-Kennedy, Treasurer
Zulekha Griffith, Secretary

Mr. Benons made a motion to elect Ms. Alicia Doctor to the REACS Board as the parent member for a 1 year term. Ms. Fairclough-Leslie seconded the motion. All were in favor.

2. Committee Reports

A. Academic committee - Ms. Williams reported that work continues on the PreK curriculum Charter office acknowledged receiving Charter Revisions.

B. Finance committee - Ms. Anglin provided update on the 2014-15 Budget to include a new compensation package for Melissa Graham.

Ms. Fairclough-Leslie made a motion to approve the 2014-15 budget. Ms. Doctor seconded the motion. All were in favor.

C. Personnel committee - The following candidates were approved for hire:

Kiersten Bortell, teacher
Laquinta Brown, teacher
Sheana Joseph, teacher

Dorian Brown, Office Assistant

The Executive Committee continues to interview candidates for the Assistant Principal's position. REACS Staff and Board Professional Development Retreat scheduled for August 21-22, 2014

D. Fundraising committee - no report

Next regular meeting is scheduled for Monday, August 18, 2014 at 6:30 PM.

Regular meeting was adjourned by common consent.

Executive session followed.

Respectfully submitted

Sylvia Fairclough-Leslie
REACS Board Secretary



Board of Trustees October Regular Meeting Minutes October 20, 2014

Dr. Lillian Hamer, REACS Board Chairperson called the meeting to order and welcomed everyone to the July Regular Meeting at 6: 40 PM.

Chairperson Hamer requested verification from the members present of "The Notice of Meeting" sent to the members of the board via email. Each member noted the proper notification was received.

Pursuant to the NY State Public Meetings Law, the public notice of meeting was provided in the following manner thus the law's requirement of media and public notice:

Public Posting at REACS Office

REACS Website

Chairperson Hamer called upon Sylvia Fairclough-Leslie, Secretary of the Board of Trustees to call the roll.

Members present: Dr. Lillian Hamer, Marcia Anglin, Sylvia Fairclough-Leslie, Damian Benons, Ron Wilson, Alicia Doctor, Chene Williams, Kamla Sandiford, Lorraine Stephens

Members absent: none

Also present: Dr. Calvin Rice, CEO, Dr. Lena Richardson, Principal, Mr. Derrick Dunlap, Assistant Principal, Ms. Tawanna Muniz, Business and Operations Manager. They were given the rights of the floor to speak during the meeting by common consent.

The Board reviewed and approved the minutes from the July 21,2014 Regular meeting with necessary corrections by common consent.

Chairperson Hamer offered an opportunity for any questions from the public.

Chairperson Hamer called for the approval of the agenda for the meeting. The agenda was approved by common consent.

Parents who were present asked several questions regarding the start of the 2014-15 school year. The members of the board and the school staff responded to the questions and concerns.

Chairperson Hamer called on Dr. Rice to present reports from the following:

1. Ms. Tawanna Muniz, Business and Operations Manager.

32 UPK seats filled

Smart boards are installed and there laptops at the annex
Bussing issues are resolved
9/18/14 School Food Inspection had no findings
Budget is in line with projections

2. Dr. Lena Richardson, Principal

Testing - The Terra Nova was completed and sent out fir scoring and the Fountas & Pinnell as well as the Go Math testing results will be available to parents prior to Parent Teacher Conferences on Nov. 13, 2014
Character Day Parade on 10/30/14
Extended Support for Grades 3-5 to start on 10/21/14

3. PTO Report

PTO Folders - money collection process
Candy sale
Classroom Parents

2. Committee Reports

A. Academic/Personnel committee - Attachment

Ms. Williams reported that there is a Grade 3 vacancy, One Teacher's Assistant, & Guidance Counselor.

B. Finance committee - Ms. Anglin that we are spending within the budget and will look into getting smart boards for Grade one

D. Fundraising - no report

Dr. Rice provided updates on facilities including the need for an additional custodian at the annex, construction at the annex, Expansion plan to include Middle School.

Next regular meeting is scheduled for Monday, November 17, 2014 at 6:30 PM.

Regular meeting was adjourned by common consent.

Executive session followed.

Respectfully submitted
Sylvia Fairclough-Leslie
REACS Board Secretary



Board of Trustees
October Meeting Agenda
November 17, 2014

Welcome	Dr. Lillian Hamer Chair
Verification of Public Notice of Meeting	Tawanna Muniz
Roll Call	Sylvia Fairclough-Leslie Secretary
Public Comments/Questions	Dr. Lillian Hamer
1. Agenda Approval	Dr. Lillian Hamer
2. Minute Review/Approval October, 2014 - September Regular Meeting	
3. CEO Report	Dr. Calvin Rice
A. Business and Operations Manager Report - July 1 – October 2014 Summary Financial Overview	Tawanna Muniz
B. Principal Report	Dr. Lena Richardson
C. Facility Update	Dr. Calvin Rice
4. Committee Reports	Dr. Lillian Hamer
5. Adjournment	
6. Executive Session [if required]	Dr. Lillian Hamer

Rochdale Early Advantage Charter School Board of Trustees

Board Meeting November 17, 2014

Dr. Lillian Hamer, REACS Chairperson, called the meeting in order and welcomed everyone to the November Regular Board Meeting of the Board of Trustees at 6:50pm on November 17, 2014.

Chairperson Hamer requested verification of public notice and it was acknowledged by Tawanna Muniz. Pursuant to the NYS Public Meeting Law the public notice of meeting was provided in the following manner thus meeting the Law's requirement of media and public notice: Public posting at REACS office and REACS Website

Roll call of members present verified by signature: Dr. Lillian Hamer, Chairperson; Mrs. Chene Williams, Vice- Chairperson; Dr. Calvin Rice, Chief Executive Officer; Alicia Doctor, Ron Wilson, Kamla Sandiford. Board members absent: Sylvia Fairclough-Leslie, Marcia Anglin, Lorraine Stephens, Damian Benons.

Also present: Dr. Lena Richardson, School Leader; Tawanna Muniz, Business and Operations Manager. They were given the rights to speak during the meeting by common consent.

Chairperson Hamer reported the minutes for October and September 2014 will not be reviewed this meeting and will be reviewed in the December Board Meeting.

Chairperson Hamer called for the approval of the agenda for the meeting with aforementioned changes. The agenda was approved by common consent.

Chairperson Hamer called on Dr. Rice (CEO) to present reports:

Tawanna Muniz – Business Operations Report (see attachment)

Financial Summary for period ending October 31, 2014

Financial records for school year 2013/2014 audited by MBAF (Certified Public Accountants and Advisors). MBAF reported a clean audit with no discrepancies.

Dr. Lena Richardson- Principal Report

Teva Nova Update

Character Day Parade 10/30/2014

Professional Development 11/4/2014

Picture Day – 11/7/14, 11/10/14; Make-up 11/14/14

Holiday Show- York College

Facility Update- Air quality report taken (see attached) deemed air quality in building is not hazardous- "better than air outside" as reported by the examiner

Committee Reports: (see attached)

Personnel Committee presented to the Board to hire Danielle Perillo, Special Education Teacher, Kindergarten and Deborah Jack Hermitt, Pre-K School Aide. Board approved by common consent

PTO – Alicia Doctor, PTO President

Goal to fund \$3500 for Smart Board and parent volunteers are necessary for holiday show.

Discussed changes to contracts to consultants Mike Estep and Daniel Pasek. Board will approve contracts once necessary changes are acknowledged and modified.

Meeting adjourned at 7:45pm followed by Executive Session.

Respectfully submitted,

Dr. Lillian E. Hamer, REACS Chairperson



"Yes We Can"
"Reaching for the Stars"

The Rochdale Early Advantage Charter School (REACS)
122-05 Smith Street (Corner of Baisley Blvd.)
Administrative Wing of New Jerusalem Baptist Church
Jamaica, New York 11434
Telephone #: 1(718) 978-0075/Fax #: 1(718)978-0110
Website: www.reacschool.com
Dr. Lena Richardson, Principal
Dr. Calvin Rice, Chief Executive Officer
Dr. Lillian Hamer, Chairperson of the School Board

School Board Meeting
Monday, November 17, 2014
7:00 p.m.
Dr. Lena Richardson, Principal

Topics

1. Terra Nova Update
 - Grades: K, 3, 4, & 5 – results will be distributed week of November 17th
 - Grades: 1 & 2
2. Character Day Parade at Both Sites – October 30th – 9:00 a.m. & 2:00 p.m.
 - Annex – 2:00 p.m.
 - Parents lead parade with School Banner
 - Strong Parent Participation
 - Main Building – 9:00 a.m.
 - Student Leaders (fifth graders) lead with School Banner
 - Parent Participation
3. Professional Development – November 4th
 - Presentations – Literacy and Go-Math
 - Independent Understanding by New Teachers
4. Picture Day – Both Sites – November 7th & 10th – Make up November 14th



Board of Trustees
October Meeting Agenda
December 22, 2014

Welcome	Dr. Lillian Hamer Chair
Verification of Public Notice of Meeting	Tawanna Muniz
Roll Call	Sylvia Fairclough-Leslie Secretary
Public Comments/Questions	Dr. Lillian Hamer
1. Agenda Approval	Dr. Lillian Hamer
2. Minute Review/Approval November, 2014 - September Regular Meeting	
3. CEO Report	Dr. Calvin Rice
A. Business and Operations Manager Report	Tawanna Muniz
- Financial Summary Overview November 2014	
B. Principal Report	Dr. Lena Richardson
C. Facility Update	Dr. Calvin Rice
4. Committee Reports	Dr. Lillian Hamer
5. Adjournment	
6. Executive Session [if required]	Dr. Lillian Hamer

Business & Operations Report December 22, 2014

Muniz

Operations-

- 239 Students are registered at REACS.
- 155 Main building
84 Annex Building
- 36 Pre-K students are registered. We are currently filled to capacity
- We will start accepting applications for the 2015-16 school year on Monday, January 5th. Parents will be able to apply on the DOE website, our REACS website and in person at both locations. Application deadline
- New Time clocks for REACS staff. Starting in the New Year, All staff will swipe in and out electronically daily. The time clock is linked to the ADP payroll.

Annex location-

- The mobile smart board has been delivered for the annex building. The installation will take place on 12/23/2014.
- Surveillance. We have 13 cameras installed at the annex building. The security has access in the lobby to see all areas in and around the building.

Finance-

- Budget vs. Actual attached. We are still in balance of the budget.

Tawanna Muniz

Business & Operations Manager



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Website: www.reacschool.com
Dr. Lena Richardson, Principal
Mr. Derrick Dunlap, Assistant Principal
Dr. Calvin Rice, Chief Executive Officer
Dr. Lillian Hamer, Chairperson of the School Board

School Board Meeting
Monday, December 22, 2014
7:00 p.m.
Dr. Lena Richardson, Principal

Topics

1. Review/Board Adoption of *The Rochdale Early Advantage Charter School Code of Conduct*
2. Data/Incident Report
3. Grades One/Two Terra Nova results arrived on December 22, 2014 and will be distributed to parents on December 23, 2014
4. Graduation & Senior Events - Dates and Times
 - Pre-K – June 23rd, 2015 at 9:00 a.m.
 - Kindergarten – June 18, 2015 at 9:00 a.m.
 - Grade 5 – June 24th at 6:00 p.m.
 - Grade 5 Senior Trip – June 17, 2015
 - The Spirit of New York
 - The Lion King
 - Grade 5 Senior Prom – June 19, 2015 at 6:00 p.m.
 - Last Day of School – Friday, June 26, 2015