

Stewartstown School Board Meeting Minutes							
<b>Date</b>		August 3, 2020					
<b>Time</b>		4:15 p.m.					
<b>Location</b>		Stewartstown Community School Multi					
<b>Chairperson</b>		Philip Pariseau					
Attendance							
Attendance Legend: <b>P</b> – Present at SCS <b>A</b> – Absent							
School Board Members				Principals		SAU Members	
A	Jamie Boire	P	Philip Pariseau	P	Jennifer Mathieu	P	Debra Taylor
P	Betsy Gray					P	Cheryl Covill
<b>Public in Attendance: None</b>							

Philip opened the meeting at 4:15 pm. He asked for Adjustments to the Agenda and noted that no members of the public were present.

**Adjustments to the Agenda:** None

**Hearing of the Public:** Debra Taylor presented a request from Ashley & George Hodge for their children to continue to attend Stewartstown Community School while they are temporarily living in Colebrook due to the quick sale of their home. They are planning to build a new home in Stewartstown this fall.

B. Gray/P. Pariseau: To allow the children to stay in Stewartstown Community School.  
VOTE: UNANIMOUS YES

**Reading of the Minutes:**  
Stewartstown Board Meeting of July 6, 2020

B. Gray/P. Pariseau: To accept the minutes of July 6, 2020 as presented.  
VOTE: UNANIMOUS YES

**Special Reports:** None

**School Administrator’s Report – Jennifer Mathieu**

1. Unfortunately, we have had to relist the Title I Teacher Opening. We had an interview and it went very well, but after the candidate researched moving from Connecticut to live here, she felt it wasn’t going to be feasible. I’m keeping my fingers crossed that someone else comes along quickly.
2. We have a great team of motivated folks working on plans for reopening in the fall.
3. Once again, Pittsburg has scheduled the opportunity for our 8<sup>th</sup> graders to attend their first block classes of Tech Ed and Health for this coming school year.
4. There is concern surrounding the use of this building for the September primary and November election, especially since we will have to relocate the 7<sup>th</sup> grade classroom in the MPR in order to adhere to guidelines set forth by the governor for reopening school.
5. Kathleen recently learned that Yankee Candle is not long providing fundraising opportunities. She was able to locate another company called Charleston Wrap who is willing.

The Board discussed voting, which prompted a call to the Selectmen to ask if voting could take place in the Town Office Building instead of the school. Especially in view of it being the first day of school and the 7<sup>th</sup> grade being taught in the Multi-Purpose Room. The Selectmen agreed to this.

The Board then discussed fundraising efforts. Question arose if this could be done online with home delivery. After consideration, the Board decided that this should not occur this year. Even if online ordering could take place, the students would still have to contact people to let them know about the fundraiser. This could present a safety issue for the students.

### **Superintendent's Report – Dr. Debra Taylor:**

1. What a beautiful summer. In addition to transitioning to my new position as Superintendent and implementing my entry plan, I have been setting aside time for weekend recreation. My husband and I have been hiking, biking, fishing, and communing with nature.
2. Planning for the start of the school year has been our primary work this summer. I will be reviewing the SAU 7 School Reopening Report and Recommendations at the SAU 7 Board meeting following this meeting at 6:00 pm at SCS. If everything remains as it is today, we will reopen with 6' social distancing; handwashing; students will wear masks in common areas; and staff will wear masks at all times. We plan to open school on September 8 with teachers working five days before. I have been doing building walk throughs. SCS can accommodate all if the 14 7<sup>th</sup> graders use the multi as their classroom. If any other directives come from the state, we will look at that. If Covid shows up in staff, students or building, we will re-assess. If parents refuse to send their child to school, VLACS is available for all grades. Student would remain enrolled in SCS.
3. The Connecticut River Collaborative Committee will meet on August 6 at 6:00 pm via Zoom.
4. The Superintendent Entry Plan has been initiated. As of this date, I have met with 20 school board members individually and have occasioned town select board and service organizations meetings as well.
5. Observing what is happening in the world around us – the coronavirus and the broader economic crisis – I ask, "What do you need from me? How can I be of service?" The answers I often receive are 'I just need some encouragement.' Let's be kind to one another as we navigate the uncertain future together.

### **Business Administrator's Report – Cheryl Covill:**

1. Facility work – Sixteen windows are being installed; Handicap door latches haven't arrived yet; Paul White will do the tiles. It's been a challenge because the contracts are having a hard time getting products.
2. Dennis and Mark have done a great job.
3. The new bus will be here in October. We have a large number of students who ride the bus. We are going to stagger students with only one student per seat. Students will have to wear masks on the bus. Not sure how many parents will have children ride. She asked Jenn to notify the parents that students cannot be dropped off at other student's houses.
4. By consensus, the Board approve having a paraprofessional ride on each bus.
5. Sports will start in the fall.
6. All porous materials will need to be boxed in totes and put in the garage. Teachers will be doing that over the next two weeks with Board approval.

B. Gray/P. Pariseau: To approve the teachers working over the next two weeks to box materials.  
VOTE: UNANIMOUS YES

7. Would like to add a part-time custodian for cleaning during the day. I'm hoping Mark will be willing to accept that position.

B. Gray/P. Pariseau: To approve employing a part-time custodian.

VOTE: UNANIMOUS YES

**Unfinished Business: None.**

Jenn Mathieu left the meeting at 5:20 pm

**New Business:**

Bids:

A. Chromebooks (38)

No touch screen \$204

Touch screen \$292

We will be using Cares money to purchase these. This bid is from PC Connections for \$11,980.00, which includes a 6-year license.

B. Gray/P. Pariseau: To approve purchasing the Chromebooks from PC Connections.

VOTE: UNANIMOUS YES

B. Paper & Toner

W B Mason bid \$7,590.05

Plain white paper is \$26.43/case of 10

Colored paper is \$3.67 per ream

Toner increased a little this year

B. Gray/P. Pariseau: To approve purchasing the paper and toner from W B Mason

VOTE: UNANIMOUS YES

C. HVAC Cleaning of Vents - Three bids were received

Octagon Cleaning & Restoration \$10,562.00

Impact Fire \$ 3,000.00

Air Care \$ 5,798.00

B. Gray/P. Pariseau: To authorize Impact Fire

VOTE: UNANIMOUS YES

September meeting date: Board agreed to hold the meeting on September 9 at 4:15 pm.

P. Pariseau/B. Gray: To adjourn at 5:45 pm.

VOTE: UNANIMOUS YES

Respectfully submitted,

Patricia E. Grover  
Minutes Taker

***Adopted 09/09/2020***