

RANDOLPH COUNTY BOARD OF EDUCATION
Monday, December 17, 2018
Regular Monthly Meeting
Minutes

Swearing In Ceremony

Welcome and Introductions

At 6:30 p.m. Board Chairman Gary Cook welcomed everyone in attendance and introduced The Honorable Jimmy Hill, District Court Judge. Judge Hill came forward to conduct the swearing in ceremony. The Honorable Judge Hill conducted the swearing in ceremony for each of the following individuals including any family members participating in each ceremony: Brian Biggs, Fred Burgess, and Todd Cutler.

Open Session

On Monday, December 17, 2018 the Randolph County Board of Education met for their regular monthly meeting in the Central Services Boardroom. Board Members in attendance: Gary Cook, Brian Biggs, Fred Burgess, Todd Cutler, Sharon Farlow, and Matthew Lambeth. Superintendent Stephen Gainey, Leadership Team, and Attorney Elizabeth Troutman also were present at the meeting.

Call to Order

Chairman Cook called the meeting to order at 6:45 p.m.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The Pledge of Allegiance was led by the Board of Education.

Comments by Superintendent

1. November 19 – Attended a tree planting event at Franklinville Elementary as well as the Title I Family Game Night event at Archdale Elementary
2. December 2, December 7, and December 8 – Participated in the Archdale Christmas Parade, the Asheboro Christmas Parade, and the Ramseur Christmas Parade to distribute books provided by the Kiwanis Club to children along the parade route.
3. December 4 – Attended the Public Service Career Fair at Uwharrie Ridge Six-Twelve as well as a 6th grade band concert at Randleman Middle
4. December 6 – Attended a Literacy Night/Winter Concert event at Coleridge Elementary
5. December 7 – Attended CARE (Child Abuse Reduction Effort) graduation ceremonies at Southmont Elementary and Liberty Elementary
6. December 12 and December 17 – Attended DARE (Drug Abuse Reduction Education) graduation ceremonies at Archdale Elementary and Seagrove Elementary

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The Superintendent shared that over the past month, he had the opportunity of visiting several classrooms through the school system and reading to students as a part of the “Leadership Reads” program. He expressed his appreciation to the staff at these individual schools.

Dr. Gainey expressed his thanks to Caroline Sheffield McKee, Agriculture teacher at Trinity High, and her students for the poinsettias displayed in the Board room.

Upon conclusion, Dr. Gainey expressed his thanks to each board member, the staff members of the school system, and the members of the community for all they do to make our school system a “special place.” He wished each one a happy and safe holiday season.

Recognitions

1. 2018-2019 Holiday Card

The “2018-2019 Holiday Card” design was created by Zane York, a 4th grade student at Farmer Elementary School. Zane’s art teacher at Farmer Elementary is Leire Gogenola-Martitegui.

2. 2018-2019 Lighthouse School nomination

Ramseur Elementary was recognized as the nomination for the 2018-2019 Lighthouse School.

3. STAR³ Students

- Archdale Elementary School - Carolina Case - 3rd Grade
- Archdale-Trinity Middle School - Kacey Blakeney - 7th Grade
- Braxton Craven School - Meghan Tucker - 6th Grade
- Hopewell Elementary School - Owen Guilliams - 2nd Grade
- John Lawrence Elementary School - Ryleigh Collins - 5th Grade
- New Market Elementary School - Chase Brady - 2nd Grade
- Randolph Early College High School - Xochitl Rodriguez-Cortez - 12th Grade
- Trindale Elementary School - Isabella Hundley - 3rd Grade
- Trinity Elementary School - Audrey West - 3rd Grade
- Trinity High School - Savannah Fauber - 12th Grade
- Wheatmore High School - Claude Ndayishimiye - 12th Grade

4. RCSS STAR Employees

- Archdale Elementary School - RexAnne Anthony
- Archdale-Trinity Middle School - Cindy Hill
- Braxton Craven School - Charlene Marsh
- Hopewell Elementary School - Cori Cagle
- John Lawrence Elementary School - Don Rakes
- New Market Elementary School - Jennifer Hicks

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- Randolph Early College High School – Kathy Fleetwood
- Trindale Elementary School - Cindy Queen
- Trinity Elementary School - Melissa Egolf
- Trinity High School - Jim Rogers
- Wheatmore High School - Lori-beth Russell

5. Endowment Teacher Grant Awards for 2018-2019

The following teachers were recognized as recipients of the 2018-2019 Endowment Teacher Grant Awards.

- Archdale Elementary – Anna Foster
- Archdale Elementary – Lisa Garrison
- Archdale Elementary – Kristen Kennedy
- Archdale-Trinity Middle – Cory Bentley, Lynne Jones, and Jennifer Craft
- Archdale-Trinity Middle – Leslie Lomax, Scott Hager
- Central Services-Exceptional Children Department – Melissa Ray
- Farmer Elementary – Christie Chipps
- Franklinville Elementary – Annie Benson
- New Market Elementary – Betsey B. Altman
- Ramseur Elementary – John Strickland, Emily Hancock, and Kourtney Mueller
- Randleman Middle – Morgan Cranford
- Southeastern Randolph Middle – Ami Meadows
- Southwestern Randolph Middle – Kenny Butler

Board Re-organization

Dr. Gainey called the Board of Education annual meeting to order and opened the floor for nominations for Board Chair. Board member Todd Cutler nominated Gary Cook. With no further nominations, Matthew Lambeth made a motion to close the nominations and appoint Gary Cook as Board Chair. The motion was seconded by Brian Biggs and the motion passed unanimously.

Gary Cook, Chairman, opened the floor for nominations for Vice-Chair. Fred Burgess nominated Brian Biggs. With no further nominations, Matthew Lambeth made a motion to close the nominations and appoint Brian Biggs as Vice-Chair. Sharon P. Farlow seconded the motion and the motion passed unanimously.

Approval of Minutes

Todd Cutler moved to approve the minutes for the meeting held on 11/19/18. Matthew Lambeth seconded the motion and the motion passed unanimously.

Public Comments (G.S. 115C-51)

There were no public comments.

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Adoption of Agenda

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to adopt the meeting agenda for the 12/17/18 Board of Education meeting as presented. The motion passed unanimously.

Information Items

Superintendent's Office/Board of Education

1. Suggestions for revising Policy 9300 (Naming Facilities)

Marty Trotter, Assistant Superintendent and Dr. Gainey shared information and suggestions for revising Policy 9300 (Naming Facilities) including a Facility Naming Committee. The Superintendent will serve as chairperson of the Facility Naming Committee. Other member of the committee will be as follows: (1) Assistant Superintendent of Operations; (2) one principal; (3) one advisory council member; (4) at least one board of education member; (5) two teachers, and (6) at least two members at large. Information was presented in regards to the criteria for submitting names along with the current version of Policy 9300.

2. Addition of Regulation to School Board Policies

Dr. Gainey shared that as a result of the review of the school board policy manual with the North Carolina School Boards Association (NCSBA), the following regulation has been added to the school system's school board policy manual:

- 1) Added---8305-R-Federal Grant Administration

Curriculum and Instruction

1. Truliant Federal Credit Union Grant Award

Catherine Berry, Assistant Superintendent, and Nancy Cross, Director of Career and Technical Education and Innovative School Design, shared that the Randolph County School System had been awarded a grant in the amount of \$5,000.00 for our proposal: "EVERFI Financial Literacy Expansion through Professional Development." This grant will support professional development for 40 teachers across the school system. This grant will allow training to occur and benefit students through financial education and wellness which will impact them throughout high school and beyond.

Consent Items

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the following consent items.

Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 2121-Board Member Conflict of Interest (First Reading)

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2. Approved recommendation to revise Board Policy 4152-Unsafe School Choice Transfer (First Reading)
3. Approved recommendation to revise Board Policy 6125-Administering Medicines to Students (First Reading)
4. Approved recommendation to revise Board Policy 6140-Student Wellness (First Reading)
5. Approved recommendation to revise Board Policy 6450-Purchases of Services (First Reading)
6. Approved recommendation to revise Board Policy 8305-Federal Grant Administration (First Reading)
7. Approved recommendation to revise Board Policy 1310/4002-Parental Involvement (Second Reading)
8. Approved recommendation to revise Board Policy 2670-Business Advisory Council (Second Reading)

9. Approved recommendation to revise Board Policy 3410-Testing and Assessment Program (Second Reading)
10. Approved recommendation to revise Board Policy 3420-Student Promotion and Accountability (Second Reading)
11. Approved recommendation to revise Board Policy 3430-School Improvement Plan (Second Reading)
12. Approved recommendation to revise Board Policy 5020-Visitors to the Schools (Second Reading)
13. Approved recommendation to revise Board Policy 5025-Prohibition of Drugs and Alcohol (Second Reading)
14. Approved recommendation to revise Board Policy 5030-Community Use of Facilities (Second Reading)
15. Approved recommendation to revise Board Policy 6220-Operation of School Nutrition Services (Second Reading)
16. Approved recommendation to revise Board Policy 6305-Safety and Student Transportation Services (Second Reading)
17. Approved recommendation to revise Board Policy 6315-Drivers (Second Reading)
18. Approved recommendation to revise Board Policy 6560-Disposal of Surplus Property (Second Reading)
19. Approved recommendation to revise Board Policy 7130-Licensure (Second Reading)
20. Approved recommendation to revise Board Policy 7300-Staff Responsibilities (Second Reading)
21. Approved recommendation to revise Board Policy 7405-Extracurricular and Non-Instructional Duties (Second Reading)
22. Approved recommendation to revise Board Policy 7610-Defense of Board Employees (Second Reading)
23. Approved recommendation to revise Board Policy 7730-Employee Conflict of Interest (Second Reading)

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Reading)

24. Approved recommendation to revise Board Policy 7920-Reduction in Force: Teachers and School Administrators (Second Reading)
25. Approved recommendation to revise Board Policy 9110-Use and Selection of Architects, Engineers, Surveyors, and Construction Mangers at Risk (Second Reading)
26. Approved recommendation to revise Board Policy 9120-Bidding for Construction Work (Second Reading)

Finance and Budget

1. Approved budget amendment #5

Action Items

Curriculum and Instruction

1. NC Math 1 and NC Math 3 state assessment scores for the 2018-2019 school year
Catherine Berry, Assistant Superintendent for Curriculum & Instruction, and Beth Davis, Director of Testing and Accountability/PowerSchool, presented information regarding NC Math 1 and NC Math 3 state assessment scores for the 2018-2019 school year. After review, a request was presented to the board for their approval to amend the current policy to include the use of the data provided by NCDPI to calculate an exam grade for NC Math 1 for the 2018-2019 school year. As a result, students enrolled in NC Math 1 during the Fall 2018 semester will receive a final grade based on the weighted average of the Quarter 1 grade, the Quarter 2 grade, and the computed exam score. Students enrolled in NC Math 1 during the Spring 2019 semester will receive a final grade based on the weighted average of the Quarter 3 grade, the Quarter 4 grade, and the computed exam score. Fred Burgess made a motion and the motion was seconded by Brian Biggs to approve the request to amend to include the use of data provided by NCDPI to calculate an exam grade for NC Math 1 for the 2018-2019 school year. Motion passed unanimously.

Operations

1. Recommendation to revise the 2018-2019 school calendar
Marty Trotter, Assistant Superintendent, presented recommended revisions to the 2018-2019 calendar as a result of additional inclement weather. After review and discussion, Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to approve the following revisions to the 2018-2019 school calendar. The motion passed unanimously.

1. Wednesday, January 2, 2019 – regular student day (instead of a teacher workday)
2. Wednesday, January 23, 2019 – regular student day (instead of a teacher workday)
3. Wednesday, June 12, 2019 – teacher workday (instead of an annual leave day)
4. Southmont Elementary will go 15 extra minutes the first three days after the Winter break (January 2, 3, 4)

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After further discussion regarding the end of the semester and the six traditional high schools in regards to exams, Brian Biggs made a motion; motion was seconded by Sharon P. Farlow to approve the exam schedule to begin on January 15 with the last day of the first semester being January 23 which will be the make-up day for high school exams.

Closed Session

Brian Biggs made a motion; motion was seconded by Matthew Lambeth for the Randolph County Board of Education to enter into closed session, as provided in North Carolina General Statute §143-318.11(a)(1) (a)(3, and (a)(6)), for the purposes of: preventing the disclosure of personnel information that is confidential pursuant to North Carolina General Statutes Section 115C-319 through 321; consulting with an attorney and preventing the disclosure of information that is protected by the attorney-client privilege; Considering the appointment of employees; and hearing or investigating complaints related to personnel matters.

Return to Open Session

The Board returned to open session at 9:15 p.m.

Human Resources

1. Various personnel items and advice from attorney

Certified Personnel Report

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to approve the certified personnel report as presented. The motion passed unanimously.

The Board of Education approved the following employment actions.

Name	Position	Work Location	Date Effective
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Employment

Adam Clark	JROTC Teacher	PGHS	1/22/2019
Asbill Sapp	Interventionist	Ramseur	1/3/2019
Chelsey Reedy	Math Teacher	UR612	1/22/2019

Temporary Employment

Wendy Rich	50% Transformation Coach	Central Services	01/03/19 - 06/30/19
Hope Haywood	Tutor	Ramseur	11/30/18 - 05/31/19

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Transfers

Robyn Ahmed	Teacher Assistant to Grade 1 Teacher	New Market to Southmont	12/17/2018
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Classified Personnel Report

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the classified personnel report as presented. The motion passed unanimously.

The Board of Education approved the following employment actions.

Name	Position	Work Location	Date Effective
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Employment

Sonya Montes	Custodian	Grays Chapel	11/26/18
Daniel Reynolds, Jr	Roofer	Maintenance	12/03/18
Jason Cranford	Mechanic I	Transportation	12/03/18
Nathan Jones	Custodian	Trinity Elementary	12/10/18

Temporary Employment
(continued)

Brenda Varner	Teacher Assistant	Archdale	through 06/07/19
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Substitute Teachers

Name	Grades	Schools	Pay Level
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Misty Owens	K-12	AT area	Certified
Priscilla Williams	K-12	Eastern/Southwestern area	STET
Pamela Kidd	K-4	Grays Chapel	Certified
Barbara Key	Pre K only	Level Cross/Trindale	STET
Peggy Martin	9-12	RECHS/ SWRHS	STET
Michaela Dawkins	K-12	Southwestern area	STET

Administrative Appointment

Todd Cutler made a motion; motion was seconded by Sharon P. Farlow to approve the following administrative appointment as presented. Motion passed unanimously.

- Kelly Green – School Nutrition Assistant Director to Director of School Nutrition effective 3/1/19

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Adjournment

Brian Biggs made a motion to adjourn the meeting. Matthew Lambeth seconded the motion and the motion passed unanimously. The meeting adjourned at 9:25 p.m.

Board Chair

Board Secretary