

EDUCATIONAL SERVICE UNIT 4

Regular Meeting

June 8, 2020

3:00 PM

Educational Service Unit 4

Auburn, Nebraska

President, Cheri Wirthele, called the meeting to order at 3:01 p.m. She announced that notice of this meeting was published in newspapers of general circulation within ESU 4's jurisdiction and that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Lana Willman moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Jeff Bacon. Roll call vote: Jeff Bacon, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Cheri Wirthele, Yes; Susan LeGrand Yes; and Gary Schaffer, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Amy Clark, Mary Stewart, John Furrow, Lana Willman, Allison Hayes, Cheri Wirthele, and Susan LeGrand. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor.

John Furrow moved to approve the agenda for June. Jeff Bacon seconded the motion. Roll call vote: Cheri Wirthele, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Susan LeGrand, Yes; Allison Hayes, Yes; Amy Clark, Yes; Mary Stewart, Yes; Lana Willman, Yes; and John Furrow, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to approve the minutes of the previous regular meeting as printed. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; John Furrow, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Susan LeGrand, Yes and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve ESU 4 claims of \$77,273.94, ESU 4 payroll of \$421,859.64, and NCECBVI claims of \$34,898.61 for June. John Furrow seconded the motion. Check #26275 is payment for a speaker at the virtual Poverty Workshop held last week, #26279 to Meyer-Earp is the purchase of two new vehicles and #26288 to Pam Ottemann who completed painting in the conference room. Roll call vote: Susan LeGrand, Yes; Allison Hayes, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; John Furrow, Yes; Lana Willman, Yes; Mary Stewart, Yes; Amy Clark, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Susan LeGrand moved to approve Federal Program claims of \$10,078.16 for June. Jeff Bacon seconded the motion. Check #7972 for \$5,500.00 is payment for the speaker at the virtual Poverty Workshop held last week. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for June. Lana Willman moved to accept the Treasurer's Report as presented. Allison Hayes seconded the motion. Roll call vote: Cheri Wirthele, Yes; Susan LeGrand, Yes; Allison Hayes, Yes; Lana Willman, Yes; John Furrow, Yes; Mary Stewart, Yes; Amy Clark, Yes; Gary Schaffer, Yes; and Jeff Bacon, Yes. Voting No: None. Motion carried.

Gregg shared with the Board a *Thank You* letter from Cindy Kreifels who retired at the end of the school year. ESU 4 and NCECBVI will be sharing a custodial position next year. This will eliminate the service that we are currently using and could possibly require the hiring of a part-time position. Our Cognia accreditation visit has been scheduled for September 27 – 30, 2020. Gregg was recently informed that ESU 4 will be receiving 165 gallons of hand sanitizer from UNL. This will be shared with area schools. A building update was shared and the possibility of a Special Meeting in July was discussed.

Lana Willman moved to declare the following items as surplus:

1214 0047 – ByteSpeed Laptop

2223 0004 – Motorola Receiver

2223 0001 – Chaparal Receiver

2223 0019 – Quasar VHS

2223 0014 – Toshiba VHS

0917396 – Sony VHS/DVD

The motion was seconded by Jeff Bacon Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to eliminate the July Regular Board Meeting, authorize the Administrator to pay July claims and allow the Administrator to call a Special Meeting as necessary. John Furrow seconded the motion. Roll call vote: John Furrow, Yes; Mary

Stewart, Yes; Amy Clark, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Lana Willman, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to approve the following vehicle purchases:

2017 Chevrolet Traverse -- \$18,795.00

2019 Dodge Grand Caravan -- \$17,500.00

Susan LeGrand seconded the motion. Roll call vote: Susan LeGrand, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Allison Hayes, Yes; Lana Willman, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Susan LeGrand moved to approve the Engagement Agreement with Unified Employee Benefits for the administration of voluntary benefits. Jeff Bacon seconded the motion. Roll call vote: Susan LeGrand, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to set September 14, 2020, at 5:15 pm as the date and time for the ESU 4 2020-2021 General Fund Budget Hearing. The motion was seconded by Mary Stewart. Roll call vote: Cheri Wirthele, Yes; Susan LeGrand, Yes; Allison Hayes, Yes; Lana Willman, Yes; John Furrow, Yes; Mary Stewart, Yes; Amy Clark, Yes; Gary Schaffer, Yes; and Jeff Bacon, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to identify September 14, 2020, at 5:20 pm as the date and time to establish the property tax levy rate for 2020-2021. Lana Willman seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg informed the group that Zoom will no longer be an option for participation in our August Board Meeting; this option ends on July 31, 2020.

Amy Clark moved to adjourn the meeting at 3:50 pm. The motion was seconded by Susan LeGrand. Roll call vote: John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Mary Stewart, Yes; Amy Clark, Yes; Susan LeGrand, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary