

**Cottonwood Union School District  
20512 W. First Street  
Cottonwood, CA 96022**

**MINUTES for Tuesday, NOVEMBER 18, 2014, 6:30 P.M.**  
**Regular Board Meeting, West Cottonwood Library**

Members Present: Mr. Iles, Mr. Kohler, Mr. Lucero, Mrs. Semingson, Mr. Vazquez  
Members Absent: None  
Others Present: Superintendent Dr. David Alexander  
Principals: Doug Geren and Don Ray.  
Laura Merrick, Business Manager  
Staff: Seven staff members were present along with approximately fifty two parents and students. Mr. Boyle, Cottonwood Creek Charter School Director, was also present.

**1.0 Call Regular Meeting to Order** – Mr. Kohler called the regular meeting to order at 6:30 p.m.

**2.0 Pledge of Allegiance** – Mr. Kohler led the flag salute.

**3.0 Approval of Agenda**

**ACTION:** Mrs. Semingson moved, seconded by Mr. Lucero, to approve the agenda as presented

**VOTE:** Unanimous in favor.

**4.0 Recognition (Students, Staff, Curriculum Review)** – There were twelve students recognized from North Cottonwood School and seven students from West Cottonwood School. (Mr. Iles arrived during the recognition section of meeting.)

**5.0 Public Forum/Hearing of Persons Wishing to Address the Board** – None at this time.

**6.0 Consent Agenda**

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meeting Minutes for:

Regular Board Meeting held on October 21, 2014, and

6.1.2 Approval of Commercial Warrants

6.1.3 Approval of the following contracts for 2014/15:

**Coastal Business Systems** – Renewal/Upgrade of DocStar system

**School Messenger** – Renewal of Auto-Dialer Program/Software

6.2 Approval of Consent Agenda

**ACTION:** Mr. Lucero moved, seconded by Mr. Kohler, to approve the consent agenda.

**VOTE:** Unanimous in favor.

**7.0 Discussion/Action Items:**

**7.1 First Reading Board Policies/Administrative Regulations:**

**BP 3556 Nutrition Services Meal Charge Policy**

This was the first reading for this board policy. A discussion was held amongst the board members about the wording of this policy. The board suggested that all parents be made aware of this policy prior to it being implemented. They also recommended that it be posted on the district's website after approval. A suggestion was made to change one sentence in the policy before bringing it back next month for final approval. The new wording will be as follows: Children who forget their lunch will be allowed to use their lunch ticket; however, parents will be expected to pay for that meal. The policy will be brought back for final approval next month. The implementation date for the alternate lunch will be in January 2015 after students return from the break.

**7.2 Consider approval of Facilities Use Agreement with the Cottonwood Creek Charter School for the 2014/2015 school year.**

Dr. Alexander noted that this agreement was approved by the charter school at their meeting last week. He mentioned he has been working with the attorney on the sale/lease of the whole facility and how to declare it as surplus. A discussion was held by the board that covered the cost of moving portables and having the fire department use it as a training site. The Sheriff's department has used some of the buildings over the summer for training which included the bomb squad. Dr. Alexander said a parent from the high school booster club has inquired about a couple of portables and he would follow up on that. A suggestion was made to call the Shasta Fire Academy and see if they would like to use it for training too. Dr. Alexander said he would check with other district superintendents and see what they are doing or have done with old portable buildings.

**ACTION:** Mr. Vazquez moved, seconded by Mr. Lucero, to approve the Facilities Use Agreement with the Cottonwood Creek Charter School for the 2014/15 school year.

**VOTE:** Four votes in favor, 1 abstention (Semingson).

**7.3 LCAP Update by Dr. David Alexander.**

Dr. Alexander shared a PowerPoint presentation about the district's LCAP and progress that has been made so far this year to meet our goals. He asked the board if they would be available for a mid-year study session in January; they indicated they would be able to participate at that time. The study session will include representatives from parents, staff (both certificated and classified) and community members. A few suggestions were made about contacts for the half-time RSP teacher vacancy that still exists.

**8.0 Informational Items:**

**8.1 CTA Report:** Mrs. White did not have a report this evening.

**8.2 Superintendent's Report:** Dr. Alexander shared that we are having difficulty getting attendance numbers from the sites but he would provide more detail soon. Mr. Kohler said he was interested in attending the board training on January 6, 2015 with Dr. Alexander.

**8.3 Principal's Report:**

Mr. Ray shared about the Veteran's Day activities on his campus. He shared about a student from his campus who is progressing further in the punt, pass and kick competition; he will compete again in December. North Cottonwood School is planning a Math parent night soon to share skills parents can use with the new math curriculum.

Mr. Geren also shared about the Veteran's Day activities on his campus. He reported on lockdown drills, parent conferences, meeting on bridge project, Renaissance movie day, dance, turkey trot, high school articulation meeting, assessments for high school placement, and the sports update.

**9.0 Information/Communication Items:** Two items were included for information only.

**10.0 Governing Board Discussion Items:** The board inquired about follow up on the solar presentation from last month. Dr. Alexander shared he had not heard from the presenter since last month's meeting. Mr. Kohler invited all to the Anderson Rotary Club crab feed on January 10<sup>th</sup> at the Anderson Fairgrounds. It was suggested that the board review the valuation for East Cottonwood School once it has been received by the Charter School.

**11.0 Future Meetings:**

**11.1** Regular Board meeting, **Tuesday, December 16, 2014, at 6:30 p.m.** in the West Cottonwood School Library.

12.0 **Closed Session:** The board adjourned to Closed Session at 7:39 p.m.

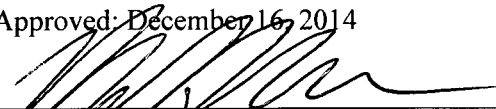
12.1 Pursuant to Government Code Section 54957, the board met in closed session to discuss Public Employee Performance Evaluation – Superintendent.


**Public Notice of Action Taken During Closed Session**


The board reconvened in Open Session and Mr. Iles announced no action had been taken during closed session.

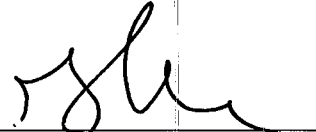
13.0 **Adjournment** – the meeting adjourned at 7:52 p.m.

Approved: December 16, 2014

  
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Matt Iles, President

  
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Fred Lucero, Member

  
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Tom Vazquez, Member

  
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Gerald Kohler, Clerk

  
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Judy Semington, Member