



# OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY  
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL  
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT  
OCTOBER 09, 2018**

I. Call to Order, Pledge of Allegiance and Reading of the Mission Statement

*The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.*

II. Approval of Minutes

- A. Special Meeting of September 14-15, 2018
- B. Regular Meeting of September 24, 2018

III. Committee Reports

IV. Communications

V. Business Manager's Report

- A. Expenditures

VI. Superintendent's Report

- A. Dr. Gasper's Report
- B. Teacher of the Year - Mrs. Nicol

VII. Public Comment

VIII. Old Business

IX. New Business

- A. Relinquish Control of Building
- B. Nominations

- C. Consent Agenda
  - 1. Resignations
  - 2. Out of State Field Trips
  - 3. Permanent Single Agreement (ED-099)
  
- X. Time for the Public
  
- XI. Items for the Next Agenda
  
- XII. Adjournment

Note:

Facilities Committee at 6:30 p.m. in the Tyrrell Middle School Library:

- 1. Relinquishing of the Center Street Property

Finance Committee at 7:00 p.m. in the Tyrrell Middle School Library:

- 1. Business Manager's Report
- 2. Expenditures

***BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT***

A special meeting of the Board of Education was held on September 14-15, 2018, at East Street Eatery. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools.

Friday, 9/14/18:

Meeting called to order 6:00 PM

- Presentation of best practices under the Connecticut Freedom of Information statutes by guest speaker, Tom Hennick (CT FOI Commission). Group discussion, questions and answers.
- Presentation by Dr. Gasper of the Most Likely to Succeed film. Group discussion on film's relevance for Wolcott Public Schools.
- 8:30 PM, meeting recessed for the evening.

Meeting reconvened 9:00 AM, 9/15/18

- Understanding the WBOE Vision of the Graduate. A conversation facilitated by guest speaker Dr. Patrick Proctor. Group discussions on strategic changes necessary across WPS to facilitate the realization of goals outlined in the VOTG.
- The current and future structure of the WBOE sub-committees. Group discussion on the topic.

Meeting adjourned 2:30 PM.

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, September 24, 2018, at Tyrrell Middle School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board of Education; Cynthia Mancini, Vice Chairman of the Board; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Frank Purcaro, Assistant Superintendent; Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Tyrrell Middle School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott Elementary School; Kimberly Murtaugh, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Wayne Natzel, Facilities Director; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:30 p.m. by Mrs. DelBuono Bartlett, and the Pledge of Allegiance was recited. Mrs. DelBuono Bartlett then read the Wolcott Public Schools' Mission Statement.

**Approval of Minutes:**

Motion:           by Mrs. Mancini, seconded by Mr. D'Angelo, to approve the minutes of the regular meeting of September 10, 2018. So voted.

                      by Mr. Buzzelli, seconded by Mrs. Mazza, to approve the minutes of the special meeting of September 18, 2018. So voted

**Committee Reports:**

Mrs. Mancini said that the Finance Committee met at 6:03 p.m. and reviewed the Internal Report and health claims and the projected fund balances. Lastly, they reviewed pending vendor invoices.

Mr. Buzzelli stated that the Facilities Committee met at 6:30 and had a discussion of the Administration Offices at Alcott School and came up with a referral to submit to the Building Committee.

**Communications:**

Thank You Cards from Families and Staff Members.

**Business Manager's Report:****Expenditures:**

Motion: by Mrs. Mancini, seconded by Mr. D'Angelo, to approve the following expenditures:  
To approve expenditures in the amount of **\$335,483.29** paid on September 25, 2018 for fiscal year 2018-2019.  
So voted.

**Superintendent's Report:****Workshop:**

Dr. Gasper gave a presentation on the enrollment in the Wolcott Public Schools from school years 2013-2014 through projected school years 2020-2021. In the presentation, the superintendent showed past, current and projected numbers of the enrollment and the decrease that it has been showing since the 2013-2014 school year. Also in his presentation, he showed the current General Classrooms at each of the Elementary School, the capacity at a class size of 22, the current enrollment and the capacity percentage that each school is currently using. Lastly, Dr. Gasper showed Tyrrell Middle School's class size by subject area.

Motion: by Mr. Buzzelli, seconded by Mrs. Mazza, to approve the Superintendent's Report. So voted.

**Public Comment:**

No one came forward.

**OLD BUSINESS:**

None.

**NEW BUSINESS:****Nominations:**

Motion: by Mr. Buzzelli, seconded by Mr. Charette, to appoint the individual(s) as indicated:

1. **Kelly Cohen** to the position of Dance Coach at Tyrrell Middle School effective September 25, 2018;
2. **Joseph Murphy** to the position of Physical Education Teacher at Tyrrell Middle School effective October 1, 2018;
3. **Kevin Nicol** to the position of 2<sup>nd</sup> Shift Custodian at Alcott School effective September 26, 2018;

**Consent Agenda:**

Motion: by Mr. D'Angelo, seconded by Mr. Buzzelli, to approve the Consent Agenda as presented:

**A. Out of State Conferences:**

1. **Avery Doyle and Danielle Morek**; Speech and Language Pathologist request permission to attend the American Speech Language Hearing Association (ASHA) 2018 Conference in Boston, MA, on November 15<sup>th</sup>, 16<sup>th</sup>, and 17<sup>th</sup>.

**B. Permission to Dispose of Equipment:**

1. **To give Frisbie School permission to remove the following equipment from their buildings:**
  - One black and white printer that is over 15 years old and no longer works;
  - Three mimio projectors that no longer work and cannot be repaired;
  - Three overhead projectors that have been replaced by more current technology;
  - Four televisions that have been updated by more current technology;
  - Two large copy machines that no longer work and have been replaced;
  - Three small copy machines that no longer work.
2. **To give Tyrrell Middle School permission to discard the following Media Center materials:**
  - Fiction and Non-Fiction books that fall under the American Library Association Guidelines for book weeding.

**3. To give Wolcott High School permission to dispose of the following equipment:**

- 1997 Subaru Legacy Vin # 4S3BD4356V6214104, that was used for the Transportation classes but is no longer functioning or useful for our students.

So voted.

**Add a Discussion to the Agenda:**

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to discuss when and how committee meetings are being held.

So voted.

**Add item 9D to the Agenda:**

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to add Item 9D Recommendation to the Building Committee.

So voted.

**Recommendation to the Building Committee:**

Motion: by Mr. Buzzelli, seconded by Mr. Charette, to approve the Recommendation of the New Administration Offices to the Building Committee.

So Voted.

**Time for the Public:**

No one came forward.

**Items for the Next Agenda:**

The next meeting is October 9 and will be at Tyrrell Middle School.

Board members can contact the Board of Education Office if you have additional agenda items.

**ADJOURNMENT:**

Motion: by Mrs. Mazza, seconded by Mrs. Cordone, to adjourn the meeting at 8:23 p.m.

So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, [www.wolcottct.org](http://www.wolcottct.org).

# **COMMITTEE REPORTS**

**October 09, 2018**

**Facilities Committee – September 24, 2018**

**Finance Committee – September 24, 2018**

**Finance Committee – October 01, 2018**



WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

FACILITIES COMMITTEE  
MINUTES OF SEPTEMBER 24, 2018

A meeting of the Wolcott Public Schools' Facilities Committee was held on Monday, September 24, 2018, at Tyrrell Middle School's Library. In attendance were: Thomas Buzzelli, Chair of the Facilities Committee; Lori Delbuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; and Wayne Natzel Facilities Director.

The meeting was called to order at 6:30 p.m. by Mr. Buzzelli.

The committee had a discussion of the Administrative Offices at Alcott School and discussed a referral to the Building Committee as follows:

- 1) 2 Rooms as Business Office Space;
- 2) Handicap Access;
- 3) Meeting Room as addition alternate;
- 4) Price out HVAC for all but bathrooms
- 5) Bathrooms brought up to ADA guidelines.

**ADJOURNMENT:**

Motion: by Mrs. Mancini, seconded by Mrs. DelBuono Bartlett, to adjourn the Facilities Committee meeting at 6:50 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE  
MINUTES OF SEPTEMBER 24, 2018

A meeting of the Board of Education's Finance Committee was held on Monday, September 24, 2018, at Tyrrell Middle School. In attendance were: Cynthia Mancini, Chair of the Finance Committee; Lori DelBuono Bartlett, Chairman of the Board; Tom Buzzelli, Christopher Charette, Kathy Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools and Todd Bendtsen, Business Manager.

The meeting was called to order at 6:03 p.m. by Mrs. Mancini.

The Finance Committee reviewed the Internal Services Report and Health Claims and Projected Fund Balance. Lastly, they reviewed pending Vendor invoices.

**ADJOURNMENT:**

Motion: by Mr. D'Angelo, seconded by Mr. Gugliotti to adjourn the meeting at 6:17 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE  
MINUTES OF OCTOBER 01, 2018

A meeting of the Board of Education's Finance Committee was held on Monday, October 01, 2018, at Alcott School. In attendance were: Cynthia Mancini, Chair of the Finance Committee; Lori DelBuono Bartlett, Chairman of the Board; Paul D'Angelo, and Anthony Gugliotti. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools and Todd Bendtsen, Business Manager.

The meeting was called to order at 6:00 p.m. by Mrs. Mancini.

The Finance Committee discussed the annual budget process and the standing agenda items for the Finance Committee meetings.

**ADJOURNMENT:**

Motion: by Mr. D'Angelo, seconded by Mr. Gugliotti to adjourn the meeting at 7:22 p.m. So voted.

**Regular Meeting of the Board of Education – October 09, 2018**

**RESOLUTION:                   EXPENDITURES**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$841,607.95** paid on October 10, 2018 for fiscal year 2018-2019.

To approve the November 2018 payroll expenditures in the amount of **\$1,600,000** for fiscal year 2018-2019.

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT  
SUPERINTENDENT'S REPORT  
October 09, 2018

Wolcott Teacher of the Year 2019 – Mrs. Nicol

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Services:

In the area of Finance, the annual audit continues to go smoothly with no issues or problems coming to light. This is a testament to the hard work of our business office throughout the school year. As the finance committee heard tonight, Mr. Bendtsen and I remain strongly concerned about the level of health claims each month. At the current rate, our internal service fund will be in jeopardy of being depleted.

Students have completed the first round of iReady testing. These baseline tests are very helpful to teachers and principals to understand the strengths and needs of each child and groups of students in our schools. As I previously informed you, this year we have decided to forgo the first administration for our kindergarteners to allow them greater time to acclimate to school routines.

We continue to have substantial concerns about the long-term viability of our school buildings. During recent storms, Wolcott High School, Tyrrell Middle School, and Wakelee Elementary School all experienced substantial roof leaks. This continues to highlight the need for us to move forward aggressively with a plan to renovate our school buildings. Additionally, I will be presenting to you in the near future the report on the remaining lifespan of the WHS turf field. In short, this field is not expected to last more than two more years. If the field were to fail its yearly "G Max" testing, we would have to immediately cease its use.

Work on our oil tanks project at our schools continues on schedule. The Frisbie project is done and Wakelee is moving forward as expected. Alcott will be next.

## Conference Attendance Report October 9, 2018

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
10.19.18	\$100 + (M)	Nancy Sheehan	WHS/Teacher	Yes	CSPE	ServSafe Certification	Hartford, CT
10.10.18 & 10.11.18	(M) Only	Heather MacDonald	FES/Teacher	Yes	CSDE	Restorative Practices	Hamden, CT
10.10.18 & 10.11.18	(M) Only	Lisa Cleary	FES/SLP	Yes	CSDE	Restorative Practices	Hamden, CT
10.10.18 & 10.11.18	(M) Only	Linda Vaivoda	FES/Teacher	Yes	CSDE	Restorative Practices	Hamden, CT
12.13.2018	None	Jill Fontanella	WHS/Counselor	No	CT Assoc. of Schools	Alternative Education Cop. #2	Cheshire, CT
12.13.2018	(M) Only	Allysia Nanfito	WHS/Teacher	No	CT Assoc. of Schools	Alternative Education Cop. #2	Cheshire, CT
10.10.18 & 10.11.18	(M) Only	Victoria Annese	WES/SLP	Yes	CSDE	Restorative Practices	Hamden, CT
10.25.2018	\$175 + (M)	Joanne Mumley	TMS/Teacher	Yes	CREC	Curriculum Clinics	Hartford, CT
10.16.2018	(M) Only	Lisa Abuceqicz	WES/Teacher	Yes	PMT Assoc.	PMT Training	Middletown, CT
11.30.2018	\$269 + (M)	Lori Guinipero	WHS/Nurse	Yes	Bureau of Edu. & Research	Practices for School Medical Emerg.	Hartford, CT
10.16.2018	(M) Only	Barbara Thompson	WES/Teacher	Yes	PMT Assoc.	PMT Training	Middletown, CT
10.16.2018	(M) Only	Kate McCasland	WES/Teacher	Yes	PMT Assoc.	PMT Training	Middletown, CT
10.12.2018	(M) Only	Wendy Salustro	District/Counselor	No	United Way	Suicide Prevention Training	Rocky Hill, CT
10.16.2018	(M) Only	Deborah Osvald	WES/Principal	No	PMT Assoc.	PMT Training	Middletown, CT
10.16.2018	(M) Only	Renee Merchant	WES/Para	No	PMT Assoc.	PMT Training	Middletown, CT
10.02.2018	(M) Only	Michael Lynch	TMS/Counselor	No	ACES	Title IX Training	Hamden, CT

10.5.2018	None	Robert Cormier	WHS/Teacher	Yes	PIIP Foundation	Aquatic Engineers	Vernon, CT
October 1, 29,30,30	None	Mary Devaney	WHS/Teacher	Yes	NEASC	Visiting Committee	North Haven, CT
11.14.2018	\$110 +(M)	Tanya Adorno	WHS/Athletic Director	No	CAAD/CIAC	Leadership Training	Cheshire, CT
10.30.2018	None	Holly Schinkel	TMS/Reading Spec.	No	ACES	Systems & Structures to Support ELL's	Hamden, CT
10.30.2018	None	Dale Bartlett	WHS/Reading Spec	No	ACES	Systems & Structures to Support ELL's	Hamden, CT
10.30.2018	None	Taylor Palmieri	FES/Reading Spec.	No	ACES	Systems & Structures to Support ELL's	Hamden, CT
10.30.2018	None	Andrea Lund-Tiexiera	WES/Reading Spec.	No	ACES	Systems & Structures to Support ELL's	Hamden, CT
10.30.2018	None	Jennifer Sullivan	AES/Reading Spec.	No	ACES	Systems & Structures to Support ELL's	Hamden, CT
10.15.2018	None	Robert Cormier	WHS/Teacher	Yes	UCONN	ECE Workshop	Storrs, CT
10.10.18 & 10.11.18	(M) Only	Amy D'Ettore	FES/Teacher	Yes	CSDE	Restorative Practices	Hamden, CT
11.13.2018	(M) Only	Dana Colgate	WES/Teacher	Yes	PMT Assoc.	PMT Training	Middletown, CT
12.14.2018	(M) Only	Tara Taylor	FES/Teacher	Yes	PMT Assoc.	PMT Training	Middletown, CT
12.14.2018	None	Renee Taylor	FES/Teacher	Yes	PMT Assoc.	PMT Training	Middletown, CT
10.16.2018	None	Sandra Ramos	AES/Para	Yes	PMT Assoc.	PMT Training	Middletown, CT
11.14.18 & 11.15.18	(M) Only	Cristin Gress	WES/Teacher	Yes	PMT Assoc.	Restorative Practices	Meriden, CT
11.15.2018	(M) Only	Cristin Gress	WES/Teacher	Yes	PMT Assoc.	PMT Training	Middletown, CT

# Field Trip Report

Wolcott Public Schools

Calendar events from Date : 10/9/2018 - 10/22/2018

Depart Date Time	Return Date Time	Departing Location	Status	Organization	Contact Name
Trip ID	Trip Name	Trip Destination	Trip State	Package Name	Contact Phone
Driver Name(s)					
10/10/2018 1:30:00 PM	10/10/2018 5:30:00 PM	Wolcott High School	Approved	Board of Education	Stabile Sarah
1527	Math Meet #1	Bristol Eastern High School	Active		
10/11/2018 9:30:00 AM	10/11/2018 1:00:00 PM	Wolcott High School	Approved	Activity Account	Thies Michelle
1526	AP Psychology	Brass Mill Mall- All in Adventures	Active		203-879-1544
10/15/2018 12:30:00	10/15/2018 1:30:00 PM	Wakelee Elementary School	Approved	Wakelee School	VanOrmer Chris
1542	WES-Mile Run	Wolcott High School Track	Active		2038798154
10/17/2018 9:00:00 AM	10/17/2018 10:00:00 AM	Frisbie Elementary School	Approved	Frisbie School	Wesseling Katie
1539	4th Grade Mile Run	Wolcott High School Track	Active		8602270675
10/19/2018 7:30:00 AM	10/19/2018 1:30:00 PM	Wolcott High School	Approved	Activity Account	Meccariello Tyler
1548	Criminology Prison Field Trip	York Correctional Institution	Active		
10/19/2018 9:00:00 AM	10/19/2018 2:00:00 PM	Frisbie Elementary School	Approved	Frisbie School	Cipriano Paige
1537	Native American Studies	Institute for American Indian Studies, Washington, CT	Active		2035287523



## Fundraiser Report October 9, 2018

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Sept 30 and Oct 7	WHS	Diamond Club	Car Wash at Pat's IGA, funding for the Baseball program, Tennessee Trip and Scholarships
Oct 1-31	WHS	Community Service Club	Flower Grams to raise money for future community events this school year.
Oct 1-31	TMS	Student Council	Hype Socks to supplement classroom and school wide activities that further enhance curriculum.
Oct 10 - Oct 26	WHS	Student Theater	Ads for One Act Program Book, to raise funds for upcoming One Act Festival
Oct 23	TMS	PTO	Wendy's Food, to pay for events, activities and provide additional financial help and support to the teachers, students and school
Oct 26	WHS	WHPMA	Concession for One Act Festival, to raise funds for the WHPMA scholarship and booster needs for music students
Nov 2018- Apr 2019	WHS	Student Theater	Student Theater Apparel, to boost morale and spirit among Student Theater organization
Nov 2018- Apr 2019	WHS	Show Choir	Show Choir Apparel, to boost morale and spirit among Student Theater
Nov 4	AES	PTO	La Fortuna, ice cream, proceeds to supplement the yearly PTO budget
Nov 10, 17, and 21	WHS	Diamond Club	Pail Shake at Pat's IGA and Walsh's IGA, to help with Tennessee Trip in Spring, Scholarships and Team support
Nov 19 - Nov 30	WHS	PAC	Pontsettia Sale, to raise money for PAC Scholarships
Nov 24	WHS	Diamond Club	Comedy Show at Mahan's, to raise money for the Tennessee trip in the Spring, scholarships and team support
Dec 5	WHS	WHPMA	Holiday Carols for Town Residents sung by Choral Students, to raise funds for the WHPMA scholarships and booster needs for music students
Dec 12	WHS	WHPMA	Concession for WHS Winter Concert, to raise funds for the WHPMA scholarship and booster needs for music students

**Regular Meeting of the Board of Education – October 09, 2018**

**RESOLUTION: RELINQUISH CONTROL OF BUILDING**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

**The Wolcott Board of Education hereby relinquishes control of the building located at 154 Center Street in Wolcott, CT, which previously housed some of the school district's administrative offices, because it has determined that the building will no longer be used for school purposes, effective November 1, 2018.**

**Regular Meeting of the Board of Education – October 09, 2018**

**RESOLUTION:                    NOMINATION(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:**

1. **Brittany Biolo** to the position of Dance Coach at Wolcott High School effective October 10, 2018.

(See attached)

**Regular Meeting of the Board of Education – October 09, 2018**

**RESOLUTION: CONSENT AGENDA**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE CONSENT AGENDA AS PRESENTED:**

**A. Resignations:**

1. **Alicia Silberman** in the position of Special Education Resource Room Teacher at Alcott Elementary School effective October 24, 2018;
2. **Doris Tolomei** in the position of Clerk for the Student Services Department at Central Office effective immediately.

**B. Out of State Field Trips:**

1. **Wolcott High School's Model United Nations (51) requests permission to go to Missions to UN in New York City to meet ambassadors from countries we represent.**
2. **Tyrrell Middle School's 7<sup>th</sup> grade (165) requests permission to go to Boston Museum of Science in Boston, MA on November 5, 2018, to learn about scientific milestones and reinforce science curriculum;**
3. **Wolcott High School's Diamond Club/High School Baseball Team (35) request permission to go to Johnson City, TN from April 14-19, 2019, for the Varsity team to play 2 non-conference games and JV to play 3 games, this will build team building and preparation for the upcoming season.**

**C. Permanent Single Agreement (ED-099) to Participate in the Child Nutrition Programs**

1. To approve Permanent Single Agreement (ED-099) to participate in the Child Nutrition Programs  
The United States Department of Agriculture (USDA) requires state agencies (SA) to provide each school food authority (SFA) with a single Permanent Agreement (Agreement) when the SA administers any combination of the USDA Child Nutrition Programs (CNPs). Under the advisement of the USDA, the Connecticut State Department of Education (CSDE) has revised the CNP

Permanent Agreement, to include all programs currently available to SFAs, which include the:

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)

The new Agreement is more robust in its language to outline the responsibilities of both the CSDE and the SFA as they pertain to each CNP. As the previous version of this form is now obsolete, all SFAs that wish to continue their sponsorship of the CNPs must enter into a new Agreement with the CSDE

The last page of the Agreement designates the representatives who are authorized to enter into such Agreement with the CSDE and certify claims for reimbursement for meals. Action from the local board of education or appropriate governing body must occur to execute this new Agreement, and designate the authorized signers so that SFAs may submit claims and avoid reimbursement delays.

(See attached)