

Dixon Unified School District  
Meeting of the Governing Board  
**October 16, 2014**  
**Closed Session – 6:00 P.M.**  
**7:00 p.m. – Anderson Elementary - 415 East C Street, Dixon, CA 95620**

**Minutes**

GENERAL INFORMATION

The Dixon USD Governing Board meets on the Second and Fourth Thursday of each month at 7:00 p.m., in the Dixon City Council Chambers located at 600 East A Street unless **otherwise noted above**. (Other meetings may be scheduled as necessary.)

The agenda is divided into four main sections:

- **CONSENT CALENDAR** – These matters typically include routine financial or administrative actions. Any item on the consent calendar may be pulled by the board or a member of the public to be discussed separately upon request. Consent items are usually approved with a single motion.
- **INFORMATION ITEMS** – These items are for information only and do not require any action by the Board. They are written unless otherwise noted on the agenda, e.g., oral.
- **DISCUSSION ITEMS** – This section is usually reserved for the First Reading of policies or Revised Policies. Other topics may also be discussed.
- **ACTION ITEMS** – These include significant policy, administrative, and financial matters, are classified by department, and will usually be acted upon individually.

An opportunity is provided for members of the public to speak on any item on the agenda at the time that item is addressed. In addition, there is a time for the public to speak on items that are not on the agenda. Speakers are allowed five minutes and are asked to complete a public comment form prior to the start of the meeting. (See Board agenda item, PUBLIC COMMENT.)

**District Mission**

We believe all students can learn. Therefore, it is our collective responsibility to ensure that all students do learn, grow, and succeed.

**Focus Areas for 2012-2013 include;**

1. Increase Student Learning
2. Improving the Learning Environment
3. Increasing Parental Involvement
4. Managing our Resources Effectively
5. Building Confidence in District Leadership

**Governing Board**

**Guy Garcia, President**

ggarcia@dixonusd.org

**Caitlin O'Halloran, Vice President**

caitlin.ohalloran@dixonusd.org

**John Gabby, Clerk**

john.gabby@dixonusd.org

**Joe DiPaola, Member**

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**Andrew Bloom, Member**

andrew.bloom@dixonusd.org

**Brian Dolan, Superintendent**

Secretary to the Board

bdolan@dixonusd.org

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**Schools**

Anderson Elementary School

(707) 693-6360

Tremont Elementary School

(707) 693-6320

Gretchen Higgins Elementary

(707) 678-6271

CA Jacobs Intermediate

(707) 693-6350

Dixon High School

(707) 693-6330

Maine Prairie High School

Continuation

(707) 693-6340

Community Day School

(707) 693-6340

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- I. CLOSED SESSION – 6:00 P.M. – The meeting was called to order by President Garcia at 6:07 p.m. and adjourned to closed session.
  - A. Negotiations with DTA & SEIU –Agency Designated Representative Brian Dolan – Gov. Code Section 54975
  - B. Consideration of Student Discipline Education Code 48900. et seq
    1. Stipulated Expulsion Case #14-15-05

II. ANNOUNCEMENTS FROM CLOSED SESSION

A motion was made by Clerk Gabby, seconded by Member Bloom to accept administration’s recommendation on Stipulated Expulsion Case 14-15-05. The motion was carried by the following vote:

Board Members:

AYES: Bloom, O’Halloran, Gabby, DiPaola, and President Garcia

NOES:

ABSENT:

III. BUSINESS MEETING – 7:00 P.M. - President Garcia reconvened Open Session at 7:04 p.m.

- A. Pledge of Allegiance
- B. Roll Call
  1. Guy Garcia, President –P
  2. Caitlin O’Halloran, Vice President - P
  3. John Gabby, Clerk - P
  4. Joe DiPaola, Member - P
  5. Andrew Bloom, Member - P
  6. Nathaniel Short - P

IV. NOTICE TO PUBLIC

Persons wishing to speak to agenda items may present their written request at this time. While the written request is optional, those making a written request will be recognized first. Persons wishing to introduce a subject not on the agenda may also present their request at this time. The Board President will recognize you for the discussion at the appropriate time. Non-scheduled agenda items will be introduced under Section IX on the agenda. Speakers will be allowed five minutes per topic.

V. RECOGNITION OF GUESTS AND PRESENTATIONS

- A. Anderson School Site Report

Anderson Principal Mr. Clagg thanked the Board for the opportunity to host a Board meeting and being given the opportunity to show the Board and the community Anderson school.  
Mr. Clagg introduced the 6<sup>th</sup> grade band. The Band performed for the Board and the community.  
Anderson’s PTO reported events happening around Anderson including, Anderson’s Sock Hop, which had over 500 people in attendance, and Anderson’s beautification day with over 65 volunteers.  
Mr. Clagg reported that the Elementary Cross Country program has been a success and thanked Anderson’s volunteers for coaching and supporting the students. Each school had over 100 students participating.  
Mr. Clagg reported that there has been a lot of growth and excitement with Response to Intervention.

A parent of a student in TK asked who is responsible for the Technology policy. She has concerns about technology and her understanding is that studies show passive learning is not as effective. She is concerned technology is turning the focus away from the teacher. She asked the Board to look at how technology is being implemented.

Mr. Dolan stated that TK received an opportunity for a grant to receive greater access to technology. With the LCAP there is a need to greater access to technology for all grade levels as well as employees. Anderson is in pretty good shape compared to other sites. Carryover funds from last year have added even more to technology. Mr. Dolan reported that 3<sup>rd</sup> grade students will be taking Smarter Balance testing online. It would be a disservice not introducing technology to students as soon as possible. He does agree there should be balance in the classroom.

President Garcia thanked the parent for voicing her concerns and also agreed there needs to be balance with technology and teaching. Students need to be aware that technology is a tool not a toy and that it is a privilege not a right.

VI. CORRESPONDENCE

VII. CONSENT AGENDA

- A. Approval of Consent Calendar
- B. Agenda October 16, 2014
- C. District Authorized Signatures Signing Authority
- D. Overnight Field Trip Authorization - DHS Cross Country  
A motion was made by Member DiPaola, seconded by Member Bloom to table item VII-C and approve the remainder of the Consent Agenda.  
The motion was carried by the following vote:

Board Members:

AYES: Bloom, O'Halloran, Gabby, DiPaola, and President Garcia

NOES:

ABSENT:

VIII. COMMUNICATIONS – Three Minute Reports

- A. Student Representative  
Mr. Short reported that students are working hard. The Homecoming Dance and Football Game was fun. On October 8 there was a lockdown at school.
- B. Employee Association Reports  
DTA President Mr. Bennett reported that he had his 1<sup>st</sup> negotiation meeting which was informative and was a good adventure to experience. Negotiations will begin to meet more frequently and move on with the rest of the year.  
SEIU President Mr. Capito reported that SEIU is in the process of closing out contract from last year and will begin negotiations for this year.
- C. Parent Association Reports  
None.
- D. Cabinet Reports
  - 1. Assistant Superintendent of Educational Services  
Mr. Walbridge thanked Anderson for hosting the Board meeting. ED Services will be hosting CCSS Parent Meeting on changes in elementary report cards.
  - 2. Chief Financial Officer  
Mr. Vargas stated that he will be meeting with staff to go over additional duties now that there is not an accounting supervisor position.
  - 3. Director Special Education/Pupil Services  
Ms. Kehoe reported that she has attended many IEP student meetings and thanked staff; they are doing great things for the students and meeting the needs of students.
  - 4. ITS Director  
None.

Superintendent's Report

Mr. Dolan reported that he took a trip to the Dessert Mountain SELPA to look at a model program. It was a really impressive model and carryover from mental health in the SELPA will allow SELPA to initiate this kind of program. The model shows great progress with kids early on. Mr. Dolan thanked the community for the support for the Cross Country teams. The District held its first Facilities Needs Committee meeting. Mr. Dolan invited students to join the committee. The committee meets once a month. Mr. Dolan attended Tremont's Fall Festival and sat in the dunk tank.

- IX. PUBLIC COMMENT: Persons wishing to introduce a topic within the subject matter jurisdiction of the District and not on the agenda may do so at this time. By law, subjects not on the agenda cannot be acted upon by the Board, except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting. Comments will be limited to five minutes per person to maximum of twenty-five minutes per topic unless extended by the Board President.

Mr. Capito reminded students to register to vote.

A student stated that the football field and the practice field are in terrible condition.  
Mr. Dolan stated that after the season is over there will be extensive work on the fields.

X. INFORMATION, DISCUSSION, ACTION

- A. Mike Walbridge, Assistant Superintendent of Educational Services

1. California Department of Education (CDE) Review- October 2014 Information, Discussion  
Assistant Superintendent of Educational Services informed the Dixon USD Governing Board about the results of the review conducted October 1st, 2nd, and 3rd, 2014. After months of preparation and uploading of relevant documents, a team from the California Department of Education (CDE) conducted interview and a physical site visit to verify compliance with various programs in the Dixon USD. These programs are Compensatory Education (Title I), English Learner programs (Title III and EIA-LEP), Educational Equity, After School Programs, Improving Teacher Quality (Title II) and Fiscal Monitoring (Title I, II, III).

2. Williams Quarterly Report Information, Discussion, Action  
This report reflects that no complaints have been submitted for the months of July, August, and September 2014.

A motion was made by Member DiPaola, seconded by Clerk Gabby to approve Williams Quarterly Report.

The motion was carried by the following vote:

Board Members:

AYES: Bloom, O'Halloran, Gabby, DiPaola, and President Garcia

NOES:

ABSENT:

B. Brian Dolan, Superintendent

1. Board Policy Updates: BP 3040 Nondiscrimination in Employment and BP and AR 5145.3 Information, Discussion  
Nondiscrimination/Harassment  
The recent Federal Program Monitoring visit by officials from the California Department of Education resulted in the identification of several policies that are in need of revision. These brought tonight are related to the portion of the monitoring visit that focused on Educational Equity.

The Board directed to bring back for approval.

2. Local Control Accountability Plan (LCAP) Implementation & Monitoring: Goal 4 Information, Discussion  
A motion was made by Clerk Gabby, seconded by Member DiPaola to table Local Control Accountability Plan (LCAP) Implementation & Monitoring: Goal 4. The motion was carried by the following vote:

Board Members:

AYES: Bloom, O'Halloran, Gabby, DiPaola, and President Garcia

NOES:

ABSENT:

3. Follow-up to the Dixon High Lockdown of October 8, 2014 Information, Discussion  
A lockdown was carried out at Dixon High School on October 8, 2014 when a student was reported to be in possession of a firearm. That same student was arrested shortly thereafter and charged with a number of serious crimes, including attempted murder of a police officer.

The Administration reviewed some of the critical elements of the lockdown and discussed revisions to practices and protocols that are under consideration.

Students and the community discussed policies and procedures on lockdowns and possible improvements. An item that was discussed was how students who are out of classrooms get to a safe location. Students stated that they can see why students would not be let into the classroom, as they could possibly be a danger to the classroom. Another item discussed was how to alert neighboring businesses and schools of the lockdown.

A student reported that she was on her way to class at the time of the lockdown and was not let into her classroom. She decided to go into the bathroom and as she was running to the bathroom she heard gun shots. She assumed the shots were on campus and went to the back stall in a state of panic. She was stuck in the bathroom for 40 minutes and when the lockdown was lifted she returned to class having a panic attack and her peers laughed at her and thought it was funny. The students

didn't think the lockdown was real. She went to the office for support, when she returned to class the students were more sympathetic.

A student reported that she is in leadership and has a list of the school's drills and knew this was not your typical lockdown drill. Her teacher didn't take the lockdown seriously and drills or true lockdowns should not be taken lightly. Teachers need more training. It was frustrating for her that it is not a drill. There needs to be procedures for ALL.

A student was frustrated that she was not able to contact her mom during the lockdown because she was having a panic attack. Teachers need training on helping upset kids.

Mr. Simmons suggested having microphones in the future when meetings are held at the sites. It is very hard to hear speakers.

Students suggested recognizing the students who came forward to alert the school. All schools should recognize and celebrate.

The Board directed Mr. Dolan to have this item to the November 20<sup>th</sup> Board agenda to continue discussion on the lockdown.

XI. BOARD ANNOUNCEMENTS

Guy Garcia  
Caitlin O'Halloran  
John Gabby  
Joe DiPaola  
Andrew Bloom

XII. COMING EVENTS

- A. October 31 – Teacher Work Day
- B. November 6 – Board Meeting

XIII. ADJOURNMENT – 10:09 p.m.

"Pursuant to Government Code Sections 54953.2, 54954.1 and 54954.2, individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Assistant to the Superintendent of the Dixon Unified School District at (707) 693-6300 Ext. 8033 no later than two days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible."