

Sterling Board of Education
Minutes of the Regular Meeting
September 15, 2020
Cafeteria - 6:00 pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

The meeting was called to order at 6:03 pm by F. Bood, Board Chair.

Present were: F. Bood, L. Shippee, D. Capobianco, H. Wood, C. Langlois and M. Rouillard.
Also in attendance were: G. Lanza, H. Nickerson, L. Smith, D. Chrzan, D. Zajac and M. Cartier,
Plainfield Liaison.

II. Pledge of Allegiance

III. Public Comment

None

IV. Reports and Communications

A. Correspondence

An annual report was received from Woodstock Academy.

F. Bood noted that he would like to contact Plainfield to see if it is possible to start meeting again with Plainfield regarding the cooperative agreement. C. Langlois and M. Cartier, Plainfield Liaison, will reach out.

B. Consent Agenda

1. Minutes of Regular Meeting, August 18, 2020
2. Minutes of Special Meeting, September 1, 2020
3. Superintendent/Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly check register

A motion was made by C. Langlois and seconded by H. Wood to accept the consent agenda as presented with the amendment to the minutes of the 9/1/20 Special Meeting. Vote: All in favor.

Item IV. Discussion and possible action regarding check signing procedures - A motion was made by L. Shippee and seconded by H. Wood that the Board Treasurer will resume in-person check signing and match invoices to checks. Vote: All in favor.

C. Budget and Expense Report - 8/31/20

A motion was made by L. Shippee and seconded by D. Capobianco to accept the budget and expense report as presented. Vote: All in favor.

D. Plainfield Board of Education Liaison

M. Cartier, Plainfield Liaison, provided an update. Plainfield is in the process of filling positions from resignations and retirements. There will be a special meeting on 9/30/20 to determine if Plainfield will continue going forward with remote learning. All sports except football have been approved at this time without spectators and cameras are being installed. There will be a sports channel available to watch all sports with a \$10.00 access fee.

C. Langlois attended the Plainfield meeting and reported that they have spent \$500,000 on PPE and the closing was not due to a safety issue. They have students attending the ILP (Individual Learning Program) and Pathways program and wish Sterling well.

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V. Unfinished Business

A. Policies - 1st Reading

- 5111 - Students - Admission/Placement - Admission
Policy 5111 will be put on the Agenda for a second reading at the October meeting with the removal of the language from paragraph 7 “*parent’s affidavit or unsworn statement as to a child’s age*”

A motion was made by C. Langlois and seconded by M. Rouillard to add certified resignation to the agenda under VI. New Business Item F). Vote: All in favor.

VI. New Business

A. Policies - 1st Reading

- 6114.8 - Instruction - Emergencies & Disaster Preparedness - Pandemic/Epidemic Emergencies (Policy & Regulation)
- 6114.81 - Instruction - Emergencies & Disaster Preparedness - Pandemic/Epidemic Emergencies - Emergency Suspension of Policy During Pandemic
- 9221 - Bylaws of the Board - Filling Vacancies

Policy and Regulation#6114.8, Policy#6114.81 and Policy#9221 will be put on the Agenda for a second reading at the October meeting with the removal of “*charter*” from Policy#9221.

B. CARES Act Grant expenditures

G. Lanza reviewed the CARES Act expenditures. \$44,785 has been spent out of a total of \$58,407 received. Another grant from the State will be available for Covid Relief, but the exact funding amount is still unknown.

C. Approval of Caution Lights/Signs

A motion was made by L. Shippee and seconded by C. Langlois to accept the proposal of the caution lights/signs, to be funded with the *Sterling Community Board of Education’s Capital Account - SCS Fund*. Vote: All in favor.

D. Approval of Rewiring the lights to the Generator Panel

A motion was made by L. Shippee and seconded by C. Langlois to accept the proposal from Millennium Electric to rewire the lights to the generator panel with an additional 10% if needed, to be funded with the *Sterling Community Board of Education’s Capital Account - SCS Fund*. Vote: All in favor.

(Proposal \$62,500 + 10% for a total of \$68,750).

E. Introduction of new hires

H. Nickerson introduced Ginny Mazza as our new Remedial Reading Specialist and Liza Aberbach as our new Special Education Teacher and welcomed them to Sterling Community School.

F. Unaffiliated Staff Resignation and Certified Staff Resignation

A motion was made by C. Langlois and seconded by L. Shippee to accept the resignations of A. Wiegel and G. Liseo with regret. Vote: All in favor.

G. Plainfield Liaison schedule

C. Langlois will attend the Plainfield BOE meetings as the Sterling Liaison until further notice.

H. Approval of Job Descriptions - Technology Director; Technology Support

A motion was made by L. Shippee and seconded by D. Capobianco to approve the job descriptions for Technology Director and Technical Support. Vote: All in favor.
(Technical Support position is approved to be filled with the use of grant funding).

VII. Recommendations, Questions and/or Comments

C. Langlois would like to give kudos to the teachers for a great job with curriculum night.

D. Capobianco asked if the Board made a donation in memory of a Sterling student, Kaycee Chester who recently passed away. A donation was made in her memory and also in John Firlik's memory.

H. Wood asked about the new medical insurance cards.

VIII. Public Comment

None

IX. Executive Session

A motion was made by L. Shippee and seconded by C. Langlois to enter executive session at 6:52 pm for the purpose of collective bargaining. Vote: All in favor.

Present during executive session were: F. Bood, L. Shippee, D. Capobianco, H. Wood, C. Langlois and M. Rouillard.

Also in attendance: G. Lanza and H. Nickerson

The Board exited executive session at 7:35 pm

X. Adjournment

A motion was made by H. Wood and seconded by L. Shippee to adjourn the meeting at 7:35 pm. Vote: All in favor.