

ISAAC Meeting Minutes - DRAFT

Date:	Time:	Roles & Attendees			
06.13.18	5:30pm	Facilitator -	Minutes -	Norms -	Timekeeper -
ISAAC Mission Statement: We inspire our students through the arts, communication, and exploration in a collaborative, multicultural community to be courageous citizens who are difference makers.					

Norm	Description
Find joy in the work.	We will find joy in the work by communicating positively and using humor as appropriate to help us work better together. - 6th grade
Be productive and present (phones, technology).	We will be productive and present by becoming familiar with materials before we arrive and by being attentive to behaviors which affect physical and mental engagement.
Maintain a growth mindset even in disagreement.	We will maintain a growth mindset by pushing ourselves to be learners, probing for deeper understanding, and taking risks and time for reflection.
Actively and respectfully listen to all perspectives	We will invite and welcome the contributions of every member and listen to each other by attending to the "7 P's of Collaboration:" promoting a spirit of inquiry, pausing, paraphrasing, probing, putting ideas on the table, paying attention to self and others, and presuming positive intentions.
Give kind, specific, and helpful feedback.	We will communicate in a collegial and honest atmosphere by pushing each other's practice, being pro-active, and grounding our thoughts, feelings, and opinions in evidence in order to find solutions.

Agenda	Time (min)	Notes
Welcome: Agenda review, norms, roles, Mission statement, approve minutes for previous meeting	5	
Public Comment	5	
Student Report	5	
Executive Director Report	15	
Academic Excellence	10	
Development	10	
Finance	10	•Vote for 2018-2019 Budget
Governance	10	•Vote for new members
Executive Committee	10	
New Business	20	•Vote for 2018-2019 Executive Committee •Staff End of Year Luncheon •July/August BOD meetings •August Retreat date