

**Augusta Independent Board of Education**

November 10, 2016 6:00 PM  
207 Bracken Street  
Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach  
Ms. Jacqueline Hopkins  
Mrs. Dionne Laycock  
Mrs. Chasity Saunders

Absences:

Gene Groves

**1. Call to Order**

Rationale:

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**1.4. Approval of Agenda**

**Order #16-323 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**2. Student Recognition**

Rationale:

Congratulations to November's Academic Achievers  
Kindergarten: Johnathan Baker, Quincy Fite, Kenyan Fugate, Trevor Gillespie, Tanner Potts, Riley Saunders, Camden Shoemaker.  
Cross Country State Qualified: David Reed

**2.1. \*BREAK**

**3. Round Table Discussion**

**3.1. Approve Audit Report FY-2016**

Rationale:

Steve Roberson, CPA with Kelley, Galloway & Company, PSC presented the district's FY-2016 annual financial audit report. The Independent Auditor's Report expressed an unqualified opinion on the basic financial statements of the Augusta Independent School District. No significant deficiencies related to the audit of the financial statements were reported on Internal Control over

Financial Reporting and on Compliance and other matters based on an audit of financial statements performed in accordance with government auditing standards. No instances of noncompliance material to the financial statements of the Augusta Independent School district were disclosed during the audit and no significant deficiencies relating to the audit of the major federal award programs were reported. Mr. Roberson praised the district and school for financial accounting and management. Mr. Roberson informed board members of a GASB 68 requirement for districts to record their district's KTRS liability which equates over \$4,000,000 for Augusta Independent. He stated there is no payment requirement, only to record the liability in the audit report.

**Order #16-324 - Motion Passed:** Approve the Audit Report for FY-2016 passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **3.2. Principal's Report/Student Achievement**

Rationale:

Principal, Robin Kelsch reported K-PREP data review yielded an increase from an overall score of 68.0 to 68.2 to the school's College and Career Ready (CCR) score.

The board members were informed of the attendance incentive plan for the second quarter and plans to have a week long attendance competition with Robertson County.

Mr. Kelsch reported he would fulfill duties this season as Head Girls' Basketball Coach replacing Terry Bray after recent health problems.

### **3.3. Approve Monthly Budget**

Rationale:

The general fund revenue receipts through October totaled approximately \$461,000. SEEK funding accounted for \$415,000. The district collected nearly \$28,000 in utility taxes, \$5,700 in motor vehicle taxes, \$1,500 in PSC taxes, and \$1,300 in delinquent property taxes. Tuition generated \$1,500, while \$4,000 was received in Medicaid reimbursement. The Fitness Center has collected almost \$300 in dues. Expenditures through the first four months were approximately \$451,000, about \$12,000 less than through the same period last year. Receipts exceed expenditures by about \$10,000 after four months.

The school budget for the fiscal year is \$19,750. Approximately \$6,000 has been spent, with another \$700 obligated. Copying and printing costs totaled \$2,800, technology supplies totaled \$1,140, and general supply expenses totaled \$900, while dues and fees accounted for \$875.

The maintenance budget expenses totaled \$86,000 after October. Expenses included \$29,400 for property insurance, nearly \$25,400 on salaries and benefits, \$21,700 on utilities and services, \$4,000 on general supplies, \$3,900 on repairs and professional services, and \$1,500 on equipment. 35% of the maintenance budget has been utilized.

Through October, transportation budget costs were approximately \$25,800.

\$13,600 has been expended on salaries and benefits, \$5,200 was expended on fleet insurance, \$3,700 on repair parts, \$2,500 on diesel fuel, and \$700 on supplies/services/fees. 26% of the transportation budget has been utilized.

The special revenue grant funding is on target with regards to the budget for current year grants.

Food service receipts totaled approximately \$42,800 through October. \$35,500 was received for federal program reimbursement, while \$7,200 was from local revenue sources. Expenditures through October totaled \$46,600. \$20,000 was for salaries and benefits, while \$26,800 has been expended on food and supplies. Expenditures were nearly equal through the same period last year. The current food service balance is -\$3,796. (Last month ended at -\$4,630.) Furthermore, Mr. Litteral explained the perpetual receipts and expenditures for food and supplies makes the fund balance skewed and the actual food service fund balance was approximately \$1,500. He stated this will be reflected on future reports. Ms. McCane reported the district was overpaid \$4,604 for participation in the FY2015 Direct Service Medicaid billing due to an internal error that has been corrected. She stated the amount owed to Medicaid would be withheld on future claims until the payback has been completed.

**Order #16-325 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **3.4. Approve Monthly Facilities Report**

#### Rationale:

The Energy Management Report on energy consumption through the September billing period compares the district's current monthly usage to the 3-year historical average baseline usage for the same month. During September, the district had a decrease in energy consumption of 43,702 kBTU (22.5%) which avoided approximately \$611 in energy charges. Through September-YTD, the district has used 17,614 (\$1,568) fewer kilowatt-hours (kWh) and 300 (\$285) CCF less of natural gas for a 1st quarter savings of approximately \$1,853.

The weather data report for Bracken County helps to explain why utility bills are higher or lower in some months as compared to the same months in previous years.

#### Monthly Maintenance:

- Gym Floor refinished
- Boiler inspection in preparation for winter
- AC unit repaired in front lobby
- Ice Machine repaired in teacher's lounge
- New gym light has been ordered and should arrive in the couple of weeks. RJ Construction will be in charge of installation.
- Fire extinguishers were recharged and outdated extinguishers replaced

#### Energy Efficient Lighting Update:

- 50 light fixtures have been completed and 55 remaining. The installer will be working on Election Day and anticipates completion.

#### Local Planning Committee Update:

- The LPC Committee has been established and a waiver approved by the Education Commissioner for out-of-district members. Furthermore, G. Scott & Associates, Architects has completed a compilation of

inventory and basic building information. A building walk through will be conducted to determine renovation work in the next few weeks. Afterwards, the first LPC meeting will be scheduled. The District Facilities Plan will be completed by April 2017.

**Order #16-326 - Motion Passed:** Approve the Monthly Facilities Report passed with a motion by Mrs. Dionne Laycock and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **3.5. Approve FY-2017 KETS Offer of Assistance**

Rationale:

Superintendent McCane recommended the board approve the FY-2017 KETS Offer of Assistance in the amount of \$2,154 which required an equal match by the Board of Education. The funds support the Technology Education Funding Program and offered from the School Facilities Construction Commission (SFCC). Technology Director, Tim Litteral reported a wireless project to add six access points was underway totaling \$9,667. He said E-rate funding covered \$8,200 of the project and KETS money would fund the remaining expenses.

**Order #16-327 - Motion Passed:** Approve FY-2017 KETS Offer of Assistance passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **3.6. Approve Board Member Absences**

Rationale:

Due to serious illness, board member Gene Groves was hospitalized with serious health conditions. Superintendent McCane stated the board needed to approve the absences including; October 20th (Board Team Work Session 4-6 p.m. and Special Called Board Meeting 6 p.m.) and November 10th (Board Team Work Session 4-6 p.m. and Regular Board Meeting 6 p.m.)

**Order #16-328 - Motion Passed:** Approve Board Member Absences passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

## **4. Communications**

### **4.1. Superintendent's Report**

Rationale:

Superintendent McCane reported the Augusta Independent Educational Foundation, Inc. was informed by the Hayswood Foundation their bylaws were amended,

therefore, funding would no longer be granted to non-profit organizations affiliated with public schools. Furthermore, the district applied for a 21st Century Learning Community Center grant and awards would be announced in January.

The board learned increased enrollment positively impacted the district's Growth Factor Report with an overall gain of 15.632 or 6.6% increase compared to the previous year, according to Superintendent McCane. She stated SEEK funding is calculated based on this report and good news for the district. Superintendent McCane reported more good news to board members including; satisfactory food service and Medicaid audits. October Attendance: 96.62% and Overall: 96.8% Enrollment: P-12: 294 and K-12: 275

#### **4.2. Superintendent Professional Growth and Effective System Update**

Rationale:

Superintendent McCane presented to the board, a quarterly summary of evidence for each of the seven standards as part of the continuous evaluation process.

#### **4.3. Citizens**

#### **4.4. Board Members**

Rationale:

Board member, Dionne Laycock expressed concerns regarding varsity jackets being purchased for seniors and recommended they be purchased as sophomores. Principal Kelsch stated that has been the practice for the last several years and he would follow-up with the athletic department to ensure that practice was in place.

#### **5. Business and Consent**

**Order #16-329 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

#### **5.1. Approve Previous Meeting Minutes**

#### **5.2. Approve Trip Requests**

#### **5.3. Approve Donations**

#### **5.4. Approve Surplus Computers**

Rationale:

Surplus Computers:

10605  
10271  
10580  
10538  
10268  
10276  
10321  
10541  
10232  
10461

**5.5. Approve Bills**

**5.6. Approve Treasurer's Report**

**6. Personnel**

Rationale:

Personnel Update  
Certified Substitute Hire

Nancye Fritz  
Jennifer Deiter

**7. Adjournment**

Rationale:

Nov. 11th: Veteran's Day Program 10:00 a.m. & Orange and Black Night 6:00 p.m.  
Nov. 23rd-25th: Thanksgiving Break - No School  
Dec. 8th: Board Meeting at 5:00 p.m.  
Dec. 19th: Shoot for a Cure vs. St. Patrick  
Dec. 20th: Last Day before Christmas Break  
Dec. 21st-Jan. 3rd: Christmas Break  
Jan. 4th: Classes Resume

**Order #16-330 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

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Laura Bach, Chairperson

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Lisa McCane, Superintendent