

# Dixon Unified School District

## GOVERNING BOARD

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BRIAN DOLAN  
SUPERINTENDENT OF SCHOOLS

October 6, 2016

Thank you for your interest in serving as a member of the Dixon Unified School District Governing Board. The recent application period for candidates to file to run for the Governing Board ended with only two applicants for three seats. As a result of this failure to fill a seat, the Board will make an appointment prior to the November election and that individual will serve a two-year term on the Board. The following information is intended to provide assistance regarding the appointment process the Board is undertaking.

Applications for board member appointee may be obtained on the district's website at [www.dixonusd.org](http://www.dixonusd.org) or at the office of the Dixon Unified School District Superintendent, 180 South 1<sup>st</sup> Street, Suite 9, between 8:00 AM and 4:00 PM, Monday through Friday, beginning **October 6, 2016** through **October 24, 2016**. All applications must be received in the office of the DUSD Superintendent by **4:00 PM** on **Monday, October 24, 2016**. Late applications will not be accepted.

Any registered voter who resides within the boundaries of the District is eligible to be a member of the Board of Education except for current employees or any person who is disqualified by the Constitution or state laws from holding civil office. All applicants must provide their full name and address on the application in order for the Registrar of Voters to verify eligibility pursuant to Education Code section 35107.

Please review the attached materials and complete the application form. The packet includes the following:

- ✓ Board Bylaw 9223 – Filling Vacancies
- ✓ Education Code 35107
- ✓ Candidate Application Form

Once your application has been filed with the Superintendent and your eligibility verified, you will receive a letter acknowledging receipt of your application. The letter will also include information on the next steps in the appointment process.

Thank you for your interest in serving our students as a Governing Board Member.

Sincerely,



Brian Dolan  
Superintendent of Schools