

## OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, December 12, 2005 in the Nehaunsey Middle School library.

The meeting was called to order by President Frank J. Minniti at 7:02 p.m.

Roll Call:

Frank J. Minniti  
Robyn Glocker Hammond  
JoAnne Caira  
Larry Hall  
Marie Downes McDonald  
James Sorbello  
Susan Vernacchio

Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell, School Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Courier Post, the Philadelphia Inquirer and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. MINUTES

Motion: (Glocker Hammond/Vernacchio) to approve the following minutes:

November 7, 2005 - Workshop Meeting  
November 7, 2005 - Caucus  
November 15, 2005 - Regular Meeting  
November 15, 2005 - Caucus  
November 22, 2005 - Special Meeting

Motion carried by unanimous roll call vote.

2. SUPERINTENDENT'S REPORT

Motion: (Sorbello/Minniti) to approve the following as one, A & B:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions, as of November 30, 2005 (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of November 30, 2005 (Attachment - EXHIBIT B2)
3. 2005-2006 Violence & Vandalism Report as of November 30, 2005 (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of November 30, 2005 (Attachment - EXHIBIT B4)

B. District Policies/Regulations

1. The approval for the following list of revised and newly mandated policies and required regulations on second reading:

**Revised** Policies/Regulations:

P1220 - Employment of Chief School Administrator  
P2360 - Use of Technology  
P2415.04 - Title I-Parental Involvement  
P2481 - Home or Out-of School Instruction for General Education Pupils  
P5111 - Eligibility of Resident/Nonresident Pupils  
R5111.1 and R5111.2 - Eligibility of Resident/Nonresident Pupils  
P5330 - Administration of Medication  
R5330 - Administration of Medication

**New** Policies/Regulations:

P0147 - Board Member Compensation and Expenses  
P3440 - Job Expenses (Teaching Staff Members)  
P4440 - Job Expenses (Support Staff Members)  
P7444 - Use of Metal Detectors  
P7650 - Staff Member's Use of School Vehicles  
R8420.4 - Kidnapping  
R8420.5 - Asbestos Release  
R8420.6 - Accidents To and From School  
P8635 - Pupil Transportation Vehicles and School Buses

Motion carried by unanimous roll call vote.

3. PERSONNEL

Motion: (Hall/Downes McDonald) to approve the following as one, A-D:

A. The approval for the appointment of the following teaching staff members for the extra-curricular position listed below for the 2005-2006 school year:

Position	Stipend per Hour	Not to Exceed	Staff Member
ASK 3 & 4	\$25.00	\$1,000.00 \$1,000.00	Stephanie Beckett Kimberly Robostello

B. The approval for the appointment of Lyndsey Hauck as Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

C. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History check and/or pending completion of required paperwork:

1. The retroactive approval for the appointment of Stephen Kline as Substitute Teacher for the 2005-2006 school year, effective December 12, 2005. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
2. The approval for the appointment of Jessica Morrone as Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
3. The approval for the appointment of Helen Kidd as Substitute Non-Instructional Aide for the 2005-2006 school year. Substitute rate will be \$7.75 per hour.
4. The approval for the appointment of Zachary Garren for the following substitute positions for the 2005-2006 school year:

	<u>Rate of Pay:</u>
Substitute Bus Aide	\$7.75 per hour
Substitute Cafeteria/Lunchroom Aide	\$7.75 per hour
Substitute Custodian	\$8.00 per hour

Substitute Non-Instructional Aide \$7.75 per hour

5. The approval for the appointment of Nicholas Gilcrest as Substitute Custodian for the 2005-2006 school year. Substitute rate will be \$8.00 per hour.

D. The retroactive approval to amend the Leave of Absence dates for Kristine Knorr from January 3, 2006 through March 30, 2006 to December 12, 2005 through March 30, 2006.

Motion carried by unanimous roll call vote.

4. CURRICULUM & INSTRUCTION

Motion: (Caira/Minniti) to approve the following as one, A-D:

A. Student Teachers/Internships

1. The approval for the following students from Fairleigh Dickinson University for placement as Student Teachers during the spring 2006 semester (January-April) at Broad Street School:

Student: Debra Anderson (Grade 1) Kenneth Hackney (Grade 4)  
Cooperating Teacher: Kate Brown Patty McGovern

2. The approval for the following Rowan University student, for a 60-hour shadowing exercise with a certified school psychologist required for completion of a pre-internship program:

Student: Christine Williams  
Cooperating Teacher: Robert Harris

B. Field Trips

1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 3 OMEGA	Bullock School Glassboro, NJ	04/04/06	\$-0-	Driver: \$-0-	\$TBD

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
	8:45 am - 1:30 pm				
Grade 6	University of PA Museum Philadelphia, PA 8:30 am - 2:30 pm	03/30/06	\$180.00	Driver: \$300.00 Tolls: \$ 9.00 Lunch: \$ 16.00	\$505.00

C. Workshops

1. The approval for the following individual to attend an out-of-district workshop:

Name	Workshop Title/Location/Date	Cost
Janet Shivers	The New Physical Education Cherry Hill, NJ 01/05/06	\$179.00 Plus mileage Plus substitute

D. Tuition Student

1. The retroactive approval for the out-of-district placement of P.S. at the Aura School, Elk Township, NJ for the 2005-2006 school year at a prorated tuition rate of \$10,297.00.

Motion carried by unanimous roll call vote.

5. BUSINESS & FINANCE

Motion: (Downes McDonald/Caira) to approve the following:

A. Bills List

1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT C)

<b>P33</b>	\$263,674.00
<b>P34</b>	\$262,890.39
<b>P35</b>	\$311,456.22
<b>P36</b>	\$ 63,250.58

<b>P37</b>	\$ 13,449.49
<b>P38</b>	\$260,350.72
<b>P39</b>	\$ 26,985.52
<b>P40</b>	\$ 5,416.35

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Minniti) to approve the following as one, B-F:

**B. Student Activities Account**

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of October, 2005 and November, 2005. (Attachment - EXHIBIT D)

**C. Board Secretary's Report**

1. The acceptance of the Board Secretary's Report for the month of October, 2005 and November, 2005. (Attachment - EXHIBIT E)

Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of October 31, 2005 and November 30, 2005, after review of the Board Secretary's Report for October, 2005 and November, 2005 and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

**D. Treasurer's Report**

1. The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October, 2005 and November, 2005. The Treasurer's Report and Secretary's Report are in agreement for the month of October, 2005 and November, 2005. (Attachment - EXHIBIT F)

**E. Transfer List**

1. The ratification of transfers, authorized by the Superintendent, for the month of October, 2005 and November, 2005, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT G)

- F. The approval for submission of the 2004-2005 Carryover/Final Reports as follows:
- 6. No Child Left Behind (NCLB) Title IV Final Report/Carryover Application for the project period covering September 1, 2004 to August 31, 2005.
  - 7. Individuals With Disabilities Act (IDEA), Part B for the Fiscal Year 2005 Basic Final Report/Carryover Application for the project period covering September 1, 2004 to August 31, 2005.

Motion carried by unanimous roll call vote.

**6. USE OF FACILITIES**

Motion: (Vernacchio/Glocker Hammond) to approve the following as one, A-B:

- H. The approval for the Greenwich Township Council to use the Nehaunsey Middle School gymnasium for their reorganization meeting of council on January 1, 2006 at 12:00 pm.
- I. The approval for the Gibbstown Football Team to use the Nehaunsey Middle School lobby for banquet ticket sales on the following dates from 6:30 pm to 7:30 pm:

December 19, 2005	January 10, 2006
December 21, 2005	January 11, 2006

Roll Call Vote:

Frank J. Minniti - Yes to all  
 Robyn Glocker Hammond - Yes to all  
 JoAnne Caira - Yes to all  
 Larry Hall - Yes to all  
 Marie Downes McDonald - Yes to all  
 James Sorbello - Yes to all  
 Susan Vernacchio - Abstained on Item B  
   Yes to Item A

7. OLD BUSINESS

The Board will go into closed session to discuss the Superintendent's contract.

8. NEW BUSINESS

Marie Downes McDonald discussed the policy committee's review of the survey results and recommendation to possibly have a "spirit day" which every one would wear the same shirt.

9. CORRESPONDENCE

Staff Appreciation Week thank you notes. (Attachment - EXHIBIT H)

10. BOARD OF EDUCATION COMMITTEE REPORTS

Buildings and Grounds Committee will meet before the next meeting to prioritize potential projects and come back to the Board for discussion.

11. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

None at this time.

12. CLOSED SESSION

Pursuant to certain requirements of the Open Public meetings Act, N.J.S.A. 10:4-6, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on December 12, 2005 hereby resolves that an Executive Session closed to the public shall be held on December 12, 2005 at 7:35 p.m. in the Nehaunsey Middle School library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by Open Public Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

1. Matters Involving Individual Privacy
2. Matters Relating to the Employment Relationship

It is anticipated that such matter may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.



Motion: (Hall/Glocker Hammond) to enter into closed session at 7:35 pm to discuss the following:

1. Personnel
2. Legal

Motion carried by unanimous voice vote.

Returned from closed session at 8:57 p.m.

13. **CONTRACTS**

Motion: (Vernacchio/Sorbello) to approve the following:

- A. The approval to renew Superintendent, Dr. Francine Marteski's contract for the term from July 1, 2006 to June 30, 2010. Terms and conditions will be given to the District's Solicitor for review before finalization. The Board of Education also grants the Board President, Frank J. Minniti, permission to execute the contract upon completed review.

Motion carried by unanimous roll call vote.

**14. ADJOURNMENT**

Motion: (Vernacchio/Glocker Hammond) to adjourn the meeting at 8:59 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

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A. Campbell, Board Secretary

Scott