

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

GEORGE C. BUCKBEE
TOWN CLERK

2013 MAY -3 P 1:32

NEW MILFORD, CT

DATE: May 7, 2013
TIME: 6:45 P.M.
PLACE: Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

- A. Mercury Solar Update
- B. Capital Projects Update
- C. SNIS Emergency Shelter Shower Project
- D. Use of Schools as Polling Locations

4. Item of Information

- A. Appointment of Assistant Facilities Manager

5. Adjourn

Sub-Committee Members: Mr. Daniel W Nichols, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Alternates: Mr. David A. Lawson
Mr. David R. Shaffer

**New Milford Board of Education
Facilities Sub-Committee Minutes
May 7, 2013
Lillis Administration Building, Room 2**

Present: Mr. Daniel W Nichols, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Mr. John Calhoun, Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources

CLAUDE C. BUCKBEE
TOWN CLERK

2013 MAY -9 P 1:44

NEW MILFORD, CT

1.	<p>Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Nichols.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • None 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Mercury Solar Update</p> <ul style="list-style-type: none"> • Mr. Calhoun said that since Hill and Plain Elementary School and New Milford High School were the only two schools awarded for this project, the financing piece may change from the original presentation for six schools. There is also an agreement that must be signed which Board counsel has reviewed. • Mr. Miller said that Counsel states that the agreement must be vetted through the town as technically the Board is only custodian to the buildings and the project would result in major additions to the two buildings. • Mr. Nichols asked about the timeframe and Mr. Calhoun said it would be 30 days from when the award letter is actually in hand. He said this may be an issue as the Town Council has only one meeting in May which is this Monday. They do not meet for another month after that. 	<p>Discussion and Possible Action</p> <p>Mercury Solar Update</p>

- Mr. McSherry asked what happened if we did not meet the 30 day deadline. Mr. Calhoun said that would likely mean that we would move to the bottom of the list again. He said other municipalities may have the same issue though.
- Mr. Miller suggested we go through the process with Town Council ideologically at the least to see if they would approve the concept. That way, if we don't make the deadline this time, we will know where we stand for future grants.
- Mr. Wellman asked for a copy of the agreement. Mr. Miller said he has a draft that he could provide. Dr. Paddyfote said that if the Committee moved to go forward with this project, she would provide the draft to the entire Board.

Mr. McSherry moved to bring the Mercury Solar agreement to the full Board for approval.

Motion seconded by Mrs. Celli Rigdon.

Motion passed unanimously.

B. Capital Projects Update

- Mr. Calhoun said many of the capital projects were already completed. There were still funds left that will be used for replacement of classroom blinds and shades. Lighting retrofits at HPS are ongoing, as is the change to digital controls at JPS and SMS. The locker project at SMS is complete, as is the master clock system at SMS, lighting upgrades at SNIS, and access system upgrade at NMHS. The Lillis Building had additional cameras and new blinds installed. Repairs are being made to concrete walkways at the high school. District wide, equipment was purchased for use by the Maintenance department. The new time management system Veritime, which was presented last month, has been ordered.

Motion made and passed unanimously to bring the Mercury Solar agreement to the full Board for approval.

Capital Projects Update

<p>C.</p> <p>D.</p>	<p>SNIS Emergency Shelter Shower Project</p> <ul style="list-style-type: none">• Mr. Calhoun said he met with Health Director Mike Crespan to discuss funding and to look at two areas at SNIS near main restrooms, one near the cafeteria and one near the gym, for use as emergency shelter showers. A contractor is working on a quote for the work that would be required. If funded, work could take place this summer. <p>Use of Schools as Polling Locations</p> <ul style="list-style-type: none">• Dr. Paddyfote said with the referendum coming up and the current security climate in our schools, she and Mr. Calhoun met with Deputy Chief Buckley to develop a plan for that day. Dr. Paddyfote said she is very pleased that the town is working with us to have a police presence at all school polling places. Five of the six schools are used as polling places, four of those have latchkey programs before school starting at 6:00 a.m. and after school until 6:30 p.m. The NMPD will have two officers at each latchkey school. At HPS, the voting location was changed to the gym for isolation purposes. NES could not use the gym due to distance from parking and the incline for walking. An officer will be on duty in the cafeteria during voting and a table barrier will be set up to isolate the students from voters. There will be another officer in the front of the building. At JPS, voters must walk into the building to get to the gym. There will be an officer at the corridor intersection within the school as well as staff on duty to assist. Another officer will be stationed outside the building. SNIS will have an officer in back near the gym with parking. SMS is not a problem since the multipurpose room where voting takes place has a separate exterior entrance. Dr. Paddyfote said she was contacted by a few parents who recommended the schools not be used as polling places while school is in session. She referred them to the registrar.	<p>SNIS Emergency Shelter Shower Project</p> <p>Use of Schools as Polling Locations</p>
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4. A.	Item of Information Appointment of Assistant Facilities Manager <ul style="list-style-type: none">• Dr. Paddyfote introduced Mr. Joseph Olenik who is on the Operations agenda to be hired as the new Assistant Facilities Manager. She said Mr. Olenik has a long list of very good experiences on his resume and she expects him to be a tremendous help to Mr. Calhoun and the Facilities department.	Appointment of Assistant Facilities Manager
5.	Adjourn Mr. McSherry moved to adjourn the meeting at 7:05 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting 7:05 p.m.

Respectfully submitted:



Daniel W Nichols, Chairperson
Facilities Sub-Committee