

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, June 21, 2005, in the Nehaunsey Middle School Library.

The meeting was called to order by President Frank J. Minniti at 7:00 p.m.

Roll Call:

Frank J. Minniti
JoAnne Caira
Larry Hall
Marie Downes McDonald
James Sorbello (arrived at 7:03 pm)
Susan Vernacchio

Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell, School Business Administrator/Board Secretary.

Absent:

Robyn Glocker Hammond

As required under the guidelines of the Open Public Meeting Law, a notice of this meeting was sent to the Courier Post, Philadelphia Inquirer and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations-“The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.”)

Flag Salute

1. CLOSED SESSION #1

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *June 21, 2005*, hereby resolves that an Executive Session closed to the public shall be held on *June 21, 2005, at 7:05 p.m.* in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act.*, (N.J.S.A. 10:4-12b) to be discussed in closed session.

A. Matters Involving Individual Privacy

B. Matters Relating to the Employment Relationship

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Caira/Hall) to enter into closed session at 7:05 p.m. to discuss the following:

1. Personnel

Motion carried by unanimous voice vote.

Returned from closed session at 7:27 p.m.

2. PRESENTATION

Testing Report

A review of the district Terra Nova, GEPA and ASK 3 & 4 testing results were presented by Suzanne Gibson and Susan McAlary.

3. MINUTES

Motion: (Hall/Sorbello) to approve the minutes:

- May 9, 2005 Workshop Meeting
- May 9, 2005 Caucus
- May 17, 2005 Regular Meeting
- May 17, 2005 Caucus

Motion carried by unanimous roll call vote.

4. SUPERINTENDENT'S REPORT

Motion: (Sorbello/Downes McDonald) to approve the following as one, A-B:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills, and Suspensions, as of May 31, 2005. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of May 31, 2005. (Attachment - EXHIBIT B2)

3. 2004-2005 Violence & Vandalism Report as of May 31, 2005. (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of May 31, 2005. (Attachment - EXHIBIT B4)

B. Resolution

WHEREAS, the Greenwich Township Board of Education does not schedule meetings during the month of July; and

WHEREAS, performance of business functions of the district must continue on a scheduled basis;

NOW, THEREFORE, BE IT RESOLVED, the Superintendent and Business Administration/Board Secretary will continue to conduct regularly scheduled monthly business during the month of July prior to Board of Education approval.

Motion carried by unanimous roll call vote.

5. PERSONNEL

Motion: (Caira/Hall) to approve the following as one, A-K:

- A. The retroactive approval of the following individuals to assist with the evening performance of the 2004-2005 Sixth Grade Talent Show.

Staff Member	Stipend Per Hour	Not to Exceed
Sharon Gomez-Salvatore	\$25.00	\$125.00
Stephanie Tomaszewski	\$25.00	\$125.00

- B. The approval for the acceptance of the resignation of Christine McLaughlin, Art Teacher, effective June 30, 2005 as per the attached. (Attachment-EXHIBIT C1)
- C. The approval for the acceptance of the resignation of Estyr Freeman, One-On-One Aide, effective June 30, 2005 as per the attached. (Attachment - EXHIBIT C2)
- D. The approval for the reappointment of Charlene Hresko as Non-Instructional Aide at Broad Street School for the 2005-2006 school year at a salary rate of \$9.00 per hour, not to exceed \$9,576.00.

- E. The approval for the reappointment of Patricia Shannon as Director of food Services for the 2005-2006 school year at an annual salary of \$26,438.00.
- F. The approval for the reappointment of Annamarie Dick, Part-Time Library Aide, for the 2005-2006 school year at a salary of \$12.48 per hour, not to exceed \$8,760.96.
- G. The approval for reappointment of the following employees as Cafeteria/Lunchroom Aides for the 2005-2006 school year at the following hourly rates:

EMPLOYEE	HOURLY RATE
Joyce Atkinson	\$9.00
Alison Grelli	\$8.70
Lisa Maden	\$8.55
Elizabeth McBride	\$9.00
Andrea Sammons	\$8.70
Charline Viereck	\$9.00
Christine Wojcik	\$9.00
Maryann Wright	\$8.55

- H. The approval of the agreement between the Greenwich Township Board of Education and each individual Bus Driver for the 2005-2006 school year. The Board President and the Business Administrator are also granted permission to execute these Agreements.
- I. The approval for the reappointment of the following individuals as District Bus Drivers for the 2005-2006 school year at the following rates:

EMPLOYEE	HOURLY RATE
Cathleen Clark	\$16.68
Darlean Thompson	\$24.66
Charlotte Williams	\$20.39
Ada Zubec	\$24.66

Grade Level	Location	Staff Member
Grade 5	Nehaunsey Middle School	Sharon Salvatore
Grade 6	Nehaunsey Middle School	Janice Spoto
Grade 7	Nehaunsey Middle School	Violet Gregg
Grade 8	Nehaunsey Middle School	Lynn Leupold
Special Area	Broad Street School	Sheli Burgess
Special Area	Nehaunsey Middle School	Stephania Tomaszewski
BSIP	Broad Street School	Susan Zimmermann
BSIP	Nehaunsey Middle School	Janice Spoto

- O. The approval for the appointment of the following teaching staff members for the extra-curricular positions listed below for the 2005-2006 school year:

Position	Stipend per Hour	Not to Exceed	Staff Member
Art Enrichment-Broad Street School & Nehaunsey Middle School	\$25.00	\$750.00	TBD
ASK 3 & 4 (2)	\$25.00	\$1,000.00 \$1,000.00 \$1,000.00 \$1,000.00	Joann Parker Cheryl Pindur Paula Carrozzino Susan Zimmermann
Audio Visual Coordinator: Broad Street School Nehaunsey Middle School	\$25.00 \$25.00	\$750.00 \$750.00	Michael Grelli Stephanie Tomaszewski
Bell Choir (Nehaunsey Middle School)	\$25.00	\$750.00	Laura Enuco
Chorus-Broad Street School & Nehaunsey Middle School	\$25.00	\$750.00	Laura Enuco
8 th Grade Advisor-Graduation	\$25.00	\$750.00	Bill Porreca
8 th Grade Graduation Music Coordinator	\$25.00	\$250.00	Laura Enuco
8 th Grade Fundraising	\$25.00	\$125.00	Bill Porreca
8 th Grade Trip Organizer	\$25.00	\$250.00	Bill Porreca
Digital Camera	\$25.00	\$750.00	Stephanie Tomaszewski
GEPA	\$25.00	\$250.00	Bill Porreca
Intramural Bowling (2)	\$25.00 \$25.00	\$1000.00 \$1000.00	Jody Harris Lori Chiavoroli
Italian Club	\$25.00	\$750.00	Adriana Marini-Cossetti

Position	Stipend per Hour	Not to Exceed	Staff Member
Jr. National Honor Society (2)	\$25.00 \$25.00	\$1,250.00 \$1,250.00	Lynn Leupold Nora Traum
Natural Helpers (2)	\$25.00 \$25.00	\$500.00 \$500.00	Kristine Knorr Terry DiSanto
Performing Arts	\$25.00	\$1,250.00	Lori Chiavoroli
SADD Advisors (2)	\$25.00 \$25.00	\$1,000.00 \$1,000.00	TBD
Saturday School (2)	\$25.00 \$25.00	\$500.00 \$500.00	Beth Kaminski Cheryl Pindur
Student Council (2)	\$25.00 \$25.00	\$1,250.00 \$1,250.00	Jody Harris Janice Spoto
Yearbook Club	\$25.00	\$500.00	Kathy Seacrist

Motion carried by unanimous roll call vote.

Motion: (Hall/Sorbello) to approve the following as one, P-X:

- P. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History check and completion of required paperwork:
1. The approval for the appointment of Gina Hicks as District Art Teacher for the 2005-2006 school year at an annual salary of \$43,056.00, (Step 4, MA degree), with benefits.
 2. The approval for the appointment of Enid Colon-Allen as Guidance Counselor at Broad Street School for the 2005-2006 school year at an annual salary of \$42,334.00 (Step 1, MA degree) with benefits. (Mantua Township School District will share this position and pay one-half of the cost.)
 3. The approval for the appointment of Alisa Whitcraft as District Curriculum Coordinator for the 2005-2006 school year at an annual salary of \$80,000.00, with benefits.
 4. The approval for the appointment of Denise Sferra as Special Education Teacher (MD Class) at Broad Street School for the 2005-2006 school year at an annual salary of \$43,129.00, (Step 5, BA + 30 degree), with benefits.
 5. The approval for the appointment of Joshua Bomze as Grade 6-7 Teacher

at Nehaunsey Middle School for the 2005-2006 school year at an annual salary of \$40,934.00, (Step 3, BA degree), with benefits.

6. The approval for the appointment of Ellen Delaney as District Custodian (evenings) at a pro-rated salary of \$29,114.00, with benefits, effective July 7, 2005.
7. The approval for the appointment of Jason Mazzatenta as Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
8. The approval for the appointment of Heather Leslie for the following substitute positions for the 2005-2006 school year:

	<u>Rate of pay:</u>
Substitute Bus Aide	\$7.75 per hour
Substitute Cafeteria/Lunchroom Aide	\$7.75 per hour
Substitute Kitchen Worker	\$7.75 per hour
Substitute Secretary	\$8.00 per hour

- Q. The approval for the appointment of Suzanne Mlynarczyk as Grade 5 Teacher at Nehaunsey Middle School for the 2005-2006 school year at an annual salary of \$40,934.00 (Step 3, BA degree), with benefits.
- R. The approval for the appointment of Janine Harris as Classroom Aide (Instructional-Special Education/MD Class) for the 2005-2006 school year at a salary of \$120.33 per day, student days only, with benefits.
- S. The approval for the appointment of Jean Walko as Part-Time Instructional Special Education Aide at Broad Street School for the 2005-2006 school year at a salary of \$120.33 per day prorated to an hourly rate of \$16.60 for 2.5 hours per student day, without benefits.
- T. The approval for the appointment of Deborah Knestaut as One-On-One Special Education Aide for J.D. at the Broad Street School for the 2005-2006 school year at a salary of \$120.33 per day, student days only, with benefits.
- U. The approval for the reappointment of Diana Marucci as Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- V. The approval for the reappointment of Alicia Keen for the following substitute positions for the 2005-2006 school year:

	<u>Rate of pay:</u>
Substitute Bus Aide	\$7.75 per hour
Substitute Cafeteria/Lunchroom Aide	\$7.75 per hour
Substitute Kitchen Worker	\$7.75 per hour
Substitute Secretary	\$8.00 per hour

- W. The approval for the appointment of Karl Tomaszewski as Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- X. The approval to amend the 2005 Summer Fast ForWord Program hours for Carlyn McCabe, Teacher's Aide, from 2.5 hours per day to 3 hours per day at \$13.33 per hour (IDEA funding).

Motion carried by unanimous roll call vote.

6. CURRICULUM & INSTRUCTION

Motion: (Downes McDonald/Caira) to approve the following as one, A-I:

A. Out-of-District Placements

- 1. The approval of the following listed out-of-district student recommendations for the 2005-2006 school year and the 2005 Extended Summer School Program:

Name	Program	Placement	Type	Tuition	Year
WM	Autistic	GCSSS-Child Dev Ctr	SSSD	\$29,750.00	12 month
MP	MD	GCSSS-Bankbridge	SSSD	\$25,000.00	10 month
TS	BD	GCSSS-Bankbridge	SSSD	\$24,000.00	10 month
AV	Autistic	Bancroft	Private	\$35,263.00	12 month
AP	MD	LARC	Private	\$36,055.00	12 month
CH	MD	Holly Dell School	Private	\$46,623.00	12 month

- B. The retroactive approval to contract with Kristi Haas, Certified School Psychologist, to provide professional services on an as-needed basis for the remainder of the 2004-2005 school year at a rate of \$225.00 per case.
- C. The retroactive approval for out-of-district placement of A.D. to a half-day preschool educational program at a tuition not to exceed \$500.00 for the remainder of the 2004-2005 school year.

- D. The approval for A.D. to attend the Watch Me Grow extended year program during the summer of 2005 at a cost not to exceed \$490.00.
- E. The approval for T.D. to attend the Gloucester County Park & Recreation extended year program during the summer of 2005 at a cost of \$940.00.
- F. The approval for J.D. to attend the Greenwich Township School District 2005 extended year program from June 20, 2005 through July 28, 2005, with transportation.
- G. The approval of Susan Curtis as Occupational Therapy Consultant for the summer of 2005 at a rate of \$60.00 per hour as per the attached. (Attachment - EXHIBIT Q)
- H. The approval of Barbara Ballinger as an ABA Consultant to provide for P.T.'s extended year program at a rate of \$25.00 per hour not to exceed \$2,012.50.
- I. Field Trips

- 1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 8	Riverwinds Community Center West Deptford, NJ 8:30 am-11:30 am	9/15/05	Admission: \$0.00 Substitute: \$70.00	Driver: \$75.00	\$145.00

Motion carried by unanimous roll call vote.

7. CURRICULUM & INSTRUCTION

Motion: (Hall/Sorbello) to approve the following as one, A-E:

A. Bill Lists

- 1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT D)

P92	\$240,252.13
P93	\$280,231.29

P92	\$240,252.13
P94	\$ 58,644.00
P95	\$ 11,980.39
P96	\$186,707.67
P97	\$ 42,526.07
P99	\$ 60.00
P100	\$215,489.67
P101	\$ 2.11
P102	\$ 6.10
P103	\$108,826.79

B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of May, 2005. (Attachment - EXHIBIT E)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of May, 2005. (Attachment - EXHIBIT F)

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, the Greenwich Township Board of Education certifies by a roll call vote that as of May 31, 2005, after review of the Board Secretary's Reports for May, 2005, and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurers Report in accordance with 18A:17-36 and 18A:17-9 for the month of May, 2005. The Treasurer's Report and Secretary's Report are in agreement for the month of May, 2005. (Attachment - EXHIBIT G)

E. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for

the month of May, 2005, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT H)

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Caira) to approve the following as one F1-F7:

F. Contracts

1. The approval for the contract renewal between the Greenwich Township School District and Life Care Medical Center through the Gloucester County Consortium for drug/alcohol screening for the district school bus drivers for the 2005-2006 school year. Cost is as follows:

\$41.00 for 5-Panel
\$24.00 for Breath Alcohol
\$35.00 for DOT Physical

These prices reflect no increase from the 2004-2005 school year. (Attachment - EXHIBIT I)

1. The approval to extend the 2004-2005 contract between the Greenwich Township School District and Jack & Jill Ice Cream for the 2005-2006 school year as per the attached. (Attachment - EXHIBIT J)
2. The approval of the agreement between Hy-Point Dairy Farms, Inc. and the Greenwich Township Board of Education and Logan Township Consortium as a result of the awarded bid for milk, juice and dairy products for the 2005-2006 school year. (Attachment - EXHIBIT L)
3. The approval of the agreement between Stroehmann & Deluxe Italian Bakery and the Greenwich Township Board of Education for baked goods for the 2005-2006 school year. (Attachment - EXHIBIT M)
4. The approval of the agreement between SNIP and the Greenwich Township School District for internet access for the 2005-2006 school year. (Attachment - EXHIBIT N)
5. The approval of the agreement between Secure Computing Corporation and the Greenwich Township School District for computer filtering as required per CIPA for the 2005-2006 school year. (Attachment - EXHIBIT O)
6. The approval of the agreement between Novell and the Greenwich

Township School District for e-mail access for the 2005-2006 school year.
(Attachment - EXHIBIT P)

Motion carried by unanimous roll call vote.

Motion: (Hall/Caira) to approve the following:

G. Tax Schedule

1. The approval of the tax payment schedule for the 2005-2006 school year as follows:

<u>TOTAL:</u>	<u>\$8,287,803.00</u>
August 15, 2005	\$1,657,561.00
November 15, 2005	\$1,657,561.00
January 16, 2006	\$ 828,780.00
February 15, 2006	\$ 828,780.00
March 15, 2006	\$ 828,780.00
April 14, 2006	\$ 828,780.00
May 15, 2006	\$ 828,780.00
June 15, 2006	\$ 828,781.00

Motion carried by unanimous roll call vote.

8. USE OF FACILITIES

Motion: (Hall/Minniti) to approve the following as one, A-C:

- A. The approval for Gibbstown Cheerleading to use the Broad Street School gymnasium for practice from September 2005 through November 2005 as per the attached. (Attachment - EXHIBIT K)
- B. The approval for Gloucester County School Nurses to use the Nehaunsey Middle School gymnasium and kitchen for a county-wide inservice on Wednesday, November 9, 2005 from 7:30 am to 1:30 pm
- C. The approval for Gibbstown SACC to use the Broad Street School gymnasium and playground for after-school and summer hours from September 1, 2005 through August 31, 2006.

Roll Call Vote:

Frank J. Minniti - Yes to all

JoAnne Caira - Yes to all
Larry Hall - Yes to all
Marie Downes McDonald - Yes to all
James Sorbello - Yes to all
Susan Vernacchio - Abstained on Items A & C
- Yes to Item B

9. OLD BUSINESS

Board President Frank J. Minniti praised the Staff and Graduates for putting on a beautiful graduation ceremony.

10. NEW BUSINESS

JoAnne Caira asked about the possibility of putting on a community day program sometime in the near future.

11. CORRESPONDENCE

A letter was received from Mickey Frampton thanking the Board for the promotion to Custodial/Maintenance.

A letter was received from Megan Sizemore reflecting on her first year teaching in the district.

12. BOARD OF EDUCATION COMMITTEE REPORTS

None at this time.

13. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Joel Antipuna, 611 Betty Rose Avenue, Gibbstown, NJ asked if we have made an attempt to have curriculums match with our sending district, Paulsboro? He commented that former board member, Joseph Marcucci was going to attempt to have both districts meet and make plans to work together but it seems to have fallen through the cracks.

Frank Minniti responded that the Board would be scheduling a meeting for the Fall, 2005 with Paulsboro.

14. CLOSED SESSION #2

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *June 21, 2005*, hereby resolves that an Executive Session closed to the public shall be held on *June 21, 2005, at 8:27 p.m.* in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act*, (N.J.S.A. 10:4-12b) to be discussed in closed session.

1. Matters Involving Individual Privacy
2. Matters Relating to the Employment Relationship

It is anticipated that such matter may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Sorbello/Vernacchio) to enter into closed session at 8:27 p.m. to discuss the following:

- A. Personnel - Item L on the regular agenda

Motion carried by unanimous voice vote.

Returned from closed session at 9:32 p.m.

15. PERSONNEL

Motion: (Vernacchio/Caira) to approve the following as one, L1-L5:

- A. The reappointment of the following unrepresented central office employees for the 2005-2006 school year at the salaries indicated:

Dr. Francine Marteski, Superintendent	\$123,270.00
Scott A. Campbell, Business Administrator/Board Secretary	\$69,061.00
William Houghton, Supervisor of Buildings and Grounds, (Certified Educational Facilities Manager)	\$56,239.00

Dr. Francine Marteski, Superintendent	\$123,270.00
Susan McAlary, Principal	\$93,710.00
Suzanne Gibson, Principal	\$80,481.00

Motion carried by unanimous roll call vote.

Motion: (Hall/Caira) to approve the following as one, L6-L9:

Mary MacMichael, Secretary to the Superintendent	\$37,900.00
Regina Minniti, Secretary to the Business Administrator/Board Secretary & Transportation Department	\$37,900.00
Gina Casella, Accounts Payable/Bookkeeper	\$30,324.00
Debra Truhan, Payroll/Benefits Clerk	\$33,630.00

Roll Call Vote:

Frank J. Minniti - Abstained on Regina Minniti

- Yes to all others

JoAnne Caira - Yes to all

Larry Hall - Yes to all

Marie Downes McDonald - Yes to all

James Sorbello - Yes to all

Susan Vernacchio - Yes to all

16. ADJOURNMENT

Motion: (Sorbello/Downes McDonald) to adjourn the meeting at 9:35 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

A. Campbell, Board Secretary Scott