

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, January 26, 2016, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes:       Regular Meeting of November 24, 2015  
                                      Reorganization Meeting of December 7, 2015  
                                      Regular Meeting of December 15, 2015

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Police Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit minutes of regular meeting of October 28, 2015.
2. Rita Mauriello, Linda McDermott, Carol Tabit and Carolyn Flickinger, requesting permission to attend the 2016 Pennsylvania/Title I Improving Schools Performance Conference in Pittsburgh.
3. Juel Anne Klepadlo, FBLA Advisor, requesting permission to attend the FBLA State Leadership Conference in Hershey, along with 9 students and 2 advisors.
4. Michelle Klapproth, President of the Wyoming Area Drama Parents Association, requesting permission to set up a gofundme account for three students and two advisors in order to raise money to attend the National State Thespian Festival in Nebraska.
5. Richard Dushok, Custodian at Montgomery Avenue, requesting permission to take a medical leave of absence.
6. Right to Know Request submitted for purchase orders from January 1, 2012 to current year.
7. Right to Know Request submitted for the professional collective bargaining agreement.
8. Narda Sperrazza, Choral Teacher, requesting permission to accompany two students to the District Chorus Festival at Lackawanna Trail High School.
9. Beth Connor, Music Teacher, requesting permission to rent the auditorium for her business's seasonal recital and art show.
10. Jeanne Wisnewski, Tenth Street PTO, requesting permission to hold a talent show in the Secondary Center auditorium.
11. Courtney Coletti-Pentka submitting a letter of her return to work on Tuesday, March 1, 2016.
12. Kimberly D'Aiello, 2<sup>nd</sup> Grade Teacher at JFK Elementary School, requesting permission to take a maternity leave.

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13. Norman Scull, part time custodian, requesting permission to take a military leave.
14. Right to Know Request submitted by Interboro Packaging Corporation for the line by line award information for the 2015-2016 janitorial supplies.
15. Sheryl Scrobola, Itinerant Support Teacher, submitting her letter of resignation.
- (16.) Shea Riley, Band Teacher, requesting permission to attend the District 9 Jazz Choir Fest along with four students.**
- (17.) Shea Riley, Band Teacher, requesting permission to attend the Northeast Region Orchestra along with two students.**

Summary of Applications Received

English – 1  
Reading Specialist – 1  
Music – 1  
Math – 1  
Substitute Custodian – 1

**WYOMING AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

**TUESDAY, JANUARY 26, 2016 7:00 P.M**

**SUPERINTENDENT'S REPORT**

1. January is School Director Recognition Month honoring those who volunteer their time and talents for the betterment of public education in our community.
2. The Wyoming Area Drama Club Thespian Troupe #4795 attended the PA State Thespian Festival in York, PA. While at the conference, several of our students were recognized among 1,300 attendees for their efforts and talent:
  - a. Senior Anna Thomas was inducted into the Thespian Performance Hall of Fame.
  - b. Senior Ian Dobosh was inducted into the Thespian Technical Hall of Fame.
  - c. Junior Nina Minnelli was offered a \$500 Technical Theater scholarship in Stage Management to Indiana University of Pennsylvania.
  - d. Junior Emily Uritz was elected as a Student Thespian State Board Officer to represent the state of Pennsylvania during the 2016/2017 school year. Emily will serve as 1 of 7 students who will represent thousands of high school Thespians throughout the State.
  - e. The Wyoming Area Thespian Troupe #4795 received Bronze status as an Honor Thespian Troupe for the 2014/2015 school year.
  - f. Wyoming Area's submitted One Act "Please Have a Seat and Someone Will Be With You Shortly" starring senior Hannah Klaproth, Junior Dante DeLucca and Junior Nina Minnelli scored top in the State with 47/50 points and has qualified to perform at the National Thespian Festival in Lincoln, Nebraska.

- g. Junior Dante DeLucca was recognized as an All Star Cast member for his performance in "Please Have a Seat and Someone Will Be With You Shortly".
- h. Assistant Director and Technical Advisor Chuck Yarmey was chosen to present a workshop on set design, building, and dressing using inexpensive and easy to find items entitled "Making Something from Nothing".

*Congratulations to Drama Advisor Sarah Pellegrini and Assistant Director and Technical Advisor Chuck Yarmey.*

- 3. JFK Elementary School was again designated a Title I Distinguished School for the 2015-2016 school year by PDE. The award will be presented at the February 2016 Title I Improving School Performance Conference in Pittsburgh.
- 4. The Sixth Grade students at 10<sup>th</sup> Street Elementary presented their Museum Projects. This was a collaborative Project between the Reading, Social Studies and English/Writing Classes. Students researched a topic on Ancient Egypt and presented their research to their classmates. Students dressed in period garb and created hand crafted artifacts during their presentation. This is the first of several projects that are part of the new Sixth Grade Thematic Unit Curriculum.

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Treasurer's Report

First National Community Bank	General Fund	4,844,888.50
First National Community Bank	Payroll Account	5,073.97
First National Community Bank	Cafeteria Account	78,054.43
First National Community Bank	Student Activities Account	121,542.07
First National Community Bank	Athletic Fund Account	19,855.95
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,523.02

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Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	117,788.81
Local Service Tax	1,176.25
Delinquent Per Capita	923.12
Per Capita Tax	<u>1,427.60</u>
Total:	121,315.78

Tuition Reimbursement

Wilkes-Barre Area School District	1,065.18
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Local Realty Transfer Tax

Luzerne County	10,140.29
Wyoming County	<u>1,218.46</u>
Total:	11,358.75

2015 Real Estate Taxes

Ann Farley – Exeter Twp., Wyoming County	23,908.29
Paul Konopka- Wyoming Borough	89,243.51
Thomas Polacheck – Exeter Borough	52,497.45
George Miller- West Pittston Borough	77,666.39
Wayman Smith – Exeter Twp., Luzerne County	51,760.26
Robert Connors – West Wyoming Borough	<u>22,717.85</u>
Total:	317,794.75

Grant

Walmart- to support library curriculum	2,500.00
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Miscellaneous

District Court 11-2-01	20.63
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In Lieu of Taxes

Housing Authority of Luzerne County	11,242.58
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Credit Card Rewards

Landmark Community Bank Credit Card	54.11
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Pitney Bowes

Payoff of Postage Machine Lease	1,258.38
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**Upset Tax Sale**

**Wyoming County** **2,984.22**

**Wyoming County** **2,797.93**

**Total: 5,782.15**

**Delinquent Taxes**

**Wyoming County** **4,276.39**

2. Approve the January payment of \$114,383.99 to Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year.
3. Approve the January payment of \$41,685.00 to the West Side Career and Technology Center for the 2015-2016 school year.
4. Approve the Luzerne Intermediate Unit's 2016-2017 General Operating Budget.
5. Approve the following refunds of paid property taxes for 2015:

#65-D11SE4-003-029-000 1,131.11

#66-E10SE2-005-004-000 999.11

6. Approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125, at a cost of \$5,250.00 for the 2016-2017 year. Services include all administration, plan documentation and IRS filings. The cost quoted is the same as services provided for the 2014-2015 and 2015-2016 school years.
7. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2016 through December 31, 2016. The cost quoted is the same as services provided for the 2014-2015 and 2015-2016 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 4,175.00

Monthly fee of \$1.59 per contributor per payroll period



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8. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2016 through December 31, 2016. The cost quoted is the same as services provided for the 2014-2015 and 2015-2016 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 2,475.00  
Variable fee of \$9.75 per associated retiree per year

- (9.) Approve the adoption of the 2016-2017 Preliminary School Operating Budget with expenditures of \$\_\_\_\_\_ with a tax rate of \_\_\_\_\_ mills for the Boroughs of Exeter, Exeter Township, Luzerne County, West Pittston, West Wyoming, and Wyoming and a tax rate of \_\_\_\_\_ mills for Exeter Township, Wyoming County.
- (10.) Approve the submission of PlanCon K Project Refinancing for the General Obligation Bonds, Series of 2015.
- (11.) Approve the submission of PlanCon K Project Refinancing for the General Obligation Bonds, Series of 2016.
- (12.) Approve the Settlement Agreement and Release re: KJ.
- (13.) Approve the Settlement Agreement and Release re: XK.
- (14.) Approve the General Ledger Sheet:

Bill Listing: January 2016	651,359.21	
Prepays: December 2015	<u>103,849.75</u>	755,208.96
Cafeteria Account:	98,372.73	
Athletic Account:	<u>6,461.00</u>	<u>104,833.73</u>

Total: 860,042.69

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Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the  
finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2015-2016 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the request of Rita Mauriello, Linda McDermott, Carol Tabit and Carolyn Flickinger, to attend the 2016 Pennsylvania/Title I Improving Schools Performance Conference in Pittsburgh, from Sunday, February 7<sup>th</sup> through Wednesday, February 10, 2016, with a cost not to exceed \$2,735.00. Cost to come out of Title I funds.
3. Approve the Comprehensive District Level Plan for July 1, 2016 through June 30, 2019.
4. Approve the revised professional substitute list for the 2015-2016 school year.
5. Approve the request of Kimberly D'Aiello, 2<sup>nd</sup> Grade Teacher at JFK Elementary School, to take a maternity leave starting tentatively Friday, February 12, 2016 with a return date of Monday, June 6, 2016.
6. Accept, with regret, Sheryl Scrobola's letter of resignation as Itinerant Support Teacher effective February 29, 2016.
- (7.) Approve the appointment of Lindsey Szalkowski as a Temporary Professional Employee Special Education Teacher effective January 27, 2016. (Ms. Szalkowski has been a long term substitute teacher for a teacher that resigned)**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

Roll Call:

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Activities Report

1. Approve the request of Juel Anne Klepadlo, FBLA Advisor, to attend the FBLA State Leadership Conference in Hershey, along with 9 students and 2 advisors from Monday, April 11<sup>th</sup>, through Wednesday, April 13, 2016. Cost is \$4,292.00 (includes registration, lodging and 5 meals.) Students will fundraise to pay for transportation.
2. Approve the request of Michelle Klaproth, President of the Wyoming Area Drama Parents Association, to set up a gofundme account for three students and two advisors in order to raise money to attend the National State Thespian Festival in Nebraska in June. Cost of the trip is \$1,300.00 per person (\$720.00 for registration and the remainder will be used for transportation.)
3. Approve the request of Narda Sperrazza, Choral Teacher, to accompany two students to the District Chorus Festival at Lackawanna Trail High School Wednesday, February 3<sup>rd</sup> to Friday, February 5, 2016. Total cost is \$723.07 for registration and lodging. Ms. Sperrazza will provide transportation.
4. Approve the 2016 winter sports schedule submitted by the athletic director.
5. Approve to discontinue the current co-op with Susquehanna Prep for Junior High Softball and Junior High Basketball. (The students no longer go to the school)

**(6.) Approve the appointment of \_\_\_\_\_ as Head Boys Soccer Coach.**

**(7.) Approve the request of Shea Riley, Band Teacher, to attend the District 9 Jazz Choir Fest at Wyoming Seminary, along with four students Friday, February 19<sup>th</sup> and Saturday, February 20, 2016. Only one student will stay overnight at a cost of \$145.00 and three students (lab students) at \$45.00 per day. Total cost is \$280.00. Mrs. Riley is also requesting comp time and mileage. Mrs. Riley will provide transportation.**

**(8.) Approve the request of Shea Riley, Band Teacher, to attend the Northeast Region Orchestra, along with two students, at Twin Valley High School, Wednesday, February 24<sup>th</sup> and Thursday, February 25, 2016, at a total cost of \$582.88 for registration and lodging. Mrs. Riley is also requesting comp time and mileage. Mrs. Riley will provide transportation.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.

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Building Report

1. Approve the request of Richard Dushok, Custodian at Montgomery Avenue Elementary School, to take a medical leave of absence retroactive to December 1, 2015 for a period of twelve weeks or approximately April 1, 2016.
  2. Approve the revised support personnel substitute list for the 2015-2016 school year.
  3. Approve the request of Beth Connor, Music Teacher, to rent the auditorium at \$100.00 for her business's seasonal recital and art show on Saturday, June 11, 2016, 5:00 p.m. to 6:30 p.m. and 7:30 p.m. to 9:00 p.m., with set-up at 4:00 p.m. Also requesting use of the piano and chorus room. Pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class D)
  4. Approve the request of Jeanne Wisnewski, Tenth Street PTO, to use the Secondary Center auditorium for a talent show on Thursday, March 3, 2016, at 5:00 p.m. Also requesting use of the sound system and piano. A dress rehearsal is requested for Thursday, February 25, 2016, at 5:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
  5. Approve the request of Norman Scull, part time cleaner, to take a military leave Monday, February 1, 2016 with a tentative return date of Monday, August 1, 2016.
- (6.) Approve the agreement between Wyoming Area Education Support Professionals and the Wyoming Area School District to allow any member of the support staff to voluntarily donate (1) sick day during the 2015-2016 school year to be used at the discretion of Richard Dushok.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.

Roll Call:

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Police Report

**Wyoming Area Police Department  
Monthly Report for December  
Total Calls for Service 28**

CODE

0002 – Transport	1
0690 – Theft – Reports	1
2400 – Disorderly Conduct	2
2400 – Harassment	1
2690 – All Other Offenses – Reports	6
3870 – Medical Emergency	1
4090 – Non- Criminal – Reports	5
5004 – Lost and Found – Found Articles	1
Trua – Compulsory School Attendance	10
<b>Total:</b>	<b>28</b>

Monthly Comparison

<u>December Calls for Service</u>	<u>November Calls for Service</u>	<u>Plus/Minus Comparison</u>
28	21	+7

