

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 11, 2019**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Pete Noel</u> Elementary School Principal	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, October 10, 2019**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the June meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

IU 08 Operating Committee representative **Kathy Hough**

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Pete Noel**

School Solicitor **McGlynn & Moore**

Business Administrator **Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$2,079,132.52
Cafeteria Fund Invoices	\$35,293.36
Athletic Fund Invoices	\$31,061.13
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$328,256.90
Total Invoices paid	\$2,473,743.91

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$15,383.84
Mrs. Eney - Portage Boro – Property, Per Capita, Occupation	\$232,869.76
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$789,222.34
Berkheimer Tax Administrators PASD – EIT (Current)	\$65,634.34
Total Taxes	\$1,103,110.28

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5. APPROVING AGREEMENTS WITH ACRP

Motion_____Second_____Vote_____

The Administration recommends renewing the following agreements with ACRP for eligible students for the 2019-2020 school year.

Adolescent Partial Hospitalization Program
Alternative Education for Disruptive Youth Act 48
Center for Achievement School for Socially/Emotionally Disturbed (SED)
Center for Achievement School for Audism Disorders (ASD)

6. APPROVING COOPERATIVE AGREEMENT WITH MOUNT ALOYSIUS COLLEGE

Motion_____Second_____Vote_____

The Administration recommends approving a cooperative agreement with Mount Aloysius College for dual enrollment courses for high school students.

7. RENEWING AGREEMENT FOR EARLY INTERVENTION PRESCHOOL PROGRAM

Motion_____Second_____Vote_____

The Administration recommends renewing its Letter of Agreement with Appalachia Intermediate Unit 8 to provide speech and language therapy and autistic support services for students enrolled in the district's K4 program who are eligible

8. APPROVING COOPERATIVE EDUCATION INTERNSHIP

Motion_____Second_____Vote_____

The Administration recommends approving Brandon Vocco, a student at Clarion University in the Sports Management Program to complete a Cooperative Education Internship Program in the district during the 2019-2020 school year.

9. APPROVING PURCHASE OF DISTRICT VEHICLE

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends purchasing a 2019 Silverado 2500 pickup from Portage Chevrolet in the amount of \$30,821.85, under the CoStars pricing program.

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V. PERSONNEL MATTERS

1. ADDITIONS AND REMOVALS TO/FROM THE SUBSTITUTE LISTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The administration recommends adding the following personnel to the substitute lists:

Ashley Myers	Substitute Teacher (Elementary)
David Hunter	IU 08 Substitute Teacher
John Carr	IU 08 Substitute Teacher
Jordyn Platt	IU 08 Substitute Teacher
Megan Berardinelli, RN	Substitute School Nurse

2. HIRING EXTRA-CURRICULAR POSITIONS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends the following extra-curricular positions. Salary will be based on the current contract between the district and the PAEA.

Kindergarten Graduation Media	Janis Chobany
Discipline Chair Grade 3	Heidi Washko
Discipline Chair Grade 4	Lisa Civis
Discipline Chair Grade 5	Lisa Stivers
Discipline Chair Grade 6	Rebecca Kissell
Morning Announcements	Molly Harrington/Lisa Stivers (co-advisers)
Mentor Teachers:	
Lauren Sinclair	
Christa Miko	
Allison Torchia	Michael Fox
Makena Baumgardner	Travis Kargo

6. HIRING AMERICORPS VOLUNTEER

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring the following AmeriCorps volunteer for the 2019-2020 school year:

Jennifer Petrunak

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7. ACCEPTING ADVISOR RESIGNATIONS

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the following resignations. The administration requests permission to advertise for this position.

Christina Franey	Reading Competition Adviser (Elementary)
Annette Lutz	Spelling Bee Coordinator

8. APPROVING DAYS OFF WITHOUT PAY

Motion _____ Second _____ Vote _____

The Administration recommends the following staff members' requests for days off without pay:

Staff Member	September 15-22, 2019
Staff Member	February 10-11, 2020

9. ADDING COACHING VOLUNTEERS

Motion _____ Second _____ Vote _____

The Administration recommends adding the following coaching volunteers:

James Fisher	Football
Bethany Kendera	Volleyball
Tricia Fisher	Volleyball

Clearances are on file for these individuals or will be provided.

VI. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Brittany Brewer	Autism De-Escalate Meltdowns & Diffuse Explosive Behaviors, Altoona, PA	November 12, 2019 7:30 a.m. – 4:00 p.m.	\$314.99	Yes

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Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Kindergarten Teachers	ValeWood Farms, Loretto, PA	May 14, 2020	\$0.00 (PTO)	N/A
Grade 2 Teachers	Mountain Playhouse, Coal Miners' Café, Incline Plane	May 11, 2020	\$0.00 (PTO)	N/A
K-2 Discipline Committee	Movies – behavior incentive	TBD	\$0.00 (Discipline)	N/A
Grade 3-6 Discipline Committee	Morrison's Cove and DelGross Park – behavior Incentive	Oct 28, 29, 31 & Nov. 1 And TBD	\$0.00 (Discipline)	N/A
Grade 4 Teachers	Flight 93 Memorial	September 24, 2019	\$0.00 (Grant)	N/A
Grade 5 Teachers	Portage Railroad Museum	September 20, 2019 September 27, 2019 (alternate date)	\$0.00 (Rotary)	N/A
Kyle Gossard	Take 25 students to attend county band auditions at Central Cambria	October 23, 2019	\$92.12	Yes
Tyler Johnson	Take the Junior Class to visit Flight 93 Memorial	October 29, 2019	\$562.12	Yes
Brian Randall	SADD Conference Seven Springs, Champion, PA	November 4, 2019	\$445.00	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Tara Williams	Homecoming Dance	Len Chappell Gymnasium	September 20, 2019 8:00 pm – 11:00 pm	No Charge
Mary Ann George	Financial Aid Presentations	Room 111	October 1, 2019	No Charge
Portage Area Ministerium	Ministerium meeting	High School Auditorium	Last Wednesday of Every Month 6:00 am – 7:00 am	No Charge
Emil and Rosemary Squillario	Fireworks at Homecoming Football game	Mustang Stadium	September 20, 2019	No Charge
Portage Area Cheerleading Boosters	Powder Puff Game	Mustang Stadium and concession stands	October 12, 2019 (10/13 – rain date) 5:00 – 9:00 pm	No Charge
Denise Moschgat/PAHS Theater	Play Rehearsal	High School Auditorium	September – May Monday, Wednesday and Thursday 6:00 – 8:00 pm	No Charge
Denise Moschgat/PAHS Theater	Winter Production	High School Auditorium and cafeteria	December 13-14, 2019 5:00 to 10:00 p.m.	No Charge

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Good News Club	Good News Club Meetings	Elementary School Auditorium	October & November February & April	No Charge
Portage Area Softball Boosters	Softball Round Robin	Softball field	Saturday in October TBD	No Charge
Portage Regional Planning Commission	Annual Meeting Civic Service & Governing	HS Auditorium and Cafeteria	September 21, 2019 8:00 am – 12:00 pm	No Charge

VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

VIII. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____