

**COMMITTEE FOR SHARED SERVICES**

**March 18, 2019**

**5:00 P.M.**

**MINUTES**

**PRESENT:** Barkhamsted Donna Beaudoin, Secretary/Treasurer  
Hartland Staci Hastey  
Norfolk Carolyn Childs, Vice-Chairperson  
Regional #7 Theresa Kenneson, Chairperson  
Shared Services Quentin H. Rueckert, Executive Director  
Superintendents' Council Judith Palmer, Sup't-Regional #7

**ABSENT:** Colebrook Amy Gardner

**1. MEETING CALL TO ORDER:**

Chairperson Kenneson called the meeting to order at 5:03 p.m.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF January 28, 2019, meeting:**

**MOTION** by Carolyn Childs, seconded by Donna Beaudoin, to accept the minutes as presented.

In favor: Theresa Kenneson, Carolyn Childs, Donna Beaudoin and Staci Hastey  
Opposed: None  
Abstained: None

**4. DIRECTOR'S REPORT:**

Quentin Rueckert shared the good news that Shared Services has hired a school psychologist and is looking forward to welcoming her to the team at Regional #7. He also shared that Shared had one paraprofessional resign who was working in Regional #7's middle school and will be replaced with a para

from the LINKS program. Otherwise, there are no other staff changes or program updates to report.

**5. SUPERINTENDENTS' COUNCIL REPORT:**

Judy Palmer reviewed the minutes from the most recent Superintendents' Council meeting.

**6. CORRESPONDENCE:**

None

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

- a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Donna Beaudoin.
- b. Quentin presented a draft of the 2019-2020 Shared Services budget which the Committee reviewed and passed with a motion to approve. The budget represents an overall increase of 2.35%.

**MOTION** by Donna Beaudoin, seconded by Staci Hastey, to approve the Shared Services budget as presented.

In favor: Theresa Kenneson, Donna Beaudoin, Carolyn Childs and Staci Hastey

Opposed: None

Abstain: None

- c. The Committee for Shared Services voted to approve King, King and Associates as auditors for the 2018-2019 school year.

**MOTION** by Staci Hastey, seconded by Donna Beaudoin, to appoint King, King and Associates as auditors for 2018-2019.

In favor: Theresa Kenneson, Donna Beaudoin, Carolyn Childs and Staci Hastey

Opposed: None

Abstain: None

- d. Quentin gave each member a copy of the Shared Services' Audited Financial Statements for the year ending 6/30/18.

- e. Quentin gave each member a copy of the Addendum to the Shared Services Teachers Association contract that was settled upon this past fall.

**9. OTHER:**

None

**10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

**MOTION** at 5:45 p.m. by Carolyn Childs, seconded by Donna Beaudoin, to adjourn the meeting.

In favor: Theresa Kenneson, Donna Beaudoin, Carolyn Childs and Staci Hastey  
Opposed: None  
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: \_\_\_\_\_ 6-3-19 \_\_\_\_\_