

**REQUEST FOR QUALIFICATIONS  
FOR ARCHITECTURE AND ENGINEERING  
SERVICES FOR THE LELAND SCHOOL DISTRICT**

The LELAND SCHOOL DISTRICT is seeking Requests for Qualifications (RFQ) for ARCHITECTURE AND ENGINEERING services related to the following project(s):

**Potential ESSER 2-3 funded projects and other projects as authorized by the district.**

Responses shall be (emailed) to: Kenneth Harris, Business Manager, at kennithharris@lelandk12.org by June 25, 2021, noon.

Questions about the RFQ should be directed to Dr. Nehru Brown, Federal Programs Director, at nehribrown@lelandk12.org

Note: The federally funded projects must be completed on or before September 30, 2023 if funded with ESSER 2 funds. If funded with ESSER 3 funds, the projects must be completed on or before September 30, 2024.

In your submittal, please include the following:

1. Firm background and history.
2. Qualifications, including resumes, of team members and any sub-consultants in the area of the projects described above.
3. Examples of experience with relevant and federally funded projects.
4. Certification that your firm or members of your firm have not been disbarred, suspended, or otherwise excluded from or ineligible for participation in federal assistant programs or activities.
5. A description of your procedures used to ensure a successful architect-client relationship.
6. Forms M54 and M55

If selected, the firm will be required to provide proof of insurance, Form W-9 IRS Form, and certify other federal and state requirements upon execution of a contractual agreement.

Following evaluation of the proposals, the district may conduct additional interviews and may request additional information from one or more firms.

The District reserves the right to reject any and all proposals, and to evaluate the qualifications in the proposal that is most beneficial to the district.

Sincerely,

Rev. Jessie King  
Superintendent of Leland School District