

School Administrative Unit #7
Summer Meeting Minutes

Date	August 3, 2020
Time	6:00 p.m.
Location	Pittsburg School

Attendance

School Board Members

Clarksville		Colebrook		Columbia		Pittsburg	
P	Michel Dionne	P	John Falconer	P	Chris Brady	P	Lindsey Gray
P	Heather Mitchell	P	Deb Greene	P	Stacey Campbell	P	Jamie Gray
		P	Craig Hamelin	R	Carrie Klebe	P	Willard Ormsbee
		P	Brian LaPerle			E	Toby Owen
		R	Nathan Lebel			E	Billie Paquette
		P	Michael Pearson				
Stewartstown		SAU #7				Public	
E	Jamie Boire	P	Debra Taylor, Superintendent			Robin Maxwell	
P	Betsy Gray	P	Cheryl Covill, Business Administrator				
P	Philip Pariseau	R	Jennifer Noyes, Special Services Coordinator				

Public in Attendance Remotely who identified themselves: Carrie Rancourt, Devon Phillips, Elaine Sherry, Sharon Ellingwood-White, Jennifer Mathieu, April Hand, Katie Sullivan, Jacie LeClair, Melissa Shaw, and Tracey McKinnon

Roll Call:

- The meeting was called to order at 6:04 pm by Chairman John Falconer

Hearing of the Public: None

Reading of the Minutes:

S. Campbell / L. Gray: Motion to approve the SAU #7 Meeting Minutes of April 9, 2020 and April 16, 2020 as written.

VOTE: MOTION CARRIES

School Administrative Unit #7 Reports:

- School Re-entry Plan - The proposal is to resume instruction in school beginning September 8, 2020.
 - School Re-entry Plan – Presented by Dr. Debra Taylor
 - Objective: Every Student safely achieves at least a year of academic growth during 20-21 school year. Overall guidance and safety protocols is the responsibility of the Governor and DHHS.
 - Decision Points
 - In person instruction
 - Significant Professional Development support
 - Safety for students and staff remains number one priority
 - Fall Term will focus on connection, communications, organization and developing yearlong plan for course and student success.
 - Ask the school boards to support allowing teachers up to two days to ready their classrooms to meet safety protocols
 - School Opens – Safety Restrictions – Brief Overview
 - Most strict cleaning protocols

- Social Distancing required except when a student's needs precludes it
- Temperature checks - Implement a staff temperature/prescreening check daily
- Parents will be required to file on-line their child's temperature
- Disciplinary policy supports enforcement of safety protocols in school
- Policy restricting symptomatic access to school buildings by staff and student's
- Symptomatic staff referred to their Primary Care Physician
- Recommendations
 - School opens with safety restrictions following CDC guidelines
 - First Five Days of Professional Development
 - Looking for approval from the school board to authorize the Superintendent to update and adjust based on conditions
- Other considerations
 - Bus Transportation – 1 student per seat
 - In the process of analyzing the bus routes as soon as the survey has been received
 - Meals – served in classrooms or cafeteria if social distancing can be achieved
 - Restrict outside visitors
- Resources needed
 - Teacher Professional Development
 - Use summer opportunities for curriculum planning and technology support
 - Part – time Curriculum instruction and assessment Coordinator part time for SAU #7
 - Outdoor Teaching Resources
 - Curriculum training and resources for outdoor education
 - Equipment for outdoor learning
- Technology
 - Additional Chromebooks for Students and Laptops will be ordered
 - Continued support for 1:1 – computers for students, faculty, and staff
 - Ensure all households have reliable Internet connectivity
- Cleaning and Sanitization
 - Custodial staff will be trained and deployed as the primary cleaning and sanitizing
 - Hand sanitizer and PPE for faculty and staff
- Air Quality
 - Upgrade and evaluate to HVAC control systems to maximize fresh air intake where possible
 - Strict adherence to routine preventative maintenance
- Recommendation for the school boards to approve providing cloth masks for staff
- Bus Transportation
 - Increased flexibility of bus schedules
- Policy Adjustment
 - Authorize the superintendent to restrict school access by staff or students based on symptoms or concerns of infection

Board Action

Superintendent Taylor has 9 recommendations to the school board. Consensus of the board to address each item individually.

- Item #1 – In-person instruction

L. Gray / D. Greene: Motion to approve the in-person instruction with adherence to the CDC recommendations and state guidance. Including daily health screenings, face coverings, social distancing, sanitization, illness monitoring, mitigation, and changes to health office workflow.

- Discussion on item #1

- Staff would take temperature and fill out a prescreening form.
- Students - parents will take temperature at home and fill out the survey.
- Questions on temperature and masks.
- Parent– consider COVID-19 testing for students?
- Devon Philips – Parents would have to agree to have testing done which could be a concern.
- What about students traveling to other schools?
- Donna Jordan / Colebrook Chronicle – What will take place with concerts and other events?
- Will elections be held at the schools? Dr. Taylor - we are not recommending use of the school(s) for elections - working with the school boards.
- Rob Maxwell – Read the guidelines on students traveling between campuses it is not recommended by the Governor.

VOTE: MOTION CARRIES

- Item #2 – Hybrid Learning for those unable to participate in in-person learning

S. Campbell / N. Lebel: Motion to approve hybrid learning for those who are unable to participate in in-person learning (due to medical circumstances) is recommended. These plans will be developed on an individual basis by the school team including the principal, nurse, and teacher(s) and may include VLAC's Courses.

- Discussion on Item #2
 - How will educational opportunities be offered to a household that has a parent or other family member with health issues? Has a survey been sent to parents asking if they are comfortable to send their child to school?
 - What will this mean to teachers preparing for multi-lesson(s)?
 - Will this cover parents not sending their children to school? Recommend using VLAC's if a parent does not want to send their student to school.
 - Sharon Ellingwood-White – Will Vermont students be allowed to take the NH VALC's programs? Dr Taylor stated Vermont students are not covered under VLAC's. Suggestion to speak with the principal and/or Superintendent.

VOTE: MOTION CARRIES

- Item #3 - Remote Learning if in-person instruction is not possible

D. Greene / L. Gray: Motion to approve Remote Learning at a future date if in-person instruction is not possible due to local health and safety concerns or state requirements.

- Discussion on Item #3
 - Bobby Ormsbee - If you have a student in one grade tests positive, does the whole school have to shut down?
 - Direction will come from the Department of Health and Human Services.

VOTE: MOTION CARRIES

- Item #4 – Part-time Curriculum, Instruction and Assessment Coordinating position, funded by grants and shared with Canaan.

C. Brady / S. Campbell: Motion to approve a part-time Curriculum, Instruction and Assessment Coordinating position, funded by grants and purchase the service from shared with Canaan.

- Adjusted the motion to read – “and shared with Canaan” to “and purchase the service from Canaan”.

VOTE: MOTION CARRIES

- Item #5 – School Calendar Adjustment – starting school on Tuesday, September 8 and includes additional in-service time (four additional days) for teachers and paraeducators.

C. Brady / P. Pariseau: Motion to approve the adjustments to the school calendar with the changes to the year from 2020 to 2021 after the months of January – June.

VOTE: MOTION CARRIES

- Item #6 – To continue with shared instructors and student collaborative participation in courses as planned for CTE and the Collaborative Committee while school is in session.

D. Greene / C. Brady: Motion to approve continuing as planned for CTE and the Collaborative Committee during in-person instruction.

○ Discussion on Item #6

- Rob Maxwell – Governor guideline recommend no traveling between campuses; students need to spend the entire day.
- Carrie Rancourt - Inquired about Collaborative students taking ½ day classes in Canaan and ½ day with VALC’s

VOTE: MOTION CARRIES

- Item #7 – Fall sports decisions (per NHIAA) are local to the SAU and region. Awaiting guidelines and working with North Country Superintendents and Athletic Directors.

N. Lebel / J. Gray: Motion to approve the implementation of Fall sports.

○ Discussion on Item #7

- Is there a time frame when a decision will be made?
- Practice cannot start until September 8th.
- Donna Jordon / Colebrook Chronicle Transportation requirements for students riding and funding if a second bus is needed.

VOTE: MOTION CARRIES

- Item #8 – To continue the temporary waivers of district policies during the pandemic to address emergencies.

L. Gray / C. Brady: Motion to continuing the temporary waivers of district polices.

VOTE: MOTION CARRIES

- Item #9 – Authorization for the Superintendent to make decisions regarding changing delivery of school instruction (from in-person to remote) if required due to changing health conditions.

D. Greene / L. Gray: Motion to authorize the Superintendent to make decisions regarding changing the delivery of school instruction (from in-person to remote) if required due to changing health conditions.

- Discussion on Item #9
 - What will this mean to teachers preparing for multi-lesson plans?
 - Will this cover parents not sending their children to school? Recommend using the VLAC's if parent does not want to send their student to school.

VOTE: MOTION CARRIES

Unfinished Business: None

New Business:

- Revised School Calendar
 - Addressed in Item #5 above.
- Title IX Policies:
 - Legislation has been passed with relating to changes in the Title IX law. The proposed changes are reflected in the following policies: AC, ACAA, ACAA-R, ACAB, ACAB-R
 - August 15th Title IX policy must go into effect
 - The proposed policy has been reviewed by an attorney
 - This policy was distributed for first reading
- FEPPA Directory policy will be forth coming
- Reviewed the current Substitute Salaries policy GCG
 - There is a very small pool of substitute teachers in the North Country.
 - School Board discussed rates of pay.
 - The SAU board is requesting a copy of north country salary schedules for substitute teachers to review in November.

B. Gray / C. Hamelin: Motion to increase the daily rate per category by \$10/day

VOTE: MOTION CARRIES

- The SAU office is in process of downloading NHSBA polices drafted based on recent legislation. A meeting will be scheduled with the SAU policy committee.
- Heath Trust needs confirmation if the school districts are offering HRA's to retirees and COBRA eligible individuals.

D. Greene / C. Hamelin: Motion to approve offering the current health plan to retiree and COBRA qualified individuals at full cost to the individual.

VOTE: MOTION CARRIES

- Our insurance carrier Cross Insurance needs acceptance or decline of Terrorism Insurance to our policy.

S. Campbell / L. Gray: Motion to opt-out of the Terrorism insurance coverage.

VOTE: MOTION CARRIES

Information:

- SAU #7 discussion on Regional Committee – Distributed handout (see attached)
- Reviewed Current models under consideration:
 - Model #1
 - Central regional high school and CTE center in an updated Canaan facility and regional middle school (Grades 6-8) – excluding Pittsburg who would keep their 6-8 grades - in Colebrook. Each school would maintain their elementary.
 - Model # 2

- Regional middle school, regional high school and regional CTE center in the Colebrook Schools building (this would necessitate an addition to the structure). Each school would maintain their elementary.
- Next Steps / Projected Timeline (see attached)
- Committee will review with the Regional committee the work from the guidance staff and administration centered on a high school instructional model.

Non-Public: None

Other Business: None

Meeting Dates:

- SAU #7 Winter Meeting: TBD – hosted by Pittsburg

Adjournment:

C. Brady / C. Hamelin: Motion to adjourn the meeting at 8:32 pm.

VOTE: MOTION CARRIES

Respectfully Submitted,
Cheryl Covill
Business Administrator

Adopted 11/02/2020