



# EAST CARTER COUNTY R-II SCHOOL DISTRICT

24 South Herren Ave  
Ellsinore, MO 63937  
Phone: 573-322-5625  
Fax: 573-322-8586

## APPLICATION FOR EMPLOYMENT

Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

First Name \_\_\_\_\_

Permanent Phone \_\_\_\_\_

Middle Name \_\_\_\_\_

Cell Phone \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

Zip

Position(s) for which you are applying for: \_\_\_\_\_

### EDUCATION

	Name & Location	Dates of Attendance	Degree	Major
High School	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Colleges	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Colleges	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other training	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### EMPLOYMENT EXPERIENCE

Date Employed	Employer	Employer Address	Position	Reason for Leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### REFERENCES

- \_\_\_\_\_

Name	Address/Telephone	Business	Years Acquainted
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- \_\_\_\_\_

Name	Address/Telephone	Business	Years Acquainted
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- \_\_\_\_\_

Name	Address/Telephone	Business	Years Acquainted
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**TEACHING AND ADMINISTRATION APPLICANTS**

	Type	States	Subject	Grade Level	Expiration Dates
Certification	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Certification	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Certification	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you available for substitute teaching?  YES  NO

Are you available for paraprofessional duties?  YES  NO

Extra duty positions you may be interested in sponsoring?

**READ CAREFULLY BEFORE SIGNING**

I acknowledge and agree to the following provisions as conditions to consideration of my application for employment.

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.

2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of my application for employment.

3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of false or misleading information.

4. I understand that this application will be considered active for a period of one year. I understand that if I wish my candidacy to remain open after that date I must submit another application.

Signature of Applicant

Date

**FOR ADMINISTRATIVE USE ONLY**

Dates Application received \_\_\_\_\_ Credentials \_\_\_\_\_ Transcripts \_\_\_\_\_

Date Interviewed \_\_\_\_\_ Interviewed by \_\_\_\_\_

Date and Time: Applicant Notified \_\_\_\_\_

Date and Time: Applicant Accepted \_\_\_\_\_

Position Offered \_\_\_\_\_

Salary Step and Level \_\_\_\_\_

Remarks \_\_\_\_\_

**CIVIL RIGHTS NOTICE(required by law):**

The East Carter County R-2 School does not discriminate on the basis of sex or handicap as required by Title IX, Title VI, or section 504. The designated responsible employee is the superintendent. (assurance) The East Carter County R-2 School assures compliance with Title VI, Title IX, and Section 504 and is committed to remedial action to eliminate existing sex discrimination or to eliminate the effects of past discrimination for the period during which Federal assistance is extended. THIS SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER.