

**CALIFON BOARD OF EDUCATION
REGULAR MEETING
MINUTES
September 28, 2011 7:00 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting was called to order at 7:02 p.m. with the following opening statement read by President Galligan:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 9 and September 19, 2011. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All present participate in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present: Mr. Timothy Ayers
 Mr. Kim Schundler
 Mr. Alfred Turello
 Mrs. Carolyn Murin
 Ms. Kelly Galligan

Also Present: Dr. Kathleen Prystash, CSA
 Ms. Susan Schaffner
 Members of the Public

IV. PRESENTATION – John Collins, Esq., Parker McCay

- Board Anti-Bullying Training
- Board Ethics

Harassment, Intimidation and Bullying - Mr. Collins, Califon Board of Education Attorney, presented the required Board Training for Harassment, Intimidation and Bullying. He reviewed the statute. The Board Members asked questions of Mr. Collins.

Board Ethics – Required annual review and training.

Mr. Collins reviewed the act as well as reviewed other applicable statutes.

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V. APPROVAL OF MINUTES

- A. A motion was made by Mr. Ayers and seconded by Mr. Turello to approve the following minutes:

August 5, 2011 Work Session Meeting
August 22, 2011 Regular Meeting

The motion carried unanimously on a voice vote.

VI. WRITTEN COMMUNICATIONS

1. Meeting Schedule – North Hunterdon Voorhees High School
2. Hunterdon County SBA 2011-12 Meeting Schedule
3. Borough of Califon Council Minutes July 18, 2011
4. School District Accountability – Board required Trainings
5. Letter from Mrs. Cathy Smith
6. Letter from Mr. Jason Beard
7. E-mail from Mr. Jim Bell
8. E-mail from Mrs. Lori Riley

VII. CHIEF SCHOOL ADMINISTRATOR’S REPORT

- NJ ASK Scores
- Math Curriculum
- Science Curriculum
- Back to School Night
- Teacher In-service

X. PUBLIC COMMENT

Mr. Jim Bell said there is a second option for Solar Energy. He said the provider could be brought in to present the plan.

XI. BOARD SECRETARY/TREASURER’S REPORT

A motion was made by Mr. Schundler and seconded by Mr. Ayers to approve the following:

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After review of the Secretary's and Treasurer's reports for the month of **July 2011** based upon consultation with the Board Secretary, the Board of Education of the Borough of Califon has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

The motion carried unanimously on a Roll-Call vote.

XII. COMMITTEE REPORTS

CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A. *Finance/Facilities/Transportation*

A motion was made by Mrs. Murin and seconded by Mr. Schundler to above the items A1.-A.9 as a slate:

The motion carried unanimously on a roll-call vote.

- Meeting Minutes 8/22/11

Mr. Schundler said the cost savings for the solar project would be about \$2100.00 per year. He said the committee was concerned that the \$13,000.00 start up cost would not be recouped if the RFP did not come to bid. Mr. Turello said the committee was not opposed to solar panels but one week was not a long time to review. Mr. Bell (member of the public) said the Power Purchase Plan was very limiting. He gave the Board an alternate proposal. Mrs. Gloria Winter said she had panels installed in her home and found it to be very beneficial. Mr. Schundler said the committee reviewed last years and this years budget. He said the goal is that the tax rate may remain flat for next year. He also said the possibility to fund a sports team would be reviewed. Mr. Ayers thanked the committee for reviewing the athletic part of education.

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August/September Bills List

- *1. Motion to approve the payment of August/September 2011 invoices from check number 19225 to check number 19287, non check numbers N0040, 41 and July 2011 payroll checks 0715a and 0729 in the amount of \$90,709.25.

Budget Transfers

- *2. Motion to approve the attached list of budget transfers from July 2, 2011 to July 31, 2011 in the amount of \$51,284.44.

Tuition Contract 2011-12 School Year

- *3. Motion to approve the following tuition contracts for the 2011-2012 school year:

6869365247	High Bridge	\$25,000
6869365247	Extraordinary Services	\$24,570.
4568070978	Lebanon- PSD	\$11,000
1635274011	Lebanon- PSD	\$11,000

2011-12 Grants

- *4. Motion to accept the following 2011-12 grants and to approve submission of the grant application to the New Jersey Department of Education (IDEA and NCLB grants):

- a.) NJ CAP
 - K-6 Program \$509.00
 - Teen CAP \$134.00
 - District Responsibility \$275.00
- b.) High Point Insurance
 - Technology Grant \$450.00
- c.) IDEA
 - Basic \$36,244.00
 - Preschool \$ 1,946.00
- d.) NCLB
 - Title II \$1,969.00

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Carol E. Neuwiesinger Trust

- *5. Motion to accept the bequest of \$2,500.00 from the estate of Carol E. Neuwiesinger to award annually a scholarship to be used for educational purposes in the amount of \$100.00 per year.

Administrative Service Contract

- *6. Motion to approve an administrative services contract with Discovery Benefits, Inc. from 1/1/2012 to 12/31/2012 at a cost of approximately \$600.00 per year.

Milk Price 2011-12

- *7. Motion to set Milk prices for 2011-2012 school year at \$.20.

2012 Health Benefits Opt Out

- *8. Motion to approve the following incentives to eligible employees for Opting out of Health Plan Coverage for the period of January 1, 2012 to December 31, 2012 at 25% of savings (\$5000 max) estimated to be:

	<u>Medical</u>	<u>Prescription</u>	<u>Dental</u>
Single	1,305	406	129
M/S/D	3,034	803	224
Family	3,355	856	367
P/C	1,942	523	272

LAST YEAR'S NUMBERS LISTED ABOVE NEW CALCULATION PENDING RELEASE OF 2012 STATE HEALTH BENEFIT COSTS

Mr. Schundler said the 2012 costs had not been recieved as of tonight's meeting.

Facility Use

- *9. Motion to approve the following use of facilities:

8th grade class	gym/8 th Grade room	7:00 – 10:30pm	10/14/11
Girl Scout Troop #80967	gym/8 th grade room	6:00 – 10:30 pm	12/9/11

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A motion was made by Mr. Turello and seconded by Mr. Ayers to remove this motion from the agenda.

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The motion carried unanimously on a voice-vote.

***RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM***

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Township of Readington, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System, Known as East Hunterdon Solar Renewable Energy Cooperative Pricing [hereinafter “197- EHSREC”] for the purchase of good and services;

WHEREAS, on September 26, 2011 the governing body of the Califon Board of Education, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision of goods and services;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Califon Board of Education.
2. Pursuant to the provisions of *N.J.S.A. 11-11(5)*, the Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
3. The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.
4. This resolution shall take effect immediately upon passage.

B. Curriculum/ Instruction and Technology

School Choice Application

1. A motion was made by Mr. Ayers and seconded by Mr. Turello to approve and authorize the Superintendent to submit an application to the New Jersey Department of Education for entry into the New Jersey School Choice program beginning in the 2012-2013 school year.

Mr. Ayers asked if a child with an Individualized Education Plan that cannot be met in district could be denied. Dr. Prystash said yes if the district could no meet the need with existing resources.

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The motion carried unanimously on a roll-call vote.

C. Legislation and Policy

D. Board Ad Hoc Committees

Long Range Planning Committee

Mrs. Murin said a meeting with Tewksbury had been set for Monday, October 3, 2011.

E. Personnel - All resolutions on the recommendation of the Superintendent.

- Evaluation of Chief School Administrator 10/1/2011

A motion was made by Mrs. Murin and seconded by Mr. Schundler to approve the following items E1.- E.4. as a slate.

Motion carried unanimously on a roll call vote.

2011-2012 Extra Curricular Appointments

*1 Motion to approve the following extra curricular appointments for the 2011-12 year:

Cross Country Coach	Diana McLaughlin	\$0.00	Volunteer
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Mr. Ayers thanked Mrs. McLaughlin for volunteering for this position.

2011-12 Non-CEA staff

*2 A motion to approve the following non bargaining unit staff for the 2011-2012 year:

a.	Susan Annunziata	Special Ed Aide	\$16,478.00	1.0 FTE
b.	Alan Schuetz	Maintenance Substitute	\$25.00/hour	
c.	Del St. Louis	Night Custodian	\$9,203.00 (2% increase)	
		3.5 hours/ 5 days per week	9/1/11-6/30/12	

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Staff Development/Travel

*3 Motion to approve the following staff development/travel:

C. Murin	Governance II	Piscataway NJ	1/30/12	\$0.00*
C. Murin	Preparing for Bargaining	Monroe Twp, NJ	9/10/11	\$0.00*
C. Murin	Intermediate Bargaining	Monroe Twp, NJ	9/24/11	\$0.00*
A. Turello	Intermediate Bargaining	Monroe Twp, NJ	9/24/11	\$0.00*
K. Prystash	Anti Bullying Seminar	Parsippany, NJ	9/21/11	\$0.00
K. Prystash	Tools of the Mind	Hoboken, NJ	9/20/11	**
L. Montession	Tools of the Mind	Hoboken, NJ	9/20/11	**
K. Galligan	Governance III	Princeton, NJ	11/19/11	\$0.00*
K. Prystash	NJSBA Workshop	Atlantic City, NJ	10/24-10/26	\$190.00

*Using NJSBA Credit

** Included in Tools of the Mind Program

Mileage not included at .31 per mile

2011-12 Substitute List

4. Motion to approve the following additions to the 2011-2012 substitute list.
Annual per diem sub rates are \$100.00 nurse, \$80.00 teacher or secretary.
Mary Jane Medea

F. Communications

XIII. OLD BUSINESS

- School Survey – Mr. Ayers will send out a draft of the survey for inclusion in the Oct 19th BOE packet.
- School Choice – Ms. Galligan asked if Lebanon and Tewksbury had decided on School Choice. Dr. Prystash said they had not yet decided.
- Destination Imagination – Dr. Prystash said the position has been posted. Mrs. Weiss said there are many age groupings. She also discussed the packets that are purchased. The Board discussed the possibility of expanding the program.

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XIV. NEW BUSINESS

XV. PUBLIC COMMENT

Mrs. Turello said Mrs. Gilbert was interested in starting a sub group of the Booster Club to pay for extra sports items. Dr. Prystash said she had already met with Mrs. Gilbert.

Mrs. Grieco asked at what point students do cursive writing. Dr. Prystash said it begins in second grade. She also asked about the criteria of bullying. Dr. Prystash reviewed the steps now set by the bullying law. Dr. Prystash said training had already started with the students. Mr. Ayers said the statute is all encompassing. Mrs. Grieco also asked that non-emergency calls to parents not be placed during work hours.

Mrs. Nitti asked about the procedure for written communications. Ms. Schaffner explained that unless it is a public document (like the borough council meeting), the documents are given to the Board only.

Ms. Weiss asked if the DI appointment would be approved. Dr. Prystash and Ms. Galligan discussed the appointment schedule.

Mrs. Gench asked who the anti-bullying specialist is. Dr. Prystash said Mrs. Patterson. Mrs. Smith discussed comments made at the last meeting concerning NJASK scores. She cited her daughter as an example of good grades on a report card versus NJASK scores. She said a 2 hour test does not validate the 180 day program.

Mr. Turello said he is looking forward to the Principal Chat on this issue. Mrs. Turello said extra credit points increase the grade. She asked if that policy increases the grades. Mr. Ayers said there may not be a real world correlation to NJASK success. Ms. Galligan suggested the teachers use their creative talents to educate students.

Mrs. Smith said being partially proficient is not the end of the world. Mr. Ayers said high stakes are involved in testing.

Mrs. Grieco said that it is only one test. Mr. Beard asked for comparisons from 2009-10 to 2010-11. Dr. Prystash confirmed there was an overall improvement. Ms. Galligan suggested sharing the numbers at the next meeting. Mr. Schundler read some numbers he obtained from public documents showing improvement for Califon School. Mr. Ayers discussed testing data and statistics. Mrs. Smith asked the status of Linkit. Dr. Prystash said she was in the process of reviewing this product.

XVI. EXECUTIVE SESSION

A motion was made by Mr. Ayers and seconded by Mr. Schundler to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

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- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 9:24 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

XVII. RECONVENE

The Board convened into regular session at 9:50 p.m.

The Board discussed possible energy savings options.

XVIII. FINANCE

A motion was made by Mr. Ayers and seconded by Mr. Schundler to approve the following:

Special Education Agreement

1. RESOLVED, that the proposed agreement dated 9/28/11 between the Califon Board of Education and the parents of student # No SID#_ is hereby adopted and approved.

The motion carried unanimously on a roll-call vote.

XIX. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Mrs. Murin to adjourn at 9:51 p.m.

The motion carried unanimously on a voice vote.

Respectfully Submitted,

Susan Schaffner
Board Secretary

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