

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
AUGUST 12, 2020**

<u>Mrs. Susan Berardinelli</u>	2023_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2023_____
<u>Mr. John Jubina</u>	2021_____
<u>Mrs. Tina Latoche</u>	2023_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2023_____
<u>Mr. Erik Thrower, President</u>	2023_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Pete Noel</u> Elementary School Principal	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. NOTICE TO PERSONNEL

There may be reductions and/or reassignments of personnel due to fiscal circumstances.

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The next Committee of the Whole Meeting will be held **Wednesday, September 9, 2020**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the June and July meeting minutes.

3. REPORTS

IU 08 Operating Committee representative **Mrs. Kathy Hough**

Vo-Tech Operating Committee representative **Mr. Jason Corte**

Superintendent **Mr. Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Mr. Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____ (Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$1,512,270.40
Cafeteria Fund Invoices	\$16,860.81
Athletic Fund Invoices	\$17,974.24
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$0.00
Total Invoices paid	\$1,547,105.45

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$6,152.18
Mr. Layo - Portage Boro – Property, Per Capita, Occupation	\$167,734.70
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$328,130.20
Berkheimer Tax Administrators PASD – EIT (Current)	\$47,656.77
Total Taxes	\$549,673.85

5. APPROVING BOND AMOUNTS

Motion_____Second_____Vote_____

The Administration recommends approving bond coverages in the following amounts:

Business Manager	\$150,000
Administrative Assistant to the Business Manager	\$150,000
Superintendent of Schools	\$50,000
Board Secretary	\$20,000
Activities Funds Custodians	\$10,000

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6. APPROVING AGREEMENT WITH TWIN LAKES CENTER, INC.

Motion_____Second_____Vote_____

The Administration recommends approving the Professional Training Services Agreement between the district and Twin Lakes Center, Inc. for specialized behavioral health/substance abuse treatment services for the period September 1, 2020 to August 31, 2021.

VI. PERSONNEL MATTERS

1. ADDING TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The administration recommends adding the following individuals to the substitute lists:

2. ADDING VOLUNTEER COACHES

Motion_____Second_____Vote_____

The Administration recommends adding the following volunteer coaches:

Ryan Slanoc	Football
Louis Kordish	Football

VII. BOARD REQUESTS / USE OF FACILITIES

Motion_____Second_____Vote_____

(Roll Call Vote)

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount

*All requests are approved subject to the district being in the appropriate phase of reopening to allow for such events.

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VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____