



## Meeting Minutes

Printed : 1/4/2021 6:21 PM MT

## Regular Board Meeting

12/11/2020 05:30 PM

Join Zoom Meeting 2652452710  
Shonto Preparatory School District  
ZOOM Conference Call Setting

Pursuant to A.R.S. §38-431.01 and N.N.C. Title 10, Section 106(C), notice is hereby given to the members of the Shonto Governing Board and to the general public that the Board will hold a Regular Scheduled Board Meeting open to the public on **December 11, 2020 at 5:30 PM** using the ZOOM Online System to be conducted in Shonto, Arizona. The ZOOM Online System will utilized to prevent the spread of the COVID-19 virus and to maintain the health guidelines identified in CDC.gov website. As indicated on the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to A.R.S. §38-431 .03A.1, regarding Personnel Matters, pursuant to A.R.S. §38-431 .03A.2, regarding confidential records, pursuant A.R.S. §38-431 .03A.3 and/or A.4 for legal advice or with regard to matters pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If a disabled person needs any type of accommodation, please notify SPS administration at (928) 672-3526 at least 24 hours prior to scheduled time. The general public are welcomed to call in and listen to this regular scheduled meeting utilizing the ZOOM Online System.

Join Zoom Meeting <https://zoom.us/j/2652452710?pwd=V0xnTWxjTFE0ZVFYazNWdndVK0dPUT09>

Meeting ID: 265 245 2710

Passcode: ShontoBear

Dial into ZOOM: 1-669-900-6833

Meeting ID: 265 245 2710

Passcode: 5767033381

## Attendees

### Voting Members

Mr. Tom Franklin Jr., Board President

Mr. Royd Lee, Board Vice-President

Ms. Martha Tate-Chee, Board Secretary/Treasurer

### Non-Voting Members

Mrs. Melanie Dewakuku, Interim Superintendent

Marlita Haviland, Interim K8 Principal

Ms. Cheryl Grass, High School Principal

Mr. Jason Secakuku, Director of Support Services

Bonnie Johnson, Director of Educational Technology

Ms. Evereta Thinn, Curriculum, Assessments & PD Coordinator

### A. Call to Order

Meeting called to order by Mr. Tom Franklin at 5:38 pm.

### B. Invocation/ Moment of Silence

Invocation by Martha Tate.

### C. Roll Call

Roll call by Martha Tate:

Tom Franklin-Present

Roy Lee-Present

Martha Tate-Present

**D. Adoption of Agenda**

Interim Superintendent asked to make amendment to the agenda in Personnel section Classified to board action item to additional not reassignment. Board item to read: Recommend approval for retro active additional duties to a Classified employee as Acting Business Manager.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion carried with 3, 0, 0, vote

**E. Public Input**

4 public input were made

1. The Shonto Governing Board will take into consideration of comments and concerns from the public with a time limit of three (3) minutes per person. Those wishing to address the Board must: 1) Email their request for public input to mdewakuku@shontoprep.org 1 hour before the meeting is called to order OR 2) Text your public input request to 928-206-6050 before the meeting is call to order. Actions taken as a result of public comments are limited to directing staff to study matter, and/or reschedule the matter for further consideration and decision.

**F. Administrative/Staff Reports**

Lost quorum at 6:30 pm-Mr. Franklin lost connection

6:33 pm we have quorum-Mr. Franklin back online

Lost quorum at 6:41 pm-Mr. Franklin lost connection

6:46 pm we have quorum-Mr. Franklin back online

Lost quorum at 6:47 pm-Mr. Franklin lost connection

6:48 pm we have quorum-Mr. Franklin back online.

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Reports were given. Recommendation to have Federal Programs report

Motion carried 3, 0, 0 vote

1. Superintendent's Report
2. K8 Elementary Principal's Report
3. High School Principal's Report
4. Director of Human Resources Report
5. Business Office Report
6. Director of Support Services Report
7. Director of Educational Technology Report
8. Curriculum, Assessment, PD Coordinator's Report

**G. Minutes**

1. Approval of the Meeting Minutes for Regular Board meeting on November 13, 2020  
In the future, recommendation to have a translator available.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - No  
Ms. Martha Tate-Chee - Yes

Motion carried 2, 1, 0 vote

## H. Financial

1. Ratification of the November 2020 FY 2020-2021 Board Expenditure report  
Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Royd Lee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Mr. Royd Lee - Yes  
Ms. Martha Tate-Chee - Yes  
  
Motion passed 3, 0, 0 vote
2. Ratification of the November 2020 FY 2020-2021 Monthly Expenditure report  
Motion made by: Mr. Royd Lee  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Mr. Royd Lee - Yes  
Ms. Martha Tate-Chee - Yes  
  
Motion passed 3, 0, 0 vote
3. Ratification of the November 2020 FY 2020-2021 Student Activities Fund 850 report  
Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Royd Lee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Mr. Royd Lee - Yes  
Ms. Martha Tate-Chee - Yes  
  
Motion passed 3, 0, 0 vote
4. Ratification of the November 2020 FY 2020-2021 Accounts Payable Vouchers  
Motion made by: Mr. Royd Lee  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Mr. Royd Lee - Yes  
Ms. Martha Tate-Chee - Yes  
  
Motion Passed 3, 0, 0 vote
5. Ratification of the November 2020 FY 2020-2021 Payroll Vouchers  
Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Royd Lee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Mr. Royd Lee - Yes  
Ms. Martha Tate-Chee - Yes  
  
Motion passed 3, 0, 0 vote

## I. New Business

1. Recommend approval of the Shonto Parent Advisory Committee (PAC) by-laws  
Mr. Lee motioned to approve the PAC bylaws as first reading.

Add a clear copy without the corrections.  
Attach minutes.

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0 vote

2. Recommend approval of Special Education and School Plan Questionnaire provided by Dine Office of Dine Education for Shonto Preparatory K8.

Lee-Who answered questions?

Dewakuku-The Principal and Special Education teacher

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0 vote

3. Recommend approval of Special Education and School Plan Questionnaire provided by Dine Office of Dine Education for Shonto Preparatory Technology School.

Lee-Who answered questions?

Dewakuku-The Principal and Special Education teacher

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0 vote

4. Recommend approval of installing Verkada – Security Cameras for Shonto Preparatory K8 school.

Tate-How many and where will they be posted?

Johnson-10 and Cares Act funds will be used to fund.

Rashawn from Verkada completed presentation.

Lee-Would like to use Interest funds.

Johnson-Cares Act has deadline

Tate-We acted on it and we need to stay with that (Cares Act)

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - No

Ms. Martha Tate-Chee - Yes

Motion passed 2, 1, 0

5. Recommend approval of Asset Disposal of laptops, desktops, and handheld PDAs i.e.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0 vote

6. Recommend approval of a new Sole Source vendor, Institute for Multi-Sensory Education, for FY 2020-2021

Tate-Recommendation to include all teacher for 99% of the time the students are in the class. Begay-For the ESS staff.

Thinn-If board would like to include all staff we can look into that.

Lee-This is where interest funds could be used. I do not like separation we are a unified district.

Tate-Amends her motion to include all the certified teachers to attend training.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0

7. Recommend approval of resignation for Kenneth Begishe as Shonto Preparatory Governing Board Member

Motion by Mr. Lee to accept the resignation, declare a vacancy, Superintendent to notify Navajo Nation Election Administration.

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0 vote

## **J. Personnel**

1. Approval of Personnel Report for Classified Staff

- a. Recommendation for approval for the reassignment for Classified Employee as Acting Business Manager

Recommendation for approval for the reassignment for Classified Employee as Acting Business Manager (amendment made at the beginning of the meeting, retro active contract)

Tate-How is it additional duties? Working beyond 8 hours?

Dewakuku-yes

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0

## **K. Executive Session and additional New Business**

1. Pursuant to Arizona Revised Statutes section 38-431.03(A)(3), the Governing Board may hold an executive session for the purpose of discussion or consultation for legal advice with the attorney or attorneys of the Governing Board.

Tate-Motioned to enter Executive Session at 8:43 pm

Lee- 2nd the motion

Call to the vote:

Franklin-Approve

Lee-Approve

Tate-Approve

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Royd Lee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Lee-Motioned to exit executive session

Tate-2nd the motion

Exited Executive Session at 9:06 pm

Call to the Vote:

Franklin-Approve

Lee-Approve

Tate-Approve

Motion passed 3, 0, 0 vote

2. New Business – Discussion and possible action to approve hiring a hearing officer to conduct hearing in a pending personnel matter.

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0

#### **L. Upcoming Board Meetings**

1. Regular Board Meeting with ZOOM on January 8, 2021 at 5:30 pm

Lee- concern- I would like to have our board meeting at the Shonto Governing meeting room. In person. Too much difficulties. Only invite board members, administrators, IT tech, and secretary. I am tired of zoom.

Tate- This under the direction of DODE- Shelter in place. This overrides this. We need to abide by that. No public gathering.

Lee- We need to find a better way. The Presiding Chair needs better internet. If we had another board member. We need to get Mr. President a place to get secured internet.

#### **M. Adjournment**

Adjournment at 9:15 pm

Tate-We need a work session we still need to do a board work-session. There are items that we need to address.

Franklin- Superintendent will set up everything

Dewakuku- Are you off the whole week of Christmas.

Tate- I am on break from 12-19-20 to 1-3-21

Lee- I am on the same schedule as Martha.

Dewakuku- We can set up the work-session during that time. Administrators are 12 month

employees. We will discussed the policies.

Franklin- email the dates when everyone is available. We will start on the agenda

Motion made by: Mr. Royd Lee

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes


Mr. Royd Lee - Yes

Ms. Martha Tate-Chee - Yes

Motion passed 3, 0, 0 vote

A handwritten signature in black ink that reads "Tom Franklin". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Mr. Tom Franklin Jr. - Governing Board President

A horizontal line for a signature.

Mrs. Melanie Dewakuku-Interim Superintendent