**Paulsboro Public Schools**

**Monday, February 26, 2018**

**Minutes**

**regular meeting**

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this special meeting has been provided by mailing on Thursday, January 4, 2018 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education the approved 2018 Board of Education meeting calendar adopted by the Board of Education at the Reorganization Meeting on January 3, 2018 and by posting the revised schedule of meetings in a public place reserved for such announcements by the Board of Education.

The meeting was called to order at approximately 7:04 PM by pledging allegiance to the flag with the following members present: Marvin Hamilton, Crystal Henderson, John Hughes, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Thomas C. Ridinger, Irma R. Stevenson, and James J. Walter, II. Lisa Priest was absent. Also present were Mr. Paul Bracciante, Assistant Superintendent, and Ms. Jennifer Johnson, Business Administrator/Board Secretary.

**Upcoming Scheduled Events**

***The 23rd Annual VIP Reception:*** 6:00 p.m. on Wednesday, March 14, 2018

 Paulsboro High School Cafeteria

***Paulsboro High School Musical: “Disney’s Aladdin, Jr.”***

7:00 p.m. on Friday, March 16, 2018 Dinner Show

 11:00 a.m. on Saturday, March 17, 2018 Matinee

 6:00 p.m. on Saturday, March 17, 2018

 Paulsboro Junior / Senior High School Cafeteria

***SURE Summit, Rowan University*** Thursday, March 15, 2018

***Coffee House*** 7:00 p.m. on Tuesday, March 20, 2018

Paulsboro High School, Choir Room #15

**Presentation**

1. Students of the Month Awards for December 2017 and January 2018:

|  |  |
| --- | --- |
| **Paulsboro Junior High School****Paul Morina, Principal**  | **Paulsboro High School****Paul Morina, Principal** |
| **December Students of the Month** Gerard Sharp - Grade 7Zabreya Cooper - Grade 8**January Students of the Month**Johnathon Muy-Alva - Grade 7Raquel Blair - Grade 8 | **December Students of the Month** Sean Curtis – Grade 9DeShawn Williams - Grade 10Allison Wileczek - Grade 11Antwyon Hodges-Wallace - Grade 12**January Students of the Month**Syheed Levine – Grade 9George Carney - Grade 10Nyla Herbert - Grade 11Brandon Painter - Grade 12 |

**Public Comments and Petitions**

None

**Correspondence**

Motion made by Walter, seconded by Stevenson and unanimously carried (9-0) to accept correspondence.

1. Thank you letter dated February 14, 2018 from Board of Education Member, Ms. Lisa Priest, thanking the Board for their condolences in the loss of her father, Mr. Timothy D. Price.

**Board Business:**

**Committee Of The Whole:**

**Budget 2018-2019**

Informational: ImportantDates for Budget Submission

March 20, 2018 Adoption and Filing of Tentative Budget

April 24, 2018 Last day for County Executive Superintendent approval of budget

April 24, 2018 Earliest date for Public Hearing

May 7, 2018 Last date for Public Hearing

***Update:***

The adoption of the budget will take place at the Regular Board of Education Meeting scheduled for Monday, March 19, 2018.

The Business Administrator explained approval was granted to extend the transmittal date deadline for fiscal year 2018-2019 gubernatorial budget message to Legislature from fourth Tuesday in February to March 13, 2018. The Governor’s Office has forty eight hours to provide the state aid notice to school districts. It is expected the release of state aid will occur on or after 5:00 PM on Thursday, March 15, 2018. The Board of Education can expect an email from Dr. Bandlow by noon Friday, March 16.

**Construction**

The Regular Operating District Grant reimbursement status discussions will continue.

Robert Garrison, Jr. explained at the February 7th meeting, the School Development Authority is questioning the scope eligibility of site drainage at all three schools, the Hot Water System Replacement at Paulsboro High School, security cameras and Brick Replacement at Billingsport Elementary School. Mr. Garrison has communicated on our behalf to the New Jersey Department of Education why these items questioned by the NJSDA are eligible for our three Regular Operating District (ROD) grants. The district has provided information to Jeanne Dunn to review and confirm agreement with our reasons for their eligibility. With this approval, the district will then begin discussions with the NJSDA to obtain reimbursement.

The Business Administrator announced Ms. Joan Mattson, class of 1951, has left her estate to the Paulsboro Board of Education. The district received written communication from her estate late last week authorizing the release of $75,000. This is the amount the estate is confident at this time will be available pending the final payments of debts. Upon final payments, any remaining funding will be distributed to the district. During the Budget Workshop, Saturday, March 17, 2018, suggestions for utilizing this money can be discussed.

**Special Meeting:**

Motion made by Stevenson, seconded by Walter and unanimously carried (9-0) to accept recommendation of the Superintendent.

Recommend approval for a Special 2018 – 2019 Budget Meeting and the Board of Education Professional Development Workshop with the New Jersey School Boards Association on Saturday, March 17, 2018 at 8:00 a.m. in the Loudenslager Elementary School Multipurpose Room.

**Report of The Board Secretary/Business Administrator**

Motion made by Hamilton, seconded by Lozada-Shawto approve the recommendations of the Superintendent items A-E.

**Recommend Approval of A – E:** The Greenwich Township Representative may vote on items in this section of the agenda.

Informational: The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts are available by contacting the Business Administrator Jennifer Johnson.

1. Approval of Minutes (**Attachment**) Regular Meeting January 29, 2018

 Executive Session January 29, 2018

1. Approval of the December 2017 Cash Receipts Report (**Attachment**)
2. Approval of the January 2018 budget transfers (**Attachment**)
3. Approval for payment of bills that are duly signed and authorized. (**Attachment**)
4. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of December 31, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting the Business Administrator, Jennifer Johnson.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

**Business Administrator Certifications**

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of December 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, February 26, 2018

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of December 31, 2017.



 

Monday, February 26, 2018

**Report of The Superintendent**

Motion made by Hamilton, seconded by Hendersonto approve the recommendations of the Superintendent items B.

**Personnel B:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to Board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

**Report of The Superintendent**

Motion made by Lozada-Shaw, seconded by Walterto approve the recommendations of the Superintendent items C-F.

**Personnel C – F:**

1. Recommend approval of a medical leave of absence for Loudenslager Elementary School Teacher, Mr. William Tuff as follows:

Dates of Leave Terms and Conditions of Leave

Wednesday, January 31, 2018 – Thursday, March 1, 2018 With pay and benefits by use of

 accumulated sick/personal days

 as well as the concurrent use of

 Federal Family Leave.

Informational: The Paulsboro Board of Education approved the following at the January 29, 2018 meeting.

Dates of Leave Terms and Conditions of Leave

Wednesday, December 20, 2017 – Tuesday, January 30, 2018 With pay and benefits by use of

 accumulated sick days as well

 as the concurrent use of Federal

 Family Leave.

1. Recommend approval of a medical leave of absence for Loudenslager Elementary School Custodian, Ms. Cindy Anderson as follows:

Dates of Leave Terms and Conditions of Leave

Tuesday, February 6, 2018 – Monday, March 5, 2018 Unpaid with benefits by use of

 Federal Family Leave.

Informational: The Paulsboro Board of Education approved the following at the January 29, 2018 meeting.

Dates of Leave Terms and Conditions of Leave

Monday, December 18, 2017 – Friday, December 22, 2017 With pay and benefits by use

 of accumulated sick days as well as the concurrent use of Federal Family Leave.

Tuesday, January 2, 2018 – Monday, February 5, 2018 Unpaid with benefits by use of Federal Family Leave.

1. Recommend approval of a medical leave of absence for Billingsport Early Childhood Center / Loudenslager Elementary School Guidance, Ms. Christie Rego-Konzik as follows:

Dates of Leave Terms and Conditions of Leave

Monday, May 21, 2018 – Tuesday, June 19, 2018 With pay and benefits by use of

 accumulated sick days as well as

 the concurrent use of Federal

 Family Leave.

Tuesday, September 4, 2018 – Wednesday, October 31, 2018 Unpaid with benefits by use of

 Federal & State Family Leaves.

1. Recommend approval to accept the resignation of Billingsport Early Childhood Center Playground / Lunch Aide, Ms. Christine Dudlick effective February 16, 2018.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 8 YES absent Priest

 Motion Carried

**Report Of The Superintendent**

**Staff and Curriculum Development:**

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |
| --- |
| **Month of February 2018** |
| **Grade** | **Enrollment** |
| 9 | 93 |
| 10 | 77 |
| 11 | 64 |
| 12 | 85 |
| **Total** | **319** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |
| --- |
| **Month of February 2018** |
| **Grade** | **Enrollment** |
| 7 | 92 |
| 8 | 67 |
| **Total** | **159** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School - Month of February:

|  |  |  |  |
| --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class** **Billingsport Early****Childhood Center** | **Grade** | **Enrollment Per Class****Loudenslager****Elementary School** |
| Pre-School Disabled | 3 |  |  |  |  | 3 | 3 | 28 | 25 | 25 | 24 | 102 |
| Pre-School | 15 | 15 | 14 | 15 |  | 59 | 4 | 18 | 23 | 18 |  | 59 |
| K | 19 | 18 | 18 | 19 | 19 | 93 | 5 | 25 | 22 | 22 |  | 69 |
| 1 | 23 | 22 | 21 | 21 |  | 87 | 6 | 19 | 20 | 22 |  | 61 |
| 2 | 20 | 20 | 20 | 20 |  | 80 |  |  |   |  |  |  |
| Special Education |  | 10 | 3 | 7 |  | 20 |  |  |  |  |  |  |
| **Total** | **342** | **Total** | **291** |

**Report Of The Superintendent**

Motion made by Walter, seconded by Lozada-Shawto approve the recommendations of the Superintendent items B.

**Tuition B**: The Greenwich Township Representative may vote on items in this section of the agenda.

1. Informational: Encumbered as of January 31, 2018 costs for 19 high school students who are attending out of district placements, 3 high school students homeless, 3 high school students in state facilities, 32 high school students at GCIT.
	1. Out of district summer school tuition for school year 2017-2018, ninth through twelfth grade, for $91,747.73.
	2. Out of district tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $1,060,241.68.
	3. Homeless tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $11,402.02.
	4. State facilities tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $62,227.00.
	5. GCIT tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $80,320.50.
2. Recommend approval to increase out of district placement for school year 2017-2018, ninth through twelfth grade in the amount of $39,146.49.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

**Report Of The Superintendent**

Motion made by Walter, seconded by Lozada-Shawto approve the recommendations of the Superintendent items D.

**Tuition D**:

1. Informational: Encumbered as of January 31, 2018 costs for 46 Preschool through eighth grade students who are attending out of district placements, 12 Preschool through eighth grade students homeless.
	1. 2017-2018 summer school tuition for out of district placements, Preschool through eighth grade, in the amount of $192,191.50.
	2. Out of district tuition for school year 2017-2018, Preschool through eighth grade, in the amount of $1,293,165.40.
	3. Homeless tuition for school year 2017-2018, Preschool through eighth grade, in the amount of $51,839.69.
2. Recommend approval to increase 2017-2018 summer school tuition for out of district placements, Preschool through eighth grade, in the amount of $1,620.00.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 8 YES absent Priest

 Motion Carried

**Report Of The Superintendent**

Motion made by Lozada-Shaw, seconded by Hamilton to approve the recommendations of the Superintendent items A.

**Instructional Services A**: The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval to provide homebound instruction for the following students

Grades 9-12.

|  |  |  |
| --- | --- | --- |
| **Case #** | **Grade:** | **Hours of Instruction** |
| 3066 | 9 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 10 hours a week. Start date was 1/29/2018. |
| 301204 | 12 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 2/12/2018. |
| 210251 | 9 | Student is receiving home instruction through Brookfield Schools for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 1/22/2018. |
| 211246 | 9 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 11/20/2017. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

**Report Of The Superintendent**

Motion made by Lozada-Shaw, seconded by Walter to approve the recommendations of the Superintendent items B-C.

**Instructional Services B - C**:

1. Recommend approval to provide homebound instruction for the following students

Grades PK-8:

|  |  |  |
| --- | --- | --- |
| **Case #** | **Grade:** | **Hours of Instruction** |
| 291490 | 1 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 1/24/2018. |
| 302246 | 1 | Student is receiving home instruction through Brookfield Schools for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 1/16/2018. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend a resolution approving the District Budget Planning Workbook and Four-Year Preschool Program Plan Update for 2018-2019. This recommendation is for the fourth year of funding via the New Jersey Department of Education Preschool Expansion Grant.

Informational: Paulsboro is one of nineteen districts that collaborated with the New Jersey Department of Education in its successful application to the United States Department of Education. As a partner, Paulsboro will receive approximately $1,458,000.00 over the four years in order to expand programs for four year olds.

1. Informational:
2. Mid-Year Report of Student Assistance Counselor, Ms. Lessie Jean Brown (**Attachment**)

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 8 YES absent Priest

 Motion Carried

**Report Of The Superintendent**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-H.

**Student Activities A – H:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval for approximately 10-12 Paulsboro High School Freshmen and Sophomore students to attend the *Women’s Stem Fair* at Rowan College at Gloucester County. This fair is intended for women who want to pursue careers in Science, Technology, Engineering and Mathematics. The event date is scheduled for Monday, March 12, 2018 from 7:45 a.m. – 2:00 p.m. There is no cost to the students and lunch is included. There will be two chaperones on the trip.

Cost to the Board of Education:

1. Recommend approval for Paulsboro High School sports teams to utilize Guardian Angels Gymnasium located at 717 Beacon Avenue, Paulsboro, New Jersey for 2018 winter and spring sports practices. There is no cost to the Paulsboro Board of Education.

Informational: Mr. John Giovannitti had a meeting with Guardian Angels Principal, Sister Jerilyn Einstein. She approved the use of the Paulsboro campus gym when no conflicts occur. The gym will be used when the need arises due to limited gym space at Paulsboro High.

1. Recommend approval for the Paulsboro Jr. & Sr. High School students who received Gold and Red Renaissance Cards to attend the annual “Pasta with the Principal” luncheon at the Paulsboro Sportsman’s Club in Paulsboro on February 27, 2018. The students will be transported to the sportsmen’s club at 11:15 and return back to school at 1:00 p.m.

Cost to the Board of Education:



1. Recommend approval for Paulsboro High School students to participate in the Annual Students United for Respect and Equality (SURE) Summit sponsored by Gloucester County Prosecutors Office. The Summit will be held on March 15, 2018 at the Student Center at Rowan University. Paulsboro High School Teachers Margaret LaDue and Rachel Wulk will be the chaperones.

Cost to the Board of Education:



1. Recommend approval for Paulsboro High School Student, Christian Sparks, Grade 9 to participate as a member of the 2018 New Jersey All-State Band. The annual musical performance will take place on Saturday, February 24, 2018. The cost to the Board of Education was $370.00 to participate in this event.

Informational: Students selected are required to stay at Rutgers University in New Brunswick from February 22, 2018 to February 24, 2018.

1. Recommend approval to accept the resignation of Ms. Anne Thompson as one of the Concession Stand Managers for the High School Musical effective immediately.
2. Recommend appointment of Ms. Gina Morina as the Concession Stand Manager for the High School Musical with a stipend of $300.00. The stipend is paid from the profits earned by the sale of concessions.
3. Recommend approval of the following volunteers to assist with the Paulsboro High School production of “Disney’s Aladdin, Jr”.

| **Volunteer** | **Background** |
| --- | --- |
| Maria Elena Morina | Paulsboro Public Schools employee/Alumni. |
| Rosemary Haley | Parent who will assist with make-up and costumes. Also worked with the musical last year. |
| Michael Yarabinee | Theatric Design major at Neumann University. He will help with Tech Crew / Sound as well as set-up and break-down of the equipment. Also worked on the musical in the past.  |
| Tim McLean | Paulsboro High School alumnus. He will assist with set-up and break-down of the stage. Also worked on the musical last year.  |
| Sean McFarland, Jr. | Paulsboro High School alumnus. He will help with stage crew. |
| Rebecca Smith | She will help with the choreography. She also helped last year while doing her college internship at Paulsboro High School. |
| Anne Thompson | Cafeteria worker, will assist with the concessions stand. |
| Holly Klein | Paulsboro High School Teacher assisting with Ad Book, tickets and general volunteer. |

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

**Report Of The Superintendent**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-B.

**Finance A - B:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval to accept a donation in the amount of $349.95 for a camera for the Paulsboro High School Art Department from Mr. John R. Hurst.
2. Recommend approval to accept a donation in the amount of $340.00 for four Yearbooks for four of our students at Paulsboro High School from a confidential donor.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

**Report Of The Superintendent**

Motion made by Lozada-Shaw seconded by Hamilton to approve the recommendations of the Superintendent items A.

**School Safety A:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro High School, Paulsboro Junior High School, Loudenslager Elementary School and Billingsport Early Childhood Center.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Names of Investigators** | **Type and Nature of Discipline Imposed** |
| --- | --- | --- | --- | --- |
| PHS013018001 | 1/30/2018 | Complete | John Giovannitti, HIB Coordinator | Referred to law enforcement and DCPP |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

1. Informational:

Report of School Security Drills

| **Report of Paulsboro Public Schools Security Drills** |
| --- |
| **Type of Drill** | **Notation** | **Schools** |
| **Paulsboro Junior / Senior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/1710/20/1711/17/1712/15/171/23/182/23/18 | 9/11/1710/2/1711/16/1712/12/171/22/182/15/18 | 9/14/1710/23/1711/21/1712/1/171/17/182/20/18 |
| Evacuation(Non-Fire) | Each school must conduct two annually | 11/22/17 | 11/3/17 |  |
| Lockdown | Each school must conduct two annually | 9/19/1712/21/171/12/18 | 12/7/17 | 9/15/1711/22/17 |
| Bomb Threat | Each school must conduct two annually |  | 2/20/18 | 12/14/172/22/18 |
| Active Shooter | Each school must conduct two annually |  | 9/14/171/24/18 | 1/24/18 |
| Shelter In Place | Each school must conduct two annually | 10/27/172/26/18 | 10/27/17 | 10/27/17 |
| Other Drills | Each school must conduct two annually |  |  |  |
| Bus Evacuation  | School District (Annually) | 9/11/179/12/17 | 10/11/17 | 11/3/17 |
| Bus Evacuation | School Routes(2 Annually) | Bankbridge Dev. 11/15/17 |  |  |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | Conducted Monthly | Conducted Monthly | Conducted Monthly |

**Report Of The Superintendent**

Motion made by Lozada-Shaw seconded by Hamilton to approve the recommendations of the Superintendent items A-C.

**Policy A - C:** The Greenwich Township Representative may vote on items in this section of the agenda.

A. Recommend the second reading and approval of the following Board Policy:

-Visitors – Policy #1250 (**Attachment**)

1. Recommend the second reading and approval of the following Board Policy:

-Principal Evaluation – Policy #2130 (**Attachment**)

1. Recommend the second reading and approval of the following Board Policy:

-Harassment, Intimidation and Bullying – Policy #5131.1 (**Attachment**)

Roll call vote: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, Mr. Walter II, 9 YES absent Priest

 Motion Carried

**Public Comments**

# None

**Next public meeting**

Special 2018-2019 Budget Meeting and the Board of Education Professional Development Workshop with the New Jersey School Boards Association March 17, 2018 8:00 AM, Loudenslager Elementary School Multipurpose Room.

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

Regular Meeting March 19, 2018 7:00 PM Loudenslager Elementary School Multipurpose Room.

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

**Motion To Adjourn**

Motion made by Lozada-Shaw, seconded by Hamilton and unanimously carried (9-0) to adjourn the meeting at 7:31 PM.

Respectfully Submitted,



Business Administrator/Board Secretary