

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, September 9, 2019** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by Vice-President Andrew Chapkowski at 6:30 p.m.

7 Roll Call:

8 9 — Mrs. Roseanne Lombardo School Board President Absent	Buildings & Ground Committee Curriculum & Technology Committee Personnel & Public Relations Delegate to County & State Board Associations
— Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Budget & Finance Committee Personnel & Public Relations
— Mr. Chad Kent	(Chair) Curriculum & Technology Committee Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
— Mr. Gerald Michael, Jr.	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations Paulsboro Board of Education Representative
— Mr. Duane Sarmiento	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
— Ms. Amy Vandergrift Arrived at 6:33 p.m.	Curriculum & Technology Committee Policy & Regulations Committee Personnel & Public Relations
— Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to County & State Board Associations

10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to ***The Courier Post***, and ***The Township Clerk***. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)

20
21 **FLAG SALUTE**

22
23 **1. MINUTES**

24
25 Motion: (Kent/Michael) to approve the following minutes:
26

2
3 Roll Call Vote:

- 4
5 Andrew Chapkowski – Abstained
6 Chad Kent – Yes
7 Gerald Michael – Yes
8 Duane Sarmiento – Abstained
9 Susan Vernacchio - Yes

10
11 ***Amy Vandergrift arrived at 6:33 p.m. and was not a part of the voice vote. ***

12
13 **2. SUPERINTENDENT RECOMMENDATIONS**

14
15 Motion: (Vernacchio/Michael) to approve the following:

- 16
17 A. The approval of request from Melissa Mortimer, Teacher at Broad Street
18 School, to be moved from BA to BA + 15, transcripts provided, effective
19 9/1/19 at a salary of \$51,452.00, as per the current GTEA contract.

20
21 Motion carried by unanimous voice vote.

22
23 Motion: (Kent/Vernacchio) to approve the following as one, B-D

- 24
25 B. The *retroactive* approval of tuition reimbursement for Suzanne Pezzino,
26 Teacher at Broad Street School, for course, **“EDUC6702: Curriculum
27 and Instruction Theory & Practice”** taken in August 2019, as part of a
28 MA program. The course will be taken at Fairleigh Dickinson and the
29 reimbursement is in accordance with Article XII, Salaries, Benefits,
30 Reimbursements, Section C, of the GTEA agreement and Greenwich
31 Township Board of Education. *(It is noted that Ms. Pezzino was
32 previously approved to start a course in August 2019, but that course,
33 “Math6516: World of Math – Data Analysis & Probability”, was
34 canceled by Fairleigh Dickinson, therefore negating reimbursement.)*

- 35
36 C. The approval of submission to the County Office of Education of the 2019-
37 2020 Statement of Assurance of Use of Paraprofessionals.

- 38
39 D. The approval for request for FMLA from Sharon Gomez-Salvatore,
40 teacher at Nehaunsey Middle School, from September 16 through
41 September 27, 2019, for medically ill family member, to be taken in
42 accordance with FMLA, GTEA and Greenwich Township School District
43 policies/regulations pending receipt of all required documentation.
44 (Attachment)

1 Motion carried by unanimous voice vote.
2

3 **3. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**
4

5 Motion: (Kent/Vernacchio) to approve the following as one, A-H:
6

7 A. Bills Lists
8

- 9 1. The bills as presented by the Business Administrator in the
10 following amounts are ordered paid. (Attachment)
11

Number	Amount
#5-2019	\$31,684.00
#6-2019	\$100,374.57
#7-2019	\$138,036.80
#8-2019	\$126,595.07
#9-2019	\$17,956.63
TOTAL \$414,647.07	

12 B. Voided Checks
13

- 14 1. The approval to void the following checks:
15
16

Check#	Vendor	Amount	Account
24271	Accutrain Corporation	\$7,825.00	Current

17 C. Student Activities Account
18

- 19 1. The approval of the Student Activities Account Monthly Bank
20 Reconciliation for the month of July 2019. (Attachment)
21
22

23 D. Board Secretary's Report
24

- 25 1. The acceptance of the Board Secretary's Report for the month of
26 **July 2019**. The Board Secretary certifies that no line item account
27 has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3*
28 and that sufficient funds are available to meet the district's financial
29 obligations for the remainder of the fiscal year. This report is on file
30 in the Business Administrator's Office. (Attachment)
31
32
33
34

1 E. Treasurer's Report

- 2
3 1. The approval of the Treasurer's Report in accordance with 18A:17-
4 36 and 18A:17-9 for the month of **July 2019**. The Treasurer's
5 Report and the Secretary's Report are in agreement for the month
6 of **July 2019**. This report is on file in the Business Administrator's
7 Office. (Attachment)

8
9 F. Revenue Certification

- 10
11 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
12 certifies that there are no changes in anticipated revenue amounts
13 or revenue sources.

14
15 G. Board of Education Certification

- 16
17 1. The approval of the Board of Education certification for the month
18 of **July 2019**, that after review of the Secretary's monthly financial
19 reports and upon consultation with the appropriate district officials,
20 that to the best of its knowledge no major accounts or funds have
21 been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)4* and
22 that sufficient funds are available to meet the district's financial
23 obligations for the remainder of the year.

24
25 H. Transfer List

- 26
27 1. The ratification of transfers, authorized by the Superintendent, for
28 the month of **July 2019**, to give balances to new accounts and to
29 balance existing accounts. This report is on file in the Business
30 Administrator's Office. (Attachment)

31
32 Motion carried by unanimous voice vote.

33
34 **4. BUILDINGS AND GROUNDS**

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36 Motion: (Kent/Vandergrift) to approve the following as one, A-B:

- 37
38 A. The approval for the Use of Facilities Request from Gibbstown Recreation
39 Committee for the Township Halloween Party on October 19, 2019 from
40 4:00 p.m. – 9:00 p.m. in the Broad Street School gymnasium.
41
42 B. The approval for the Use of Facilities Request from Greenwich Township
43 Police Department to operate Active Shooter Drills, along with KD
44 Security, at both Broad Street School and Nehaunsey Middle School on
45 the evenings of October 1 and 2, 2019.

1 **Susan Vernacchio** wants to know if we will be informing the residents in area
2 about the Active Shooter Drill that will be conducted on October 1 & 2?
3 **Dr. Jennifer Foley-Hindman** said that we will be giving as much information as
4 Chief Nastase deems appropriate.

5
6 Motion carried by unanimous voice vote.

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8 **5. OLD BUSINESS**

9
10 None at this time.

11
12 **6. NEW BUSINESS**

13
14 Dr. Foley-Hindman gave a review of the PARCC/NJSLA Score Comparison.
15 (Attachment)

16
17 **Susan Vernacchio** asked what happens if we don't meet the goal and what
18 happens if we do meet the goal? **Dr. Foley-Hindman** responded that either way,
19 we are going to set a new goal. If we fall short of the goal, we have to look at
20 what teachers are working on and how well the state did. We will look at what
21 was the problem and how do we improve it. **Mrs. Vernacchio** wanted to know if
22 we are putting too much weight on these tests? **Dr. Foley-Hindman** responded
23 yes and no. We need to see how well we are doing.

24
25 **7. COMMITTEE REPORTS**

26
27 None at this time.

28
29 **8. CORRESPONDENCE**

30
31 **Dr. Foley-Hindman** discussed a letter from Holcomb that was received
32 pertaining to bussing. **Chad Kent** asked if we can get a copy of this letter out to
33 the parents? **Dr. Foley-Hindman** said there is no reason why we can't.

34
35 **9. PUBLIC – AGENDA/NON-AGENDA ITEMS**

36
37 This is the time when anyone from the public who wishes to speak to the Board
38 may do so. Please state your name, address and phone number. The Board will
39 hear your concerns. The Board may or may not take action this evening. You
40 will be notified either at this meeting, by letter or telephone of any action that the
41 Board does take.

42
43 In accordance with Board policy and procedures, speakers are not permitted to
44 publicly speak of personal issues involving school personnel, or against any
45 person connected to the school system. Any such concern should be presented

1 to the school or district-level administration so that a proper response may be
2 given.
3

4 **Andrew Chapkowski** read a statement from the Board regarding the
5 negotiations between the School Board and the GTEA. The basis of the
6 statement is to inform the public that no comments from the Board will be made.
7

8 **Abby Chapkowski**, 85 Adalisa Avenue, Gibbstown, NJ asked how the phone
9 call was sent out about the busses because she did not receive it? **Dr. Foley-**
10 **Hindman** said it goes out via Blackboard Connect which is an electronic system
11 that we use to send texts or phone calls. **Mrs. Chapkowski** also stated that her
12 children are on bus #5 and there was an instance where the bus went out onto
13 the highway and onto the other side of Gibbstown which is where they shouldn't
14 have gone. **Dr. Foley-Hindman** said she will check with **Mrs. Medica** to double-
15 check the route to make sure the driver is following the correct route.
16

17 **Christa Ricker**, 6A West Broad Street, Gibbstown, NJ mentioned how the test
18 scores were improving over the years and the district has made a lot of growth.
19 She wants the Board to know that the growth is because of the staff and she
20 doesn't understand why the Board does not want to compensate them for all of
21 work that they do.
22

23 **Erin Herzberg**, 703 West Broad Street School, Gibbstown, NJ commented on
24 how great the teachers are. She has three small boys who attend Broad Street
25 School and the teachers do more than just educate them; they go above and
26 beyond what is in their contract.
27

28 **10. ADJOURNMENT**

29
30 Motion: (Sarmiento/Kent) to adjourn the meeting at 7:01 p.m.
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32 Motion carried by unanimous voice vote.
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35 Respectfully Submitted,
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39 _____
40 Scott A. Campbell, Board Secretary
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44 ****Next Board of Education Regular Meeting is scheduled for Monday, October 7,**
45 **2019 at 6:30 p.m.****

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